

# BID SOLICITATION



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
CAPITOL HILL  
PROVIDENCE RI 02908

**BID NUMBER: B01002**  
**TITLE: STORAGE TANK/ASSESSMENT/REPOF**  
**BID OPENING DATE AND TIME:**  
**06/04/2002 10:00 AM**

BUYER: STEPHEN VIEIRA  
PHONE #: (401) 222 - 2142 ext. 120  
BLANKET PERIOD: 6/1/02 - 5/31/03

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>MASTER PRICE AGREEMENT #23</p> <p>6/1/02 - 5/31/03 WITH TWO 1-YEAR RENEWALS AT STATE'S OPTION</p> <p>THERE WILL BE A PRE-BID CONFERENCE ON 5/20/02 AT 2:00 PM LOCATION: DEPARTMENT OF ADMINISTRATION, DIVISION OF PURCHASES, BID ROOM, ONE CAPITOL HILL - 2ND FLOOR, PROVIDENCE, RI 02908</p>				

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B I L L T O	ADMINISTRATION MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA
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S H I P T O	ADMINISTRATION MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA
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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p><b>BIDDING</b></p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p><b>ORDERING</b></p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p>				

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	<p>THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND FISCAL YEAR 2002 ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.</p> <p>SITE INVESTIGATION REPORT:</p>				
1.0	<p>926-65                      REVIEW AND COMPILE INFORMATION FROM RIDEM, CLOSURE ASSESSMENT REPORTS, AND THE OWNER/OPERATOR TO DEVELOP A LEAK DETECTION HISTORY.                      PERSONNEL - P2</p>	3.00	HR		
2.0	<p>926-65                      DEVELOP A BACKGROUND DESCRIPTION OF THE PROPERTY AND ABUTTING SITE WITH REGARD TO LAND USE, USTs, AND APPROPRIATE UTILITY LOCATION WITH DETAILED SURVEYS OF PROPERTY BOUNDARIES AND WELL LOCATIONS.                      PERSONNEL - P2</p>	6.00	HR		

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Item	Class-Item	Quantity	Unit	Unit Price	Total
3.0	926-65 PERFORM SITE FIELD EVALUATION AND ARRANGE FOR WELL INSTALLATIONS AND SAMPLING OF REQUIRED PARAMETERS PERSONNEL - P2	12.00	HR		
4.0	926-65 EVALUATION OF INFORMATION GATHERED AT THE SITE INCLUDING SITE HYDROLOGY AND PREPARATION OF RECOMMENDATIONS TO DEM FOR APPROPRIATE CLEANUP MEASURES PERSONNEL - P2	12.00	HR		
5.0	926-65 REPORT PREPARATION AND SUBMITTAL TO DEM ACCORDING TO SECTION 14.09 OF THE UST REGULATIONS PERSONNEL - P2	6.00	HR		
6.0	926-65 REVIEW BY P.E. OR P.G. PERSONNEL - P3	1.00	HR		
<p>NOTE: PERSONNEL SUBSTITUTIONS WILL ONLY BE PERMITTED WITH PRIOR APPROVAL OF THE STATE OF RI ASSIGNED PROJECT MANAGER. HOURLY ESTIMATES ARE FOR BIDDING PURPOSES ONLY AND MAY VARY FROM PROJECT TO PROJECT.</p> <p>UNDERGROUND TANK CLOSURE ASSESSMENT</p>					

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7.0	926-65 REVIEW AND COMPILE INFORMATION FROM RIDEM AND OWNER/OPERATOR TO DEVELOP A LEAK DETECTION HISTORY PERSONNEL - P2	3.00	HR		
8.0	926-65 DEVELOP A BACKGROUND DESCRIPTION OF THE PROPERTY AND ABUTTING SITE WITH REGARD TO LAND USE. UST's AND APPROPRIATE UTILITY LOCATION PERSONNEL - P2	2.00	HR		
9.0	926-65 PERFORM SITE FIELD SCREENING DURING UST EXCAVATION FOR VOLATILE ORGANIC COMPOUNDS. DOCUMENT THE CONDITION OF EACH VESSEL WITH PHOTOGRAPHS PERSONNEL - P2	8.00	HR		
10.0	926-65 REPORT PREPARATION WITH SITE LOCATION AND SITE SAMPLING DIAGRAM PERSONNEL - P2	6.00	HR		
11.0	926-65 REVIEW BY P.E. OR P.G. PERSONNEL - P3	1.00	HR		

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12.0	926-65 VOLATILE ORGANIC COMPOUNDS METHOD 8260 - SOIL	1.00	TEST		
13.0	926-65 VOLATILE ORGANIC COMPOUNDS METHOD 8260 - GROUNDWATER	1.00	TEST		
14.0	926-65 TOTAL PETROLEUM HYDRACARBON EPA METHOD 8100 M - SOIL	1.00	TEST		
15.0	926-65 TOTAL PETROLEUM HYDRACARBON EPA METHOD 8100 M - GROUNDWATER	1.00	TEST		

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Item	Class-Item	Quantity	Unit	Unit Price	Total
16.0	926-65 ASTM D-3328 (FINGERPRINT) - SOIL	1.00	TEST		
17.0	926-65 ASTM D-3328 (FINGERPRINT) - GROUNDWATER	1.00	TEST		
18.0	926-65 MONITORING WELL CONSTRUCTION - OVERBURDEN (LESS THAN 100FT) - EACH DRILLED WELL	1.00	LFT		
19.0	926-65 MONITORING WELL CONSTRUCTION - BEDROCK (LESS THAN 300FT) - EACH DRILLED WELL	1.00	LFT		
	RATE SCHEDULE PROFESSIONAL SERVICE				
20.0	926-65 SCIENTIST I	1.00	HR		
21.0	926-65 SCIENTIST II	1.00	HR		
22.0	926-65 SCIENTIST III	1.00	HR		
23.0	926-65 SCIENTIST IV	1.00	HR		

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Item	Class-Item	Quantity	Unit	Unit Price	Total
24.0	926-65 ENGINEER I	1.00	HR		
25.0	926-65 ENGINEER II	1.00	HR		
26.0	926-65 ENGINEER III	1.00	HR		
27.0	926-65 ENGINEER IV	1.00	HR		
28.0	926-65 PRINCIPAL ENGINEER	1.00	HR		
29.0	926-65 TECHNICIAN I	1.00	HR		
30.0	926-65 TECHNICIAN II	1.00	HR		
31.0	926-65 TECHNICIAN III	1.00	HR		
32.0	926-65 TECHNICIAN IV (FOREMAN)	1.00	HR		

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Item	Class-Item	Quantity	Unit	Unit Price	Total
33.0	926-65 ADMINISTRATION* (SEE BELOW)  OVERTIME RATES OF 1.33 TIMES REGULAR RATE SHALL APPLY TO HOURS IN EXCESS OF EIGHT PER WEEKDAY FOR INDIVIDUAL EMPLOYEES, AND/OR SATURDAY OR SUNDAY HOURS UP TO EIGHT HOURS PER EMPLOYEE.  DOUBLE TIME RATES OF 1.66 TIMES REGULAR RATE SHALL APPLY TO WORK ON HOLIDAYS OR FOR HOURS IN EXCESS OF EIGHT PER DAY FOR INDIVIDUAL EMPLOYEES ON SATURDAY AND SUNDAY.  *ADMINISTRATION COSTS ARE ONLY CHARGED ON SPECIAL PROJECTS AND SHALL BE ALLOWED ONLY AS AUTHORIZED BY THE OFFICE OF PURCHASES PRIOR TO PERFORMANCE OF SERVICES.	1.00	HR		

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>NOTE: A. MILEAGE SHALL NOT BE CHARGED BY THE VENDOR OR ALLOWED BY THE STATE.</p> <p>B. MISCELLANEOUS MATERIALS SHALL BE INVOICED AT VENDOR'S COST PLUS 10%.</p> <p>THE STATE, SOLEY AT ITS OPTION SHALL:</p> <p>A) RESERVE THE RIGHT TO RENEW THE CONTRACT(S) RESULTING FROM THE SOLICITATION FOR TWO (2) ONE YEAR RENEWALS AT PRICES QUOTED FOR ONE YEAR OF THE CONTRACT.</p> <p>B) RESERVE THE RIGHT TO MAKE A SINGLE OR MULTIPLE AWARD.</p> <p>C) RESERVE THE RIGHT TO REJECT ANY OR ALL BIDS.</p> <p>DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.</p>				
				<b>TOTAL:</b>	

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Appendix I

Definition of Labor Classifications

The following definitions of the labor classification (utilized by the USEPA) appearing below are provided to aid in the preparation of the technical and cost portion of your proposal.

Professional

- P4:
- Level 4 - Plans, conducts and supervises projects of major significance, necessitating proven managerial skills and knowledge of hazardous waste sites. Must demonstrate ability to originate and apply new and/or unique methods and procedures. Generally operates with wide latitude for unreviewed action.
  - Typical Title: National Program Manager, Project Leader, Chief Engineer or Scientist.
  - Normal Qualifications and Experience:
    - Ph.D. degree or equivalent with 10 years or more experience
    - M.S. degree or equivalent with 12 years or more experience
    - B.S. degree with 14 years or more experience
  - Experience Factors: Technical experience in chemical waste site investigations or chemical cleanup activities, solid waste management, water pollution control or other discipline directly related to the requirements of the contract. Minimum of 4 years experience in supervising multi-disciplinary professionals and general office management including budgetary requirements.
- P3:
- Level 3 - Under general supervision of National Program Manager plans, conducts and supervises assignments on a project-by-project basis. Estimates and schedules work to meet completion dates. Directs assistance, reviews progress and evaluates results, makes changes in methods, design or equipment where necessary.
- Responsible for safety and designing cost-effective approaches to define the extent of contamination at various waste sites in an accurate manner and to develop feasibility remedial options.
- Typical Title - Regional Team Leader, Project Engineer

- Normal Qualifications and Experience:

- Ph.D. degree or equivalent with 4 to 10 years experience
- M.S. degree or equivalent with 6 to 12 years experience
- B.S. degree with 8 to 14 years experience

- Experience Factors: Technical experience in chemical waste site investigations or chemical cleanup activities, water pollution control or other discipline directly related to the requirements of this contract. Minimum of 4 years or equivalent. Must have demonstrated ability to manage group of interdisciplinary professionals.

**P2:** - Level 2 - Under supervision of a senior or project leader, carries out assignments associated with project. Work assignments are varied and require some originality and ingenuity. Applies training of professional discipline to assigned projects and translates technical guidance and training received into usable products and reports. Evaluates data associated with various projects for use in defining extent of contamination and for developing feasibility studies for possible remedial action. Other duties as assigned.

- Typical Title: Engineer, Scientist, Analyst

- Normal Qualifications and Experience:

- M.S. degree or equivalent with 2 to 6 years experience in discipline
- B.S. degree or equivalent with 3 to 8 years experience in discipline

- Experience Factors: Minimum of 2 years in area directly related to contract requirements

**P1:** - Level 1 - Entry level for professional classification; works under supervision of team or project leader. Gathers and correlates basic data and performs routine tasks and other duties as assigned. Makes recommendations on work assignments and on variables which affect field operations. Assist field operations as directed, including manual tasks of equipment setup and maintenance. Performs other duties as assigned.

- Typical Title: Junior Associate (Biologist, Ecologist, Earth Scientist, etc.,)

- Normal Qualifications and Experience:

- B.S. degree or equivalent with 0 to 3 years experience

- Experience Factor: None

### Technician

**T2:** - Level 2 - Performs non-routine and complex tasks in addition to routine assignments. Works at the direction of the team or project leader. Gathers and correlates basic data and performs routine analyses. May also perform experiments or tests which may require nonstandard procedures and complex instrumentation. May construct component or subassemblies or prototype models. May troubleshoot malfunctioning equipment and make simple repairs as authorized by team or project leader.

- Typical Title: Senior Technician

- Normal Qualifications and Experience:

Two to six years experience or equivalent

- Experience Factor: Related to scope of contract.

**T1:** - Level 1 - Entry level; performs simple, routine tasks under supervision as established in chain-of-command procedures. Performs routine maintenance and may install, setup or operate field equipment of moderate complexity. Provides a wide variety of support functions during field operations.

- Typical Title: Junior Technician (field technician)

- Normal Qualifications and Experience:

Zero to two years experience

- Experience Factor: None

### Experience/Qualifications Substitutions

1. Any combination of additional years of experience in the proposed field of expertise plus full time college study level in the particular field totaling 4 years will be an acceptable substitute for a B.S. degree.
2. A B.S. degree plus any combination of additional years of experience and graduate level study in the proposed field of expertise totaling 2 years will be an acceptable substitute for a masters degree.
3. A B.S. degree plus any combination of additional years of experience and graduate level study in the proposed field of expertise totaling 4 years or

a masters degree plus 2 years of either additional experience or graduate level study in the proposed field of expertise will be an acceptable substitute for a Ph.D. degree.

4. Additional years of graduate level study in an appropriate field will be considered equal to years of experience on a one-for-one basis.
5. For the technician categories, each year of full-time college level study will be considered equivalent to a year of practical experience.

## BID INSTRUCTIONS / SPECIFICATIONS

BID # B01002

MPA #23

COMMODITY: UNDERGROUND STORAGE TANK CLOSURE ASSESSMENT/SITE  
INVESTIGATION REPORT

STATEWIDE REQUIREMENTS: 6/1/02 - 5/31/03

DELIVERY AS REQUESTED BY AGENCY.

### **Ordering**

Agencies will submit individual orders for the various items and various quantities as may be required during the agreement period.

### **Scope**

This bid covers the requirements of all State Agencies. This will be delivered and billed at the single, firm, awarded price quoted regardless of the quantities ordered.

### **Bidding**

(a) Bids must be submitted on the attached bid quotation request forms, ~~indicating brand and parts number of item offered. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested. Bidders must be able to submit samples if requested.~~

(b) A single price shall be quoted for each item against which a proposal is submitted.

This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.

(c) Bid price is net F.O.B. any point in the State of Rhode Island and shall include inside delivery.

(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non responsive to the intent of this request.

### **Quantities**

Quantities, if any, are estimated only. It is understood and agreed that the agreement shall cover the actual quantities ordering during the period.

### **Taxes**

The State of Rhode Island is exempt from payment of Federal Excise Taxes and R. I. Sales and Use Taxes. Such taxes shall not be included in the bid price.

### **Award**

Award will be made to bidder(s) quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the State's sole option. The State, solely at its option shall reserve the right to make a single or multiple award as the result of this solicitation.

### **Delivery**

(a) All items to be delivered free of all charges.

(b) The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

## BID INSTRUCTIONS / SPECIFICATIONS

### Exception

Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices on any extra large requirements.

### Municipality Clause

Contractor will furnish all items quoted herein to any city, town or other governmental subdivision at the same price and terms as quoted to the State of Rhode Island. All ordering and billing to be between contractor and governmental unit involved.

Yes \_\_\_\_\_ No \_\_\_\_\_

### Quarterly Reports

Successful bidder will submit in writing to the Purchasing Division quarterly reports showing bid number and total quantities drawn against specific items by the State Agencies. Failure to submit such reports shall be considered to be a breach of the contractor's obligations under the resultant agreement(s), and sufficient cause for the termination of the agreement, and all other outstanding agreements, purchase orders, and contracts, and suspension from participation in all State procurements for a period of up to two (2) years, at the discretion of the State's Purchasing Agent.

Reports should be forwarded to the Buyer at the Division of Purchases., One Capitol Hill, Providence, RI 02908.