



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

CREATION DATE : 20-APR-12  
 BID NUMBER: 7449376,1  
 TITLE: GAS, LIQUID PROPANE (MPA #166)  
 BLANKET START : 01-MAY-12  
 BLANKET END : 30-APR-15  
 BID CLOSING DATE AND TIME:30-APR-2012 10:15:00

BUYER: Gill, Raymond E Jr  
 PHONE #: 401-574-8466

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 MASTER PRICE AGREEMENT  
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 RELEASE AGAINST, RI MPA  
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Requisition Number:  
 Note to Bidders: LIQUID PROPANE - STATEWIDE DELIVERY

BLANKET REQUIREMENTS - 5/1/2012 THROUGH 4/30/2015

ESTIMATED TOTAL YEARLY QUANTITY 200,000 GALLONS

PRICING-----FOR INVOICE PURPOSES, PRICES WILL BE SET AS THE SELKIRK PRICE POSTING LISTED IN THE JOURNAL OF COMMERCE ON THE LAST FRIDAY OF THE MONTH, PLUS (+) OR MINUS (-) THE INCREMENT THIS PRICE WILL ESTABLISH A FIRM FIXED PRICE FOR THE FOLLOWING MONTH.

Amendment Description: AMENDMENT 1 PROVIDES THE REQUIRED INVOICING PROCEDURES. SEE INVOICING INSTRUCTIONS BELOW.

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**INVOICING INSTRUCTIONS:**

Vendor must attach to each invoice a copy of the Journal of Commerce from the last business day of the previous month, showing the Selkirk Posting price. If for any reason the base rate pricing changes and it has been approved by the Division of Purchases then the new pricing support should be included without exception. No invoice will be processed for payment without proper documentation attached

| Line | Description   | Quantity | Unit   | Unit Price | Total |
|------|---|----------|--------|------------|-------|
| 1    | DISTRICT ONE INCREMENT (+) OR DISCOUNT (-) FROM SELKIRK POSTING | 1 00     | Gallon |            |       |
| 2    | DISTRICT TWO INCREMENT (+) OR (-) FROM SELKIRK POSTING          | 1 00     | Gallon |            |       |
| 3    | DISTRICT THREE INCREMENT (+) OR (-) FROM SELKIRK                | 1 00     | Gallon |            |       |
| 4    | DISTRICT FOUR INCREMENT (+) OR (-) FROM SELKIRK                 | 1 00     | Gallon |            |       |
| 5    | RENTAL OF TANK PER MONTH - 100 GALLONS                          | 1 00     | Month  |            |       |
| 6    | RENTAL OF TANK PER MONTH 500 GALLON                             | 1 00     | Month  |            |       |

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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| Line | Description   | Quantity | Unit  | Unit Price | Total |
|------|---|----------|-------|------------|-------|
| 7    | RENTAL OF TANK PER MONTH 1000 GALLON  | 1 00     | Month |            |       |
| 8    | LABOR RATE PER MAN HOUR ON-SITE (NO SEPARATE TRAVEL)<br>DISCOUNT FROM MANUFACTURERS PART LIST LESS PERCENTAGE _____%<br>(NOTE: COST PLUS IS UNACCEPTABLE)<br><br>NOTE: THE TOTAL ESTIMATED ANNUAL QUANTITY VOLUME IS \$200 000 00 GALLONS | 1 00     | Hour  |            |       |

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## Contract Terms and Conditions

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## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS BID**

#### **RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### **MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

#### **DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY

### **LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE

### **MPA BID AWARD (STATEWIDE APPLICABILITY)**

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

### **PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F O B destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

### **CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL

### **AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

### **AUTHORIZATION AND RELEASE**

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.