



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Melillo, Charlotte A
 PHONE #: 401-574-8110

CREATION DATE : 30-NOV-10
 BID NUMBER: 7448017,2
 TITLE: SECURITY GUARD SERVICES (UNARMED)
 MPA-296
 BLANKET START : 01-JAN-11
 BLANKET END : 31-DEC-13
 BID CLOSING DATE AND TIME: 14-DEC-2010 10:00:00

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 ADDENDUM #1 - LINE ITEMS ADDED - COST TO SUPPLY SECURITY VEHICLE(S) NO BID SURETY IS REQUIRED FOR THIS BID QUESTIONS CONCERNING THIS BID SHOULD BE EMAILED TO questions@purchasing.ri.gov

Line	Description	Quantity	Unit	Unit Price	Total
1	BLANKET REQUIREMENTS: 1/1/11 - 12/31/13 WITH OPTION TO RENEW FOR AN ADDITIONAL TWO YEARS SECURITY GUARD SERVICES - (UNARMED) MPA-296 SELECTED VENDORS MUST MAINTAIN WORKER'S COMP AND LIABILITY INSURANCE IN ACCORDANCE WITH STATE'S GENERAL CONDITIONS OF PURCHASE AVAILABLE AT WWW.PURCHASING.RI.GOV THE STATE RESERVES THE RIGHT TO SELECT UP TO FOUR AWARDEES FOR THIS MPA. AWARD SELECTION IS NO GUARANTEE OF INCOME. OVERTIME COMPENSATION, IF AUTHORIZED, WILL BE PAID AT 1 1/2 TIMES HOURLY RATE ***** MPA-296 - 1/1/11 - 12/31/13 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 7:30 AM - 4:00 PM - NO HOLIDAY	1.00	Hour		
2	MPA-296 - 1/1/11 - 12/31/13 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 7:30 AM - 4:00 PM - HOLIDAY AND WEEKENDS	1.00	Hour		
3	MPA-296 - 1/1/11 - 12/31/13 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 4:00 PM - 12:00 AM MIDNIGHT - NO HOLIDAY	1.00	Hour		
4	MPA-296 - 1/1/11 - 12/31/13 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 4:00	1.00	Hour		

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	PM - 12:00 MIDNIGHT - HOLIDAY AND WEEKENDS				
5	MPA-296 - 1/1/11 - 12/31/13 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 12:00 MIDNIGHT - 7:30 AM - NO HOLIDAY	1.00	Hour		
6	MPA-296 - 1/1/11 - 12/31/13 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 12:00 MIDNIGHT - 7:30 AM - HOLIDAYS AND WEEKENDS	1.00	Hour		
7	MPA-296 - 1/1/13 - 12/31/15 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 7:30 AM - 4:00 PM - NO HOLIDAY	1.00	Hour		
8	MPA-296 - 1/1/13 - 12/31/15 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 7:30 AM - 4:00 PM - HOLIDAY AND WEEKENDS	1.00	Hour		
9	MPA-296 - 1/1/13 - 12/31/15 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 4:00 PM - 12:00 AM MIDNIGHT - NO HOLIDAY	1.00	Hour		
10	MPA-296 - 1/1/13 - 12/31/15 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 4:00 PM - 12:00 MIDNIGHT - HOLIDAY AND WEEKENDS	1.00	Hour		
11	MPA-296 - 1/1/13 - 12/31/15 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 12:00 MIDNIGHT - 7:30 AM - NO HOLIDAY	1.00	Hour		
12	MPA-296 - 1/1/13 - 12/31/15 - BID AN HOURLY PRICE PER SHIFT - ONE GUARD - MONDAY THRU FRIDAY 12:00 MIDNIGHT - 7:30 AM - HOLIDAYS AND WEEKENDS	1.00	Hour		
13	MPA-296 1/1/11 - 12/31/13 PROVIDE MARKED PATROL VEHICLE(S) - COST TO BE ALL INCLUSIVE - GAS,	1.00	Day		

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Line	Description	Quantity	Unit	Unit Price	Total
	INSURANCE, MILEAGE, ETC - BID A COST PER VEHICLE PER DAY				
14	MPA-296 1/1/13 - 12/31/15 PROVIDE MARKED PATROL VEHICLE(S) - COST TO BE ALL INCLUSIVE - GAS, INSURANCE, MILEAGE, ETC - BID A COST PER VEHICLE PER DAY	1.00	Day		
15	MPA-296 1/1/11 - 12/31/13 BID AN HOURLY RATE TO PROVIDE A MARKED PATROL VEHICLE (NON SPECIFIC TO AN AGENCY) (MILEAGE WILL BE ADDITIONAL)	1.00	Hour		
16	MPA-296 1/1/13 - 12/31/15 BID AN HOURLY RATE TO PROVIDE A MARKED PATROL VEHICLE (NON SPECIFIC TO AN AGENCY) (MILEAGE WILL BE ADDITIONAL)	1.00	Hour		
17	MPA-296 1/1/11 - 12/31/13 BID A COST PER MILE FOR VEHICLE REFERENCED IN LINE ITEM 15	1.00	Mile		
18	MPA-296 1/1/13 - 12/31/15 BID A COST PER MILE FOR VEHICLE REFERENCED IN LINE ITEM 16 *** NOTE: (1) VENDORS ARE REQUESTED TO SIGN IN AND OUT. (2) NO MISCELLANEOUS CHARGES, NO TRAVEL, NO MILEAGE, NO PORTAL-TO-PORTAL, ETC (3) STATE WILL NOT AUTOMATICALLY PAY FOR A 2ND PERSON, SUCH AS AN APPRENTICE, ETC. (4) ANY SPECIAL EQUIPMENT OR SITUATIONS THAT WILL INCUR COSTS NOT ALREADY INCLUDED IN THE MPA MUST BE	1.00	Mile		

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Line	Description	Quantity	Unit	Unit Price	Total
	<p>APPROVED IN ADVANCE. (5) VENDOR SHOULD BEAR IN MIND THAT OVERLAPPING AND/OR COMBINING OF REQUIREMENTS MAY BE NECESSARY TO PREVENT DELAYS AND PROVIDE FOR A MORE RESPONSIVE WORKFLOW.</p> <p>HISTORICAL CONTRACT VALUE: FROM 1/1/08 TO PRESENT, APPROXIMATELY \$1,923,500.00 WAS SPENT ON MPA-296 SERVICE. HISTORICAL EXPENDITURES ARE NO GUARANTEE OF FUTURE SPENDING PATTERNS.</p> <p>BCI CHECK: THE STATE MAY, AT ITS OPTION, REQUIRE INDIVIDUALS PROJECTED TO PERFORM SECURITY SERVICES, BE SUBJECTED TO A BCI CHECK. THIS BACKGROUND CHECK WILL BE PAID BY THE SECURITY COMPANY. THE STATE, FOR ANY REASON, RESERVES THE RIGHT TO REJECT INDIVIDUALS PERFORMING, OR SCHEDULED TO PERFORM, SECURITY SERVICES UNDER THIS MPA. ***</p>				

Delivery: _____

Terms of Payment: _____

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Contract Terms and Conditions

Table of Contents

Terms and Conditions.....	XI
BID STANDARD TERMS AND CONDITIONS	XI
TERMS AND CONDITIONS FOR THIS BID	XI
MULTI YEAR AWARD	XI
RIVIP INFO - BID SUBMISSION REQUIREMENTS	XI
PURCHASE AGREEMENT BID	XI
QUARTERLY REPORTS	XI
INSURANCE REQUIREMENTS	XII
DELIVERY PER AGENCY	XII

Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

QUARTERLY REPORTS

REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number. Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

ADDENDUM #2 BID 7448017

Regarding the above referenced Bid, below please find answers to submitted questions:

Lines 13 and 14 are agency specific and refer to the Pastore Complex and Zambarano and questions 1 - 8 are specific to this agency

1. **What is the work scope of the patrol vehicle(s)?**
ANS: Cranston: mobil patrol of four buildings 8 parking lots
Zambarano - mobil for 8 buildings
 2. **How many vehicles are required - one roving or one vehicle at each site?**
ANS: One vehicle at each facility, Cranston and Zambarano.
 3. **What would be the average miles per day for each vehicle(s)?**
ANS: Cranston- 26 miles/day
Zambarano-30 miles/day
 4. **What would be the average hours each vehicle(s) would be in use per day**
ANS: Cranston - 6 hrs/day.
Zambarano - 2.5 hrs/day
 5. **What shifts (1st, 2nd and/or 3rd) and/or days (weekdays/weekends/holidays) would each vehicle(s) be in use?**
ANS: Cranston: All three shifts 24/7.
Zambarano: Monday thru Friday - 1st and 2nd shift
Weekends - all three shifts
 6. **Who would be utilizing each vehicle? Guard stationed at each site or an additional "patrol supervisor"?**
ANS: Cranston: One Patrol guard, One stationary guard
Zambarano: One guard
 7. **Would this patrol vehicle be "on call" or locked in sites for planning and bidding purposes?**
ANS: Vehicle locked in to each sight.
 8. **Will there be a walk thru for interested vendors?**
ANS: No
-
9. **Please define marked magnetic signs or company lettered marked vehicle(s)?**
ANS: Company lettered marked vehicles.
 10. **Is there a minimum wage for the officers?**
ANS: No
 11. **Who are the current vendors?**
ANS: Answer to this question can be viewed on the Purchasing Website www.purchasing.ri.gov.
Click vendor information, click on Agreements (MPA's), type in 296 in the MPA# field and search. Click on MPA number to view previous purchase orders.

As this is an MPA and these required services will vary statewide, additional line items (#15 -#18) are being added which may or may not relate to other various locations.

ITEM #15 and #16 Will ask for a price per hour for a marked patrol vehicle (mileage will be additional)

ITEM #17 and #18 Will ask for a price per mile for the marked patrol vehicle referenced in line item #15 and #16

QUESTION PERIOD WILL END 12/6/10 AT 10:00 AM

CLOSING DATE WILL BE EXTENDED TO 12/14/10 AT 10:00 AM