



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Cowell Jr, John A  
 PHONE #: 401-574-8114

CREATION DATE : 28-APR-08  
 BID NUMBER: 7084857  
 TITLE: SOAPS AND DETERGENTS - HAND SOAP (MPA-141)  
 BLANKET START : 01-JUN-08  
 BLANKET END : 31-MAY-11  
 BID CLOSING DATE AND TIME: 20-MAY-2008 11:15:00

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**Requisition Number:**

Line	Description	Quantity	Unit	Unit Price	Total
1	BLANKET REQUIREMENTS: 6/1/08 - 5/31/11  MASTER PRICE AGREEMENT #141 SOAPS AND DETERGENTS - HAND SOAP  FURNISH AND INSTALL HAND SOAP DISPENSERS COMPLETE WITH DISPOSABLE SOAP-FILLED CARTRIDGES AS NEEDED. TO BE FURNISHED AND INSTALLED BY VENDOR ON A NO-CHARGE, LOAN BASIS PER SPECIFICATIONS. LOTION TYPE SKIN CLEANSER - IN DISPOSABLE CARTRIDGES. 12 CARTIRIDGES/CASE 27 FLUID OZ/CARTRIDGE, (800 ML.) ESTIMATED 81,000 TOTAL FLUID OZ. USED ANNUALLY. MPA-141 6/1/08-6/30/09 LOTION TYPE SKIN CLEANSER MANUFACTURER: _____  PRODUCT NAME: _____  STOCK #: _____  PRICE PER FLUID OZ. - 6/1/08-6/30/09 \$ _____/OZ.	270.00	Case		
2	MPA-141 7/1/09-6/30/10 LOTION TYPE SKIN CLEANSER MANUFACTURER: _____  PRODUCT NAME: _____  STOCK #: _____	250.00	Case		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
	PRICE PER FLUID OZ. - 7/1/09-6/30/10 \$ _____/OZ.				
3	MPA-141 7/1/10-5/31/11 LOTION TYPE SKIN CLEANSER MANUFACTURER: _____ PRODUCT NAME: _____ STOCK #: _____ PRICE PER FLUID OZ. - 7/1/10-5/31/11 \$ _____/OZ. ANTIMICROBIAL LOTION HAND SOAP WITH PCMX OR TRICLOSAN DISPOSABLE CARTRIDGES. 12 CARTRIDGES PER CASE 27 FLUID OZ./CARTRIDGE (800 ML.) ESTIMATED 165,564 TOTAL FLUID OZ. USED ANNUALLY.	230.00	Case		
4	MPA-141 6/1/08-6/30/09 ANTIMICROBIAL LOTION HAND SOAP MANUFACTURER: _____ PRODUCT NAME: _____ STOCK #: _____ PRICE PER FLUID OZ. - 6/1/08-6/30/09	554.00	Case		

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**Requisition Number:**

Line	Description	Quantity	Unit	Unit Price	Total
	\$ _____ /OZ.				
5	MPA-141 7/1/09-6/30/10 ANTIMICROBIAL LOTION HAND SOAP MANUFACTURER: _____ PRODUCT NAME: _____ STOCK #: _____ PRICE PER FLUID OZ. - 7/1/09-6/30/10 \$ _____ /OZ.	511.00	Case		
6	MPA-141 7/1/10-5/31/11 ANTIMICROBIAL LOTION HAND SOAP MANUFACTURER: _____ PRODUCT NAME: _____ STOCK #: _____ PRICE PER FLUID OZ. - 7/1/10-5/31/11 \$ _____ /OZ.  INSTANT HAND SANITIZER (62% ETHYLALCOHOL) IN DISPOSABLE CARTRIDGES 12 CARTRIDGES PER CASE 27 FLUID OZ./CARTRIDGE (800 ML.) ESTIMATED 10,044 TOTAL FLUID OZ. USED	468.00	Case		

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**Requisition Number:**

Line	Description	Quantity	Unit	Unit Price	Total
	ANNUALLY.				
7	MPA-141 6/1/08-6/30/09 INSTANT HAND SANITIZER MANUFACTURER: _____ PRODUCT NAME: _____ STOCK #: _____ PRICE PER FLUID OZ. - 6/1/08-6/30/09 \$ _____/OZ.	34.00	Case		
8	MPA-141 7/1/09-6/30/10 INSTANT HAND SANITIZER MANUFACTURER: _____ PRODUCT NAME: _____ STOCK #: _____ PRICE PER FLUID OZ. - 7/1/09-6/30/10 \$ _____/OZ.	31.00	Case		
9	MPA-141 7/1/10-5/31/11 INSTANT HAND SANITIZER MANUFACTURER: _____ PRODUCT NAME: _____	28.00	Case		

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**Requisition Number:**

Line	Description	Quantity	Unit	Unit Price	Total
	STOCK #: _____  PRICE PER FLUID OZ. - 7/1/10-5/31/11 \$ _____ /OZ.  HEALTHCARE LOTION SOAP - IN DISPOSABLE CARTRIDGES 12 CARTRIDGES PER CASE 27 FLUID OZ./CARTRIDGE (800 ML.) ESTIMATED 1944 TOTAL FLUID OZ. USED ANNUALLY.				
10	MPA-141 6/1/08-6/30/09 HEALTHCARE LOTION SOAP MANUFACTURER: _____  PRODUCT NAME: _____  STOCK #: _____  PRICE PER FLUID OZ. - 6/1/08-6/30/09 \$ _____ /OZ.	7.00	Case		
11	MPA-141 7/1/09-6/30/10 HEALTHCARE LOTION SOAP MANUFACTURER: _____  PRODUCT NAME: _____  STOCK #: _____  PRICE PER FLUID OZ. - 7/1/09-6/30/10	6.00	Case		

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**Requisition Number:**

Line	Description	Quantity	Unit	Unit Price	Total
	\$ _____ /OZ.				
12	MPA-141 7/1/10-5/31/11 HEALTHCARE LOTION SOAP MANUFACTURER: _____ PRODUCT NAME: _____ STOCK #: _____ PRICE PER FLUID OZ. - 7/1/10-5/31/11 \$ _____ /OZ.	6.00	Case		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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# **SPECIFICATIONS**

## **SOAPS AND DETERGENTS – HAND SOAP** **(MPA #141)**

**RFQ #7084857**

**STATEWIDE REQUIREMENTS: 6/1/08-5/31/11**

**BIDDERS MUST SUBMIT DETAILED CUTS AND SPECS ON BRANDS OFFERED**  
**BIDDERS MUST BE ABLE TO SUBMIT SAMPLES UPON REQUEST.**

**FAILURE TO DO SO MAY RESULT IN REJECTION OF YOUR BID.**

**IF A NEW MANUFACTURER/VENDOR IS AWARDED THE BID, THE FOLLOWING INFORMATION APPLIES:**

**DISPENSER UNIT MUST ACCOMMODATE AN AIR-TIGHT SYSTEM. PRODUCT CANNOT COME INTO PHYSICAL CONTACT WITH DISPENSER. IF A COMPETITOR'S DISPENSER MUST BE REMOVED FIRST, IT WILL BE THE RESPONSIBILITY OF THE AGENCY INVOLVED TO CONTACT FORMER VENDOR AND ARRANGE FOR REMOVAL OF SAME. FORMER VENDOR MUST REMOVE DISPENSERS WITHOUT DAMAGING THE UNDERLYING SURFACE. ANY DAMAGE RESULTING WILL BE THE SOLE RESPONSIBILITY OF THE FORMER VENDOR AND MUST BE CORRECTED AT NO EXPENSE TO THE STATE.**

**A SUFFICIENT NUMBER OF DISPENSERS SHALL BE LEFT MOUNTED AT EACH LOCATION SO THAT THE SOAP REMAINING IN CARTRIDGES AND ON-HAND CAN BE USED UP IN A REASONABLY SHORT PERIOD OF TIME TO PREVENT SERIOUS WASTE OF THE ORIGINAL VENDOR'S PRODUCT. WHEN PREVIOUS PRODUCT HAS BEEN USED, NEW VENDOR SHALL INSTALL THEIR DISPENSER UPON REQUEST OF EACH AGENCY INVOLVED. NEW DISPENSERS SHOULD BE MOUNTED IN THE SAME AREA GIVING EVERY CONSIDERATION TO THE COSMETIC APPEARANCE OF THE AREA INVOLVED.**

**SPECIAL CONDITIONS: THE VENDOR SHALL BE RESPONSIBLE FOR MAKING EMERGENCY SERVICE CALLS WITHIN 72 HOURS OF REQUEST TO REPLACE BROKEN OR MALFUNCTIONING DISPENSERS.**

**THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AN INITIAL "IN-SERVICE" TRAINING FOR AGENCIES INVOLVED, INSTRUCTING THEM IN THE PROPER USE OF THE PRODUCTS AND DISPENSING SYSTEM. ANY SUBSEQUENT TRAINING DEEMED NECESSARY DURING THE CONTRACT PERIOD BY THE AGENCY SHALL BE HONORED BY THE VENDOR.**

**APPROXIMATELY 2,800 DISPENSERS – HIGH IMPACT PLASTIC DISPENSERS FOR 800 ML. CARTRIDGES, FURNISHED AND INSTALLED BY VENDOR ON A NO-CHARGE, LOAN BASIS. – (THIS ESTIMATE REPRESENTS THE APPROXIMATE NUMBER OF DISPENSERS CURRENTLY IN PLACE THROUGHOUT THE STATE).**

## Contract Terms and Conditions

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## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS BID**

##### **PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

##### **MPA BID AWARD (STATEWIDE APPLICABILITY)**

**STATEWIDE APPLICABILITY** - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

##### **MULTI YEAR AWARD**

**THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.**

##### **QUARTERLY REPORTS**

**REPORTS** - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number. Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.

##### **BID ALL ITEMS**

BIDDERS MUST BID ALL ITEMS TO BE CONSIDERED. AWARD WILL BE BASED ON TOTAL LOW.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.