



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Ohara 2nd, John F
 PHONE #: 401-574-8125

CREATION DATE : 07-APR-08
 BID NUMBER: 7077851
 TITLE: Carpet Cleaning - Hot Water Steam MPA-387
 BID CLOSING DATE AND TIME:06-MAY-2008 11:00:00

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Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	BLANKET REQUIREMENTS: 5/1/08-6/30/10 MASTER PRICE AGREEMENT #387 PROVIDE LABOR AND MATERIALS TO CLEAN CARPETING USING THE HOT WATER STEAM EXTRACTION METHOD: INCLUDING SPOT AND STAIN REMOVAL, DEODORIZING AND SCOTCH GUARD PROTECTION. ALL BUILDINGS ARE STATE PUBLIC BUILDINGS OR GROUP HOMES. JOB ASSIGNMENTS MAY BE AS LITTLE AS 100 SQ. FEET WHILE OTHER ASSIGNMENTS COULD BE THE ENTIRE BUILDING OR THOUSANDS OF SQUARE FEET AT SEVERAL BUILDINGS. ALL CARPET CLEANING MUST BE COMPLETED USING A HIGH-PRESSURE STEAM EXTRACTION TRUCK OR VAN MOUNTED UNIT. EQUIPMENT MUST BE IN GOOD WORKING ORDER AND RATED HEAVY DUTY. VENDOR WOULD PERFORM THE CARPET CLEANING PER THE FOLLOWING SPECIFICATIONS: A) NOTIFICATION FOR CARPET CLEANING WOULD NORMALLY BE NO LESS THAN (3) DAYS FOR MOST WORK. NOTIFICATION WOULD BE NO LESS THAN (1) ONE DAY FOR EMERGENCY - NEXT DAY SERVICE. B) VENDOR WILL BE REQUIRED TO MOVE OR REMOVE ALL FURNITURE IN GROUP HOMES ONLY. FURNITURE WILL BE RETURNED THE SAME DAY UPON COMPLETION OF CLEANING WITH CARPET GUARDS. C) VENDOR WILL VACUUM AND REMOVE GUM FROM ALL CARPETS PRIOR TO CLEANING. D) HEAVY SOILED CARPETS AND ALL PATHS ARE REQUIRED TO BE SPIN TAILED/BONNET CLEANED, CHEMICALLY PRETREATED AND THEN EXTRACTED.				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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1	<p>E) WORK MAY BE REQUIRED MONDAY THROUGH SATURDAY BETWEEN THE HOURS OF 6 AM AND 11 PM. F) SCOTCH GUARD MAY BE REQUIRED FOR SPECIFIC CARPETS, WHICH WILL BE AUTHORIZED PRIOR TO CLEANING BY THE AGENCY REQUESTING THE CLEANING, AT A SET PRICE PER SQUARE FOOT. G) VENDOR MUST POSSESS THE ABILITY TO CLEAN ORIENTAL CARPETS ON SITE, IF AN ORIENTAL CARPET IS REMOVED FROM THE FACILITY FOR CLEANING, TURN AROUND TIME TO REPLACE THE CARPET WILL BE NO MORE THAN (7) SEVEN DAYS. H) VENDOR WILL PUNCH IN/OUT ON THE TIME CLOCK IN FRONT OF THE CUSTODIAL OFFICE WHEN WORKING OFF THIS MASTER PRICE AGREEMENT. VENDORS MUST NOTIFY AGENCY PRIOR TO PERFORMING SERVICES. EACH AREA WORKED MUST BE EXAMINED BY AN AUTHORIZED AGENCY REPRESENTATIVE UPON COMPLETION.</p> <p>VENDORS INVOICE SHALL REFLECT ONLY THE ACTUAL AREAS COMPLETED. ANY AREA CONSIDERED BY AN AUTHORIZED AGENCY REPRESENTATIVE TO BE UNSATISFACTORILY DONE SHALL BE RESCHEDULED AND REDONE AT THE VENDOR'S EXPENSE. VENDOR MUST NOTIFY AGENCY ADMINISTRATION WITHIN 24 HOURS IF ANY WORK AREA IS INACCESSIBLE.</p> <p>APPROXIMATE CLEANING IS 50,000 SQUARE FEET.</p> <p>MPA-387 5/1/08-6/30/09 Hot Water Steam Extraction Carpet Cleaning, Scotch Guarding, Stain Removal, etc.</p>	1.00	Square Foot		
2	MPA-387 7/1/09-6/30/10 Hot Water Steam Extraction Carpet Cleaning, Scotch Guarding, Stain Removal, etc.	1.00	Square Foot		
3	MPA-387 5/1/08-6/30/09 Scotch Guard	1.00	Square Foot		
4	MPA-387 7/1/09-6/30/10 Scotch Guard	1.00	Square Foot		

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Line	Description	Quantity	Unit	Unit Price	Total
	DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.				

Delivery: _____

Terms of Payment: _____

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Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED

PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

CHARGES PERMITTED

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

WORK ORDER LIMITATIONS

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.

HAZARDOUS MATERIAL

HAZARDOUS MATERIAL SAFETY DATA SHEET IS TO BE SUBMITTED BY THE SUCCESSFUL BIDDER AFTER THEIR RECEIPT OF THE PURCHASE ORDER AND BEFORE OR WITH THE FIRST DELIVERY. THIS SHEET WILL BE KEPT ON FILE AS A REFERENCE FOR FUTURE DELIVERIES MADE UNDER THIS CONTRACT. THIS SHEET IS MANDATED BY RI STATE LAW CHAPTER 28-21 HAZARDOUS SUBSTANCE RIGHT-TO-KNOW ACT. FAILURE TO COMPLY WITH THIS REQUEST WILL RESULT IN LOSS OF CONTRACT.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.