

# SOLICITATION INFORMATION

7/30/99

**PUBLIC BID #2567**

**TITLE: ICE DISPENSER/CUBER**

**OPENING DATE AND TIME: 8/20/99 – 11:00 AM**

**PRE-BID/ PROPOSAL CONFERENCE: NO      DATE      TIME:**

**MANDATORY:**

**LOCATION:**

**SURETY REQUIRED: NO**

**BOND REQUIRED: NO**

**STEPHEN A. HARRIS  
BUYER II**



**Vendors must register on-line at the State Purchasing Website at [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us) to be able to download a Bidder Certification Cover Form which must accompany each offer.**

**NOTE TO VENDORS:**

**No offer will be considered that is not accompanied by a completed and signed RIVIP generated Bidder Certification Cover Form.**

**THIS PAGE IS NOT A BIDDER CERTIFICATION FORM**

SAH/md

# NOTICE

**THERE MAY BE ADDENDA TO THIS BID/RFP AT ANY TIME BEFORE THE OPENING DATE AND TIME.**

THE DIVISION OF PURCHASES WILL NOT BE NOTIFYING BY MAIL OF ANY SUCH ADDENDA.

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL ADDENDA.

AN ADDENDUM TO A BID/RFP IS LISTED AS THE BID NUMBER WITH AN "A" AND THE NUMBER OF THE ADDENDUM FOLLOWING; FOR EXAMPLE, 3025A1 INDICATES ADDENDUM #1 HAS BEEN ISSUED FOR BID 3025. 3025A2 INDICATES ADDENDUM #2 HAS BEEN ISSUED. YOU MUST CLICK ON ALL OF THESE LISTINGS TO GET THE COMPLETE PACKAGE.

**IF NOT BIDDING ON ANY ITEM, DO NOT RESPOND, IN ANY WAY, TO THE DIVISION OF PURCHASES.**

## DISCLAIMER

While the State of Rhode Island intends to maintain continuous access to this Website, from time to time access to information and/or documents may be interrupted or prevented either because of site problems, user problems or Internet problems. Not all access difficulties can be resolved by the State of Rhode Island since some access failures may be due to the type of computer or communication equipment and services employed by the Website User. However, it is the State's policy to provide a Help Desk (401) 222-2142 ext. 134 during regular business hours to assist Users in identifying and overcoming access problems.

To assure maximum access opportunities for Users, solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Vendors are cautioned that the competitive nature of their offers could be affected if their submissions do not include all amendments. For this reason, vendors are advised to revisit all solicitations to which they intend to respond five days prior to the due dates. If access to solicitations on the Website has been severely curtailed, it shall be the policy of the State to extend the due date of affected solicitations.

**In some cases (e.g., road construction) copies of plans and specifications which cannot be offered on-line are issued with a requirement for a refundable deposit. In such instances, in addition to announcements provided on the RIVIP, vendors on the known lists of plans and specifications depositors will receive direct notification of amendments.**

Except when access to the Website has been severely curtailed and it is determined by the Rhode Island State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored.

When the result of an Internet solicitation of registered vendors is unsuccessful (no offers, one offer which exceeds the estimated cost) the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors. The Purchasing Agent reserves the right to solicit offers from unregistered vendors as well as registered vendors.

# BID PROPOSAL

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
DEPARTMENT OF ADMINISTRATION

**DIVISION OF PURCHASES**  
ONE CAPITOL HILL, PROVIDENCE, RI 02908

**IMPORTANT**  
SEND SIGNED ORIGINAL AND  
FILL OUT BOTH COLUMNS BELOW

DATE 07/30/99  
BID NUMBER 2567  
BID OPENING DATE/TIME 08/20/99  
11:00a  
BUYER S. HARRIS  
ACCT. F/Y REQ.

<b>BILL TO:</b>
RI SERVICES FOR THE BLIND & VISUALLY IMPAIRED 40 FOUNTAIN STREET PROVIDENCE, RI 02903
<b>SHIP TO:</b>
COFFEE PLUS/FEDERAL CENTER VENDING FACILITY #55 380 WESTMINSTER STREET PROVIDENCE, RI 02903

<b>BIDDER</b> (NAME OF FIRM)	<b>BIDDER</b> (NAME OF FIRM)
<b>BID NO.</b> 2567	<b>BID NO.</b> 2567
<b>PAGE NO.</b> 1	<b>PAGE NO.</b> 1

1237-0-103586

ITEM NO.	COMMODITY CODE/DESCRIPTION	QUANTITY	UNIT PRICE AND BRAND OR MODEL NO.	UNIT PRICE AND BRAND OR MODEL NO.
	<p><u>INSTRUCTIONS:</u></p> <p>IF BIDDING ON ANY ITEM, THE ENTIRE BID MUST BE RETURNED. THE PRICE COLUMN ON THE RIGHT WILL BE DETACHED TO CREATE A BID TABULATION SPREADSHEET FOR THE "OFFICIAL BID ANALYSIS," THEREFORE:</p> <p>A) VENDOR NAME MUST APPEAR IN BOTH COLUMNS ON "EVERY" PAGE UNDER THE WORD "BIDDER."</p> <p>B) PRICE COLUMNS MUST CONTAIN "EXACTLY" THE SAME INFORMATION.</p> <p>C) ANY SUPPLEMENTARY INFORMATION MUST BE REPEATED IN "BOTH" COLUMNS.</p> <p>FAILURE TO COMPLETE FORM AS INSTRUCTED MAY BE GROUNDS FOR "DISQUALIFICATION."</p> <p>ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL</p>			

**This offer will not be considered unless a RIVIP generated Bidder Certification Cover Sheet is attached.**

<b>TERMS</b>	<b>TERMS</b>
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<b>BIDDER</b> (NAME OF FIRM)	<b>BIDDER</b> (NAME OF FIRM)
<b>BID NO.</b> 2567	<b>BID NO.</b> 2567
<b>PAGE NO.</b> 2	<b>PAGE NO.</b> 2

1237-0-103586

ITEM NO.	COMMODITY CODE/DESCRIPTION	QUANTITY	UNIT PRICE AND BRAND OR MODEL NO.	UNIT PRICE AND BRAND OR MODEL NO
1	<p>MAY RESULT IN DISQUALIFICATION OF BID.</p> <p><u>ICE DISPENSER/CUBER</u></p> <p>1-SERVEND ICE DISPENSER AND CUBER MODEL MD-150/Q320, 120 VOLTS WITH OPTIONAL WATER DISPENSER AND DTS</p> <p>V.F. #55 B-1</p> <p>DELIVERED, UNPACKED AND ASSEMBLED.</p> <p>NOTE: AGENCY MUST BE CONTACTED TO ARRANGE DELIVERY PRIOR TO SHIPMENT</p> <p><u>CONTACT: GARY B. WIER</u> (401) 222-2300 EXT.433</p> <p>DELIVERY DATE _____</p>	1 EA	\$ _____	\$ _____

**This offer will not be considered unless a RIVIP generated Bidder Certification Cover Sheet is attached.**

<b>TERMS</b>	<b>TERMS</b>
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## SPECIAL INSTRUCTIONS

BID NUMBER: 2567

NOTE: ONLY ITEMS INDICATED WITH A CHECKMARK PERTAIN TO THIS BID

1.  Bids must be complete in "fill" respects or may be subject to disqualification.
2.  If there is a contradiction between agency information and Division of Purchases information, Division of Purchases information will prevail.
3.  It is the State's intention to combine small awards whenever possible. It is also the State's intention to pay small awards on less than a monthly basis, such as quarterly or semi-annually. A small award will be defined as being under \$100.00 per month.
4.  Bidders are responsible for inspection of equipment and/or location, taking measurements\* when required, and making themselves aware of the total requirement before submitting a bid. \*Measurements provided with any bid are for reference purposes and are not guaranteed to be completely accurate.
5.  All bidders must write brand and model of all items they are bidding - even if the item is the same as specified.
6.  All bidders must include literature for items they are bidding. Items in catalogs must be clearly marked and pages tabbed.
7.  All differences between State requirement and each vendor's bid must be clearly noted, item by item, on a separate sheet. If no differences are noted, bid will be considered exact.
8.  State's payment terms are net 30 working days.
9.  Bidders must bid all items to be considered.
10.  Bidders must include written, detailed explanation of warranty or guarantee to be provided.
11.  Award will be based on total low
12.  Samples may be required.
13.  Demonstration at location convenient for the State may be required.
14.  Successful bidder will be required to provide copies of all licenses, permits, etc., required by law before purchase order is issued.
15.  Other