

**REQUEST FOR PROPOSALS  
FOR MARINE PUMP-OUT FACILITIES AND PUMP-OUT BOATS**

**EFFECTIVE NOVEMBER 7, 2005 THRU DECEMBER 9, 2005**

This Request for Proposals (RFP) is for the receipt of grant applications by qualified public and private marinas, yacht clubs and municipalities to construct, replace, retrofit, and maintain marine pump-out facilities and pump-out boats. Through a competitive process, the DEM Office of Water Resources, acting on behalf and at the discretion of the Director of the Department of Environmental Management will award grants for the development of boater (discharges) waste disposal options in Rhode Island marine waters in conformance with the mandatory Federal No Discharge designation. The maximum grant award is \$15,000 and all grants require a 25% match; for example, \$5,000 provided by the grant recipient to match a \$15,000 grant for a total project cost of \$20,000. Under the Clean Vessel Act, the US Fish and Wildlife Service has awarded DEM \$148,000 in fiscal years 2005/2006 to be distributed as pump-out facility grants.

In August 1998, Rhode Island became the first state in the country to receive the US Environmental Protection Agency's No Discharge designation for all of its marine waters. To maintain the No Discharge designation for the state's marine waters, the Department of Environmental Management must assure that the pump-out facility infrastructure is in sound operating condition. Through the ongoing grant program, the Department has worked with the marina industry to accomplish this objective. This public-private partnership has successfully reduced a significant source of pathogen contamination to the state's coastal waters, including waters in close proximity to shellfish harvesting and swimming areas.

**ELIGIBLE APPLICANTS :**

Owners of any Rhode Island marinas may apply for grants for projects located at the owner's marina. A non-owner operator may apply for such a grant, but only if the owner counter signs the application and the grant award.

**APPLICATION PROCEDURES:**

The applicant must respond to the following questions to be eligible for funding:

1. Is the application for the purchase, installation, repair/replacement of equipment and/or maintenance of equipment? (funds are not available for operational costs)
2. In situations where a direct connection to a sewer line is possible, is it proposed?
3. Are facility components, particularly those, which could limit capacity such as pumps and holding tanks, large enough to accommodate projected demand based on industry standards and norms?
4. Has a safe, reliable and sanitary means for collecting, storing and transporting waste been identified?
5. Is the proposed facility conveniently located relative to concentrations of recreational vessels?

6. Are channel access, maneuvering room and water depth sufficient to accommodate the maximum range of vessel size and draft?
7. Are proposed days and hours of operation convenient and sufficient? Will the facility be available for the better parts of the boating season?
8. Will the facility be available on a fair and equitable basis to all members of the recreational boating public?
9. Will a significant number of recreational fishermen be accommodated?
10. Have appropriate and adequate operating and maintenance procedures been identified?

The application must be on forms provided by DEM, which can be obtained on the DEM web site or at the Office of Water Resources, 235 Promenade Street, Providence, RI 02908. All applications will be accepted at the Office of Water Resources between 8:30 am and 4:00pm on any business day. Applications not received by the closing date of December 9, 2005 will not be considered for funding during this round and will be returned to the applicant without prejudice. Such applications may be resubmitted during a subsequent round or if in the determination of the DEM Director, funding remains available.

#### APPLICATION REVIEW:

The DEM Director appoints the Awards Advisory Committee, which makes its recommendations to the Director, who may reject, adopt or adopt with modifications the committee's recommendation. The Director with the advice of the committee has the authority to adjust grant awards so that no one community, water body, or marina receives a disproportionate amount of the available funding and that a geographic distribution of funds is achieved, all in conformance with the "Pump Out Siting Plan."

The membership of the committee, as defined by regulation, consists of a representative of the RI Marine Trade Association, a representative from the DEM Office of Water Resources, and a representative from the DEM Division of Fish and Wildlife. The committee shall review all complete applications according to established review criteria.

#### GRANT REQUIREMENTS

Facilities must be equally available to all recreational boaters, including those with physical handicaps, on a nondiscriminatory first come, first serve basis.

Grant recipients are required to maintain accurate, current and complete financial records, which are sufficient in detail and substance to clearly establish that grant funds have been properly expended for approved grant purposes. Recipients are required to present these financial records to the Department upon request.

Accounting records must be supported by source documentation which shall include but not be limited to cancelled checks, paid bills, time and attendance records, contract and subcontract award documents.

Any fees charged to users are to be retained and separately accounted for, and used exclusively to defray operation and maintenance costs of the facility and equipment funded by the grant under this program. Grant funds will be paid out by reimbursement only.

The grant award requires the grant recipient to obtain all required permits for the successful completion of the project.

#### FURTHER INFORMATION

For further information including a copy of the rules and regulations, application form, grant award questionnaire for the installation and maintenance of a marine pump-out facility, and/or a representative contractual agreement, please contact Joseph Migliore at DEM's Office of Water Resources by telephone at 222-3961 x 7258 or by e-mail at [joseph.migliore@dem.ri.gov](mailto:joseph.migliore@dem.ri.gov).