



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Melillo, Charlotte A
 PHONE #: 401-574-8110

CREATION DATE : 15-NOV-11
 BID NUMBER: 7449235
 TITLE: KITCHEN HOOD AND DUCT CLEANING - VARIOUS STATE BUILDINGS
 BLANKET START : 01-JAN-12
 BLANKET END : 31-DEC-14
 BID CLOSING DATE AND TIME: 13-DEC-2011 10:30:00

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

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 DOA CENTRAL BUSINESS OFFICE
 ADMINISTRATIVE SERVICES
 ONE CAPITOL HILL, 4TH FLOOR
 PROVIDENCE, RI 02908
 US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
1	1/1/12 - 12/31/14 KITCHEN HOOD AND DUCT CLEANING AT VARIOUS STATE BUILDINGS AGENCY CONTACT'S LISTED IN SPECIFICATIONS. PRICING WILL BE FOR ONE (1) QUARTERLY CLEANING OF ALL SYSTEMS AT EACH SPECIFIED LOCATION. VENDORS MAY BID INDIVIDUAL LOCATIONS. EQUIPMENT VARIES FROM LOCATION TO LOCATION AND FAMILIARITY WITH SUCH IS THE RESPONSIBILITY OF THE VENDOR (SEE BID SPECIFICATIONS) 1/1/12 - 6/30/12 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT AT REGAN BUILDING (BID A PRICE PER CLEANING PER QUARTER)	2.00	Quarter		
2	7/1/12 - 6/30/13 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT AT REGAL BUILDING (BID A PRICE PER CLEANING PER QUARTER)	4.00	Quarter		
3	7/1/13 - 6/30/14 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT AT REGAN BUILDING (BID A PRICE PER CLEANING PER QUARTER)	4.00	Quarter		
4	7/1/14 - 12/31/14 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT AT REGAN BUILDING (BID A PRICE PER CLEANING PER QUARTER)	2.00	Quarter		
5	1/1/12 - 6/30/12 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT AT ZAMBARANO HOSPITAL (BID A PRICE PER CLEANING PER QUARTER)	2.00	Quarter		
6	7/1/12 - 6/30/13 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT AT ZAMBARANO HOSPITAL (BID A PRICE PER CLEANING PER QUARTER)	4.00	Quarter		
7	7/1/13 - 6/30/14 CLEAN KITCHEN HOODS, DUCTS & RELATED EQUIPMENT AT ZAMBARANO HOSPITAL (BID A PRICE PER CLEANING PER QUARTER)	4.00	Quarter		
8	7/1/14 - 12/31/14 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT AT ZAMBARANO HOSPITAL (BID A PRICE PER CLEANING PER QUARTER)	2.00	Quarter		
9	1/1/12 - 6/30/12 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT AT VETERAN'S HOME, BRISTOL,	2.00	Quarter		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
	RI (BID A PRICE PER CLEANING PER QUARTER)				
10	7/1/12 - 6/30/13 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT - VETERAN'S HOME (BID A PRICE PER CLEANING PER QUARTER)	4.00	Quarter		
11	7/1/13 - 6/30/14 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT AT VETERANS HOME, BRISTOL, RI (BID A PRICE PER CLEANING PER QUARTER)	4.00	Quarter		
12	7/1/14 - 12/31/14 CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT AT VETERAN'S HOME, BRISTOL, RI (BID A PRICE PER CLEANING PER QUARTER)	2.00	Quarter		
13	1/1/12 - 12/31/14 LABOR AND ADDITIONAL CLEANING - REGAN BUILDING	1.00	Each		
14	1/1/12 - 12/31/14 LABOR AND ADDITIONAL CLEANING - ZAMBARANO HOSPITAL	1.00	Each		
15	1/1/12 - 12/31/14 LABOR AND ADDITIONAL CLEANING - VETERAN'S HOME	1.00	Each		
16	1/1/12 - 12/31/14 ADOLPH MEYER - INSPECTION IF KITCHEN HAS NOT OPERATED	1.00	Each		
17	1/1/12 - 12/31/14 - ADOLPH MEYER - CLEAN KITCHEN HOODS, DUCTS AND RELATED EQUIPMENT IF REQUESTED	1.00	Each		

Delivery: _____

Terms of Payment: _____

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KITCHEN HOOD SYSTEM CLEANING

SUPPLY ALL LABOR AND MATERIAL REQUIRED TO CLEAN KITCHEN HOODS, EXHAUST DUCTS AND ALL RELATED EQUIPMENT. WORK WILL BE PERFORMED IN COMPLIANCE WITH NFPA 96, 2008 EDITION, INCLUDING DETAILED REPORT AND A CERTIFICATE OF PERFORMANCE

BY SUBMISSION OF A BID, THE VENDOR ACKNOWLEDGES THAT THE SERVICE PROVIDED WILL MEET OR EXCEED THE CONDITIONS OF NFPA 96, 2008 EDITION AND OTHER APPLICABLE NFPA AND UL STANDARDS AND INDIVIDUALS PERFORMING THE SERVICE ARE PROPERLY TRAINED, QUALIFIED, CERTIFIED AND FAMILIAR WITH NFPA 96 AS INTENDED BY THE STANDARD. THE BID MUST BE ACCOMPANIED BY COMPANY AND/OR INDIVIDUALS CERTIFICATION BY A RECOGNIZED HOOD CLEANING CERTIFYING AGENCY (INTERNATIONAL KITCHEN EXHAUST CLEANING ASSOCIATION, CERTIFIED HOOD AND DUCT CLEANERS ASSOCIATION, ETC.). STAFF PERFORMING THIS WORK WILL BE PROPERLY TRAINED AND QUALIFIED TO PERFORM THIS WORK AND EMPLOYED BY THE CERTIFIED COMPANY.

THE LOCATION OF AND CONTACT FOR WORK IS:

PASTORE CENTER, CRANSTON, RI

CONTACT: MICHAEL BEAULIEU, 401 - 462 - 2957

1 ELEANOR SLATER HOSPITAL THREE LOCATIONS:

A REGAN BUILDING (TWO LOCATIONS)

MAIN KITCHEN, 4 HOODS/SYSTEMS

YESTERYEARS CAFÉ, 1 HOOD/SYSTEM

B ADOLPH MEYER BUILDING, ONE HOOD/SYSTEM (SEE BELOW)

ZAMBARANO CAMPUS, BURRILLVILLE, RI

CONTACT: DEBBY STOCKWELL, 401 - 567 - 5418

1 WALLUM LAKE HOUSE, TWO HOODS/SYSTEMS

VETERANS HOME, BRISTOL, RI

CONTACT: ANN VOLLARO, 401 - 253 - 8000 X 410

1 2 HOODS/SYSTEMS

THIS SERVICE WILL BE PERFORMED 4 TIMES PER YEAR, AT APPROXIMATELY 13 WEEK INTERVALS. THE REQUIRED DATE OF WORK WILL BE BASED ON HISTORIC DATA. THE LOCATIONS WILL NOTIFIED ONE WEEK PRIOR TO REQUIRED DATE. DATE AND TIME OF SERVICE WILL BE MUTUALLY AGREED. WORK WILL BE PERFORMED IN AN ACTIVE KITCHEN SETTING, THEREFORE ACCESS IS LIMITED TO PERIODS OF NON OPERATION, GENERALLY AFTER 5:00 PM.

THESE ARE OLDER SYSTEMS AND SOME DISASSEMBLY MAY BE REQUIRED FOR PROPER ACCESS. WORK WILL INCLUDE A THOROUGH CLEANING OF ALL PARTS AND COMPONENTS OF THE SYSTEM (GREASE TRAPS, HOOD, FILTERS, RACKS, DUCT WORK, FAN, ETC.) AND INSPECTION OF THE ENTIRE SYSTEM FOR APPROPRIATE CONDITION AND OPERATION. ANY CONDITIONS OBSERVED THAT MAY COMPROMISE THE PROPER OPERATION OF THE SYSTEM OR POSES ANY DANGER TO PROPERTY OF STAFF WILL BE REPORTED IMMEDIATELY TO THE DEPARTMENT OF ADMINISTRATION FACILITIES MANAGEMENT.

AT THE START OF THE CLEANING PROCESS, ELECTRICAL SWITCHES THAT CAN BE ACTIVATED ACCIDENTLY WILL BE LOCKED OUT. FIRE SUPPRESSION SYSTEM SHALL NOT BE RENDERED INOPERABLE DURING THE CLEANING PROCESS, UNLESS SUCH ACTION CONFORMS TO NFPA 96 SECTION 11.3. CLEANING CHEMICALS SHALL NOT BE APPLIED ON FUSIBLE LINKS OR OTHER DETECTION DEVICES OR THE AUTOMATIC EXTINGUISHING SYSTEM. FLAMABLE SOLVENTS OR OTHER FLAMABLE CLEANING AIDS SHALL NOT BE USED.

KITCHEN HOOD SYSTEM CLEANING

VENDOR IS RESPONSIBLE TO PROTECT STATE PROPERTY IN THE AREA OF WORK AND TO RESTORE ANY DAMAGED OR ALTERED STATE PROPERTY AND THOROUGHLY CLEAN WORK AREA PRIOR TO DEPARTURE. ALSO BEFORE DEPARTURE, THE OPERATION OF THE SYSTEM WILL BE RESTORED AND PROPER OPERATION CONFIRMED. ALL ACCESS PANELS AND COVERS SHALL BE REPLACED, DAMPERS AND DIFFUSERS POSITIONED FOR PROPER AIRFLOW. EQUIPMENT WILL BE TAGGED WITH A LABEL NOTING COMPANY'S NAME, TECHNICIAN'S NAME, AND DATE OF SERVICE, DATE OF NEXT SERVICE, AND SIGNED BY THE TECHNICIAN.

DOA FACILITIES MANAGEMENT WILL BE NOTIFIED IMMEDIATELY OF ANY UNSAFE CONDITION OR ANY EQUIPMENT ISSUES THAT MAY IMPACT OPERATION. THE EQUIPMENT WILL BE LOCKED OUT AND TAGGED OUT AND SIGNAGE POSTED TO PROHIBIT THE USE OF EQUIPMENT SERVICED BY THIS SYSTEM

FORMAL WRITTEN DOCUMENTATION OF WORK PERFORMED, CERTIFICATE OF PERFORMANCE) AND INSPECTION FINDINGS WILL BE FORWARDED TO DEPARTMENT OF ADMINISTRATION FACILITIES MANAGEMENT WITHIN 15 DAYS OF SERVICE AND PRIOR TO THE SUBMISSION OF AN INVOICE. REPORTS WILL BE FORWARDED TO:

PASTORE CENTER

DOA FACILITIES MANAGEMENT, PO BOX 8268, CRANSTON, RI 02920

ZAMBARANO UNIT

DOA FACILITIES MANAGEMENT, 2090 WALLUM LAKE ROAD, PASCOAG, RI

VETERAN'S HOME

DOA FACILITIES MANAGEMENT, 480 METACAM AVENUE, BRISTOL, RI

PRICE SUBMITTED WILL BE PER SERVICE, BY BUILDING, INCLUSIVE OF ALL SYSTEMS

REGAN:

ADOLPH MEYER, INSPECTION (IF KITCHEN HAS NOT OPERATED)

ADOLPH MEYER, CLEAN, IF REQUESTED

ZAMBARANO

VETERANS

ADDITIONAL CLEANING, PER HOUR

PLEASE NOTE: THE STATE RESERVES THE RIGHT TO AWARD BY BUILDING AND TO CHANGE THE NUMBER OF BUILDINGS BEING SERVICED UNDER THIS CONTRACT

*** THE ADOLPH MEYER KITCHEN IS NOT CURRENTLY IN SERVICE.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED

PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.