



Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Web Site: www.purchasing.ri.gov
13 July 11

Addendum # 1

RFP # 7448781

Title: ARRA Project to Install Renewable Energy Systems at RIDEM Facilities

Submission Deadline: EXTENDED to 22 July 11 @ 9:30 AM (Eastern Time)

- **Note that the submission deadline has been extended .**
- **Attendance list for the mandatory pre-bid meeting, held 22 June 11, is released in this addendum.**
- **The meeting summary of the pre-bid meeting is also released in this addendum**
- **Interested parties are reminded to peruse this website, on a regular basis, for any additional information, concerning this solicitation, that may be released.**

A handwritten signature in black ink, appearing to read "Jerome D. Moynihan".

Jerome D. Moynihan, C P M., CPPO
Assistant Director for Special Projects



RHODE ISLAND
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

235 Promenade Street, Providence, RI 02908-5767

TDD 401-222-4462

MEETING SUMMARY

Meeting Date: Wednesday, June 22, 2011 at 10:00 A.M.

Meeting Location: Burlingame State Park Maintenance Compound, Charlestown, RI

Re: Request for Proposals #7448781

Attendees: See Attached Sign-In Sheet
Lisa Lawless, RIDEM Planning and Development
Roger Monfette, RIDEM Parks and Recreation

1. Attendees signed-in.
2. Lisa Lawless confirmed that all present have a copy of the RFP from the Purchasing website and reviewed specific proposal elements of RFP #7448781 including:
 - Detailed review of the Burlingame Site. The specific buildings within the compound were pointed out where RIDEM would like PV panels installed on the roofs. Those buildings include the maintenance building, the 2 recently-built storage buildings, the caretaker's residence, and the pump station building. We would like to maximize the use of PV at the Burlingame site to partially offset our electric use at this park. We recognize that new 100 amp panels will be required at the recently-built storage buildings and would like to include lighting and convenience outlets in those 2 buildings. Limited tree clearing could be done; covering the existing skylights in the maintenance building cannot be done.
 - Only vendors listed on MPA #436 that are attending the pre-proposal meeting today can submit proposals for the project; we are using MPA #436 because of limited time constraints in our funding source. There is wording in the RFP relating to parties that are not listed on the MPA #436; however it is doubtful there would be enough time to become listed for consideration for this project.
 - The total estimated \$/Watt of installed PV for all 6 sites is understood to be an estimate; RIDEM will under separate contract hire an electrical engineer to perform reviews of the project as it is being planned and to provide a design and construction cost estimate to independently evaluate the work.
 - All of the solar PV panels must be installed by March 12, 2012 per ARRA funding. The project must comply with all of the ARRA requirements regarding Buy American provisions; copies of the guidance are available for attendees.
 - Copies of the plans for the six facilities are available for meeting attendees on CD-ROM disks; please take a copy for your use in preparing proposals.
3. Roger Monfette discussed the specific requirements for Burlingame including limited tree clearing, and provided phone numbers for contact people at the other facilities. Roger is the contact person for Burlingame and Misquamicut. Providence Island: Paul Hebert 683-4236, Lafayette Fish Hatchery: 423-1929m Fishermen's and Scarborough: 789-8374.
4. Questions from attendees included:

- Green Energy Dashboard- clarification that the Fishermen's and East Matunuck Beach turbines are currently under construction. The Salty Brine turbine is existing; these three turbines will be included in the dashboard. This is a critical element of the project.
 - Structural Analysis and any required stamped roof structural plans will be provided by RIDEM- Lisa Lawless.
 - Attendees requested a copy of the sign-in sheet
 - There was a question as to if some of the sites have higher priority than others; Burlingame is the top priority and Fishermen's the lowest priority. We would like to maximize the use of roof-mounted PV at Burlingame and can possibly use limited ground-mounted PV within the maintenance compound. Misquamicut and Scarborough are to be roof-mounted only. Lafayette can accommodate a combination of roof and ground-mounted PV. Prudence Island will be all ground-mounted PV to the northwest of the existing lab building. Fishermen's could be a combination of roof-mounted and ground-mounted PV.
- 5 Attendees walked the grounds to review the existing buildings, transformers, electric panel and site

Adjourn

Meeting Summary prepared by Lisa Lawless, P.E., RIDEM Division of Planning and Development

