



**Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Web Site: www.purchasing.ri.gov**

**23April 10
Addendum # 4**

RFP# 7323553

Title: ARRA Weatherization of Multi-Family Housing

Submission Deadline: EXTENDED TO 29 April 10 @ 11:30 AM (Eastern Time)

- Note the submission deadline has been extended to April 29th @ 11:30 AM
- No further questions shall be entertained.

A handwritten signature in black ink, appearing to read 'Jerome D. Moynihan', is positioned above the typed name.

Jerome D. Moynihan, C.P.M., CPPO
Administrator of Purchasing Systems

Questions / RFP #7323553 – ARRA Weatherization of Multi-Family Housing

Questions

1) Page 7 outlines who is eligible to apply for weatherization services. Apparently, this also means who is eligible to submit a proposal in response to this RFP. Are the terms ‘applicant’, ‘proposer’, ‘vendor’, ‘offerer’, ‘submitter’, and ‘recipient vendor’ all the same entity? If not, can you please clarify?

For the purpose of identifying who is eligible to apply for weatherization services please follow the Eligible Applicants definition of “owners of multi-family housing developments, including non-profit housing developers, for-profit developers, public housing authorities, cities, towns-faith based organizations and community development organizations”. Eligibility is not based on the terms you have identified.

2) Eligible applicants don’t seem to meet the definition of vendor (p 14 of 18), but are still required to register as a vendor at RIVIP, correct?

Correct.

3) The proposal elements (p 9 of 18) require a project schedule. If the applicant/proposer is applying to be accepted and assigned an auditor, how are they to create a schedule when it is the auditor’s job to determine the scope of work/course of action?

An anticipated project schedule should be proposed based on the applicant’s best estimate of time for each activity. The auditor scope of work time frame may differ; however, for application purposes the projected project schedule by the applicant is sufficient.

4) The application contents, item C (p 10 of 18) asks for an approach and an estimate of the energy cost savings of the weatherization investment. (This is also described as the auditor’s job under the RFP for ‘Residential Energy Auditors’ issued by RI Housing; this seems more appropriate as many applicants won’t have the capacity to do this without help.) If the scope of work is unknown at this point, how is an applicant to do this?

The applicant should have an idea which proposed weatherization activity would most likely result in the greatest ratio of energy cost savings to the proposed weatherization investment for their development. Based on this preliminary activity the applicant should provide their best estimation of the most cost effective improvements.

5) The property my company owns is 100% project-based Section 8, and is in the middle of a five year renewal term. My question is : how would we go about meeting your requirement of 15 years for affordability when we do not control the term of the Section 8 contract? Would we have to add an affordability agreement with RI housing? Or would we be exempt from that requirement because we are Section 8?

A fifteen (15) year restriction would be recorded on the property.

6) The proposal says either RI Housing or an OER approved contractor must do the work. Where can we find the list of OER approved contractors? Do we need to do this as part of the proposal or would this happen later on?

The OER approved list will be available for those successful applicants under RFP #7323553. The proposed contractor for the project does not need to be included as part of the proposal.

7) The proposal requires an energy audit to be done after selection. How do we know which improvements will lead to a 1.0 energy cost savings without the audit? Since we don't know the answer in advance, how do we include those improvements in the proposal? Maybe I am not reading the RFP correctly- are we not supposed to list the "activities" that we will be doing? Or does the word "activities" refer to something else? Here is the proposal requirement I am referencing (italics mine) on page 9, # 3 A project schedule including all major activities from notice to proceed to project completion.

Owners may propose repairs they believe will increase the energy efficiency for the development. Those proposed repairs will be evaluated for effectiveness as part of the audit. The requested repairs may or may not be funded post audit; only the repairs that achieve the specified cost savings or greater will be funded.

8) I registered as a vendor on www.purchasing.state.ri.us but did not find the 3 page "Bidder Certification Form." Please direct me to the location of that form.

*Go to <http://www.purchasing.ri.gov/RIVIP/Home.asp>
Click on "Vendor sign in" flashing red arrow, left of screen
Follow prompts to register and / or download RIVIP Certification Cover Form. If you have your vendor registration number, you'll be asked to provide it.*

If additional assistance is needed, contact the Help Desk at 401 574-8100.

9) Is every applicant for ARRA Weatherization funds considered a vendor.

No, a vendor is a "dealer, distributor or seller providing goods or services that are required for the project".

10) Our management company manages properties for LPs and single purpose entity corporations that do not have any employees. The owner of the properties is the applicant for the funds. How do we register those entities as vendors online at RIVIP website? They do not allow "0" employees.

Count yourself! There is at least 1 employee.

END