

# Notice of Blanket Purchase Agreement



**State Of Rhode Island and Providence Plantations**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

<b>V E N D O R</b>	<b>LIBERTY COMMUNICATIONS INC</b> <b>3281 CRESTMOOR DR</b> <b>WOODBURY, MN 55125</b> <b>United States</b>
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TELEPHONE/BUTTON SET/EXPANSION (MPA 188)	
Award Number	<b>3491806</b>
Revision Number	<b>0</b>
Effective Period	<b>01-NOV-2016 - 31-OCT-2018</b>
Approved PO Date	<b>04-NOV-2016</b>
Vendor Number	<b>31369-iSupplier</b>

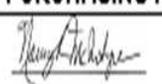
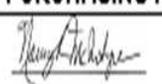
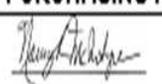
<b>S H I P  T O</b>	<b>MASTER PRICE AGREEMENT</b> <b>SEE BELOW</b> <b>RELEASE AGAINST, RI MPA</b> <b>United States</b>
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Type of Requisition	<b>*OTHER</b>
Requisition Number	
Change Order Requisition Number	
Solicitation Number	<b>7550931</b>
Freight	<b>Paid</b>
Payment Terms	<b>5% 10 N30</b>
Buyer	-  <b>Cadoret, David</b>
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

CONTACT INFORMATION FOR VENDOR IS LISTED IN THE USER GUIDE. VENDOR HAS AGREED TO A 5% PROMPT PAYMENT DISCOUNT FOR PAYMENTS ISSUED WITHIN 10 DAYS.

Line	Description	Unit	Unit Price (USD)
<b>1</b>	<b>MPA-188 FY17-FY19 Telephone Set, M5316 (new)</b>	<b>Each</b>	<b>245</b>
<b>2</b>	<b>MPA-188 FY17-FY19 Telephone Set, M5316 (Refurbished)</b>	<b>Each</b>	<b>65</b>
<b>3</b>	<b>MPA-188 FY17-FY19 Telephone Set, M5216 (New)</b>	<b>Each</b>	<b>245</b>
<b>4</b>	<b>MPA-188 FY17-FY19 Telephone Set, M5216 (Refurbished)</b>	<b>Each</b>	<b>65</b>
<b>5</b>	<b>MPA-188 FY17-FY19 Telephone Set, M5009 (Refurbished)</b>	<b>Each</b>	<b>69</b>

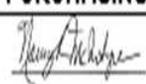
<p><b>INVOICE TO</b></p> <p>The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <a href="http://controller.admin.ri.gov/iSupplier/isup/index.php">http://controller.admin.ri.gov/iSupplier/isup/index.php</a></p> <p>To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.</p>	<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;"><b>STATE PURCHASING AGENT</b></td> </tr> <tr> <td style="text-align: center;">   <b>Nancy R. McIntyre</b> </td> </tr> </table>	<b>STATE PURCHASING AGENT</b>	 <b>Nancy R. McIntyre</b>
<b>STATE PURCHASING AGENT</b>			
 <b>Nancy R. McIntyre</b>			

Line	Description	Unit	Unit Price (USD)
6	MPA-188 FY17-FY19 Telephone Set, M5208 w/display (Refurbished)	Each	64
7	MPA-188 FY17-FY19 Meridian Add-on Module, M522 with base connectors and straps	Each	65
8	MPA-188 FY17-FY19 Meridian Add-on Module, M522 without base connectors and straps	Each	49
9	MPA-188 FY17-FY19 Adapter, Meridian P-Sets Model B0230393, 120V, 60Hz, 16W.	Each	12
10	MPA-188 FY17-FY19 Ribbon for M522, Long	Each	19
11	MPA-188 FY17-FY19 Ribbon for M522, Short	Each	19
12	MPA-188 FY17-FY19 Connector, Single Base	Each	12
13	MPA-188 FY17-FY19 Connector, Double Base	Each	12
14	MPA-188 FY17-FY19 Wall Mount Bracket for Meridian Telephone Sets	Each	35
15	MPA-188 FY17-FY19 Handset for Meridian Telephone Set	Each	6
16	MPA-188 FY17-FY19 Amplified Handset for Meridian Telephone Set	Each	79
17	MPA-188 FY17-FY19 Telephone Set, Avaya 6211(New)	Each	119
18	MPA-188 FY17-FY19 Telephone Set, Avaya 6211(Refurbished)	Each	39
19	MPA-188 FY17-FY19 Telephone Set, Avaya 6408 (New)	Each	99
20	MPA-188 FY17-FY19 Telephone Set, Avaya 6408 (Refurbished)	Each	27
21	MPA-188 FY17-FY19 Telephone Set, Avaya 6408D+ (New)	Each	119
22	MPA-188 FY17-FY19 Telephone Set, Avaya 6408D+ (Refurbished)	Each	25
23	MPA-188 FY17-FY19 Telephone Set, Avaya 6416D+ (New)	Each	149
24	MPA-188 FY17-FY19 Telephone Set, Avaya 6416D+ (Refurbished)	Each	34
25	MPA-188 FY17-FY19 Telephone Set, Avaya 6424D+ (New)	Each	189
26	MPA-188 FY17-FY19 Telephone Set, Avaya 6424D+ (Refurbished)	Each	36
27	MPA-188 FY17-FY19 Adjunct, Avaya XM24 with Power Supply (New)	Each	119
28	MPA-188 FY17-FY19 Adjunct, Avaya XM24 with Power Supply (Refurbished)	Each	50
29	MPA-188 FY17-FY19 Adjunct, Avaya XM24 without Power Supply (New)	Each	99
30	MPA-188 FY17-FY19 Adjunct, Avaya XM24 without Power Supply (Refurbished)	Each	43
31	MPA-188 FY17-FY19 Handset for Avaya 6400 series Telephone Set	Each	6
32	MPA-188 FY17-FY19 Handset for Avaya 6400 series Telephone Set with amplifier	Each	79
33	MPA-188 FY17-FY19 Handset for Avaya 8400 series Telephone Set	Each	5
34	MPA-188 FY17-FY19 Telephone Set, IP, Avaya 4602 (D02) (New)	Each	109
35	MPA-188 FY17-FY19 Telephone Set, IP, Avaya 4602 (D02) (Refurbished)	Each	43
36	MPA-188 FY17-FY19 Telephone Set, IP, Avaya 4606 (D02) (New)	Each	139
37	MPA-188 FY17-FY19 Telephone Set, IP, Avaya 4606 (D02) (Refurbished)	Each	64
38	MPA-188 FY17-FY19 Telephone Set, IP, Avaya 4612 (D02) (New)	Each	139
39	MPA-188 FY17-FY19 Telephone Set, IP, Avaya 4612 (D02)	Each	58

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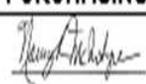
**STATE PURCHASING AGENT**  
  
 Nancy R. McIntyre

Line	Description	Unit	Unit Price (USD)
	<b>(Refurbished)</b>		
40	MPA-188 FY17-FY19 Telephone Set, IP, Avaya 4624 (D02) (New)	Each	169
41	MPA-188 FY17-FY19 Telephone Set, IP, Avaya 4624 (D02) (Refurbished)	Each	74
42	MPA-188 FY17-FY19 Power Supply, Avaya 1151B1	Each	23
43	MPA-188 FY17-FY19 Attendant Console, Avaya 302D, Refrubished	Each	1100
44	MPA-188 FY17-FY19 26C Selector Console (DXS) for Avaya 302D, Refurbished	Each	89
45	MPA-188 FY17-FY19 Stainless Steel phone w/ braile on keypad ssw-321-f	Each	467
46	MPA-188 FY17-FY19 CEECO 18" Armored cord handset 301-106-18-1	Each	67
47	MPA-188 FY17-FY19 Internal Volume Controll button for ssw-321-f wallmount phone	Each	190
48	MPA-188 FY17-FY19 Captel 840i phone for hearing impaired	Each	105
49	MPA-188 FY17-FY19 Y adapter training kits for headsets	Each	26
50	MPA-188 FY17-FY19 Cordless Clarity telephone set for hearing impaired	Each	69
51	MPA-188 FY17-FY19 Emerson talking caller ID with large LCD screen (model# EM-60)	Each	60
52	MPA-188 FY17-FY19 Telephone Set, Single Line, Desk, Model 2500	Each	29
53	MPA-188 FY17-FY19 Telephone Set, Single Line, Desk, with Message Waiting indicator	Each	44
54	MPA-188 FY17-FY19 Telephone Set, Single Line, Desk, with Redial	Each	44
55	MPA-188 FY17-FY19 Telephone Set, Single Line, Desk, with Caller ID	Each	69
56	MPA-188 FY17-FY19 Telephone Set, Single Line, Desk, with Message Waiting indicator, Caller ID, and redial	Each	69
57	MPA-188 FY17-FY19 Telephone Set, Single Line, Wall, with Dial on set, Model 2554	Each	36
58	MPA-188 FY17-FY19 Telephone Set, Single Line, Wall, with Dial on Handset	Each	29
59	MPA-188 FY17-FY19 Telephone Set, Single Line, Wall, with Message Waiting Indicator	Each	29
60	MPA-188 FY17-FY19 Plantronics, M522 vista amplifier	Each	49
61	MPA-188 FY17-FY19 Headset, Plantronics Supraplus HW251N (monaural) with amplifier & AC Adapters	Each	189
62	MPA-188 FY17-FY19 Headset, Plantronics Supraplus HW251N (monaural) headset only	Each	69
63	MPA-188 FY17-FY19 Headset, Plantronics Encore H91N (monaural) with amplifier & AC Adapters	Each	209
64	MPA-188 FY17-FY19 Headset, Plantronics Encore H91N (monaural) headset only	Each	75
65	MPA-188 FY17-FY19 Headset, Plantronics H261N (binaural) with amplifiers & AC Adapters	Each	207

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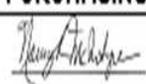
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Line	Description	Unit	Unit Price (USD)
66	MPA-188 FY17-FY19 Headset, Plantronics H261N (binaural) headset only	Each	79
67	MPA-188 FY17-FY19 Headset, Wireless, Plantronics CS55 (or equivalent)	Each	219
68	MPA-188 FY17-FY19 Handset Lifter for Wireless Headset, Plantronics HL10 (or equivalent)	Each	39
69	MPA-188 FY17-FY19 AC Adapter for Plantronics Amplifiers and Headsets (or equivalent)	Each	16
70	MPA-188 FY17-FY19 Polycom Soundstation2 Basic Conference Telephone (New)	Each	379
71	MPA-188 FY17-FY19 Polycom Soundstation2 Basic Conference Telephone (Refurbished)	Each	229
72	MPA-188 FY17-FY19 Polycom Soundstation2 Conference Telephone, non-expandable (New)	Each	415
73	MPA-188 FY17-FY19 Polycom Soundstation2 Conference Telephone, non-expandable (Refurbished)	Each	239
74	MPA-188 FY17-FY19 Polycom Soundstation2 EX Extension Microphones	Each	128
75	MPA-188 FY17-FY19 Polycom Soundstation2 EX with 2 External Microphones (New)	Each	740
76	MPA-188 FY17-FY19 Polycom Soundstation2 EX with 2 External Microphones (Refurbished)	Each	420
77	MPA-188 FY17-FY19 Polycom Soundstation2, 2490 for Definity PBX	Each	349
78	MPA-188 FY17-FY19 Telephone Set, 2-Line, Speakerphone with Intercom, Panasonic Model # KX-TS3282W (Refurbished)	Each	139
79	MPA-188 FY17-FY19 Telephone Set, 2 Line Programmable Speakerphone w/LCD, Panasonic Model # KX-TS208W (Refurbished)	Each	69
80	MPA-188 FY17-FY19 Telephone Set, 2 Line Programmable Speakerphone w/LCD, Panasonic Model # KX-TS208W (New)	Each	86
81	MPA-188 FY17-FY19 Telephone Set, 2 Line Programmable Speakerphone w/LCD, AT&T Model # CL2909 (New)	Each	49
82	MPA-188 FY17-FY19 Telephone Set, 2 Line Programmable Speakerphone w/LCD, AT&T Model # CL2909 (Refurbished)	Each	39
83	MPA-188 FY17-FY19 Cordless Telephone Set, Vtech CS6619	Each	49
84	MPA-188 FY17-FY19 Coiled Telephone Handset Cord ("Curly cord"), 6 feet, Ash, Black, Charcoal Gray, Ivory, Light Ash, Light Ivory, Off White, Pearl Gray, or White	Each	2
85	MPA-188 FY17-FY19 Coiled Telephone Handset Cord ("Curly cord"), 12 feet, Ash, Black, Charcoal Gray, Ivory, Light Ash, Light Ivory, Off White, Pearl Gray, or White	Each	2
86	MPA-188 FY17-FY19 Coiled Telephone Handset Cord ("Curly cord"), 25 feet, Ash, Black, Charcoal Gray, Ivory, Light Ash, Light Ivory, Off White, Pearl Gray, or White	Each	3
87	MPA-188 FY17-FY19 Telephone Modular Cord, RJ-11, 4 conductor, 7 feet	Each	2

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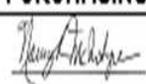
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Line	Description	Unit	Unit Price (USD)
88	MPA-188 FY17-FY19 Telephone Modular Cord, RJ-11, 4 conductor, 15 feet	Each	3
89	MPA-188 FY17-FY19 Telephone Modular Cord, RJ-11, 4 conductor, 25 feet	Each	4
90	MPA-188 FY17-FY19 Telephone Modular Cord, RJ-12, 6 conductor, 7 feet	Each	3
91	MPA-188 FY17-FY19 Telephone Modular Cord, RJ-12, 6 conductor, 15 feet	Each	4
92	MPA-188 FY17-FY19 Telephone Modular Cord, RJ-12, 6 conductor, 25 feet	Each	5
93	MPA-188 FY17-FY19 Telephone Modular Cord, RJ-45, 8 conductor, 7 feet	Each	2
94	MPA-188 FY17-FY19 Telephone Modular Cord, RJ-45, 8 conductor, 15 feet	Each	3
95	MPA-188 FY17-FY19 Telephone Modular Cord, RJ-45, 8 conductor, 25 feet	Each	4
96	MPA-188 FY17-FY19 CSU, Acculink / Paradyne 3150 (New)	Each	550
97	MPA-188 FY17-FY19 CSU, Acculink / Paradyne 3150 (Refurbished)	Each	225
98	MPA-188 FY17-FY19 CSU, Acculink / Paradyne 3160 (New)	Each	654
99	MPA-188 FY17-FY19 CSU, Acculink / Paradyne 3160 (Refurbished)	Each	220
100	MPA-188 FY17-FY19 Telephone Set, TTY, Ultratec Superprint 4425 (New)	Each	569
101	MPA-188 FY17-FY19 Telephone Set, TTY, Ultratec Superprint 4425 (Refurbished)	Each	364
102	MPA-188 FY17-FY19 Handset for 2554 wall set	Each	5
103	MPA-188 FY17-FY19 CSU/DSU, 120A3, ComCode 106606536 (for T1 installation) (Refurbished)	Each	89
104	MPA-188 FY17-FY19 Circuit Pack, Maintenance/Test , TN771D (Refurbished)	Each	34
105	MPA-188 FY17-FY19 Circuit Pack, Data Line , TN726B (Refurbished)	Each	34
106	MPA-188 FY17-FY19 Circuit Pack, Expansion Interface, TN570B (Refurbished)	Each	34
107	MPA-188 FY17-FY19 Circuit Pack, Packet Data, TN553 (Refurbished)	Each	34
108	MPA-188 FY17-FY19 Circuit Pack, Digital Line, TN2224 (Refurbished)	Each	34
109	MPA-188 FY17-FY19 Circuit Pack, Analog Line, TN 746B (Refurbished)	Each	34
110	MPA-188 FY17-FY19 Circuit Pack, DS1 Interface, TN464F (Refurbished)	Each	34
111	MPA-188 FY17-FY19 Circuit Pack, Maintenance, TN775B (Refurbished)	Each	34
112	MPA-188 FY17-FY19 Circuit Pack, Tone / Clock, TN2182 (Refurbished)	Each	34
113	MPA-188 FY17-FY19 Circuit Pack, System Access - Maintenance, TN1648 (Refurbished)	Each	34

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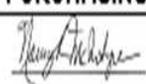
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Line	Description	Unit	Unit Price (USD)
114	MPA-188 FY17-FY19 Circuit Pack, Packet Interface, TN1655 (Refurbished)	Each	34
115	MPA-188 FY17-FY19 Circuit Pack, Disk Drive, TN1657 (Refurbished)	Each	34
116	MPA-188 FY17-FY19 Circuit Pack, Tape Drive, TN1656 (Refurbished)	Each	34
117	MPA-188 FY17-FY19 Circuit Pack, Announcement, TN575C (Refurbished)	Each	34
118	MPA-188 FY17-FY19 Circuit Pack, Switch Node Interface, TN573B (Refurbished)	Each	34
119	MPA-188 FY17-FY19 Circuit Pack, Switch Node Clock, TN572 (Refurbished)	Each	34
120	MPA-188 FY17-FY19 Circuit Pack, Analog Line, 24 port, 793CP (Refurbished)	Each	34
121	MPA-188 FY17-FY19 Circuit Pack, Maintenance, EPN, TN775C (Refurbished)	Each	34
122	MPA-188 FY17-FY19 Circuit Pack, Auxiliary Line, TN763D (Refurbished)	Each	34
123	MPA-188 FY17-FY19 Circuit Pack, CLAN, TN799DP (Refurbished)	Each	34
124	MPA-188 FY17-FY19 Circuit Pack, VAL - Announcement, TN2501 (Refurbished)	Each	34
125	MPA-188 FY17-FY19 Circuit Pack, MedPro, TN2302 (Refurbished)	Each	34
126	MPA-188 FY17-FY19 Circuit Pack, DS1 Converter, TN1654 (Refurbished)	Each	34
127	MPA-188 FY17-FY19 Cable, Definity, 5.5 ft y-cable .DS1C, Avaya Part # 84724768	Each	34
128	MPA-188 FY17-FY19 Cable, Octopus, Avaya #H600-348-62	Each	65
129	MPA-188 FY17-FY19 Power Supply, MCC Cabinet, 631DA1 (New)	Each	399
130	MPA-188 FY17-FY19 Power Supply MCC Cabinet 631DA1(Refurb)	Each	129
131	MPA-188 FY17-FY19 Power Supply, MCC Cabinet, 631DB1 (New)	Each	399
132	MPA-188 FY17-FY19 Power Supply, MCC Cabinet, 631DB1 (Refurb)	Each	129
133	MPA-188 FY17-FY19 Partner ACS R7 509 Processor, Material Code 700316474 (Refurbished)	Each	529
134	MPA-188 FY17-FY19 Partner 308EC Expansion Module, #108463001 (Refurbished)	Each	69
135	MPA-188 FY17-FY19 Remote Access Backup and Restore, #700317035 (Refurbished)	Each	69
136	MPA-188 FY17-FY19 Carrier, 5 slot, #700229819 (Refurbished)	Each	69
137	MPA-188 FY17-FY19 Voice Mail, Large Card, 2 port X 16 Mailboxes, 110 minutes, #700226525 (Refurbished)	Each	198
138	MPA-188 FY17-FY19 Voice Messaging, #7068-700 (Refurbished)	Each	270
139	MPA-188 FY17-FY19 Voice Messaging, 4 port PC Card, #7068-704 (Refurbished)	Each	99
140	MPA-188 FY17-FY19 Voice Messaging, 6 port PC Card, #7068-706 (Refurbished)	Each	139
141	MPA-188 FY17-FY19 Telephone Set, Partner, 18 Button Display,	Each	119

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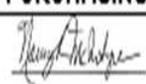
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Line	Description	Unit	Unit Price (USD)
	<b>#700340193 (Refurbished)</b>		
142	MPA-188 FY17-FY19 Telephone Set, Partner, 6 Button Display, #700340169 (Refurbished)	Each	95
143	MPA-188 FY17-FY19 Avaya IP 1616 telephone	Each	69
144	MPA-188 FY17-FY19 Avaya IP 1616 handsets	Each	6
145	MPA-188 FY17-FY19 Avaya IP 4620 telephone	Each	64
146	MPA-188 FY17-FY19 Avaya IP 4620 handset	Each	6
147	MPA-188 FY17-FY19 Avaya IP403 R2 Office Platform	Each	99
148	MPA-188 FY17-FY19 Avaya IP406 R2 Office Platform	Each	159
149	MPA-188 FY17-FY19 Avaya IP412 R2 Office Platform	Each	189
150	MPA-188 FY17-FY19 IP400 Digital Station 16, #700184807	Each	159
151	MPA-188 FY17-FY19 IP400 Digital Station 30, #700184880	Each	240
152	MPA-188 FY17-FY19 IP400 Phone 8 #700184773	Each	79
153	MPA-188 FY17-FY19 IP400 Phone16 #16700184781	Each	129
154	MPA-188 FY17-FY19 IP400 Analog Trunk 16, #700211360	Each	129
155	MPA-188 FY17-FY19 5402 Digital Telephone (Refurbished)	Each	54
156	MPA-188 FY17-FY19 5410 Digital Telephone (Refurbished)	Each	69
157	MPA-188 FY17-FY19 5420 Digital Telephone (Refurbished)	Each	79
158	MPA-188 FY17-FY19 5602 IP Hardphone (Refurbished)	Each	49
159	MPA-188 FY17-FY19 5610 IP Hardphone (Refurbished)	Each	49
160	MPA-188 FY17-FY19 5620 IP Hardphone (Refurbished)	Each	79
161	MPA-188 FY17-FY19 EU24 Expansion Unit for 5600 Series Phones (Refurbished)	Each	59
162	MPA-188 FY17-FY19 1151D1 Power Supply Unit (New)	Each	39
163	MPA-188 FY17-FY19 1151D1 Power Supply Unit (Refurb)	Each	29
164	MPA-188 FY17-FY19 1151D2 Power Supply Unit (New)	Each	99
165	MPA-188 FY17-FY19 1151D2 Power Supply Unit (Refurb)	Each	59
166	MPA-188 FY17-FY19 PARTS NOT LISTED ABOVE. PERCENTAGE (%) DISCOUNT OFF ITEMS NOT LISTED HERE. 50%	Each	1

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**Contract Terms and Conditions**

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## Terms and Conditions

### PURCHASE ORDER STANDARD TERMS AND CONDITIONS

### TERMS AND CONDITIONS FOR THIS PURCHASE ORDER

### TERMS AND CONDITIONS OF PRICING AGREEMENT

**SCOPE AND LIMITATIONS - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.**

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

**PRODUCT ACCEPTANCE** - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential in price over the original contract price.

### ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT

**In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.**

**State Agencies shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.**

A Department Purchase Order (DPO) listing the items ordered shall be created by the agency. The agency may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

**DELIVERY** If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

**PRICING** - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

**INVOICING** All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

**PAYMENT** - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller.

**CAMPAIGN FINANCE COMPLIANCE**

CAMPAIGN FINANCE: In accordance with RI General Law 17-27-2, Every person or business entity providing goods or services of \$5,000 or more, and has in the preceding 24 months, contributed an aggregate amount in excess of \$250 within a calendar year to any general officer, or candidate for general office, any member, or candidate for general assembly, or political party, is required to electronically file an affidavit regarding political contributions at:

<https://secure.ricampaignfinance.com/RhodeIslandCF/Public/VendorAffidavit.aspx>

**ARRA SUPPLEMENTAL TERMS AND CONDITIONS**

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

For all Purchase Orders issued on behalf of the University of Rhode Island, Community College of Rhode Island, and Rhode Island College, vendors will receive a confirming order from the respective entity prior to proceeding.

**EQUAL OPPORTUNITY COMPLIANCE**

THIS PURCHASE ORDER IS AWARDED SUBJECT TO EQUAL OPPORTUNITY COMPLIANCE.

**PARTIAL PAYMENTS**

PARTIAL OR PROGRESS PAYMENTS MAY BE MADE. PAYMENT WILL BE AUTHORIZED UPON RECEIPT AND ACCEPTANCE BY THE AGENCY OF THE PORTION OF THE CONTRACT OR PURCHASE ORDER COMPLETED BY THE VENDOR. PAYMENT UPON THE RENDERING OF A PROPERLY SUBMITTED INVOICE.

**AUTHORIZATION AND RELEASE**

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

**PURCHASE AGREEMENT AWARD**

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the

express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**MPA BID AWARD (STATEWIDE APPLICABILITY)**

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).