

Notice of Blanket Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	ALLIANCE BUSINESS PRODUCTS INC 7 INDUSTRIAL DR SMITHFIELD, RI 02917 United States
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MPA-144 PAPER, SPECIALITY	
Award Number	3487841
Revision Number	0
Effective Period	01-OCT-2016 - 17-SEP-2017
Approved PO Date	05-OCT-2016
Vendor Number	10872-iSupplier

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	*OTHER
Requisition Number	
Change Order Requisition Number	
Solicitation Number	7550890
Freight	Paid
Payment Terms	NET 30
Buyer	- - Cowell Jr, John
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

THE BLANKET PERIOD IS SCHEDULED TO RUN FROM OCTOBER 1, 2016 TO SEPTEMBER 30, 2017 WITH TWO (1) ONE-YEAR RENEWAL OPTIONS AT THE SOLE DISCRETION OF THE STATE.

ANNUAL INCREASES WILL BE LIMITED TO THE LESSER OF 3% OR THE DOCUMENTED PERCENTAGE INCREASE PER LINE ITEM PASSED TO THE SUPPLIER FROM THEIR PROVIDER(S).

QUANTITIES ARE ESTIMATED ANNUAL USAGE.

AMOUNT:
\$500,000.00

DELIVERY:

INVOICE TO

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STATE PURCHASING AGENT

Nancy R. McIntyre
Nancy R. McIntyre

NEXT DAY

SUPPLIER:
 LINDA HAGGARTY
 (401) 233-1888
 EMAIL: LINDAH@ALLIANCEBP.COM

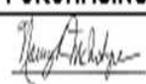
AGENCY CONTACT:
 JOHN A. COWELL, JR.
 (401) 574-8114
 EMAIL: JOHN.COWELL@PURCHASING.RI.GOV

Line	Description	Unit	Unit Price (USD)
1	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 .030 CHIP BOARD - 8.5 X 11 RECYCLED PKG/800 MFG/PROD LINE: CASCADES MFG/SKU: FPDAN11CHIP	Package	26
2	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 .030 CHIP BOARD - 8.5 X 11 PKG/800 MFG/PROD LINE: CASCADES MFG/SKU: FPDAN11CHIP	Package	26
3	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 .030 CHIP BOARD - 28 X 40 RECYCLED PKG/800 NO BID	Package	0
4	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 .030 CHIP BOARD 28 X 40 PKG/67 NO BID	Package	0
5	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 2 PART (SETS) 17# 8.5 X 14 COLOR (VARIOUS) CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1402PA	Carton	130.5
6	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 2 PART (SETS) 17# 8.5 X 14 COLOR (VARIOUS) MFG/PROD LINE: NCR MFG/SKU: NCR1402PA	Carton	130.5
7	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 2 PART (SETS) 17# 8.5 X 11 COLOR (VARIOUS) - CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1102PA	Carton	68
8	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 2 PART (SETS) 17# 8.5 X 11 COLOR (VARIOUS) - CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1102PA	Carton	68
9	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 3 PART (SETS) 17# 8.5 X 11 COLOR (VARIOUS) CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1103PA	Carton	77.15
10	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 3 PART (SETS) 17# 8.5 X 11 COLOR (VARIOUS) CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1103PA	Carton	77.15
11	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 3 PART (SETS) 17# 8 X 14 COLOR (VARIOUS) CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1403PA	Carton	177.45
12	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 3 PART (SETS) 17# 8 X 14 COLOR (VARIOUS) CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1403PA	Carton	177.45

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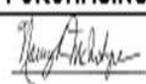
STATE PURCHASING AGENT

 Nancy R. McIntyre

Line	Description	Unit	Unit Price (USD)
13	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 4 PART (SETS) 17# 8 X 14 COLOR (VARIOUS) CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1404PA	Carton	195
14	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 4 PART (SETS) 17# 8 X 14 COLOR (VARIOUS) CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1404PA	Carton	195
15	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 4 PART (SETS) 17# 8 X 11 COLOR (VARIOUS) CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1104PA	Carton	93
16	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CARBONLESS, REVERSE COLLATED, 4 PART (SETS) 17# 8 X 11 COLOR (VARIOUS) CTN/5M MFG/PROD LINE: NCR MFG/SKU: NCR1104PA	Carton	93
17	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CERTIFICATE BOND 25% RAGE EAST CERT BOND ONLY 20# 8.5 X 11 WHITE COCKLE FINISH RECYCLED CTN/4M MFG/PROD LINE: WAUSAU ROYAL BOND MFG/SKU: WAURB1120LC	Carton	94
18	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 CERTIFICATE BOND 25% RAGE EAST CERT BOND ONLY 20# 8.5 X 11 WHITE COCKLE FINISH RECYCLED CTN/4M MFG/PROD LINE: WAUSAU ROYAL BOND MFG/SKU: WAURB1120LC	Carton	94
19	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 #4 OFFSET 60# 11X 17 WHITE REGULAR RECYCLED CTN2.5M MFG/PROD LINE: AS AVAILABLE MFG/SKU: 1760SM	Carton	44.85
20	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 #4 OFFSET 60# 11 X 17 WHITE REGULAR CTN2.5M MFG/PROD LINE: FINCH OPAQUE MFG/SKU: FLOPDIG1724BW	Carton	44.85
21	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 #4 OFFSET 60# 8.5 X 11 WHITE REGULAR RECYCLED CTN5M MFG/PRODLINE: FINCH OPAQUE MFG/SKU: FLOPDIG1124BW	Carton	44.85
22	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 #4 OFFSET 60# 8.5 X 11 WHITE REGULAR CTN5M MFG/PRODLINE: FINCH OPAQUE MFG/SKU: FLOPDIG1124BW	Carton	44.85
23	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 #1 OFFSET 60# 11 X 17 VARIOUS VELLUM RECYCLED CTN2.5M MFG/PROD LINE: DOMTAR EARTHCHOICE MFG/SKU: FPDOP1760	Carton	60.2
24	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 #1 OFFSET 60# 11 X 17 VARIOUS VELLUM CTN2.5M MFG/PROD LINE: DOMTAR EARTHCHOICE MFG/SKU: FPDOP1760	Carton	60.2
25	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 #1 COVER 65# 23 X 35 WHITE VELLUM RECYCLED CTN750 MFG/PROD LINE: LYNX OPAQUE ULTRA SMOOTH MFG/SKU: LYNX35655M	Carton	169
26	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 #1 COVER 65# 23 X 35 WHITE VELLUM CTN750 MFG/PROD LINE: LYNX OPAQUE ULTRA SMOOTH MFG/SKU: LYNX35655M	Carton	169
27	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 #1 COVER 65# 23 X 35	Carton	171.9

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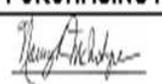
STATE PURCHASING AGENT

 Nancy R. McIntyre

Line	Description	Unit	Unit Price (USD)
	VARIOUS RECYCLED CTN750 MFG/PROD LINE: DOMTAR EARTHCHOICE MFG/SKU: FPD0M3565		
28	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 #1 COVER 65# 23 X 35 VARIOUS CTN750 MFG/PROD LINE: DOMTAR EARTHCHOICE MFG/SKU: FPD0M3565	Carton	171.9
29	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 BRISTOL 67# 8.5 X 11 WHITE LONG GRAIN RECYCLED CTN/2M MFG/PROD LINE: DOMTAR EARTHCHOICE MFG/SKU: FPD0MVB1167BW	Carton	35.08
30	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 BRISTOL 67# 8.5 X 11 WHITE LONG GRAIN CTN/2M MFG/PROD LINE: DOMTAR EARTHCHOICE MFG/SKU: FPD0MVB1167BW	Carton	35.08
31	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 BRISTOL 67# 8.5 X 11 VARIOUS LG VELLUM RECYCLED CTN/2M MFG/PROD LINE: WAUSAU EXACT MFG/SKU: FPWAUVB1167	Carton	39.15
32	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 BRISTOL 67# 8.5 X 11 VARIOUS LG VELLUM CTN/2M MFG/PROD LINE: WAUSAU EXACT MFG/SKU: FPWAUVB1167	Carton	39.15
33	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 INDEX 110# 8.5 X 11 VARIOUS - RECYCLED CTN/2M MFG/PROD LINE: WAUSAU EXACT MFG/SKU: FPWAVIN1111	Carton	49.55
34	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 INDEX 110# 8.5 X 11 VARIOUS - CTN/2M MFG/PROD LINE: WAUSAU EXACT MFG/SKU: FPWAVIN1111	Carton	49.55
35	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 2 PART (2500 SETS PER CTN) 17# 8.5 VARIOUS RECYCLED CTN/5M MFG/PROD LINE: NCR RECOVER MFG/SKU: NCRRC1102PA	Carton	106.9
36	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 2 PART (2500 SETS PER CTN) 17# 8.5 VARIOUS CTN/5M MFG/PROD LINE: NCR RECOVER MFG/SKU: NCRRC1102PA	Carton	106.9
37	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 3 PART (1670 SETS PER CTN) 17# 8.5 X 11 VARIOUS RECYCLED CTN/5M MFG/PROD LINE: NCR RECOVER MFG/SKU: NCRRC1103PA	Carton	120.75
38	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 3 PART (1670 SETS PER CTN) 17# 8.5 X 11 VARIOUS CTN/5M MFG/PROD LINE: NCR RECOVER MFG/SKU: NCRRC1103PA	Carton	120.75
39	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 4 PART (1250 SETS PER CTN) 17# 8.5 X 11 VARIOUS RECYCLED CTN/5M MFG/PROD LINE: NCR RECOVER MFG/SKU: NCRRC1104PA	Carton	125.22
40	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 4 PART (1250 SETS PER CTN) 17# 8.5 X 11 VARIOUS CTN/5M MFG/PROD LINE: NCR RECOVER MFG/SKU: NCRRC1104PA	Carton	125.22
41	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 TEXT STOCK (5,000/CTN) 60# 8.5 X 11 RECYCLED CTN/2M MFG/PROD LINE: DOMTAR EARTHCHOICE MFG/SKU: DOMOP1160	Carton	64.75
42	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 TEXT STOCK (5,000/CTN)	Carton	64.75

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Line	Description	Unit	Unit Price (USD)
	60# 8.5 X 11 CTN/5M MFG/PROD LINE: DOMTAR EARTHCHOICE MFG/SKU: DOMOP1160		
43	MPA-144 - FY17 - FY18 10/1/16 - 9/30/17 COVER STOCK (2,000/CTN) 65# 8.5 X 11 RECYCLED CTN/2M MFG/PROD LINE: DOMTAR EARTHCHOICE MFG/SKU: DOMOP1165	Carton	71

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STATE PURCHASING AGENT
 Nancy R. McIntyre

Contract Terms and Conditions

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Terms and Conditions**PURCHASE ORDER STANDARD TERMS AND CONDITIONS****TERMS AND CONDITIONS FOR THIS PURCHASE ORDER****MPA BID AWARD (STATEWIDE APPLICABILITY)**

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

PURCHASE AGREEMENT AWARD

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

AUTHORIZATION AND RELEASE

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

BLANKET PAYMENT

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY. PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF PROPERLY RENDERED INVOICES NO MORE THAN MONTHLY TO THE RECEIVING AGENCY. ANY UNUSED BALANCE AT END OF BLANKET

PERIOD IS AUTOMATICALLY CANCELLED.

EQUAL OPPORTUNITY COMPLIANCE

THIS PURCHASE ORDER IS AWARDED SUBJECT TO EQUAL OPPORTUNITY COMPLIANCE.

QUARTERLY REPORTS

REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number. Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.

CAMPAIGN FINANCE COMPLIANCE

CAMPAIGN FINANCE: In accordance with RI General Law 17-27-2, Every person or business entity providing goods or services of \$5,000 or more, and has in the preceding 24 months, contributed an aggregate amount in excess of \$250 within a calendar year to any general officer, or candidate for general office, any member, or candidate for general assembly, or political party, is required to electronically file an affidavit regarding political contributions at:

<https://secure.ricampaignfinance.com/RhodeIslandCF/Public/VendorAffidavit.aspx>

ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

For all Purchase Orders issued on behalf of the University of Rhode Island, Community College of Rhode Island, and Rhode Island College, vendors will receive a confirming order from the respective entity prior to proceeding.

TERMS AND CONDITIONS OF PRICING AGREEMENT

SCOPE AND LIMITATIONS - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

PRODUCT ACCEPTANCE - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential in price over the original contract price.

ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.

State Agencies shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.

A Department Purchase Order (DPO) listing the items ordered shall be created by the agency. The agency may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

DELIVERY If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

PRICING - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

INVOICING All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

PAYMENT - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller.