



# Notice of Blanket Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

OVERHEAD DOOR CO OF PROV INC  
 ONE OVERHEAD WAY  
 WARWICK, RI 02888  
 United States

DOOR REPAIR, OVERHEAD - MPA #108

**Award Number**  
3370865

**Effective Period:**  
01-JUL-14 - 30-JUN-17

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	<b>Date:</b> 31-MAR-14 <b>Buyer:</b> G Mosca <b>Shipping:</b> Paid <b>Terms:</b> NET 30 <b>Vendor #</b> 1136	<b>I N V O I C E</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
Line	Item	Item Description	Unit	Unit Price

		Master Price Agreement #108 - Door Repairs, Overhead.  Blanket Period: 7/1/14 - 6/30/17 The State reserves the right to extend the contract for (1), one year extension.  Responce time to comply with necessary permits prior to ant work - 24 hours. Contractors must submit total breakdown on billing of labor and material for each project.  Straight Time is: 8:00 am - 4:30 pm, Monday - Friday Overtime is: 4:31 pm - 7:59 am, and all day Saturday, Sunday and Holidays.  Pricing in accordance with specifications of Public Bid #7548443, dated 3/26/2014.  Vendor Contact: Vincent Sciolto Tel: 800-624-2724 Fax: 401-461-3140 vsciolto@ohd.com  Paul Bellville Tel: 401-467-3041 ex 240		
1		MPA-108 - 7/1/14-6/30/15 - DOOR REPAIRS, OVERHEAD - REGULAR HOURLY RATE - ONE MAN ON SITE	Hour	65
2		MPA-108 - 7/1/15-6/30/16 - DOOR REPAIRS, OVERHEAD - REGULAR HOURLY RATE - ONE MAN ON SITE	Hour	68
3		MPA-108 - 7/1/16-6/30/17 - DOOR REPAIRS, OVERHEAD - REGULAR HOURLY RATE - ONE MAN ON SITE	Hour	72

**STATE PURCHASING AGENT**

*Lorraine A. Hynes*

Lorraine A. Hynes



# Notice of Blanket Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

OVERHEAD DOOR CO OF PROV INC  
 ONE OVERHEAD WAY  
 WARWICK, RI 02888  
 United States

DOOR REPAIR, OVERHEAD - MPA #108

**Award Number**  
3370865

**Effective Period:**  
01-JUL-14 - 30-JUN-17

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	<b>Date:</b> 31-MAR-14 <b>Buyer:</b> G Mosca <b>Shipping:</b> Paid <b>Terms:</b> NET 30 <b>Vendor #</b> 1136	<b>I N V O I C E</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
			N/A	
Line	Item	Item Description	Unit	Unit Price

4		MPA-108 - 7/1/14-6/30/15 - DOOR REPAIRS, OVERHEAD - REGULAR HOURLY RATE - TWO MEN ON SITE	Hour	156
5		MPA-108 - 7/1/15-6/30/16 - DOOR REPAIRS, OVERHEAD - REGULAR HOURLY RATE - TWO MEN ON SITE	Hour	160
6		MPA-108 - 7/1/16-6/30/17 - DOOR REPAIRS, OVERHEAD - REGULAR HOURLY RATE - TWO MEN ON SITE	Hour	168
7		MPA-108 - 7/1/14-6/30/15 - DOOR REPAIRS, OVERHEAD - OVERTIME LABOR RATE - ONE MAN ON SITE	Hour	97.5
8		MPA-108 - 7/1/15-6/30/16 - DOOR REPAIRS, OVERHEAD - OVERTIME LABOR RATE - ONE MAN ON SITE	Hour	102
9		MPA-108 - 7/1/16-6/30/17 - DOOR REPAIRS, OVERHEAD - OVERTIME LABOR RATE - ONE MAN ON SITE	Hour	108
10		MPA-108 - 7/1/14-6/30/15 - DOOR REPAIRS, OVERHEAD - OVERTIME LABOR RATE - TWO MEN ON SITE	Hour	234
11		MPA-108 - 7/1/15-6/30/16 - DOOR REPAIRS, OVERHEAD - OVERTIME LABOR RATE - TWO MEN ON SITE	Hour	240
12		MPA-108 - 7/1/16-6/30/17 - DOOR REPAIRS, OVERHEAD - OVERTIME LABOR RATE - TWO MEN ON SITE	Hour	252
13		MPA-108 - 7/1/14-6/30/15 - DOOR REPAIRS, OVERHEAD - HOLIDAY LABOR RATE - ONE MAN ON SITE	Hour	156
14		MPA-108 - 7/1/15-6/30/16 - DOOR REPAIRS, OVERHEAD - HOLIDAY LABOR RATE - ONE MAN ON SITE	Hour	160
15		MPA-108 - 7/1/16-6/30/17 - DOOR REPAIRS, OVERHEAD - HOLIDAY LABOR RATE - ONE MAN ON SITE	Hour	168
16		MPA-108 - 7/1/14-6/30/15 - DOOR REPAIRS, OVERHEAD - HOLIDAY LABOR RATE - TWO MEN ON SITE	Hour	312

**STATE PURCHASING AGENT**

*Lorraine A. Hynes*

Lorraine A. Hynes



# Notice of Blanket Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

OVERHEAD DOOR CO OF PROV INC  
 ONE OVERHEAD WAY  
 WARWICK, RI 02888  
 United States

DOOR REPAIR, OVERHEAD - MPA #108

**Award Number**  
3370865

**Effective Period:**  
01-JUL-14 - 30-JUN-17

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	<b>Date:</b> 31-MAR-14 <b>Buyer:</b> G Mosca <b>Shipping:</b> Paid <b>Terms:</b> NET 30 <b>Vendor #</b> 1136	<b>I N V O I C E</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
			N/A	
Line	Item	Item Description	Unit	Unit Price

17		MPA-108 - 7/1/15-6/30/16 - DOOR REPAIRS, OVERHEAD - HOLIDAY LABOR RATE - TWO MEN ON SITE	Hour	320
18		MPA-108 - 7/1/16-6/30/17 - DOOR REPAIRS, OVERHEAD - HOLIDAY LABOR RATE - TWO MEN ON SITE	Hour	336
19		MPA-108 - 7/1/14-6/30/17 - PARTS DISCOUNTED FROM LIST - 30%. PAID AT \$1.00 FOR EVERY \$1.00 OF ALLOWABLE EXPENSE.	Total	1
20		PARTS DISCOUNT FROM LIST 30%	Total	1

**STATE PURCHASING AGENT**

*Lorraine A. Hynes*

Lorraine A. Hynes

# CONTRACT TERMS AND CONDITIONS

**Contract Terms and Conditions**

**Table of Contents**

Amendment.....III  
Terms and Conditions.....IV  
PURCHASE ORDER STANDARD TERMS AND CONDITIONS .....IV  
TERMS AND CONDITIONS FOR THIS PURCHASE ORDER .....IV  
MPA BID AWARD (STATEWIDE APPLICABILITY) .....IV  
INSURANCE REQUIREMENTS (ADDITIONAL) .....IV  
MULTI YEAR AWARD .....IV  
PURCHASE AGREEMENT AWARD .....IV  
AUTHORIZATION AND RELEASE .....V  
PARTIAL PAYMENTS .....V  
BLANKET PAYMENT .....V  
EQUAL OPPORTUNITY COMPLIANCE .....V  
QUARTERLY REPORTS .....V  
WAGE REQUIREMENTS - ADDITIONAL .....V  
CAMPAIGN FINANCE COMPLIANCE .....V  
TERMS AND CONDITIONS OF PRICING AGREEMENT .....VI  
LICENSE REQUIREMENTS .....VII  
CHARGES PERMITTED .....VII  
WORK ORDER LIMITATIONS .....VII

**Amendment**

The parties hereby agree to amend the terms of the agreement as follows:

**PURCHASE ORDER STANDARD TERMS AND CONDITIONS**

**WORK ORDER LIMITATIONS (Updated)**

## **Terms and Conditions**

### **PURCHASE ORDER STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS PURCHASE ORDER**

##### **MPA BID AWARD (STATEWIDE APPLICABILITY)**

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

##### **INSURANCE REQUIREMENTS (ADDITIONAL)**

ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "BILL TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.

##### **MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

##### **PURCHASE AGREEMENT AWARD**

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

**AUTHORIZATION AND RELEASE**

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

**PARTIAL PAYMENTS**

PARTIAL OR PROGRESS PAYMENTS MAY BE MADE. PAYMENT WILL BE AUTHORIZED UPON RECEIPT AND ACCEPTANCE BY THE AGENCY OF THE PORTION OF THE CONTRACT OR PURCHASE ORDER COMPLETED BY THE VENDOR. PAYMENT UPON THE RENDERING OF A PROPERLY SUBMITTED INVOICE.

**BLANKET PAYMENT**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY. PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF PROPERLY RENDERED INVOICES NO MORE THAN MONTHLY TO THE RECEIVING AGENCY. ANY UNUSED BALANCE AT END OF BLANKET PERIOD IS AUTOMATICALLY CANCELLED.

**EQUAL OPPORTUNITY COMPLIANCE**

THIS PURCHASE ORDER IS AWARDED SUBJECT TO EQUAL OPPORTUNITY COMPLIANCE.

**QUARTERLY REPORTS**

REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number. Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.

**WAGE REQUIREMENTS - ADDITIONAL**

VENDOR IS ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS.

**CAMPAIGN FINANCE COMPLIANCE**

CAMPAIGN FINANCE: In accordance with RI General Law 17-27-2, Every person or business entity providing goods or services of \$5,000 or more, and has in the preceding 24 months, contributed an aggregate amount in excess of \$250 within a calendar year to any general officer, or candidate for general

office, any member, or candidate for general assembly, or political party, is required to electronically file an affidavit regarding political contributions at:

<https://secure.ricampaignfinance.com/RhodeIslandCF/Public/VendorAffidavit.aspx>

#### ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

#### **DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

#### TERMS AND CONDITIONS OF PRICING AGREEMENT

**SCOPE AND LIMITATIONS - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.**

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

**PRODUCT ACCEPTANCE** - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential in price over the original contract price.

#### ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT

**In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.**

**State Agencies shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.**

A Department Purchase Order (DPO) listing the items ordered shall be created by the agency. The agency may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

**DELIVERY** If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

**PRICING** - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

**INVOICING** All invoices shall reference the DPO Order Number(s), Price Agreement number, the

Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

**PAYMENT** - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller.

#### **LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

#### **CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

#### **WORK ORDER LIMITATIONS**

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$10,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.