



Division of Purchases

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RFP 7658827 STATE FLEET MANAGEMENT SOFTWARE Questions & Answers

1. Please confirm that the RFP response must be accompanied by CD-R as opposed to flash drives?

Yes, a CD-R is required. Flash drives are not accepted.

2. Please confirm the MBE/WBE goals are not mandatory but will provide additional points to the vendor?

MBE/WBE goals are not mandatory, however it is the policy of the State to support the fullest possible participation of firms owned and controlled by minorities (MBEs) and women (WBEs) and to support the fullest possible participation of small disadvantaged businesses owned and controlled by persons with disabilities in the performance of State procurements and projects.

3. Are there two fuel systems?

Yes. - Answered in pre-bid meeting.

4. Is there data conversion needed, including asset data?

Yes – the vendor will need to upload a complete data file to the new software.

5. I just wanted to clarify that, with the exception of attachments, the technical proposal should be six (6) pages. Is there a place in the response where you'd like us to directly respond to Section 3. Scope of Work and Requirements and would that also be included in the 6-page limit? Please include any additional comments to help provide insight/context.

We would prefer 6-pages but will waive this requirement and will accept documents up to 15 pages.

6. Can you kindly supply a Statement of Work (SOW), listing specific requirements for the Fleet management Software RFP?

See the RFP, Section 3: Scope of Work and Requirements for the SOW details.

7. What is the name of the current COBOL system you have in use, can you provide or direct me to some information (perhaps on the web)?

COBOL is common business-oriented language that is over 60-years old. It is essentially a program language use for processing business transactions or the collection of data. This program is not a software operating system. It predates C++.

8. Have you received any “demos” from other vendors as of yet, if so from whom?

No, an RFI was issued and the State received 13 responses. Vendors may provide a demo through the technical proposal, if desired.

9. Why is HIPPA required (page 10. #15) for a Fleet Management RFP?

HIPPA is not required.

10. Why is Eligible Entity required (page 10. # 16) ?

This does not apply to this solicitation. Eligibility Entity would only be required if supporting the State’s Health Benefits Exchange.

11. Is a Surety Bond required for this Fleet Management RFP(page 10. #17), if so-why ?

Surety Bond is not required for this solicitation.

12. Has a budget been established for this project?

Yes

13. Can we respond and submit our bid to this RFP by email or electronically, rather than produce a CD-R which must be mailed to the State?

No, we still require a CD-R and paper bid until we are able transition all agencies to our new system.