



Solicitation Information
January 6, 2021

Addendum #3

RFP #7610811

TITLE: STATEWIDE PUPIL TRANSPORTATION SERVICES

Submission Deadline: January 21, 2021 at 2:00 PM (ET)

ATTACHED ARE VENDOR QUESTIONS WITH STATE RESPONSES. NO FURTHER QUESTIONS WILL BE ANSWERED.

Gail Walsh
Chief Buyer

RFP #7610811 Statewide Pupil Transportation

Vendor A

1. From Attachment 4: page 5 is blank- is there any missing information from this page?

Ans: No.

Is there a form we need to fill out instead of the subcontracting form if we do not do any subcontracting?

Ans: No, all required forms in the RFP must be filled out, even if only with “None” or “N/A” as a response.

2. Is there a sample affirmative action plan that can be provided to us?

Ans: Yes. Please see attached .zip file.

3. Does Appendix A (MBE, WBE, and/or Disability Business Enterprise Participation Plan) need to be included if the company does no subcontracting?

Ans: All applicable forms, including Appendix A, must be filled out.

4. Does bidding in only one zone mean you won't be offered runs from other zones if there are openings beyond the awarded contractor's capacity?

Ans: All new work will be assigned to the vendor awarded the specific zone. There have been rare occurrences when a vendor cannot accept additional work in their zone and then that work is offered to an alternate vendor. However, that would be a last resort scenario.

5. If a company were to put 25 as a maximum number of vehicles available, but there ends up being 27 runs available, would the two additional runs be presented to them to see if they could obtain the additional vehicles?

Ans: Yes, all work for the awarded zone is offered to the vendor assigned to that zone.

6. What is the Emergency Evacuation Plan in regards to? Are you looking for a bus evacuation plan, or is it in regards to the state needing help evacuating?

Ans: The RFP requires that all vendors have a school bus evacuation plan that their driving staff perform twice yearly with their PCCT and public-school students. A written evacuation plan is requested for all routes transporting special education students.

7. Regarding Instructions and Notifications to Vendors, number 10, section B, on page 6 of 25: do we need to submit the Contract Compliance Report, Certificate of Compliance, and Affirmative Action Policy/ Plan Statement with the RFP documents, or only once requested after the RFP is awarded?

Ans: You would submit those documents after the tentative award is issued, but before the PO is finalized.

8. Will there be McKinney-Vento routes available after this bid process, or is this included?

Ans: McKinney Vento work is already included in the RFP's scope of work.

9. Clarification for what has already been awarded to First Student: If a run starts in zone A and goes to zone b, does that fall under what has been awarded to FS? If a run starts in zone D and goes into zone A, does that fall under what has been awarded to FS?

Ans: A bus routes zone is based off the location of the 1st stop in the am and the last drop off in the pm. The school does not play a part in assigning a routes zone.

10. On page 15 under Executive Summary of the Proposal: Should "Firm experience and references with similar contracts" be its own tab?

Ans: Yes, it should be its own tab.

11. What Student Management program do you use in collaboration with RIDE and system manager?

Ans: The Student Management plan is provided by the individual bus vendors and implemented as part of the vendors employee training program.

Vendor B

1. Can you provide the previous contract held by Ocean State Transportation for this work?

Ans: Please send a separate request to the Division of Purchases at gail.walsh@purchasing.ri.gov

2. Can you provide the number and type (i.e.: Type I buses, Type II buses, W/C vans, etc.) by each region outlined in this RFP?

Ans: Please note this data is projected based off 20/21 student enrollment and could change in future school year

Zones	Bus Types				Total Routes
	Type I	Type II	Type II, WC	Vans	
B	13	3	2	11	29
C	15	8	0	13	36
D	1	7	0	16	24
					89

3. Please provide the number of Monitors expected to be used in the three regions outlined in this RFP.

Ans: Please note this data is projected based off 20/21 student enrollment and could change in future school year

Zones			
	Monitors	Aides	1x1 Aides
B	4	11	
C	10	14	1
D	1	17	2