



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 17-SEP-20  
**BID NUMBER:** 7608819  
**TITLE:** WICKFORD JUNCTION GARAGE SWEEPING AND CLEANING - DOT  
**BLANKET START :** 01-DEC-20  
**BLANKET END :** 30-NOV-23  
**BID CLOSING DATE AND TIME:** 16-OCT-2020 11:30:00

**BUYER:** Delfarno, Marisa  
**PHONE #:** 401-574-9235

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 DOT ACCOUNTS PAYABLE  
 TWO CAPITOL HILL, RM 230  
 SMITH ST  
 PROVIDENCE, RI 02903  
 US

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 DOT INTERMODAL PLANNING  
 TWO CAPITOL HILL, RM 316  
 SMITH ST  
 PROVIDENCE, RI 02903  
 US

**Requisition Number: 1675433**

Note to Bidders: Questions concerning the solicitation should be addressed to marisa.delfarno@purchasing.ri.gov no later than 10/09/2020 at 4:00pm.

Line	Description	Quantity	Unit	Unit Price	Total
1	DOT: 12/1/20 - 11/30/21 WICKFORD JUNCTION GARAGE GREASE AND OIL CLEANING	2.00	Semiannual		
2	DOT: 12/1/21 - 11/30/22 WICKFORD JUNCTION GARAGE GREASE AND OIL CLEANING	2.00	Semiannual		
3	DOT: 12/1/22 - 11/30/23 WICKFORD JUNCTION GARAGE GREASE AND OIL CLEANING	2.00	Semiannual		
4	DOT: 12/1/20 - 11/30/21 WICKFORD JUNCTION GARAGE FLOOR WASHING	2.00	Semiannual		
5	DOT: 12/1/21 - 11/30/22 WICKFORD JUNCTION GARAGE FLOOR WASHING	2.00	Semiannual		
6	DOT: 12/1/22 - 11/30/23 WICKFORD JUNCTION GARAGE FLOOR WASHING	2.00	Semiannual		
7	DOT: 12/1/20 - 11/30/21 WICKFORD JUNCTION GARAGE SWEEPING 1ST AND 2ND FLOOREVERY TWO WEEKS	26.00	Each		
8	DOT: 12/1/21 - 11/30/22 WICKFORD JUNCTION GARAGE SWEEPING 1ST AND 2ND FLOOREVERY TWO WEEKS	26.00	Each		
9	DOT: 12/1/22 - 11/30/23 WICKFORD JUNCTION GARAGE SWEEPING 1ST AND 2ND FLOOREVERY TWO WEEKS	26.00	Each		
10	DOT: 12/1/20 - 11/30/21 WICKFORD JUNCTION GARAGE SWEEPING 3RD AND 4TH FLOOR	4.00	Quarter		
11	DOT: 12/1/21 - 11/30/22 WICKFORD JUNCTION GARAGE SWEEPING 3RD AND 4TH FLOOR	4.00	Quarter		
12	DOT: 12/1/22 - 11/30/23 WICKFORD JUNCTION GARAGE SWEEPING 3RD AND 4TH FLOOR	4.00	Quarter		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

## BID SPECIFICATION SHEET

Project Name: **Wickford Junction Garage– Degreasing, Power-Washing and Sweeping Services**

### Contents:

- 1.0 Overview
- 2.0 Scope of Work
- 3.0 Additional Insurance Requirements

### 1.0 Overview

The Rhode Island Department of Transportation is seeking quotes from qualified companies (“Contractors”) to provide degreasing, power washing and sweeping services at the Wickford Junction Parking Garage located at 1011 Ten Rod Road, North Kingstown, RI for the three (3) year period from: December 2020 to December 2023.

### 2.0 Scope of Work

#### General Qualifications

The Contractor must comply with all applicable licensing and permitting requirements for this type of service. A copy of all required local, state and/or federal (if applicable) license(s) or permit(s) must be submitted with the RFQ response. Submission of a bid is acknowledgement that any and all work performed in relation to this bid will be performed by personnel holding the required valid local, state and/or federal license(s) and/or permit(s).

Contractors shall demonstrate that they own the proper equipment needed to perform all services sought under this RFQ. A list of all the equipment that will be used by the Contractor if awarded a contract pursuant to this RFQ must be attached to the RFQ response.

Upon award, the Contractor must coordinate all services with RIDOT's contact person. The contact person will be named at the time of the award.

#### Location

Wickford Junction Train Station Parking Garage  
1011 Ten Rod Road, North Kingstown, RI

#### Degreasing, Power-Washing, and Sweeping of Parking Garage

The parking garage is open for use by employees and members of the public. To prevent premature deterioration of the concrete structure, RIDOT is implementing practices and procedures for housekeeping and preventative and general maintenance of the structure.

#### Frequency of Service

Below are the services requested in this RFQ and the frequency in which they will be performed. For the purposes of this RFQ, this schedule will be referred to as the service period.

Grease and oil cleaning	Semi-Annually
Power-Wash of the garage	Semi-Annually
Sweeping of garage	Every two (2) weeks on 1 <sup>st</sup> and 2 <sup>nd</sup> floor, quarterly on 3 <sup>rd</sup> and 4 <sup>th</sup> floor

All services must be coordinated with RIDOT prior to being performed. All work must be scheduled with the RIDOT contact person at least twenty-four (24) hours in advance.

### Grease and Oil Cleaning

Grease and oil from cars build up in parking spaces as well as in entrance and exit lanes. These grease and oil buildups must be removed with an appropriate de-greaser such as an industrial detergent. The Contractor will be responsible for removing all debris off site. These de-greasing services shall be performed twice per year.

### Power-Wash of Parking Garage

A wash down of the parking garage floors and stairwells, with high-pressure high-volume water hose (i.e., power wash) is required. Prior to any power-wash services being performed, the Contractor must (1) remove all sand, (2) sweep the garage and stairwells free of debris to minimize the amount of debris that will collect in the drains, and (3) install temporary filters such as burlap or straw in all drains to prevent sand and debris from clogging the drains. The filters must be removed immediately after washing and after all debris has been removed.

Elevator landings on each floor must be protected from water entering the elevator shafts during power-washing. The electrical room and storage rooms in garage must be protected from water entering also. The Contractor will be responsible for removing all debris off site. If any drains are clogged as a result of the power washing, the Contractor is responsible to have them unclogged. This wash down services shall be performed twice per year.

### Sweeping

All parking floor areas, including curbs and expansion joints, must be swept during every service period. At the start of each service visit, all stairwells in the garage must be swept and/ or blown free of leaves and debris. Due to the height limitations of the garage, all sweeping must be done by a mechanized sweeper designed for use in parking garages. The Contractor is responsible for removing all debris off site. These sweeping services shall be performed every two weeks on 1st and 2nd floor and quarterly on 3rd and 4th floors.

## **3.0 Additional Insurance Requirements**

In addition, the insurance provisions, the liability insurance coverage, except Professional Liability, Errors and Omissions or Workers' Compensation insurance required for performance of a contract with RIDOT shall include RIDOT, its divisions, officers and employees as Additional Insureds but only with respect to the selected Contractor's activities under the contract. The insurance required through a policy or endorsement shall include:

- a. a Waiver of Subrogation waiving any right to recovery the insurance company may have against RIDOT; and
- b. a provision that the selected Contractor's insurance coverage shall be primary with respect to any insurance, self-insurance or self-retention maintained by the State on behalf of RIDOT and that any insurance, self-insurance or self-retention maintained by the State on behalf of the RIDOT shall be in excess of the selected Contractor's insurance and shall not contribute.

There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal without thirty (30) days written notice from the selected Contractor or its insurer(s) to RIDOT. Any failure to comply with the reporting provision of this clause shall be grounds for immediate termination of the contract. The selected vendor shall pay for all deductibles, self-insured retentions and/or self-insurance included hereunder.

**State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387**

**COVID-19 EMERGENCY PROTOCOL FOR BID OPENINGS**

**RFQ# 7608819 at October 16, 2020 at 11:30 AM**

Vendors and the public are advised that due to Covid-19 emergency social distancing requirements bid openings at the Division of Purchases shall be conducted via live streaming on the ZOOM website/application . Vendors and the public shall not be permitted to enter the Division of Purchases to attend bid openings. Vendors and the public who attend bid openings via live streaming shall be required to identify themselves and a record of all such attendees shall be maintained by the Division of Purchases. Vendor bid proposals shall be opened and read aloud at the date and time listed herein. The results of bid solicitations requiring a public copy for public works projects shall be posted on the Division of Purchases website as soon as possible after the bid opening. For RFP solicitations only vendor names shall be read aloud at the opening.

Vendors and the public are further advised that visitor access to the Powers Building at One Capitol Hill, Providence, RI requires pre-screening at the entrance to the building. In accordance with the Governor's Executive Order(s) and Department of Health emergency regulations all visitors to the Powers Building must wear a cloth mask which covers the nose and mouth. Vendors delivering bid proposals to the Division of Purchases should allow sufficient time for the pre-screening process. The Division of Purchases assumes no responsibility for delays caused by the screening process or any other reason. Vendors are solely responsible for on time delivery of bid proposals. The Division of Purchases shall not accept late bids for any reason.

Division of Purchases is inviting you to a scheduled Zoom meeting.

Topic: 7608819

Time: Oct 16, 2020 11:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/94714214296?pwd=NWJXa29JM09WY2w5NHNRQi91SkxlQT09>

Meeting ID: 947 1421 4296

Passcode: 677004

One tap mobile

+16465588656,,94714214296#,,,,,0#,,677004# US (New York)

+13017158592,,94714214296#,,,,,0#,,677004# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 947 1421 4296

Passcode: 677004

Find your local number: <https://zoom.us/u/a6IFLWTe0>

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island  
Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill  
Providence, RI 02908

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.