



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

ADDENDUM #1

RFP #7608813

TITLE: On Call Planning Consultant Services

SUBMISSION DEADLINE: 10/14/2020 at 11:30 AM

See attached.

Marisa DeFarno

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
RIDOT Addendum Notification

RFP# 7608813 – On Call Planning Consultant Services

ADDENDUM #1

Per issuance of ADDENDUM #7608813A1 the following revisions are noted:

1. Please see the following changes made to *Section 2 Scope of Work* and *Section 14 Method of Payment*.

APPROVED:

Thomas Queenan
Chief, Program Development

9/22/20
Date

2. SCOPE OF WORK

A. The scope of services to be provided under this contract may cover a full range of planning activities required by Federal, State and local processes for transportation related construction projects. The activities below are to either be self-performed or performed by a sub-consultant and may include but may not be limited to the following:

1. Planning Studies
2. Readiness Reviews
3. Attendance at public meetings and provide public involvement and stakeholder coordination and support
4. Perform Preliminary Engineering Studies
5. Develop Scopes of Work
6. Perform Bicycle Infrastructure Studies
7. Perform peer reviews of contracts plans and specifications prepared by design consultants for RIDOT projects
8. Prepare work orders to be provided by RIDOT Planning
9. Collaborate with RIDOT on grant applications including all associated documentation when needed (including Benefit Cost Analysis)

As directed by the Department, to utilize existing plans and/or general information to assess the following:

1. Supporting documentation/information in advance of NEPA Class of Action Determinations
2. Property, topographic or highway baseline surveys
3. Current wetland information and/or previous permit applications (if available)
4. Previous Right-of-Way Plans, plats, SD lists and descriptions (if available)
5. Historic properties documentation
6. Existing utilities documentation
7. Potential for hazardous waste materials and/or sites
8. Previous engineering estimates, specifications, Distribution of Quantities (DOQ) and contract documents (if available)

14. METHOD OF PAYMENT

The Specific Rates of Compensation payment method will be utilized. This payment method provides for reimbursement for consultant services based on direct labor hours at specified fixed hourly rates (including direct labor costs, indirect costs, and fee (profit) plus any direct expenses/costs. The fixed hourly rate will be capped at \$70/hr. Per TAC 0297 statements of indirect costs must be submitted to the Office of Internal Audit for approval. Firms without approved ~~individual cost references~~ Indirect Cost Rates (ICRs) or cognizant rates issued by other states shall ~~will~~ submit their ICR documents as part of the post qualification ~~contract~~ process. The ~~accepted~~ provisional rate will be the lower of the presented rate or 125% until such time as the ICR is approved by the Office of Internal Audit. All invoice adjustments must be received within 90 days from the date of your approved rate to be considered for payment. Fixed fee (profit) will be set at ten percent (10%) for the contract term.