



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

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ADDENDUM #3

July 17, 2020

RFP #7606807

TITLE: MPA 581 High-Quality Curricula and Professional Learning - RIDE

Submission Deadline: July 29, 2020 11:00 AM (Eastern Time)

**ATTACHED ARE THE VENDOR QUESTIONS WITH STATE RESPONSES,
NO FURTHER QUESTIONS WILL BE ANSWERED**

Interested Parties should monitor this website on a regular basis, for any additional information that may be posted.

Robert DeAngelis

Senior Buyer

The following are the questions from vendors with State responses regarding RFP 7606807 MPA 581 High-Quality Curricula and Professional Learning – RIDE:

Vendor A

Regarding the MOA solicitation for Math/ELA High Quality Curricula, we see reference to all 3 gateways for EdReports being “green” as a criteria. Will a Math program that is green for 1) Focus & Coherence and 2) Rigor & Mathematical Practices, but *yellow* for 3) Usability be considered for an MPA, or will the yellow for usability be a disqualifier?

Curriculum must be green in all three gateways in order to qualify.

Vendor B

Can vendors submit curriculum materials priced per unit instead of per classroom? For example, student editions and digital assessment licenses would be priced per student, whereas teacher editions would be priced per teacher.

a) If a vendor must price curriculum materials classroom, what is the assumed number of students per classroom for each grade level?

RIDE will accept materials priced per unit. The assumed classroom size is 30.

Considering the current limitations due to the COVID-19 outbreak, will the District accept digital proposal submissions via email with electronic signatures?

No, the Division of Purchases will not accept submissions by email and is open to accept traditional mail deliveries.

Vendor C

We plan to submit 4 programs for consideration. Should we submit 4 separate responses, or would you prefer that they all be combined into one submission?

One submission is preferred.

In the directions for the Technical Proposal, #4 on page 10: Is this in reference to the Appendix C, Curriculum Fact Sheet? In other words, does completing Appendix C satisfy this requirement, or is something additional required here?

Appendix C is all that is required.

Are we able to submit USB drives rather than CD-R? I am not sure that we have the capability to create a CD-R. Please advise.

Only CD-R's are allowed for security reasons.

Vendor D

REQUIREMENT: *Toward this end, RIDE is requesting tiered Master Price Agreements from vendors (i.e. publishers) that offer K-12 English Language Arts and Mathematics curricula that has been categorized/rated "Green" in all three Gateways from EdReports.*

As a supplemental digital-only curriculum provider, we are not reviewed our rated by EdReports. Can we still bid as a supplemental provider? We do have 3rd party efficacy studies available for review.

RIDE is only accepting curriculum materials that appear on the RI Curriculum List which are those rated by EdReports.

Vendor E

As we work on the Tiered pricing list, we were wondering what subscription/term length we should use for the student materials. We have existing discounts built in to the term length of a consumable/subscription proposal. Should we provide 1, 4, and 6 year pricing options for the designated Tiers? Will this contract lock in the multi-year subscription price for the length of the contract? Would an LEA be restricted from buying a 6 year subscription option?

Please provide 1,4, and 6-year pricing if available.

Contracts would lock in the multi-year price for the length of the contract.

LEAs would not be restricted from purchasing a 6-year subscription.

Vendor F

Regarding submission guidelines – due to COVID will you be accepting submissions through email only, rather than printed copies and CD-Rs?

No, the Division of Purchases will not accept submissions by email and is open to accept traditional mail deliveries.

Are vendors able to submit alternative pricing formats or alternative tiers if our pricing structure has different tier thresholds?

Yes, as long as reasonable efforts are made for comparison/rating purposes.

Under 'Background and Past Projects' in the Technical Proposal, CVs of staff persons are requested. Under 'Qualifications' there is an option for resumes or CVs. Are resumes acceptable for the 'Background and Past Projects' section as well?

Yes, they are acceptable.

Vendor G

If we have a product that will be submitted to EdReports for review in mid-August, should we not submit?

If the review is complete by mid-August, yes.

Vendor H

Can you clarify the "instructional vision" as requested in Appendix C Curriculum Fact Sheet so we know exactly what you are looking for in our response?

Instructional vision is the overall philosophy of pedagogy, materials, and resources for a particular content area. In other words, what are the guiding principles that underly the writing of the materials.

Vendor I

Our program offers textbooks for grades 6-12, including traditional high school courses and an Integrated Series.

May we submit a proposal for the entire program? Or, should we divide the proposal by middle school and high school?

Please divide the proposal into middle and high school

Vendor J

If the application is only for professional development support, do we need to complete appendix C?

No, if you are only applying for professional development Appendix C is not necessary.

If an applying organization provides multiple models of professional development support, how do we differentiate with Appendix B and narrative? Should we submit multiple Appendix Bs?

Would curriculum adoption professional development supports be appropriate to include within professional development proposals? Identifying the best curriculum and creating a rollout and implementation plan could be considered the first stage of a successful implementation process.

Yes, curriculum adoption supports are also appropriate.

Vendor K

Given the current global pandemic, we do not have a way to get physical signatures as our office is closed and our team is all working remotely. Therefore, please confirm digital signatures are acceptable, given the pandemic.

Yes, digital signatures are acceptable.

Given the current global pandemic, we do not have access to CD-R writing machines or printers as our office is closed. Therefore, please confirm emailed documents are acceptable in lieu of mailed documents and CD-Rs, given the pandemic, and please indicate to which email address the submission should be sent.

No, the Division of Purchases will not accept submissions by email and is open to accept traditional mail deliveries.

We are a non-profit that is neither owned by anyone, nor a distributor of stock. Therefore, it appears that the MBE/WBE/DisBe requirements would not apply to us. Please confirm that these requirements do not apply to non-profits. If so, is there a form to indicate a waiver from this requirement, or another way to indicate in our submission that the requirement does not apply?

Please complete the form and if MBE/WBE/DisBe do not apply indicate 0% ISBE Participation Rate.

It appears that the MBE form is required only if using subcontractors or suppliers for this solicitation. Please confirm whether that is the case, and that if no subcontractors or suppliers are used, that form should not be submitted.

The form should be submitted in either case.

The solicitation indicates that the Technical Proposal and the Cost Proposal should be signed, but there is no signature line on the Appendix B Cost Table document and no standard format for the Technical Proposal. Where should the Technical Proposal be signed? Where should the Cost Proposal be signed?

They can be signed on the cover of the original copies.

Vendor L

In Section 1 - Introduction - We have four questions about what is needed around an “Affirmative Action Policy Statement” and an “Affirmative Action Policy Plan” in the instructions section.

- This section indicates an “Affirmative Action Statement” is needed if more than \$10,000 in government business per year is done by a vendor or contractor and/or an “Affirmative Action Policy Plan” is needed if a vendor has 50 or more employees and \$50,000 or more in government contracts. Does ‘government business’ include any government contract (i.e. any US state or federal contracts) or government contracts only in Rhode Island?
[This includes any government contract.](#)
- If we have 50 or more employees and \$50,000 or more in government contracts do we submit both the “Affirmative Action Policy Statement” and an “Affirmative Action Policy Plan”?
[Yes, you would submit these if awarded.](#)
- Do you have examples of “Affirmative Action Policy Statement(s)” and an “Affirmative Action Policy Plan (s)” available for applicants to review?
[For further information, contact Vilma Peguero at the Rhode Island Equal Employment Opportunity Office, at 222-3090 or via e-mail at ODEO.EOO@doa.ri.gov](#)
- Should either the “Affirmative Action Policy Statement” and/or the “Affirmative Action Policy Plan” be included in an appendix or should it be in the narrative for the Technical Proposal?
[Neither, you would submit these if awarded.](#)

Section 1 - Introduction - Instructions and Notifications to Offerors - under #10 the link for the “Monthly Utilization Report” (<http://odeo.ri.gov/documents/monthly-employmentutilization-report-form.xlsx>) is broken. Can you send an updated link? Additionally, we are submitting for ‘Professional Development Purpose and Outcomes’ is this considered a ‘public works project’?
[This is not a public works project and this form should not be completed.](#)

Section 3 - Statement of Work and Requirements - For the tiered pricing, do you have a preferred template or Excel form we should use for this section?
[No, we do not have a preferred form.](#)

Section 4 - Technical Proposal - This section asks for both a 'Detailed Budget and Budget Narrative' and says to - 'Provide a detailed cost proposal in the format included in the Appendix B Cost Table (linked [here](#))'. Do we also need to write a narrative and submit the 'Cost Table' or only submit the 'Cost Table'?

[Please write a narrative and provide a cost table.](#)

Section 4 - Technical Proposal - 4. Approach/Methodology - Are you able to provide a template / framework for this section? **“Organization’s philosophy regarding English Language Arts or Mathematics instruction, approach to professional development, and the standards for professional learning that your organization follows. Also include the approach for supporting multilingual learners, differently abled students, and attending to Culturally Responsive and Sustaining Education (CRSE). A complete Fact Sheet is required for any vendor submitting for curriculum materials.”**

[A narrative explaining approach and standards as well as support for multilingual learners, differently abled students, and attending to Culturally Responsive and Sustaining Education is all that is needed. RIDE does not have a template.](#)

Section 7 - Proposal Contents - Technical Proposal - Should the references be an appendix like the resumes? Do the references need to be from LEAs or can they be from SEAs?

[References can be provided in any format. References can be LEAs and/or SEAs.](#)

We are applying for 'Professional Development Purpose and Outcomes'. Do we need to submit the below with our application?

- APPENDIX A. PROPOSER ISBE RESPONSIBILITIES AND MBE, WBE, AND/OR DISABILITY BUSINESS ENTERPRISE PARTICIPATION FORM A. Proposer’s ISBE Responsibilities (from 150-RICR-90-10-1.7.E) or
- B. MBE, WBE, AND/OR Disability Business Enterprise Participation Plan Form

[Yes.](#)

Vendor M

We have more than one high quality curriculum program. Should we include a completed Appendix B and Appendix C for each program within our proposal?

[Yes.](#)

Will districts be able to purchase instructional materials that are not included on the MPA?

Yes.

Our products may have different prices for each grade. Should we list the pricing for each grade at each tier within the pricing sheet?

Yes.

Should vendors list *optional* supplemental materials on the supplemental curriculum materials pricing sheet?

No. We are not requesting pricing for supplemental materials.

Should vendors include shipping and handling fees in their pricing?

Shipping and handling are not required.

When providing the total cost for each tier, should vendors provide the cost for both the per-classroom and per-student price?

Per student price is not required but would be welcome.