

# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 19-JUN-20  
**BID NUMBER:** 7606800  
**TITLE:** MAINTENANCE OF STATE OWNED FISH & WILDLIFE BOATS - DEM  
**BLANKET START :** 01-AUG-20  
**BLANKET END :** 31-DEC-23  
**BID CLOSING DATE AND TIME:** 21-JUL-2020 10:30:00

**BUYER:** McGurn, Cheryl A  
**PHONE #:** 401-574-8130

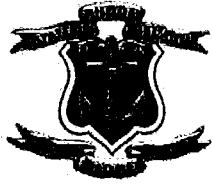
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**PROVIDENCE, RI 02908**  
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**DEM-GREAT SWAMP FIELD HEADQUARTERS**  
**277 GREAT NECK ROAD**  
**WEST KINGSTON, RI 02892**  
**US**

**Requisition Number:**

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>Multi-Year Agency Price Agreement: Per the attached specifications.</p> <p>8/1/2020 - 12/31/2023 With a one (1) year renewal option at the sole discretion of the state of Rhode Island.</p> <p>Attached are specifications for the repair of state-owned fish and wildlife boats. Emergency repairs and services requested include transporting vessels from the division's great swamp location.</p> <p>Vessels winterized, power washed then delivered back to the division's Great Neck Rd location for the winter per the attached specification.</p> <p>Questions concerning this solicitation must be emailed and received by the division of purchases at cheryl.mcgurn@purchasing.ri.gov no later than 7/13/2020 @ 4:00 pm in a Microsoft word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the division of purchases website at www.ridop.ri.gov</p> <p>If a vendor's proposal is accepted, the vendor shall complete a full vendor registration in Ocean State Procures™ for state review and approval. instructions and registration link are found at: <a href="https://www.ridop.ri.gov/osp/osp-vendor-registration.php">https://www.ridop.ri.gov/osp/osp-vendor-registration.php</a> . full registration shall include an upload of your internal revenue service form w-9 (<a href="https://www.irs.gov/pub/irs-pdf/fw9.pdf">https://www.irs.gov/pub/irs-pdf/fw9.pdf</a>) and any other documentation identified during the tentative selection process to your vendor account in ocean state procures™.</p> <p>8/1/2020 - 12/31/2023 Winterization of vessels (Including shrink wrapping, etc.) Per the attached specifications</p>	1.00	Each		
2	<p>8/1/2020 - 12/31/2023 Emergency Repairs - as needed - Per the attached specification</p> <p>Hourly Rate: \$ _____ HR.</p>	1.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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**WEST KINGSTON, RI 02892**  
**US**

**Requisition Number:**

Line	Description	Quantity	Unit	Unit Price	Total
3	8/1/2020 - 12/31/2023 Anti-fouling Bottom Paint - 23' Parker only - Per the attached specification	1.00	Each		
4	8/1/2020 - 12/31/2023 Trailer Repairs - Per the attached specification Hourly Rate: \$ _____ HR.	1.00	Each		
5	8/1/2020 - 12/31/2023 Mileage for transportation - Per the attached specification Miles/each : \$ _____ Each/Mile	1.00	Each		
6	8/1/2020 - 12/31/2023 Hourly rates for minor repairs - Per the attached specification Hourly Rates: \$ _____ Hourly	1.00	Each		
7	8/1/2020 - 12/31/2023 Hazardous Waste Fee - Per the attached specifications . . . Discount off of OEM Parts: _____ % Discount applied to other than OEM Parts: _____ %	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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## SPECIFICATIONS Bid 7606800

### FOR THE MAINTENANCE OF STATE-OWNED FISH & WILDLIFE BOATS

The Division of Fish & Wildlife is looking to contract out the annual preseason preparation, preventative maintenance and winterization of our fleet of vessels. This would include emergency repairs when necessary. The services requested include transporting vessels from the Division's Great Swamp location: 277 Great Neck Rd West Kingston, RI. In the fall, when the surveys are completed, the vessels are to be winterized, power washed then delivered back to the Division's Great Neck Rd location for the winter. There might be the need for emergency repairs or parts for our vessels.

#### **Division Vessels:**

- 1) 17ft Smith Root Boat (electrofishing boat), 50 hp Yamaha, EZ Loader Trailer
- 2) 15ft Lowe Boat, 25 hp Yamaha, EZ loader
- 3) 16ft Polar Kraft, 40 hp Yamaha, Venture Custom Trailer
- 4) 2013 Parker 2320SLr with Yamaha F250XCA outboard, Loadrite 5-star trailer
- 5) 2009 Sea Ark 1860 MVT aluminum boat w/ 40 HP Yamaha Model F40LA 4 stroke, Venture trailer
- 6) Zodiac 17'2" Rigid hull inflatable with Yamaha 70 HP outboard, Venture trailer

#### **The award shall contain the following provisions:**

1. Contract shall include the price, per foot, for:
  - a. Shrink wrapping of all vessels
  - b. Anti-fouling Bottom painting, only for the 23ft Parker
2. Annual winterization of outboards and boats listed:
  - a. Including power washing.
  - b. Winterization - includes running motor with freshwater and checking engine temperature, changing engine oil, oil filter, fuel filter, boat fuel filter, lower unit oil, grease pinpoints on motor, grease propeller & propeller shaft.
  - c. Run motor on winterize mix including fuel stabilizer, perform multipoint inspection of motor and report any deficiencies with recommendations.

Emergency repairs to boats motors and trailers including electrical issues. (Boat and engine parts include but not limited to steering cables and connectors, fuel lines, water pump, filters, lower unit, propellers, fluids.) Trouble-shoot & repair issues with outboards. Trailer repairs – (trailer repairs include but not limited to wiring, lighting, wheel bearings, springs, winch, rollers, jack stands and trailer brakes)

3. Contract shall include the price, per mile, for:
  - a. Transportation of vessel to and from: 277 Great Neck Road West Kingston RI
4. Discount applied to OEM parts. (OEM parts will be used unless prior approval for substitutions has been received from the agency.)
5. Discount applied to other than OEM parts.
6. Hourly labor rates, for possible minor repairs.



State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387

**7606800 – MAINTAINENCE OF STATE-OWNED FISH & WILDLIFE BOATS -  
DEM**

RFQ/RFP # 7606800

TITLE: MAINTENANCE OF STATE-OWNED FISH &  
WILDLIFE BOATS - DEM

SUBMISSION DEADLINE: 07/21/2020 @ 10:30 am

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**BID OPENING ADDENDUM -COVID-19 EMERGENCY  
PROTOCOL**

Vendors and the public are advised that due to Covid-19 emergency social distancing requirements bid openings at the Division of Purchases shall be conducted via live streaming on the ZOOM. Vendors and the public shall not be permitted to enter the Division of Purchases to attend bid openings. Vendors and the public who attend bid openings via live streaming shall be required to identify themselves and a record of all such attendees shall be maintained by the Division of Purchases. Vendor bid proposals shall be opened and read aloud at the date and time listed herein. The results of bid solicitations requiring a public copy for public works projects shall be posted on the Division of Purchases website as soon as possible after the bid opening. For RFP solicitations only vendor names shall be read aloud at the opening.

Vendors and the public are further advised that visitor access to the Powers Building at One Capitol Hill, Providence, RI requires pre-screening at the entrance to the building. In accordance with the Governor's Executive Order(s) and Department of Health emergency regulations all visitors to the Powers Building must wear a cloth mask which covers the nose and mouth. Vendors delivering bid proposals to the Division of Purchases should allow sufficient time for the pre-screening process. The Division of Purchases assumes no responsibility for delays caused by the screening process or any other reason. Vendors are

solely responsible for on time delivery of bid proposals. The Division of Purchases shall not accept late bids for any reason. Division of Purchases is inviting you to a scheduled Zoom meeting.

Division of Purchases is inviting you to a scheduled Zoom meeting.  
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Topic: 7606800

Time: Jul 21, 2020 10:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/97542457390?pwd=d3p1ajQwbGxhM05Kdkd5OWRYQm9YUT09>

Meeting ID: 975 4245 7390

Password: 636651

One tap mobile

+16465588656,,97542457390#,,,,0#,,636651# US (New York)

+13017158592,,97542457390#,,,,0#,,636651# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

877 853 5247 US Toll-free

888 788 0099 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

Meeting ID: 975 4245 7390

Password: 636651

Find your local number: <https://zoom.us/u/advSqGa5MV>

Cheryl A. McGurn  
Buyer II

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form should be attached to the front of the offer. Each bid proposal must be submitted in a separate sealed envelope with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped/receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**INSURANCE REQUIREMENTS (ADDITIONAL)**

ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "SHIP TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.

**AWARD**



THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island  
Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill  
Providence, RI 02908