



State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387 www.ridop.ri.gov

**ADDENDUM # 5**

**DATE: 06/11/2020**

**Solicitation 7603783**

**Title: Utilization Review Program for Inpatient Hospital Care (RI Dept. of Corrections)**

**Submission Deadline: 06/23/2020 at 10:00am**

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**Per the issuance of ADDENDUM #5 the following are noted:**

The bid submission deadline has been moved from 06/17/2020 at 11:00am to 06/23/2020 at 10:00am.

See responses to questions received below:

**RFP #7603783**

**Questions Regarding the Utilization Review Program for Inpatient Hospital Care (RIDOC) RFP**

1. Does the RIDOC require a selected vendor to use a defined set of clinical criteria (i.e., InterQual® or MCG) to evaluate the medical necessity for inpatient admissions, surgical procedures, etc.?
  - a. Answer: The industry standard is InterQual® and we will continue with this defined set.
  
2. Can the RIDOC provide historical volumes by month (from 1/1/2018 – 12/31/2019) of:
  - a. requested admission authorizations (acute inpatient, inpatient rehab, skilled nursing facility)? **Answer: Acute Inpatient – approx. 12-15/month**

- b. approved admission authorizations? **Answer: Acute Inpatient – approx. 12-15/month**
  - c. requested outpatient surgical procedures? **Answer: Zero**
  - d. approved outpatient surgical procedures? **Answer: Zero**
  - e. requested Inpatient behavioral health authorizations? **Answer: 0 to 1/month**
  - f. approved Inpatient behavioral health authorizations? **Answer: 0 to 1/month**
  - g. requested concurrent reviews? **Answer: 0 to 1/month**
  - h. completed concurrent reviews? **Answer: 0 to 1/month**
3. Is the RIDOC willing to provide an example of the “Request for Authorization” worksheet, developed by RIDOC and shared with providers, as referenced on page 8 of the RFP?
- a. **Answer: Can be shared once the bid is awarded.**
4. Do vendors responding to the RFP need to be a “Certified Utilization Review Agency”, per Rhode Island Department of Health’s Rules and Regulations for the Utilization Review of Health Care Services?
- a. **Answer: Yes**
5. The RFP indicates that “the selected vendor will use Jiva or equivalent system.” Does the RIDOC already license the Jiva software? Is the RIDOC able to provide the necessary number of licenses to the selected vendor? If so, is there a cost for this? Or, would the selected vendor need to contract with ZeOmega (or another software provider with a system equivalent to Jiva) directly and incur the direct costs of such software licenses?
- a. **All licenses and software used by the vendor is the responsibility of the vendor. Software equivalent to Jiva will suffice.**

6. Are there any requirements to perform RFP services “in-person” or “on-site” at the correctional facilities?

**a. No on-site or in-person services required for this RFP.**

7	Section 1. Introduction	8. Any information submitted in response to this RFP that a vendor believes are trade secrets or commercial of financial information which is of a privileged or confidential nature should be clearly marked as such.	Please clarify if we can include a separate redacted technical response to meet this requirement. <b>Answer: A complete proposal must be submitted unredacted. A redacted technical response can be submitted in addition to the original for public requests.</b>
8	Section 3. Scope of Work and Requirements	General	If available, please provide the projected number of proposed reviews by type for the contract year, or historical data of the number of reviews performed. <b>Answer: See response to Question 2</b>
9	Section 3. Scope of Work and Requirements – Process for Review Section. Evaluation and Selection	The selected vendor will use Jiva or equivalent system, the data entry system developed by ZeOmega or equivalent. The system is able to access Medicaid eligibility.	Please clarify how RIDOC will apply scoring criteria for offeror’s proposing a comparable alternative to Jiva. <b>Answer: Scoring will remain the same.</b>
10	Section 6. Questions	Answers to questions received, if any, shall be posted on the Division of Purchases’ website as an addendum to this solicitation.	Will the due date be extended if the RFP answers are not released at least seven business days prior to the current due date? <b>Answer: Purchasing will extend the due date.</b>
11	Section 7. Proposal Contents	4. Technical Proposal a. One (1) Electronic copy on a CD-R, marked “Technical Proposal – Original”. b. One (1) printed paper copy, marked ‘Technical Proposal – Original and Signed, c. Four (4) printed paper copies and 5. Cost Proposal a. One (1) Electronic copy on a CD-R, marked “Cost Proposal – Original”. b. One (1) printed paper copy,	Given the current COVID-19 concerns, will the proposal submission requirements be revised to only be email (electronic) submission? <b>Answer: Electronic submissions are NOT being accepted at this time.</b> <b>A meeting using the Zoom app will be used during bid openings to broadcast for public viewing.</b>

		marked 'Cost Proposal – Original and Signed, c. Four (4) printed paper copies	- <b>See Addendum 1 for zoom info.</b>
12	Section 7. Proposal Contents / B	c. The cost proposal shall be typed using the formatting on the provided template.	Please clarify if there is another cost proposal other than the one provided in Section 4: Proposal B. Cost Proposal. <b>Answer: The cost proposal listed in this section is the one required as part of the response.</b>

*Interested Parties should monitor this website on a regular basis, for any additional information that may be posted.*

**Jonathan Nadeau**  
**Buyer I**