



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
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ADDENDUM #5

(total pages 4 and PDF files and EXCEL spreadsheet)

RFP #7602837

TITLE: CAPITOL HILL COMPLEX LANDSCAPING

SUBMISSION DEADLINE: 6/30/2020 AT 2PM (NOTE CHANGE)

This addendum changes bid closing date and time from 6/22/2020 at 2pm to 6/30/2020 at 2pm.

This addendum posts answers to questions sent in on-line.

This addendum posts attachment B which is the bid form to be submitted in paper and on a CD Disc.

Reminder: This is an RFP not an RFQ. Responses will be evaluated on the basis of the relative merits of the proposal in addition to the cost.

See Section 7 in the original bid posting for proposal contents.

Questions sent in on-line:

1. Maps - Could we get a map with borders of the Medical Examiner's office? Is there an official survey plan that shows the boundaries as it looks like on the property there are several survey markers which may indicate the area you are looking to clear may belong to Amtrak – Can you get Amtraks OK to clear their property and make alterations to it?
Maps attached in PDF format. Plan to clear all in accordance with property lines.

2. Line items – Will the work required to clear the Medical Examiner’s property be put in a separate line item? Also, once cleared, this will be bumpy and rugged terrain – should the bid for this work include grading, loam, file and hydroseeding? Then do you want weekly cutting and maintenance for this area? **Attachment B bid form includes separate line item for initial clearing. Grading, loam, file and hydroseeding will be addressed as a change order if required.**

3. Can you confirm that trees more than 3 inches in diameter will be taken care of by an existing MPA for tree service? **Yes** Or, should this need be priced into this bid? **No** And, can the trees be tagged for removal before the bids get submitted so we can price accordingly? **Trees will be tagged by 6/15/20**

4. Cost submission – Are the prices required in Attachment A to be FIXED TOTAL AMOUNTS for the full 3-year term of the contract? **Attachment B bid form has been provided to allow for price changes each of the three years.**

5. Invoicing

a. Can we get Terms and Conditions for Invoicing? **Terms in accordance with State of Rhode Island terms. Net30. Invoicing should only be for actual work performed.**

b. Are the quantities being used in the cost proposal to be used to determine the full amount to be paid to the winning contractor? **See revised bid form.**

c. Will the total cost be paid equally on a monthly basis over the course of the 3 years term (36 equal payments)? **Invoicing should only be for actual work performed.**

d. If contractor is to “submit monthly invoices”, does that mean the cost numbers in Attachment A should be Monthly prices? **See revised bid form.**

BID OPENING ADDENDUM -COVID-19 EMERGENCY PROTOCOL

Vendors and the public are advised that due to Covid-19 emergency social distancing requirements bid openings at the Division of Purchases shall be conducted via live streaming on the ZOOM . Vendors and the public shall not be permitted to enter the Division of Purchases to attend bid openings. Vendors and the public who attend bid openings via live streaming shall be required to identify themselves and a record of all such attendees shall be maintained by the Division of Purchases. Vendor bid proposals shall be opened and read aloud at the date and time listed herein. The results of bid solicitations requiring a public copy for public works projects shall be posted on the Division of Purchases website as soon as possible after the bid opening. For RFP solicitations only vendor names shall be read aloud at the opening.

Vendors and the public are further advised that visitor access to the Powers Building at One Capitol Hill, Providence, RI requires pre-screening at the entrance to the building. In accordance with the Governor's Executive Order(s) and Department of Health emergency regulations all visitors to the Powers Building must wear a cloth mask which covers the nose and mouth. Vendors delivering bid proposals to the Division of Purchases should allow sufficient time for the pre-screening process. The Division of Purchases assumes no responsibility for delays caused by the screening process or any other reason. Vendors are solely responsible for on time delivery of bid proposals. The Division of Purchases shall not accept late bids for any reason.

Division of Purchases is inviting you to a scheduled Zoom meeting.

Topic: My Meeting7602837

Time: Jun 30, 2020 02:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/91332232305?pwd=a3JFUUFRSVVtNjhsQTNPY2NRTGIyQT09>

Meeting ID: 913 3223 2305

Password: 977585

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Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

888 788 0099 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5247 US Toll-free

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David A. Cadoret

Chief Buyer