



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
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Website: www.purchasing.ri.gov

April 23, 2020
ADDENDUM NUMBER ONE
RFQ # 7602837
TITLE: CAPITOL HILL COMPLEX LANDSCAPING

Closing Date and Time: 5/18/2020 AT 2:00PM (NOTE CHANGE)

Per the issuance of this ADDENDUM #1 (2 pages) the following is noted:

Bid closing date and time has been changed from:

4/27/2020 at 2:00PM

To

5/18/2020 AT 2:00PM

In addition to the bid closing date and time being changed the State is attempting to move forward with scheduling a pre-bid conference. See below.

Also, the Attestation form attached will have to be signed by each vendor attending the pre-bid conference. If you wish you can submit a signed form along with your response requesting to attend a pre-bid.

Per executive order 20-14, "All gatherings of more than five (5) people in any public or private space such as an auditorium, stadium, arena, large conference room, meeting hall, library, theater, place of worship, parade, fair, festival, park or beach, are prohibited." The Division of Purchases is unable to hold pre-bid conferences in the traditional manner that they have previously been held, as these meetings have the distinct possibility to exceed five people.

The agency has requested a mandatory pre-bid conference for this solicitation.

If you or your firm is interesting in attending a mandatory pre-bid conference, please indicate your intention to attend, including your name, company name, and the number of people who will be in attendance (please keep to an absolute minimum).

Notice of intention to attend a pre-bid conference must be received via email at **doa.purquestions14@purchasing.ri.gov** no later than April 27th, 2020 at 4:00 pm (EST).

If we are able to accommodate vendor requests, appointment times will be posted in an addendum publicly. Appointment times will not be flexible, and vendors shall be prepared to attend on the date and time assigned. All vendors requesting attendance at a pre-bid conference will have the same opportunity to view the site.



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**Attestation Concerning Employee and Workplace Guidelines and Restrictions
Adopted by State of Rhode Island Contractors and Subcontractors
In Response to Covid-19 Pandemic**

The State of Rhode Island contractor identified below is contractually obligated to provide services to the State which require (or will require) the contractor either (a) to perform services “on-site” upon or in grounds or buildings owned or controlled by the State, or (b) to meet, interact in-person with, or work in close proximity to, State employees, or other State agents, representatives or contractors. Such firm is considered a “Covered Contractor” hereunder.

In recognition of the COVID-19 Pandemic --- which the Center for Disease Control has called “a public health emergency of international concern,” The President has declared “a national emergency,” and the Governor of Rhode Island has declared a “disaster emergency” which constitutes “an immediate public health threat to the elderly and those with underlying health conditions” --- the State is taking all appropriate steps to protect the health of its employees (and its agents, representatives and contractors), as well as all other persons with whom they will come into contact, by appropriately limiting their exposure to the coronavirus, and to persons who might be carriers of the coronavirus. These steps include imposing, and enforcing, appropriate workplace guidelines and restrictions on our employees, to ensure that they are taking all appropriate steps to protect themselves from possible infection by the Covid-19 Virus, and to minimize the possibility of them (if they are or may be carriers of the Covid-19 virus) infecting any of their co-workers, or other individuals with whom they may come in contact in connection with their State related duties and activities. The State Workplace Guidelines and Restrictions currently in place, and which incorporate but are not limited to the requirements of applicable laws and Rhode Island Executive Orders, include the following:

1. Beginning Tuesday, March 28, 2020, in accordance with R.I. Executive Order 20-13 of the State of Rhode Island, all gatherings of more than five (5) people in any public or private space is prohibited.
2. All employees who have, in the past 14 days (a) have arrived in the United States from, or who have traveled, outside the 50 states and the District of Columbia, (b) have returned to Rhode Island “after domestic airline travel”, or (c) have been in the State of New York, must immediately self-quarantine for fourteen (14) days. If the employee develops signs of illness within 14 days of returning to the U.S., such as cough, fever, or shortness of breath, the employee is advised to call their healthcare provider. Self-quarantine shall be in accordance with RIDOH Instructions posted at: <https://health.ri.gov/diseases/ncov2019/>
3. The Contractor/Subcontractor must stay informed of, and ensure that it and its employees strictly adhere to all other applicable laws, regulations and Executive Orders (“EOs”) that relate in any way to Covid-19 (including but not limited to R.I. EOs that relate to: the posting of notices in the workplace, limitations on the use of employees who reside in other states).
4. Employees who are sick are required to stay from work.
5. If a member of an employee’s household, or a co-worker or client of an employee with whom the employee has shared a workspace or come into contact, has tested positive for Covid-19, or is in preventative quarantine due to a possible “exposure” to Covid-19, the employee must notify his/her employer, and immediately self-quarantine for fourteen (14) days.
6. At all times during work, State employees are strongly advised to follow the adhere the following infection-control guidelines and practices:
 - o Wash their hands often with soap and warm water for at least 20 seconds. If soap and warm water are not available, to use an alcohol-based hand gel
 - o Sneeze and cough into their elbow or cover their mouth and nose with a tissue
 - o Avoid close contact with people who are sick
 - o Do not share utensils, water bottles, or other personal items with other persons
 - o Regularly clean and disinfect “frequently touched objects and surfaces
 - o Do not travel if they are sick
 - o If they have a recurring fever, and/or difficulty breathing, to seek medical care
 - o Use their best efforts to maintain a 6-foot separation from other individuals whenever possible, and avoid touching or shaking hands with others

The State of Rhode Island expects your firm, as a Covered Contractor, to impose Covid-19 Guidelines and Restrictions on its employees, and on its subcontractors, that include (or are substantially equivalent to) Items 1 through 5 above. **By the signature of its authorized official appearing below, the Covered Contractor hereby attests that it imposes Covid-19 Guidelines and Restrictions on its employees and subcontractors that meet the requirements of the prior sentence.**

_____ (“Covered Contractor”)

Name (print): _____

Name (signed) _____

Title: _____

Date: _____