STATEWIDE SYSTEM SCHOOL
Bus Incident Report

STUDENT'S FIRST NAME:		SCHOOL:
STUDENT'S LAST NAME - INITIAL ONLY:		
DATE OF INCIDENT:	☐ 1ST NOTICE ☐ 2ND NOTICE ☐ 3RD NOTICE	
ROUTE NUMBER:	TRIP AM-PM:	DRIVER'S NAME:

NOTICE TO PARENTS

1. The purpose of this report is to inform you of a disciplinary incident involving the student on the school bus.
2. You are urged to both appreciate the action taken by the driver and to cooperate with the corrective action initiated today.

DRIVER'S REPORT:

- ☐ VIOLATION OF SAFETY PROCEDURES
- ☐ DESTRUCTION OF PROPERTY
- ☐ FIGHTING - PUSHING - TRIPPING
- ☐ EXCESSIVE MISCHIEF
- ☐ WRITING
- ☐ SMOKING
- ☐ EATING - DRINKING - LITTERING
- ☐ RUDE - DISCOURTEOUS - ANNOYING
- ☐ UNACCEPTABLE LANGUAGE
- ☐ _____

PRELIMINARY ACTION:

- ☐ CHECKED STUDEN'T FOLDER
- ☐ HELD CONFERENCE WITH STUDENT
- ☐ CONSULTED COUNSELOR
- ☐ TELEPHONED PARENT
- ☐ _____

PRESENT ACTION AND RECOMMENDATIONS:

- ☐ STUDENT REGRETFUL, COOPERATIVE
- ☐ RECURRENCES WILL BE REPORTED
- ☐ DENIED BUS PRIVILEGE UNTIL
- ☐ PLACED ON PROBATION
- ☐ SUSPENDED
- ☐ REFERRED TO:
- ☐ _____

_____ *(DRIVER'S SIGNATURE)* _____ *(ADMINISTRATOR'S SIGNATURE)* _____ *(DATE)*

PARENT'S COPY OFFICE COPY FIRST STUDENT COPY RIDE/TRANSPAR COPY