



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 08-JAN-20  
BID NUMBER: 7599918  
TITLE: JANITORIAL SERVICE FOR NATIONAL GUARD FACILITIES  
BLANKET START : 01-APR-20  
BLANKET END : 31-MAR-23  
BID CLOSING DATE AND TIME:10-FEB-2020 10:30:00

BUYER: Cadoret, David  
PHONE #: 401-574-8131

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ONE CAPITOL HILL, 4TH FLOOR  
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PROVIDENCE, RI 02908  
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MS SPECIAL INSTRUCTIONS  
SEE BELOW  
SEE BELOW, RI N/A  
US

Requisition Number: 1640040

Line	Description	Quantity	Unit	Unit Price	Total
1	Janitorial services at 19 separate RIARNG sites as per attached specifications.	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.ridop.ri.gov](http://www.ridop.ri.gov)

**ADDITIONAL INFORMATION**

**BID 7599918**

**JANITORIAL SERVICE FOR NATIONAL GUARD FACILITIES**

**BID CLOSING DATE AND TIME: 2/10/20 AT 10:30AM**

**PLEASE NOTE: Due to recent world events, heightened security measures may be in place at the pre-bid locations noted below. Come prepared with all necessary documentation (identification, auto insurance, etc) to enter the facilities. It may also take a little longer than normal to be cleared to enter.**

There will be a mandatory pre-bid conference for each Zone (Zones are identified in Attachment G).  
Schedule will be as follows:

Zone 1: January 21, 2020 at 10am.

~~Camp Fogarty, 2841 South County Trail, East Greenwich Rhode Island 02818~~

This is a secured military facility. Vendors are not allowed to enter on their own accord. Interested vendors will meet outside the main gate, at the address shown above, with a representative from Rhode Island State Purchasing and the Militia of the State. We will then enter at the same time. Once we leave the gate area no additional vendors will be allowed to sign in, and as a consequence, not allowed to submit a proposal. Please be prepared to have your vehicle searched and also you may need to provide proper identification, current insurance and registration.

Zone 2: January 23, 2020 at 9am.

Conference will start at Coventry P1,P3, and T8, 570 Read School House Rd., Coventry, RI, then move to the Warwick Armory and conclude at Quonset Point. Vendors must sign in at all 3 locations.

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**BID CLOSING DATE AND TIME: 2/10/20 AT 10:30AM**

Zone 3: January 29, 2020 at 10am

Conference will start at the Bristol Armory, 470 Metacom Ave., Bristol then move to the Cranston location and conclude at the Providence location. Vendors must sign in at all 3 locations.

These are secured military facilities. Vendors are not allowed to enter on their own accord. Interested vendors will meet outside the main gate, at the address shown above, with a from Rhode Island State Purchasing and the Militia of the State. We will then enter at the same time. Once we leave the gate area no additional vendors will be allowed to sign in, and as a consequence, not allowed to submit a proposal. Please be prepared to have your vehicle searched and also you may need to provide proper identification, current insurance and registration.

Vendors need not bid on all three (3) zones, so vendors only need to attend the pre-bid conference(s) for which they will be bidding. Each zone (all the buildings in that zone) will be awarded to the vendor who is total low for that zone.

Included in this bid package:

- Request for Quote page. (1 page)
- Additional Information pages. (6 pages)
- Attachment A (5 pages)
- Attachment B (Scope of work for each location)
  - Posted in zip file on website.
- Attachment C (Bid form for Zone 1)
  - Posted in zip file on website in Excel format.
- Attachment D (Bid form for Zone 2)
  - Posted in zip file on website in Excel format.
- Attachment E (Bid form for Zone 3)
  - Posted in zip file on website in Excel format.
- Attachment F (4 pages)
- Attachment G (breakdown of Zones)
  - Posted in zip file on website.



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**JANITORIAL SERVICE FOR NATIONAL GUARD FACILITIES**

**BID CLOSING DATE AND TIME: 2/10/20 AT 10:30AM**

**Required at time of bid submittal:**

- 3 page bidder certification form (make sure Section 3-Ownership Disclosure is filled in).
- Bid form(s) (attachments B,C,D-only for zone(s) you are bidding)  
Should be submitted in paper form as well as on a CD disc in excel format.

**Not required to be submitted:**

- Request for Quote page. (1 page)
- Additional Information pages. (6 pages)
- Attachment A (5 pages)
- Attachment B (Scope of work for each location)
  - Posted in zip file on website.
- Attachment F (4 pages)
- Attachment G (breakdown of Zones)
  - Posted in zip file on website.

Bid bond will not be required.

Payment and Performance bonds will be required at time of tentative letter of award. If total price of bid exceeds \$50,000 for the zone you are bidding, successful vendor will be required to furnish a payment and performance bond from a company licensed to do business in the State of RI. Total cost of bond should be figured into bid price. No additional billing will be allowed for cost of bond. Vendors will be allowed to submit three (3) one-year bonds.



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**ADDITIONAL INFORMATION**  
**BID 7599918**  
**JANITORIAL SERVICE FOR NATIONAL GUARD FACILITIES**  
**BID CLOSING DATE AND TIME: 2/10/20 AT 10:30AM**

As part of this solicitation the State of Rhode Island encourages the awarded vendor to consider employing one or more individuals, if available, who are clients of one of the Habilitation Providers listed below:

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AccessPoint RI, 111 Comstock Parkway, PO Box 20130, Cranston, RI 02920  
Phone: 1-401-941-1112  
Contact: Rory Carmody - [rcarmody@accesspointri.org](mailto:rcarmody@accesspointri.org)

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Seven Hills Foundation, 81 Hope Ave., Worcester, MA  
Phone: 508-755-2340

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Mellisa Charpentier - [mcharpentier@sevenhills.org](mailto:mcharpentier@sevenhills.org)

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Fogarty Center, 310 Maple Ave, STE 102, Barrington, RI  
Phone: 401-245-7900  
Kiernan O'Donnell - [kodonnell@fogartycenter.org](mailto:kodonnell@fogartycenter.org)

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Looking Upwards (formerly Bridges Inc), 438 East Main Rd., Middletown, RI  
Phone: 401-847-0960  
Jenn Szczesniak - [JSzczesniak@lookingupwards.org](mailto:JSzczesniak@lookingupwards.org)

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J. Arthur Trudeau Center, 3445 Post Rd., Warwick, RI  
Phone: 401-739-2700  
Jason Mather - [JMather@trudeaucenter.org](mailto:JMather@trudeaucenter.org)

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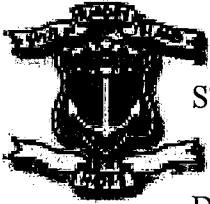
James Maher Center, 906 Aquidneck Ave., Middletown, RI  
Phone: 401-846-4600  
Rachel Nassif - [rnassif@mahercenter.org](mailto:rnassif@mahercenter.org)

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EasterSeals RI, 320 Phillips Street, Suite 103, North Kingstown, RI 02852  
Jack Haughey - [jhaughey@eastersealsri.org](mailto:jhaughey@eastersealsri.org)

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Based Enterprises, 821 Mendon Rd Woonsocket, RI 02895  
Mike Purcel - [mikepurc76@gmail.com](mailto:mikepurc76@gmail.com)



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Frank Olean Center, 93 Airport Road, Westerly, RI 02891  
Peter Boardman – [pboardman@oleancenter.org](mailto:pboardman@oleancenter.org)

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Goodwill RI, 100 Houghton Street, Providence, RI 02904  
Carol Newburg – [cnewberry@goodwillri.org](mailto:cnewberry@goodwillri.org)

L.I.F.E., 490 Metacom Avenue Bristol RI 02809  
Liz Weidenhofer – [LizW@lifeincri.org](mailto:LizW@lifeincri.org)

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Perspectives, 1130 Ten Rod Road, Suite B101, North Kingstown, RI 02852  
Kim Einloth – [keinloth@perspectivescorporation.com](mailto:keinloth@perspectivescorporation.com)

Refocus, 45 Greeley Street, Providence, RI 02904  
Julie Deroscher – [Jderosier@ReFocusinc.org](mailto:Jderosier@ReFocusinc.org)

Spurwink, 935 Park Avenue, Cranston, RI 02910  
Mary Anne Maciel – [mamaciel@spurwinkri.org](mailto:mamaciel@spurwinkri.org)

West Bay Residential, 158 Knight St, Warwick RI, 02886  
Sue Raposo - [sraposo@westbayri.org](mailto:sraposo@westbayri.org)

These organizations empower people with differing abilities to live with dignity, respect, equality and choice throughout their lives.

Individuals from these Habilitation Providers who are employed by the awarded vendor, would be accompanied by one or more supervisors, from the Provider, who would assist them in their daily/weekly or monthly assignments.

The awarded vendor would still be responsible for making sure the work they perform meets the requirements outlined in the bid solicitation.



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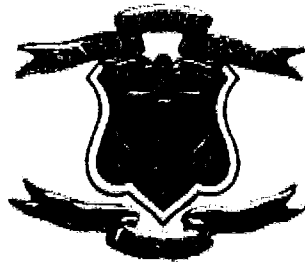
**BID CLOSING DATE AND TIME: 2/10/20 AT 10:30AM**

For the purposes of this bid:

- FY 20 represents the time period from 4/1/20 to 6/30/20.
- FY 21 represents the time period from 7/1/20 to 6/30/21.
- FY 22 represents the time period from 7/1/21 to 6/30/22.
- FY 23 represents the time period from 7/1/22 to 3/31/23.

**READING VENDOR NAMES ONLY**

Due to length of bid and time constraints, the state will only acknowledge receipt and read the names of vendors submitting proposals. No examination of documents or presentation of information contained in proposals will be made available at the bid opening; however, instructions to obtain the tabulation or summary of bid responses will be made available at the ri division of purchases website at [www.ridop.ri.gov](http://www.ridop.ri.gov)



Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Web Site: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

ATTACHMENT A  
BID 7599918

STATE OF RHODE ISLAND  
DIVISION OF PURCHASES

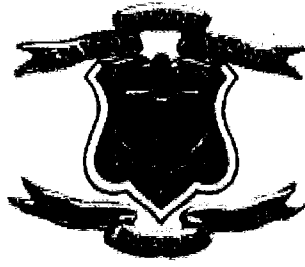
JANITORIAL SERVICES

GENERAL - This covers Janitorial Services for the location identified in the Purchase in accordance with the term and description of services contained in ATTACHMENT "B" of the referenced bid.

**RESPONSIBILITIES OF THE CONTRACTOR** - The contractor shall:

- A. ~~Furnish all labor, supervision, materials, and equipment to satisfactorily perform the janitorial services covered by this Request at the frequency and during the times specified in the description of work contained in ATTACHMENT "B".~~
- B. Furnish all coordinating management, training, technical personnel, and special projects personnel as may be required during the term of the contract - these personnel shall be the direct agents and employees of the contractor, and may include, if required, a non-working resident supervisor who shall be the contractor's chief manager and agent in the performance of the services to be rendered hereunder;
- C. If required for the location, furnish its personnel with suitable identical uniforms approved by the State for use in performance of their duties herein;
- D. Instruct its personnel to go about their work in a quiet manner, always respectful of the rights of the State - profanity and obscenity will not be permitted, and lunch periods, coffee breaks and smoking shall be restricted to designated areas;
- E. Require all personnel to wear a name tag (supplied by the contractor during the performance of their duties);
- F. Prohibit its employees from disturbing paper on desk tops and other work surfaces, opening desk drawers and cabinets, or using telephones or other office equipment. NOTE: IF WASHING OF DESK TOPS AND/OR OTHER WORK SURFACES IS REQUESTED IN ATTACHMENT "B", THE AGENCY COORDINATOR WILL DIRECT EMPLOYEES, AT THE APPROPRIATE TIME, TO REMOVE ALL PAPERS,





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EQUIPMENT AND PERSONAL ITEMS FROM THE AREA SO THAT THE CLEANING CAN BE ACCOMPLISHED BY THE CONTRACTOR;

- G. Provide the necessary supplies and materials for the proper performance of the services described by this Request.
- H. Furnish and maintain all necessary cleaning equipment, needed to adequately perform the required services as described in ATTACHMENT "B";

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Equipment or supplies which, in the opinion of the State, is of improper type or design (etc.), or otherwise inadequate or inappropriate for the purpose intended shall be removed from the premises and replaced by equipment or supplies approved by the agency coordinator for the State.)

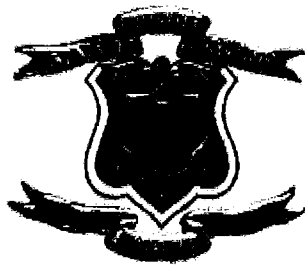
- I. Assure that contractor personnel comply with the requirements of the R.I. Department of Environmental Management's State Office Recycling Program and the Regulations for Reduction and Recycling of Commercial and Non-Residential Solid Waste, which include:

1. Separate collection of source separated recyclables,
2. Maintaining the separation of recyclables from other rubbish,
3. Placing recyclables in designated bags, or other containers,
4. Any other duties necessary to maintain the recyclability of collected materials;

- J. Insure that bottles and containers containing hazardous or toxic materials shall be properly marked and stored at all times; and

- K. In addition to the work specified herein, the following duties shall be assumed by contractor personnel:

1. Upon arrival at the work site, provide/complete SIGN-IN SHEETS/ TIME CARDS, copies of which will be retained by both the Contractor and the Building Superintendent;
2. Report fires, hazardous conditions, and items in need of repair or replacement including but not limited to lights, faucets, toilets, etc.,
3. Close windows and turn off lights when not in use,
4. Lock rooms in security areas after cleaning, returning keys to the designated office,
5. Return personal items lost or discarded in the building to the designated office, and



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6. Lock doors and otherwise secure the building upon leaving the premises.

L.

1. Vendor must provide a current list of workers. Additionally, vendor must provide a clear copy of the worker's current driver's license or R. I. identification card.

2. Vendor must provide the names of any newly hired employee forty-eight (48) hours in advance to agency.

3. All vendor employees/representatives must be cleared through BCI before being authorized to work in the building. All BCIs to be performed at the vendor's expense.

4. ~~Vendor must notify agency upon termination of an employee.~~

5. Vendor must comply with all State and Federal laws.

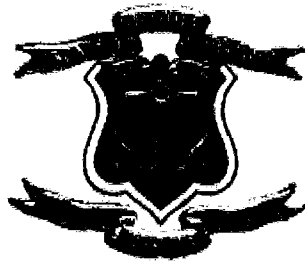
CONTRACTOR PERSONNEL - The following requirements apply to all personnel of the contractor who may be directly involved in the work:

A. Personnel shall be physically able to perform their assigned tasks, and shall be free from any communicable disease (the State reserves the right to require that personnel be given a physical examination by a licensed physician without cost to the State, with a certificate of such examination furnished to the State's agency coordinator prior to the beginning of the employee's service);

B. Personnel shall be capable employees, thoroughly trained and qualified in the work assigned to them; and

C. All site personnel shall be subject to such security clearance as the State may require.

The contractor shall provide the agency coordinator with the name, and date of birth for all employees involved in the work. The contractor shall agree that if any of the contractor's personnel assigned to the work prove not to be acceptable to the State for any just cause (including, but not limited to criminal conviction of any type), the State shall request the removal of the employee(s) involved, and acceptable replacements shall be provided by the contractor without dispute.



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AGENCY COOPERATION - The State shall provide to the contractor:

- A. Use of and access to storage space and janitors' closets on the premises all storage areas will be maintained by the contractor in a neat and orderly condition); and
- B. The necessary use of all utilities, including water, sewer, electricity, and in-house telephone service - however, the contractor shall insure that telephones are reserved for business purposes only.

INDEMNITY AND INSURANCE

The successful bidder(s) shall indemnify and save and keep the State harmless against any and all losses, costs of damages, claim expenses, or claims arising from the damage of the property of others occurring as a result of the work covered by this Request.

Additionally, the successful bidder(s) shall show evidence of coverage with a company or companies licensed to provide business insurance in the State, with minimum coverage as follows:

COMPREHENSIVE GENERAL LIABILITY INSURANCE

Bodily Injury	\$1,000,000 each occurrence \$1,000,000 annual aggregate
Property Damage	\$500,000 each occurrence \$500,000 annual aggregate

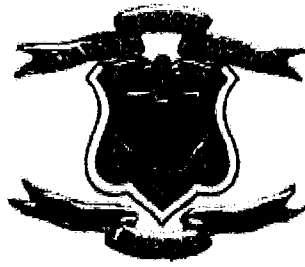
WORKERS' COMPENSATION INSURANCE

Coverage B                      \$100,000

or evidence of self-insurance or other representations of financial responsibility satisfactory to the State, at the discretion of the Purchasing Agent. Evidence of coverage must be provided by successful bidder(s) within 48 hours of request. It is a mandatory requirement for award.

INSPECTION OF WORK - The contractor is expected to be self-monitoring with respect to the performance of work against this contract and its quality. Additionally:

- A. The contractor shall submit a DAILY REPORT to the State's agency coordinator identifying areas cleaned and services performed, and



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B. Once each week (or on such other schedule as may be acceptable to the State), the agency coordinator and the contractor's supervisor shall make an inspection tour of the building to identify any deficiencies in performance, and to define any corrective action as may be required. The State also reserves the right to make inspections without the contractor when deemed necessary. THE SUBMISSION/COMPLETION OF THE ABOVE DESCRIBED REPORTS WILL BE STRICTLY ENFORCED.

(NOTE: Documentation of such inspections shall constitute due notice to the Contractor of discrepancies or deficiencies. Failure to respond to such notice and to permanently remedy the discrepancies or deficiencies in a prompt and timely manner shall constitute breach, and form grounds for termination, at the discretion of the State, within thirty (30) days of written notice issued by the Division of Purchases.)

Copies of the Daily Reports of the quality of performance will be retained by the agency coordinator and the contractor. Daily Reports will be distributed to the Division of Purchases as a "back-up" to Complaint Reports (DP-65), when necessary.

**PENALTIES** - All Contracts must be complaint free within 60 days of inception or they are subject to immediate cancellation and possible suspension of the Vendor. Poor performance or lack of performance after the first 60 days will be addressed in the same manner.

**MODIFICATION AND TERMINATION** - The State reserves the right to modify the level(s) of service required for any location/building covered by this Request and to make equitable adjustment to rates or fees as a result, or to suspend or terminate services in their entirety at any time during performance, thirty (30) days following written notice to the Contractor.

ATTACHMENT F

STATE OF RHODE ISLAND  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF PURCHASES  
ONE CAPITOL HILL  
PROVIDENCE, RI 02908

**SPECIFICATION NO. 6620-005 Germicidal Detergents**

**Date:** 6/3/99 Supersedes: 4/20/98

**1. SCOPE AND CLASSIFICATION:**

**1.1** This specification covers Germicidal Detergents for use by all State Agencies requiring "hospital-type" disinfectants as defined by the Environmental Protection Agency (EPA) for registration under Federal Insecticide, Fungicide and Rodenticides Act and other applicable Federal Requirements.

**1.2 Classification:**

**Type I.** Phenolic, Liquid

**Type II.** Quaternary Ammonium Compound, Liquid or Dry.

~~**Type III.** Quaternary Ammonium Compound, Liquid or Dry with Odor Counteractants.~~

**2. Applicable Specifications:**

**2.1** The following Specifications, Acts, Laws and Test Methods of the issues in effect on date of invitation for bids form a part of this specification.

**3. Requirements:**

**3.1 Information to be furnished:**

~~**3.1.1 Labels:** The bidder shall submit two manufacturer's labels of the product which he is offering for consideration listing the following information:~~

- a. Product name or trade name
- b. Manufacturer's name and address
- c. Active Ingredients
- d. Directions for use and recommended dilutions
- e. Any precautions necessary in using and handling the product
- f. EPA registration number
- g. All information pertinent to Federal and State Laws affecting the labeling of disinfectants

**3.1.2 Technical Specification – Test Reports:** Bidder shall submit certified test data confirming the germicidal effectiveness at the use dilution recommended on the label of the product offered under this specification. Tests shall be in accordance with the AOAC latest official test method with efficacy against:

Mycobacterium Tuberculosis var bovis (BGG) – (for Type I only)  
Staphylococcus Aureus – ATCC 6538  
Pseudomonas Aeruginosa – ATCC 10708  
Trichophyton Mentagrophytes  
Methicillin Resistant Staphylococcus Aureus (MRSA)

**3.1.3 Virucidal Activities:** When used in accordance with the least favorable use-dilution indicated on the label, product shall be virucidal for strains of: Herpes, Vaccinia and Influenza A2; HIV. Contact time shall be ten (10) minutes.

**3.1.4** All biological testing shall be done in the presence of 5% (Blood) serum and 400 PPM hard water. These claims shall be registered with the U.S.E.P.A.

ATTACHMENT F

Page 2 Specification No. 6620-005 Germicidal Detergents

Date: 6/3/99

**3.1.5 Descriptive Literature:** The bidder shall submit (in duplicate) brochures, booklets, circulars and/or other descriptive literature outlining suggested dilutions and the complete uses of the product offered for consideration.

**3.1.6 Approval for use on conductive flooring:** The product must be classified as to use on electrically conductive flooring by any nationally operated laboratory, recognized and equipped to perform this service and accepted as such by the Division of Purchases.

**3.1.7 Certification:** Certified statement furnished by the manufacturer on their standard letterhead and signed by an officer or other responsible official, stating that the product offered and proposed to be supplied meets or exceeds all the requirements of this specification.

**3.2 MATERIALS:**

~~**3.2.1 Type I** – Shall be a combination of multi-non-selective phenolic compounds and synthetic biodegradable detergents in a concentrated form intended as a concurrent disinfecting and cleaning agent. This product shall be made from uniformly high grade materials and ingredients, shall provide broad spectrum disinfection and shall not impart acrid and disagreeable odors.~~

~~**3.2.1.1 Use-Dilution:** Confirmation at 10 minute kill. The highest use dilution specified on the label shall be germicidal for both Salmonella Choleraesuis (ATCC-10708) and Staphylococcus Aureus (ATCC 6538) under the condition of the current A.O.A.C. use dilution method. The recommended use dilution shall be able to kill Trichophyton Mentagrophytes and the A.O.A.C. test strain Pseudomonas Aeruginosa (PRO-10) when tested according to the current A.O.A.C. test method and shall be able to kill the virulent strain of Mycobacterium Tuberculosis Var Bois (BGG) when tested according to the method currently acceptable to the EPA. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hardwater as (CaCO<sub>3</sub>).~~

~~**3.2.1.2** It is recommended that a test method demonstrate Tuberculocidal activity by using Animal Passage Methods at the use dilution specified on the label. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hard water as (CaCO<sub>3</sub>).~~

~~**3.2.2 TYPE II** – Shall be a combination of surface-active quaternary ammonium germicides and detergent cleansers in a concentrated form, for use as a combination cleaning and disinfecting agent for normal cleaning and disinfection. The product shall give positive germ-kill on both gram positive and gram negative organisms when diluted in accordance with the manufacturer's instructions and used as directed. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hardwater (as CaCO<sub>3</sub>).~~

~~**3.2.2.1 Use-Dilution:** Confirmation at 10 minute kill. The highest use dilution specified on the label shall be germicidal for Salmonella Choleraesuis (ATCC 10708) Staphylococcus Aureus (ATCC 6538) M.R.S.A. and Pseudomonas Aeruginosa (PRO-10) under the conditions of the current A.O.A.C. use dilution confirmation test method. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hardwater (as CaCO<sub>3</sub>).~~

**3.2.3. Type III** – Shall be a combination of surface active quaternary ammonium germicides, non-ionic surfactants, organic chelating agent and odor counteractants in a concentrated liquid form, intended for use as a multi-purpose disinfectant, detergent and deodorizer. The product shall give positive germ kill on both gram positive and gram negative organisms when diluted in accordance with the manufacturer's instructions and when used as directed.

**3.2.3.1 Use Dilution:** Confirmation at 10 minute kill. The highest use dilution specified on the label shall be germicidal for Salmonella Choleraesuis (ATCC 10708) Staphylococcus Aureus (ATCC 6538) and Pseudomonas Aeruginosa (PRO-10) under the conditions of the current A.O.A.C. use dilution confirmation test method, and shall demonstrate efficacy in 5% (blood) serum and 400 PPM hard water.

**3.3 Stability** – Shall be stable and effective in hard water; shall not break down in the presence of proteinaceous material; and shall have a storage life of one year without excessive loss of antimicrobial potency and detergency or detergent activity.

**3.4 pH of Use Dilution** – shall be within the range of 2.5 to 3.5 or 10.0 to 11.0 when prepared with distilled water at 20C.

**3.5 Flash Point** – Shall show a closed cup flash point of over 100F when tested by any standard flash point method.

**3.6 Conductivity** – Shall not adversely affect the conductivity of conductive surgical and obstetrical floors.

**3.7 Cleaning Efficiency** – the germicidal detergent at the recommended use dilution shall not be harmful to any type of flooring, painted or varnished surfaces. It shall be free rinsing and shall exhibit a cleaning efficiency of at least 95% when tested in accordance with Interim Federal Specification P-D 220.

**3.8 Toxicity** – The acute oral toxicity, LD50, of the concentrate shall not be lower than 2.5 grams per kilogram of body weight when tested by method described in Regulations of Enforcement of the Federal Insecticide, Fungicide and Rodenticides Act.

**3.9 Dermatitis** – No recommended use dilution shall be more irritant than 1% solution of Liquid Cresolis Saponatus NF when applied to the skin of a closely clipped adult albino rabbit on a pad of cotton gauze (1 inch square, 2 layers thick) for a period of eight hours at the rate of one milliliter of solution per pad.

#### **4. PACKAGING AND DELIVERY:**

**4.1 Packaging:** Germicidal Detergent shall be furnished in the following size, factory sealed containers as requested by the Agencies in the invitation to bid. The product shall neither affect, nor be affected by, the containers in which it is furnished for a period of one (1) year from date of delivery. The unit of purchase shall be U.S. liquid gallons. One gallon plastic jugs. Five gallon metal, plastic or combination metal and plastic cans fitted with pouring spout.

ATTACHMENT F

Page 4 Specification No. 6620-005 Germicidal Detergents

Date: 6/3/99

**4.2 Marking:** Unless otherwise specified in the invitation for bids, all packages shall be marked on a side or end with the following:

- a. Product Name or Trade Name
- b. Manufacturer's name and address
- c. Active ingredients
- d. Directions for use and recommended dilutions
- e. Any precautions necessary in using and handling the product.
- f. EPA Registration Number
- g. All information pertinent to Federal and State laws affecting the Labeling of Disinfectants.

**5. SAMPLING, INSPECTION AND TEST PROCEDURE:**

**5.1 Sampling:** Random sampling will be made at the delivery point by taking a sample from each regular delivery to determine that markings, materials and weight comply with this specification.

**5.2 Testing:** This product may be tested as deemed necessary by Division of Purchases in accordance with Section 3. In the event samples fail to meet all conditions and requirements of the specification, the cost of the testing shall be borne by the supplier.

**6. NOTE:**

**6.1 Basis of Award:** Award will be made to the lowest responsible bidder meeting all of the requirements of this specification and evaluated as such by the proper authority in the Division of Purchases using a use dilution cost per gallon factor against the widest spectrum of bacteria. If use dilution rate varies with each organism the least favorable to the bidder will be utilized in establishing the basis for cost.

**6.2 Material Safety Data Sheet:** Each contractor must furnish not less than two copies of a Material Safety Data sheet (Form OSHA-20) for each substance outlined in the State Labor Laws, Chapter 28-21.

**6.3 FAILURE TO SUBMIT CERTIFICATIONS FOR NECESSARY INFORMATION ON THE PRODUCT BID UPON SHALL BE SUFFICIENT CAUSE FOR REJECTION OF BID.**

This specification shall apply, until revised or rescinded, to each future purchase and contract for the commodity described herein. Copies of State of Rhode Island Specifications may be obtained from: Division of Purchases, Standards Unit, One Capitol Hill, Providence, RI 02908

Copies of Standards of the American Society for Testing and Materials may be obtained from: American Society for Testing Materials, 1916 Race Street, Philadelphia, PA 19103.

Copies of A.O.A.C. Official Test Methods may be obtained from The Association of Official Analytical Chemist, Box 540 Benjamin Franklin Station, Washington, DC 20044.

Copies of Federal documents may be obtained from Superintendent of Documents, U.S. Printing Office, Washington, DC 20042

**PLEASE RETAIN FOR FUTURE REFERENCE.**



**Contract Terms and Conditions**

**Table of Contents**

Terms and Conditions.....VI  
  BID STANDARD TERMS AND CONDITIONS .....VI  
    TERMS AND CONDITIONS FOR THIS BID .....VI  
    INSURANCE REQUIREMENTS .....VI  
    RIVIP INFO - BID SUBMISSION REQUIREMENTS .....VI  
    DELIVERY PER AGENCY .....VII  
    MULTI YEAR AWARD .....VII  
    READING VENDOR NAMES ONLY .....VII  
    AWARD .....VII

**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION - \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form should be attached to the front of the offer. Each bid proposal must be submitted in a separate sealed envelope with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped/receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**READING VENDOR NAMES ONLY**

DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE AT WWW.PURCHASING.RI.GOV

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.