



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

January 15, 2020
ADDENDUM NUMBER ONE
RFQ # 7599902

TITLE: OFFICIAL RI STATE PARKS BRANDED MERCHANDISE CONCESSION
Closing Date and Time: 2/14/2020 AT 2:00PM (Note Change)

Per the issuance of this ADDENDUM #1 (3 pages and PDF file) the following is noted:

Please be advised the Bid Closing Date and Time has been extended:

From: 1/31/2020 at 2PM

To: 2/14/2020 at 2PM

This addendum changes bid closing date and time.

This addendum posts sign in sheet from non-mandatory pre-bid conference.

This addendum posts introductory comments made by the buyer.

This addendum posts notes/clarifications from pre-bid conference.

This addendum extends on line question period.

This addendum posts visitor/concession information requested by vendors.

As noted by buyer:

-This is a non-mandatory pre-bid conference. There may be other vendors submitting bids who are have not attended this conference, either in person or on the phone. **(There were no phone calls received.)**

-We will attempt to answer questions here today as they are asked. In the event we cannot answer a question today we will post that answer in an addendum posted to the state website.

-Questions are being accepted on line until 1/17/20 at 5pm **(extended until 1/21/2020 at 5pm)**. The email address and instructions how to send in questions is posted in the bid. I would ask that all questions be sent in as per instructions and no questions be sent to DEM personnel. I would ask that any DEM personnel receiving any inquiries about this bid, refer those questions to the Division of Purchases.

-A bid bond is not required, nor will payment and performance bonds be required.

-All documents pertaining to this bid have been, and will be, posted to the state website.

-The term of this contract shall be for 3 years, commencing 4/1/20, with option to renew for 2 one-year periods.

-This is a request for proposals, not a request for quotes. There will be no public opening and reading of proposals, only a reading of vendor names submitting proposals.

-Please note what DEM is requiring in the Technical Proposal and the cost proposal

-We are asking for an electronic version be submitted as well as a paper copy. This needs to be in the form of a CD. Our IT department has instructed us not to accept any other form of electronic submittal.

-The bid closing date and time is 1/31/2020 at 2pm. **(changed to 2/14/2020 at 2pm)**



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- There is a draft example of the contract between the awarded vendor and DEM.
- This is the first time this type of thing has been put out to bid so there are no previous bids to reference.

Notes/Clarifications from pre-bid.

- Some of the goals of this solicitation are revenue producing, goodwill to park visitors, and to improve the park experience.
- RI State Parks have an estimated 9 million visitors per year.
- DEM will provide a link on their website to the awarded vendor's website.
- DEM will provide on site signage.
- Attached is information DEM indicated it would provide at the pre-bid.

Examples of State Park Merchandise Online Stores

- <https://shoppeninsulas.com/collections/michigan-parks>
- <https://vtstateparks.com/shop.html>
- <https://www.nhstateparks.org/shop>
- <https://kyparksandcrafts.com/>
- <https://scparkstore.com/>
- <https://www.ncparks.gov/shop-the-park-store>
- <https://www.cpwshop.com/pos.page#>

Visitor information attached in EXCEL format.

RI Parks and Recreation's Business Development Office will facilitate introductions and pre-production planning meetings with all potential concessionaires operating on state park or beach properties, including new concessionaires as they are approved. In addition, the Fort Adams Gift Shop, operated by the Fort Adams Trust, already has expressed a strong interest in selling a range of Fort Adams State Park-branded apparel and gear.



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Providence, RI 02908

ON SITE "NON-MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET

BID NUMBER: 7599902
 BID TITLE: OFFICIAL RI STATE PARKS BRANDED MERCHANDISE CONCESSION
 PRE-BID DATE AND TIME: 1/15/2020 AT 11AM

Purchasing Representative
 DCADORET
 NON-Mandatory Pre-bid START TIME
 11:00 AM
 NON-Mandatory Pre-bid END TIME
 11:40 AM

COMPANY NAME	COMPANY REPRESENTATIVE	SENATIVE	ADDRESS	CONTACT E-MAIL	CONTACT PHONE NUMBER
1 STATE PURCHASING	DAVID A. CADORET		1 CAPITOL HILL, PROVIDENCE, RI	DAVID.CADORET@PURCHASING.RI.GOV	401-574-8131
2 FUTURE PERMITTEES	JUE WENTHAM		1130 TEN A ROAD NK	JUE@ELITEPERMITS.COM	
3 Elite Permitted	Kerri Chelo		1130 Ten Rod Rd, Ste E203, NK	Kerri@elitepermits.com	
4 Off the Hooks	Jamaal Bullock		780 Reservoir Ave, Cranston, RI 02910	XXXXXXXXXX 02910 info@offtheco.com	
5 RI DEM	Joseph Farnsworth				
6 RI DEM	CYNTHIA FLORIAN (DM)				
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