



State of Rhode Island
Department of Administration / Division of Purchases
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ADDENDUM #2

RFP #7599901

TITLE: TECHNICAL SERVICES TO REVISE RIDOT STANDARD
SPECIFICATIONS (BLUE BOOK)

SUBMISSION DEADLINE: 2/14/2020 – 11:30 A.M.

See attached revisions.

Lisa Hill

Lisa Hill
Assistant Administrator



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
RIDOT Addendum Notification

RFP# 7599901 – Technical Writing Services to Revise RIDOT Standard Specifications for Road and Bridge Construction (Blue Book)
ADDENDUM #2
SUBMISSION DEADLINE: FRIDAY, FEBRUARY 14, 2020 at 11:30 am

Per the issuance of the Rhode Island Department of Transportation **ADDENDUM # 7599901A2** the following clarifications and additions are noted:

1. Replace page 11 of 16 with the attached pages 11 & 11A of 16. Page 11 revises the Compensation/Invoice and Payment terms table.
2. Page 11A is a Cost Proposal Sheet which has been added to this RFP.

APPROVED:


Lori Fisette
Manager, Project Management

 1/31/2020
Date



COMPENSATION/ INVOICE AND PAYMENT TERMS

This RFP will result in a performance-based contract. Scheduled payments shall be paid upon successful completion and formal acceptance of the **defined critical deliverables and activity milestones** as defined herein. RIDOT will not increase the contract or any purchase order (either dollar amount or time) for items not included in the submitted proposal documents. Payments will be made according to the following schedule:

| | |
|------------|---|
| 20% | <i>-Development, Distribution and Completion of RIDOT, CIRI, and ACEC-RI Questionnaires</i> This shall be defined as the date when RIDOT provides written documentation of final acceptance of questionnaire recommendations submitted by the designated RIDOT Sections and the industry's representative Construction Industries of Rhode Island (CIRI) and American Council of Engineering Companies of Rhode Island. Individual questionnaires shall be distributed concurrently, and respondents shall have TWO (2) MONTHS from receipt of their questionnaire to respond to the query. RIDOT shall provide written notification of acceptance or rejection of all deliverables. This shall be completed by no later than FOUR (4) MONTHS after issuance of "Notice To Proceed". |
| 50% | <i>-Upon Delivery and Final Acceptance by RIDOT of DRAFT BLUE BOOK Document</i> This shall be defined as the date when RIDOT provides written documentation of final acceptance of DRAFT BLUE BOOK document to be completed by no later than TEN (10) MONTHS after issuance of "Notice To Proceed" and delivered to RIDOT in both the approved electronic format (inclusive of hyperlinks to cross referenced locations) and in hard copy. RIDOT shall provide written notification of acceptance or rejection of all deliverables. See breakdown on Cost Proposal Sheet 11A. |
| 30% | <i>-Upon Delivery and Final Acceptance by RIDOT of FINAL BLUE BOOK Document</i> This shall be defined as the date when RIDOT provides written documentation of final acceptance of FINAL BLUE BOOK document shall be completed no later than FOUR (4) MONTHS after RIDOT approval of draft document and shall be delivered to RIDOT in both the approved electronic format (inclusive of hyperlinks to cross referenced locations) and in hard copy. RIDOT shall provide written notification of acceptance or rejection of all deliverables. |

Scheduled Payments indicating the submission of deliverables and completion of activity milestones are to be accompanied by a detailed Progress Report outlining tasks performed and deliverables submitted. Payment invoices will be processed only if the required progress report is current.

RIDOT will review and accept invoices for payment processing in a timely manner conditional upon satisfactory completion and acceptance of (1) all contract requirements and (2) complete, accurate submission of scheduled deliverables.

Progress Reporting to RIDOT through the Administrator, Project Management's Office shall be submitted either when BLUE BOOK sections are completed or on a **ONE (1) MONTH** basis whichever time frame is less. The submission shall include all proposed changes to date, which have not yet been commented on and be submitted in an appropriate and approved corrective tracking format. Progress Reporting shall also include any outstanding questions which require resolution.



Professional Technical Writing and Engineering Services to Rewrite RIDOT Standards & Specifications aka Blue Book

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|---|
| Technical Writing Services to Revise RIDOT Standard Specifications for Road and Bridge Construction (Blue Book) |
| COST PROPOSAL |
| RFP# 7599901 |

Vendor Name:

Street Address:

City:

State/Zip Code:

| TASK / DELIVERABLE | ASSOCIATED DELIVERABLE(S) / MILESTONES | DUE DATE | COST PER TASK |
|--------------------|--|---|--|
| 1 | This shall be defined as the date when RIDOT provides written documentation of final acceptance of questionnaire recommendations submitted by the designated RIDOT Sections and the industry's representative Construction Industries of Rhode Island (CIRI) and American Council of Engineering Companies of Rhode Island. Individual questionnaires shall be distributed concurrently, and respondents shall have TWO (2) MONTHS from receipt of their questionnaire to respond to the query. RIDOT shall provide written notification of acceptance or rejection of all deliverables. This shall be completed by no later than FOUR (4) MONTHS after issuance of "Notice To Proceed". | 20% | 4 MONTHS FROM NTP \$ |
| 2 | This shall be defined as the date when RIDOT provides written documentation of final acceptance of DRAFT BLUE BOOK document to be completed by no later than TEN (10) MONTHS after issuance of "Notice To Proceed" and delivered to RIDOT in both the approved electronic format (inclusive of hyperlinks to cross referenced locations) and in hard copy. RIDOT shall provide written notification of acceptance or rejection of all deliverables | Sections 100,200,300 – 10% Sections 400 & 500 – 10% Sections 600 & 700 – 10% Sections 800 & 900 – 10% Sections T, L & M – 10% | 10 MONTHS FROM NTP \$ |
| 3 | This shall be defined as the date when RIDOT provides written documentation of final acceptance of FINAL BLUE BOOK document shall be completed no later than FOUR (4) MONTHS after RIDOT approval of draft document and shall be delivered to RIDOT in both the approved electronic format (inclusive of hyperlinks to cross referenced locations) and in hard copy. RIDOT shall provide written notification of acceptance or rejection of all deliverables. | 30% | 4 MONTHS FROM DRAFT APPROVAL BY RIDOT \$ |

TOTAL CONTRACT COST =

Authorized Signature

Print Name

Title

The Vendor shall provide a lump sum cost for each deliverable that is fully inclusive of all labor, profit, overhead, materials, equipment, support and all other incidental costs required under the scope of work. These costs shall be the only eligible cost payable to the Vendor. Vendors that do not utilize this Cost Proposal sheet may be disqualified from further consideration.