

# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE:** 21-NOV-19  
**BID NUMBER:** 7599861  
**TITLE:** MPA 475 LEAK TESTING- VAPOR RECOVERY SYSTEM  
**BID CLOSING DATE AND TIME:** 12-DEC-2019 11:00:00

**BUYER:** Ward, Alyssa J  
**PHONE #:** 401-574-8472

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 MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

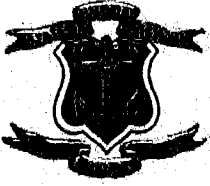
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Line	Description	Quantity	Unit	Unit Price	Total
1	MPA 475: Leak Testing- Vapor Recovery System. This blanket agreement will be active 01/01/2020- 12/31/2022 with an option to renew for two (2) additional one (1) year terms. MPA 475 01/01/20-12/31/20 STAGE I LEAK TEST	1.00	Each		
2	MPA 475 01/01/21-12/31/21 STAGE I LEAK TEST	1.00	Each		
3	MPA 475 01/01/22-12/31/22 STAGE I LEAK TEST	1.00	Each		
4	MPA 475 01/01/20-12/31/20 VAPOR SPACE TIE TEST	1.00	Each		
5	MPA 475 01/01/21-12/31/21 VAPOR SPACE TIE TEST	1.00	Each		
6	MPA 475 01/01/22-12/31/22 VAPOR SPACE TIE TEST	1.00	Each		
7	MPA 475 01/01/20-12/31/20 TEN GALLON PER MINUTE TEST	1.00	Each		
8	MPA 475 01/01/21-12/31/21 TEN GALLON PER MINUTE TEST	1.00	Each		
9	MPA 475 01/01/22-12/31/22 TEN GALLON PER MINUTE TEST	1.00	Each		
10	MPA 475 01/01/20-12/31/20 AIR TO LIQUID RATION TEST (FOR VACUUM ASSIST SYSTEM)	1.00	Each		
11	MPA 475 01/01/21-12/31/21 AIR TO LIQUID RATION TEST (FOR VACUUM ASSIST SYSTEM)	1.00	Each		

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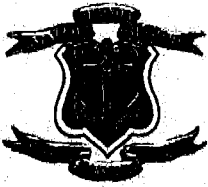
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12	MPA 475 01/01/22-12/31/22 AIR TO LIQUID RATION TEST (FOR VACUUM ASSIST SYSTEM)	1.00	Each		
13	MPA 475 01/01/20-12/31/20 LIQUID BLOCKAGE TEST	1.00	Each		
14	MPA 475 01/01/21-12/31/21 LIQUID BLOCKAGE TEST	1.00	Each		
15	MPA 475 01/01/22-12/31/22 LIQUID BLOCKAGE TEST	1.00	Each		
16	MPA 475 01/01/20-12/31/20 ALL OTHER TESTS REQUIRED IN CARB CERTIFICATIONS INCLUDING YEARLY CERTIFICATION OF STATE EMPLOYEES TO INSPECT STAGE I SYSTEM	1.00	Each		
17	MPA 475 01/01/21-12/31/21 ALL OTHER TESTS REQUIRED IN CARB CERTIFICATIONS INCLUDING YEARLY CERTIFICATION OF STATE EMPLOYEES TO INSPECT STAGE I SYSTEM	1.00	Each		
18	MPA 475 01/01/22-12/31/22 ALL OTHER TESTS REQUIRED IN CARB CERTIFICATIONS INCLUDING YEARLY CERTIFICATION OF STATE EMPLOYEES TO INSPECT STAGE I SYSTEM	1.00	Each		
19	MPA 475 01/01/20-12/31/20 HOURLY RATE ON SITE FOR REPAIR TO TANK SYSTEM	100.00	Hour		
20	MPA 475 01/01/21-12/31/21 HOURLY RATE ON SITE FOR REPAIR TO TANK SYSTEM	100.00	Hour		
21	MPA 475 01/01/22-12/31/22 HOURLY RATE ON SITE FOR REPAIR TO TANK SYSTEM	100.00	Hour		
22	MPA 475 01/01/20-12/31/20 HOURLY RATE ON SITE FOR REPAIR TO TLS VEEDER-ROOT LEAK DETECTION SYSTEM	100.00	Hour		

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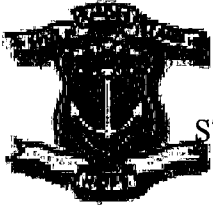
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Line	Description	Quantity	Unit	Unit Price	Total
23	MPA 475 01/01/21-12/31/21 HOURLY RATE ON SITE FOR REPAIR TO TLS VEEDER-ROOT LEAK DETECTION SYSTEM	100.00	Hour		
24	MPA 475 01/01/22-12/31/22 HOURLY RATE ON SITE FOR REPAIR TO TLS VEEDER-ROOT LEAK DETECTION SYSTEM Line Note to Bidders: <hr/> VENDOR OFFERS _____ % DISCOUNT ON LIST FOR UNSPECIFIED PARTS PAID AT \$1.00 PER \$1.00 OF ALLOWABLE EXPENSE	100.00	Hour		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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## STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.ridop.ri.gov](http://www.ridop.ri.gov)

The Rhode Island Division of Purchases is advertising solicitation number 7599861 for **MPA 475- Leak Testing- Vapor Recovery System**. This blanket agreement will be active 01/01/2020- 12/31/2022 with an option to renew for two (2) additional one (1) year terms. This contract will cover leak testing Stage I Vapor Recovery Systems in compliance with DEM air resources regulations under the DEM air pollution control regulations promulgated by DEM office of Air Resources.

<http://www.dem.ri.gov/documents/regulations/index.php#air>

The supplier must be certified in repair to Veeder-Root leak detection systems and capable of performing the following tests as designated in subsection 11 – Also found on the Rhode island Department of State website: <https://rules.sos.ri.gov/regulations/part/250-120-05-11>.

Air Pollution Control Regulation No. 11 - Petroleum Liquids Marketing and Storage – Regulation - 250-120-05-11 of the DEM air pollution control regulations promulgated by DEM office of Air Resources.

**This MPA will cover the following variations of leak testing:**

Stage I Leak Test

Vapor Space Tie Test

Ten Gallon Per Minute Test

Air to Liquid Ration Test (for vacuum assist system)

Liquid Blockage Test

All other test required in carb certifications including yearly certification of state employees to inspect both Stage I and Stage II systems

Hourly Rate for repair to tank system

Hourly rate for repair to TLS Veeder-Root Leak detection system

*Continued on Next Page*

The vendor must be listed on the most recently compiled list by the Department of Environmental Management; Division of Air Resources Entitled Stage II Vapor Recovery installers.

Vendor shall repair facilities in compliance with State and Federal regulations.

In no event will any individual work order exceed \$10,000.00 without prior approval from the RI Division of Purchases.

See the following list of sites and locations, other satellite state facilities, as required. This list is subject to revision, additions and/or deletions during the contract term.

**List of Sites:**

<b>SITE NAME &amp; LOCATION ADDRESS</b>	<b>TELEPHONE NUMBER</b>	<b>HOURS OF OPERATION</b>
URI Physical Plant Garage 9 Rhody Ram Way Kingston, RI	401-874-2681	7 Days- Open 24 hours Unleaded- Diesel-CNG
Charlestown DOT Facility 4782 Post Road Charlestown, RI 02813	401-364-7232 401-364-9208	7 Days- Open 24 hours Unleaded- Diesel
Hope Valley DOT Facility 51 Bank Street Hope Valley, RI 02832	401-539-2916 401-539-2991	7 Days- Open 24 hours Unleaded- Diesel
Middletown DOT Facility 122 Wyatt Road Middletown, RI 02842 (Route 138—left at RI Nursery)	401-847-4455	7 Days- Open 24 hours Unleaded- Diesel
Veterans Cemetery 301 South County Trail Exeter, RI	401-295-2436	Mon-Fri 7:00am-3:00pm Unleaded-Diesel
Belleville DOT Facility 439 Tower Hill Rad North Kingstown, RI 02852	401-294-9613 401-295-7804 401-884-3488	7 Days- Open 24 hours Unleaded- Diesel
Zambarano Hospital 2090 Wallum Lake Road Pascoag, RI	401-567-5573	7 Days- Open 24 hours Unleaded- Diesel
Lincoln DOT Facility 680 George Washington Highway (Route 116) Lincoln, RI 02865	401-333-1615 401-333-1616 401-231-4501	Mon-Fri 7:00am-3:30pm Unleaded-Diesel
Portsmouth DOT Facility (NEW) 325 Boyds Lane Portsmouth, RI 02871 <i>Continued on Next Page</i>	401-683-1070	7 Days- Open 24 hours Unleaded- Diesel

<b>SITE NAME &amp; LOCATION ADDRESS</b>	<b>TELEPHONE NUMBER</b>	<b>HOURS OF OPERATION</b>
Cherry Hill DOT Facility 317 Cherry Hill Road Johnston, RI 02919	401-231-6330 401-231-6375	7 Days- Open 24 hours Unleaded- Diesel
Glocester DOT Facility 648 Putnam Pike (Route 44) Chepachet, RI 02814	401-568-4322 401-647-2083	Mon-Fri 7:00am-3:30pm Unleaded-Diesel
Scituate DOT Facility 34 Springbrook Road (behind National Guard) Scituate, RI 02857	401-647-5484 401-647-5520	Mon-Fri 7:00am-3:30pm Unleaded-Diesel
East Providence DOT Facility 691 Warren Avenue East Providence, RI 02915	401-433-3112 401-433-3223	Mon-Fri 7:00am-3:30pm Unleaded-Diesel
Pontiac Facility 1375 Pontiac Ave Cranston, RI		7 Days- Open 24 hours Unleaded- Diesel- <b>CNG</b>
Midstate DOT Facility 2400 New London Turnpike East Greenwich, RI 02818	401-823-3176 401-826-0573	Mon-Fri 7:00am-3:30pm Unleaded-Diesel

**Buyer Contact:**

Alyssa Ward

401-574-8472

Alyssa.ward@purchasing.ri.gov

**Contract Terms and Conditions**

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## Terms and Conditions

### BID STANDARD TERMS AND CONDITIONS

#### TERMS AND CONDITIONS FOR THIS BID

#### INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

#### RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form should be attached to the front of the offer. Each bid proposal must be submitted in a separate sealed envelope with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped/receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:



Rhode Island Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island  
Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill  
Providence, RI 02908

**HOURS - BIDDING PURPOSES**

HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**MPA BID AWARD (STATEWIDE APPLICABILITY)**

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

**MPA 1% ADMINISTRATIVE FEE**

**MASTER PRICE AGREEMENT CONTRACT ADMINISTRATIVE FEE**

In 2017 the General Assembly amended the "State Purchases Act", R. I. Gen. Laws § 37-2-12 (b) to authorize the Chief Purchasing Officer to establish, charge and collect from vendors listed on master price agreements ("MPA") a contract administrative fee not to exceed one percent (1%) of the total value of the annual spend against their MPA contracts. All contract administrative fees collected from MPA vendors shall be deposited into a restricted receipt account which shall be used for the purposes of implementing and maintaining an online eProcurement system and other costs related to State procurement. In accordance with this legislative initiative the Division of Purchases is upgrading the State procurement system through the purchase and installation of an eProcurement system.

The contract administrative fee shall be applicable to all purchase orders issued relative to State MPA contracts. Therefore, effective January 1, 2020 all MPA contracts shall be assessed the 1% contract administrative fee.