



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 14-NOV-19  
**BID NUMBER:** 7599845  
**TITLE:** FIRE ALARM TESTING - CCRI LINCOLN CAMPUS  
  
**BLANKET START :** 01-JAN-20  
**BLANKET END :** 30-JUN-23  
**BID CLOSING DATE AND TIME:** 05-DEC-2019 10:00:00

**BUYER:** Mosca, Gary  
**PHONE #:** 401-574-8124

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 CCRI CONTROLLER'S OFFICE  
 ACCOUNTS PAYABLE  
 400 EAST AVENUE  
 WARWICK, RI 02886  
 US

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 CCRI KNIGHT CAMPUS  
 400 EAST AVE  
 WARWICK, RI 02886-1807  
 US

Requisition Number: 1639175

Note to Bidders: QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than 11/22/19 @ 5:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov) as an addendum to this solicitation

Line	Description	Quantity	Unit	Unit Price	Total
1	BLANKET REQUIREMENTS: 1/1/20 - 6/30/23 With one (1), one (1) year renewal option for four (4) full quarters.  Quarterly Fire Alarm System Testing at the Lincoln Campus of the Community College of Rhode Island, per attached specifications.  FISCAL YEAR BREAKDOWN: FY20: 1/1/20 - 6/30/20 FY21: 7/1/20 - 6/30/21 FY22: 7/1/21 - 6/30/22 FY23: 7/1/22 - 6/30/23 FY24: Renewal Option  ***** NOTICE TO VENDORS: The award of the contract pursuant to this solicitation will be made to the responsive and responsible bidder with the lowest bid price on total low for quarterly Fire Alarm Testing per specifications (FY20-FY23). Hourly Service Rates and Overtime hourly rate will be informational only. The Division of Purchases reserves the right to waive any technicalities in the bid proposals, accept or reject and bid proposal, award a contract in the best interest of the State, or revoke any solicitation.  Emergency Services require vendor to respond within one (1) hour after request from agency.  FY20 Quarterly Fire Alarm Testing	2.00	Quarter		
3	FY21 Quarterly Fire Alarm Testing	4.00	Quarter		
5	FY22 Quarterly Fire Alarm Testing	4.00	Quarter		
7	FY23 Quarterly Fire Alarm Testing	4.00	Quarter		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
8	FY20 Standard Hourly Rate for additional services	8.00	Hour		
9	FY20 Overtime Hourly Rate for additional services	4.00	Hour		
10	FY21 Standard Hourly Rate for additional services	8.00	Hour		
11	FY21 Overtime Hourly Rate for additional services	4.00	Hour		
12	FY22 Standard Hourly Rate for additional services	8.00	Hour		
13	FY22 Overtime Hourly Rate for additional services	4.00	Hour		
14	FY23 Standard Hourly Rate for additional services	8.00	Hour		
15	FY23 Overtime Hourly Rate for additional services	4.00	Hour		
16	FY20-FY23, FY24: Provide discount four parts from manufactures price list ____%	1.00	Each		
17	Renwal Option: FY24 Quarterly Fire Alarm Testing	4.00	Quarter		
18	Renwal Option: FY24 Standard Hourly Rate for additional services	8.00	Hour		
19	Renwal Option: FY24 Overtime Hourly Rate for additional services	4.00	Hour		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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**COMMUNITY COLLEGE OF RHODE ISLAND  
LINCOLN FLANAGAN CAMPUS**

**Fire Alarm System Testing, Inspection and Service**

**Solicitation 7599845**

**SCOPE OF WORK**

**SECTION A**

1. **VENDOR** – will conduct quarterly testing & inspection of the Community College of Rhode Island (CCRI) **Lincoln Flanagan Campus Fire Alarm System located in the Main Building and Field House located at 1762 Louisquisset Pike, Lincoln, Rhode Island 02865**. The components and systems to be tested include but are not limited to the components listed on the attached Equipment List under SECTION B. Vendor responsible for confirming all components to be tested.
2. **VENDOR** – will conduct smoke detector cleaning and sensitivity testing as part of the quarterly testing requirements as specified in SECTION A (9).
3. **VENDOR** – will provide Fire Alarm Service both scheduled as well as emergency based on hourly rate schedule as described in SECTION D. Note that any call-in service that extends into afterhours work will be billed at ¼ hour increments of the OT rate and said extension of work must be approved by Physical Plant in advance.
4. **VENDOR** – and its technicians must be licensed to perform these services per Rhode Island Department of Labor and Training (RIDLT) regulations. License documentation may be requested at time of tentative award selection.
5. **VENDOR** – must provide a current Background Criminal Investigation (BCI) checks for all service technicians. A copy of a current (not expired) State approved picture ID must also be provided with the BCI document. This information will remain on file at the Lincoln College Police office. CCRI retains the right to deny access to its properties based on the information provided by the BCI. The BCI must be renewed annually.
6. **VENDOR** – must be *certified as OR affiliated with a full Notifier distributor AND service provider of Notifier Fire Alarm System components including parts and software support.* Vendor must provide current documentation of said Notifier certification or 3<sup>rd</sup> party affiliation at time of BID submission or at time of tentative award selection. CCRI must approve any 3<sup>rd</sup> party vendor.
7. **VENDOR** – technicians must have received OSHA 10-hour training. Copies of the 10-hour OSHA certification cards must be submitted with BID.
8. **VENDOR** – technicians must sign-in at Operations when performing any services and must display at all times vendor provided IDs when on the CCRI campus.
9. **VENDOR** – shall conduct the quarterly testing of the Notifier Alarm System as well as smoke detector cleaning and sensitivity testing in compliance with all Federal, State, and Local codes including but not limited to the Rhode Island Fire Safety Code which adopts and amends the following code standards:
  - a) **NFPA 1, Fire Code, 2012 edition (or most recent edition);**
  - b) **NFPA 72, National Fire Alarm and Signaling Code, 2010 edition (or most recent edition);**
  - c) **NFPA 101, Life Safety Code, 2012 edition (or most recent edition).**
10. **SCHEDULING** –of inspections and /or service calls must be done in advance with the CCRI Physical Plant designee. Upon completion of each inspection and/or service call, a summary of the tasks completed will be provided to CCRI Physical Plant for approval and sign-off. Testing to be scheduled during normal business hours of 7:00 am to 4:30 pm, Monday through Friday.

**COMMUNITY COLLEGE OF RHODE ISLAND  
LINCOLN FLANAGAN CAMPUS**

**Fire Alarm System Testing, Inspection and Service**

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**SCOPE OF WORK**

11. **TESTING** - under no circumstances can interrupt /interfere with CCRI daily business operations, including but not limited the conducting of classes. ***For this reason vendor must complete some aspects of the required testing during non-business hours.*** This includes the annual 100 % functional testing of the notification appliances. For this purpose, non- business hours is considered any time between the hours of 10:00 pm and 6:50 am Monday through Friday. Testing can also be conducted on Saturday and Sunday with prior approval from Physical Plant. Overtime rates do not apply for the required testing completed under this section.
12. **FREQUENCY** – vendor will perform, over a consecutive twelve (12) month period, **FOUR (4)** 25% test(s) on automatic initiating devices (including but not limited to heat, smoke, duct smoke, manual pull stations and beam/optical smoke detectors & sensors, etc.) and **One (1)** 100% functional test(s) of notification appliances excluding a Decibel level test. Fire Protection/Sprinkler System Initiating Devices that are connected and supervised by the Fire Alarm System will be tested electronically by manual actuation of said device.
13. **VENDOR** – is 100 % responsible for coordinating with **Lime Rock Fire District**, the local Agency Having Jurisdiction (AHJ), all logistical items relating to testing and/or servicing the Fire Alarm System including but not limited to obtaining and returning radio box key, calling in/out of radio alarm boxes, initiating out-of-service tags with CCRI College Police and Physical Plant.
14. **REPORTS** -
  - a. Vendor will furnish a hard copy of the ***Uniform Fire Alarm Test Report*** as provided by the Rhode Island State Fire Marshall's Office certifying that tests have been completed and documenting any deficiencies found which may require corrective action. Per code requirements, vendor must complete and affix the inspection report sticker on the primary Fire Alarm Control Panel (FACP). Said reports are to be provided to the CCRI Physical Plant or College Police the day of testing. No exceptions.
  - b. Vendor must also provide web based online report service such as ***BuildingReports.com*** for filing and access of all fire alarm testing results including but not limited to full inventory of all hardware, tests results, repairs, failed tests etc. Vendor to provide documentation of this service including CCRI login and password information prior to issuance of CCRI purchase order.
15. **HARDWARE SUPPORT** – vendor will maintain onsite at the Lincoln Flanagan Campus a Critical Parts Inventory (see SECTION C) to be used in the event that installed system components are found to be defective. Parts stored as part of the Critical Parts Inventory shall be manufactured by Notifier, new in original packaging, and shall match the parts currently installed in the existing Notifier System in compliance with appropriate Listing Agencies and /or AHJ. Vendor will identify failed components and depending on warranty status will submit an estimate for replacing the failed components. CCRI must approval in writing all Fire Alarm System component replacements and/or software upgrades or modifications. CCRI will provide a secured storage location for the Critical Parts Inventory. Parts stored under this section remain the property of the vendor.

**COMMUNITY COLLEGE OF RHODE ISLAND  
LINCOLN FLANAGAN CAMPUS**

**Fire Alarm System Testing, Inspection and Service**

Solicitation 7599845

**SCOPE OF WORK**

16. **VENDOR** – must supply any and all tools to complete inspections/service including but not limited to FACP keys, ladders, LIFTS, flashlights, caution tape, signage etc. ***NO TOOLS WILL BE PROVIDED BY CCRI.***
17. **VENDOR** – must maintain at all times a clean and safe working environment while performing this testing. Warning signage as required by Federal OSHA, State, Local, and ADA regulations must be in place and is the responsibility of the vendor.
18. **VENDOR** – is responsible for cleanup of any dust /debris created by this testing.
19. **VENDOR** – is responsible for removing and replacing any ACT tiles as required in the process of performing this testing in order to gain access to Fire Alarm components.
20. **CCRI** – will provide to vendor as-built drawings (pdf) as well as program information for both the main Building and Field House.

**SECTION B**

**1. Equipment List**

Qty	Description	Model Number	Manufacturer	LOCATION
1	FACP	CPU2-3030ND	NOTIFIER	SEE ONSITE AS BUILTS
5	FACP	CPU-2-640	NOTIFIER	SEE ONSITE AS BUILTS
249	Smoke Detectors	FSP-851	NOTIFIER	SEE ONSITE AS BUILTS
322	Heat Detectors	FST-851	NOTIFIER	SEE ONSITE AS BUILTS
14	Beam Detectors	BEAM1224 + KITS	NOTIFIER	SEE ONSITE AS BUILTS
41	Pull Station	NBG-12LX	NOTIFIER	SEE ONSITE AS BUILTS
408	A/V's	VARIOUS	NOTIFIER	SEE ONSITE AS BUILTS
24	Mag Door Holder	VARIOUS	VARIOUS	SEE ONSITE AS BUILTS

**SECTION C**

**1. Critical Parts Inventory**

Qty	Description	Model Number	Manufacturer	Location Stored
1	FACP	CPU2-3030ND	NOTIFIER	MOD 3 BASEMENT OPS
1	FACP	CPU-2-640	NOTIFIER	MOD 3 BASEMENT OPS
2	Smoke Detectors	FSP-851	NOTIFIER	MOD 3 BASEMENT OPS
2	Heat Detectors	FST-851	NOTIFIER	MOD 3 BASEMENT OPS
1	BEAM DETECTOR	BEAM1224 + KIT	NOTIFIER	MOD 3 BASEMENT OPS
2	Pull Station	NBG-12LX	NOTIFIER	MOD 3 BASEMENT OPS
1 ea	A/V's	MISC TBD - SPCR, SPSCR, SCR,	NOTIFIER	MOD 3 BASEMENT OPS

**COMMUNITY COLLEGE OF RHODE ISLAND  
LINCOLN FLANAGAN CAMPUS**

**Fire Alarm System Testing, Inspection and Service**

**Solicitation 7599845**

**SCOPE OF WORK**

**SECTION D**

**1. Hourly Service Schedules\***

<b>PERIOD</b>	<b>TIME</b>	<b>HOURLY RATE</b>
Monday – Friday:	7:00 am – 4:30 pm	
Monday – Friday: After Hours	4:31 pm – 6:59 am **	
Saturday / Sunday / Holiday	ANYTIME**	

**\* NO TRAVEL TIME PERMITTED**

**\*\* (3) Hour minimum**

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form should be attached to the front of the offer. Each bid proposal must be submitted in a separate sealed envelope with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped/receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration



Division of Purchases, 2nd Floor  
One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

**PURCHASE AGREEMENT AWARD**

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY

PRECLUDE THE NEED FOR GOODS/SERVICES.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE,  
NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.