



**Solicitation Information  
October 28, 2019**

**Addendum #1**

**RFP# 7599806**

**TITLE: Special Education Support Services**

**Submission Deadline: November 5, 2019 at 2:00 PM (ET)**

**Attached are vendor questions with State responses.**

**No further questions will be answered.**

**Gail Walsh  
Chief Buyer**

**Vendor A**

How many vendors do you anticipate selecting to cover the services in solicitation #7599806

**Unknown, as it cannot be determined how many qualified responsive bidders will respond to the solicitation.**

Who is providing the current Special Education Support services?

**See attached spreadsheet for prior awarded vendors.**

What is the current rate for the Special Education Support Services?

**See attached spreadsheet for prior awarded vendors and related rates.**

**Vendor B**

1. How many therapists are currently on District Staff?  
How many are staffed by a vendor?

**Davies School has no therapists on staff. Therefore, all services as outlined in the bid would need to be provided, on an as-needed basis, by a contractor.**

2. How many therapist openings does the district anticipate filling with this RFP?

**At the present time, one Speech/Language Therapist is needed each week, whose hours would be scheduled by the school's Special Education Coordinator. All other services outlined in the bid would need to be filled on an as-needed basis.**

3. What is the typical caseload for therapists?

**8-10 students who would all require individual sessions, along with 2-3 small group sessions per week.**

4. How many working days for therapists each school year?

**1 day per week for the duration of the school year.**

5. In regards to billable hours:
  - a. Are IEP meetings billable?

**Yes, as IEP meetings are scheduled on and within the days that are part of the therapist's working day.**

- b. Are orientation sessions, professional development and other district-sponsored meetings billable?

**Yes**

- c. Are we allowed to bill for paperwork and documentation?

**There is typically time on that one day to complete the paperwork. However, depending on need, there could be approved/billable hours for the completion of paperwork and documentation.**

- d. Are we allowed to bill for mileage and travel between school sites?

**Davies School is a one-school, single site location. There is no allowance for travel time, as travel between sites is not applicable. Billable time is allowed from start of service delivery, through end of day (or time involved in completion of documentation).**

- e. How many hours are in a typical school day (i.e. how many hours are therapists allowed to be on-site and billing)

**A full school day is from 7:45 a.m. to 2:11 p.m.**

- f. On what date do you anticipate making this award and notifying vendors of the award status?
- g. What is the anticipated start date?

**As soon as practicable following an awarded contract to vendor by the State of RI Division of Purchases.**

- 6. Who are the current vendors for these services?

**See attached spreadsheet for prior awarded vendors.**

- a. Please provide the current bill rate by vendor  
**See attached spreadsheet for prior awarded vendors and related rates.**
- b. Please provide the # of FTEs (full time equivalents) by vendor  
**Please see responses to #'s 1-4**

- 7. Have your current vendors been able to meet all of your current needs?  
**Yes**

- 8. Are resumes required with the proposal submission or is it acceptable to submit upon award?

**Upon award is acceptable**

- 9. Who is responsible for purchasing assessment equipment and supplies in order to provide services?

**The vendor is responsible for such.**

DAVIES HIGH SCHOOL  
SPECIAL EDUCATION SUPPORT SERVICES  
PRIOR BID PRICING BY VENDOR

<u>Description of Service</u>	<u>Rate</u>	MEETING STREET	INVO HEALTHCARE ASSOCIATED	NEW DIRECTIONS SOLUTIONS DBA PROCARE THERAPY INC.
Speech and Language Therapy & Evaluation	Per hour	\$ 149.00	\$ 69.50	\$60-\$68
Occupational Therapy & Evaluation	Per hour	\$ 149.00	\$ 69.50	\$60-\$68
Physical Therapy & Evaluation	Per hour	\$ 149.00	\$ 69.50	\$60-\$68
Adaptive Physical Education & Instruction	Per hour	\$ 114.00	No bid	\$50-\$60
Clinical:				
a) Psychological Consults	Per hour	\$ 200.00	\$ 117.00	\$57-\$64
b) Evaluation		\$1,331 PER EVAL.	\$117/hour	\$57-\$64/hour
Assistive Technology Consults	Per hour	\$ 285.00	No bid	\$50-\$60