



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 01-AUG-19
 BID NUMBER: 7598911
 TITLE: FLAGS, FLAG POLE MAINTENANCE - DHS
 BLANKET START : 01-SEP-19
 BLANKET END : 30-JUN-24
 BID CLOSING DATE AND TIME: 29-AUG-2019 11:00:00

BUYER: McGurn, Cheryl A
 PHONE #: 401-574-8130

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

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 DHS VETERANS CEMETERY
 301 SOUTH COUNTY TRAIL
 EXETER, RI 02822-9712
 US

Requisition Number: 1615975

Line	Description	Quantity	Unit	Unit Price	Total
1	9/1/2019 - 8/31/2024 PER THE ATTACHED SPECIFICATIONS FLAG AMOUNTS THAT WILL BE PURCHASED COULD VARY DUE TO CEMETERY NEEDS AND CURRENT SUPPLY AVAILABLE. A SAMPLE OF THE US STICK FLAG SHOULD BE MAILED WITH BID SOLICITATION FOR REVIEW AN INSPECTION OF QUALITY. ANY QUESTIONS CONCERNING THIS SOLICITATION MAY BE EMAILED TO THE DIVISION OF PURCHASES AT CHERYL.MCGURN@PURCHASING.RI.GOV NO LATER THAN AUGUST 21, 2019 @ 3:00 PM. PLEASE REFERENCE THE RFQ# ON ALL CORRESPONDENCE. QUESTIONS SHOULD BE SUBMITTED IN A MICROSOFT WORD ATTACHMENT. ANSWERS TO QUESTIONS RECEIVED, IF ANY, WILL BE POSTED ON THE INTERNET AS AN ADDENDUM TO THIS SOLICITATION (WWW.PURCHASING.RI.GOV). IT IS THE RESPONSIBILITY OF ALL INTERESTED PARTIES TO DOWNLOAD THIS INFORMATION. 9/1/2019 - 6/30/2020 US Stick Flags 12"x18"	1.00	Gross		
2	7/1/2020 - 6/30/2021 US Stick Flags 12"x18"	1.00	Gross		
3	7/1/2021 - 6/30/2022 US Stick Flags 12"x18"	1.00	Gross		
4	7/1/2022 - 6/30/2023 US Stick Flags 12"x18"	1.00	Gross		
5	7/1/2023 - 6/30/2024 US Stick Flags 12"x18"	1.00	Gross		
6	9/1/2019 - 6/30/2020 RI Stick Flags 12"x18"	1.00	Gross		

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Line	Description	Quantity	Unit	Unit Price	Total
7	7/1/2020 - 6/30/2021 RI Stick Flags 12"x18"	1.00	Gross		
8	7/1/2019 - 6/30/2022 RI Stick Flags 12"x18"	1.00	Gross		
9	7/1/2019 - 6/30/2023 RI Stick Flags 12"x18"	1.00	Gross		
10	7/1/2019 - 6/30/2024 RI Stick Flags 12"x18"	1.00	Gross		
11	9/1/2019 - 6/30/2020 RI Flag (nylon) 5'x8'	1.00	Each		
12	7/1/2019 - 6/30/2021 RI Flag 5'x8' (Nylon)	1.00	Each		
13	7/1/2019 - 6/30/2022 RI Flag 5'x8' (Nylon)	1.00	Each		
14	7/1/2019 - 6/30/2023 Flag 5'x8' (Nylon)	1.00	Each		
15	7/1/2019 - 6/30/2024 RI Flag 5'x8' (Nylon)	1.00	Each		
16	9/1/2019 - 6/30/2020 US Flag 5'x8' (Nylon)	1.00	Each		
17	7/1/2020 - 6/30/2021 US Flag 5'x8' (Nylon)	1.00	Each		
18	7/1/2021 - 6/30/2022 US Flag 5'x8' (Nylon) FY22	1.00	Each		
19	7/1/2022 - 6/30/2023 US Flag 5'x8' (Nylon)	1.00	Each		
20	7/1/2023 - 6/30/2024 US Flag 5'x8' (Nylon)	1.00	Each		

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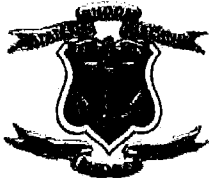
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Line	Description	Quantity	Unit	Unit Price	Total
21	9/1/2019 - 6/30/2020 POW/MIA Flag 5'x8' (Nylon)	1.00	Each		
22	7/1/2020 - 6/30/2021 POW/MIA Flag 5'x8' (Nylon)	1.00	Each		
23	7/1/2021 - 6/30/2022 POW/MIA Flag 5'x8' (Nylon)	1.00	Each		
24	7/1/2022 - 6/30/2023 POW/MIA Flag 5'x8' (Nylon)	1.00	Each		
25	7/1/2023 - 6/30/2024 POW/MIA Flag 5'x8' (Nylon)	1.00	Each		
26	9/1/2019 - 6/30/2020 POW/MIA Flag 8'x12' (Nylon)	1.00	Each		
27	7/1/2020 - 6/30/2021 POW/MIA Flag 8'x12' (Nylon)	1.00	Each		
28	7/1/2021 - 6/30/2022 POW/MIA Flag 8'x12' (Nylon)	1.00	Each		
29	7/1/2022 - 6/30/2023 POW/MIA Flag 8'x12' (Nylon)	1.00	Each		
30	7/1/2023 - 6/30/2024 POW/MIA Flag 8'x12' (Nylon)	1.00	Each		
31	9/1/2019 - 6/30/2020 RI Flag 8'x12' (Nylon)	1.00	Each		
32	7/1/2020 - 6/30/2021 RI Flag 8'x12' (Nylon)	1.00	Each		
33	7/1/2021 - 6/30/2022 RI Flag 8'x12' (Nylon)	1.00	Each		
34	7/1/2022 - 6/30/2023 RI Flag 8'x12' (Nylon)	1.00	Each		

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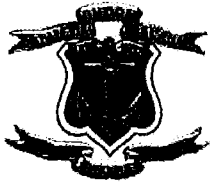
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Line	Description	Quantity	Unit	Unit Price	Total
35	7/1/2023 - 6/30/2024 RI Flag 8'x12' (Nylon)	1.00	Each		
36	9/1/2019 - 6/30/2020 US Flag 8'x12' (Nylon)	1.00	Each		
37	9/1/2019 - 6/30/2021 US Flag 8'x12' (Nylon)	1.00	Each		
38	9/1/2019 - 6/30/2022 US Flag 8'x12' (Nylon)	1.00	Each		
39	9/1/2019 - 6/30/2023 US Flag 8'x12' (Nylon)	1.00	Each		
40	9/1/2019 - 6/30/2024 US Flag 8'x12' (Nylon)	1.00	Each		
41	9/1/2019 - 6/30/2020 POW/MIA 3'x5' (Nylon)	1.00	Each		
42	9/1/2019 - 6/30/2022 POW/MIA 3'x5' (Nylon) FY21	1.00	Each		
43	9/1/2019 - 6/30/2021 POW/MIA 3'x5' (Nylon)	1.00	Each		
44	9/1/2019 - 6/30/2023 POW/MIA 3'x5' (Nylon)	1.00	Each		
45	9/1/2019 - 6/30/2024 POW/MIA 3'x5' (Nylon)	1.00	Each		
46	9/1/2019 - 6/30/2020 Adding Flag Poles, Flag Pole Repairs/Maintenance, and other flags needed at the RIVMC. Parts paid at \$1.00 per \$1.00 of allowable expense	1.00	Each		
47	7/1/2020- 6/30/2021 US Navy Flag 3'x5' (Nylon)	1.00	Each		
48	7/1/2021 - 6/30/2022 US Navy Flag 3'x5' (Nylon)	1.00	Each		

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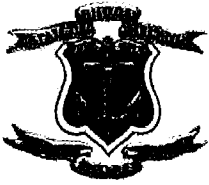
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Line	Description	Quantity	Unit	Unit Price	Total
49	7/1/2022 - 6/30/2023 US Navy Flag 3'x5' (Nylon)	1.00	Each		
50	7/1/2023 - 6/30/2024 US Navy Flag 3'x5' (Nylon)	1.00	Each		
52	9/1/2019 - 6/30/2020 US Marines Flag 3'x5' (Nylon)	1.00	Each		
53	7/1/2020 - 6/30/2021 US Marines Flag 3'x5' (Nylon)	1.00	Each		
54	7/1/2021 - 6/30/2022 US Marines Flag 3'x5' (Nylon)	1.00	Each		
55	7/1/2022 - 6/30/2023 US Marines Flag 3'x5' (Nylon)	1.00	Each		
56	7/1/2023 - 6/30/2024 US Marines Flag 3'x5' (Nylon)	1.00	Each		
57	9/1/2019 - 6/30/2020 US Army Flag 3'x5' (Nylon)	1.00	Each		
58	7/1/2020 - 6/30/2021 US Army Flag 3'x5' (Nylon)	1.00	Each		
59	7/1/2021 - 6/30/2022 US Army Flag 3'x5' (Nylon)	1.00	Each		
60	7/1/2022 - 6/30/2023 US Army Flag 3'x5' (Nylon)	1.00	Each		
61	7/1/2023 - 6/30/2024 US Army Flag 3'x5' (Nylon)	1.00	Each		
62	9/1/2019 - 6/30/2020 US Air Force Flag 3'x5' (Nylon)	1.00	Each		
63	7/1/2020 - 6/30/2021 US Air Force Flag 3'x5' (Nylon)	1.00	Each		

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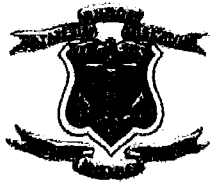
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Line	Description	Quantity	Unit	Unit Price	Total
64	7/1/2021 - 6/30/2022 US Air Force Flag 3'x5' (Nylon)	1.00	Each		
65	7/1/2022 - 6/30/2023 US Air Force Flag 3'x5' (Nylon)	1.00	Each		
66	7/1/2023 - 6/30/2024 US Air Force Flag 3'x5' (Nylon)	1.00	Each		
67	9/1/2019 - 6/30/2020 US Coast Guard Flag 3'x5' (Nylon)	1.00	Each		
68	7/1/2020 - 6/30/2021 US Coast Guard Flag 3'x5' (Nylon)	1.00	Each		
69	7/1/2021 - 6/30/2022 US Coast Guard Flag 3'x5' (Nylon)	1.00	Each		
70	7/1/2022 - 6/30/2023 US Coast Guard Flag 3'x5' (Nylon)	1.00	Each		
71	7/1/2023 - 6/30/2024 US Coast Guard Flag 3'x5' (Nylon)	1.00	Each		
72	9/1/2019 - 6/30/2020 US Flag 4'x6' (Nylon)	1.00	Each		
73	7/1/2020 - 6/30/2021 US Flag 4'x6' (Nylon)	1.00	Each		
74	7/1/2021 - 6/30/2022 U9/1/2019 - 6/30/2022 S Flag 4'x6' (Nylon)	1.00	Each		
75	7/1/2022 - 6/30/2023 US Flag 4'x6' (Nylon)	1.00	Each		
76	7/1/2023 - 6/30/2024 US Flag 4'x6' (Nylon)	1.00	Each		
77	9/1/2019 - 6/30/2020 RI Flag 4'x6' (Nylon)	1.00	Each		

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Line	Description	Quantity	Unit	Unit Price	Total
78	7/1/2020 - 6/30/2021 RI Flag 4'x6' (Nylon)	1.00	Each		
79	7/1/2021 - 6/30/2022 RI Flag 4'x6' (Nylon)	1.00	Each		
80	7/1/2022 - 6/30/2023 RI Flag 4'x6'	1.00	Each		
81	7/1/2023 - 6/30/2024 RI Flag 4'x6' (Nylon)	1.00	Each		
82	9/1/2019 - 6/30/2020 POW/MIA Flag 4'x6' (Nylon)	1.00	Each		
83	7/1/2020 - 6/30/2021 POW/MIA Flag 4'x6' (Nylon)	1.00	Each		
84	7/1/2021 - 6/30/2022 POW/MIA Flag 4'x6' (Nylon)	1.00	Each		
85	7/1/2022 - 6/30/2023 POW/MIA Flag 4'x6' (Nylon)	1.00	Each		
86	7/1/2023 - 6/30/2024 POW/MIA Flag 4'x6' (Nylon)	1.00	Each		

Delivery: _____

Terms of Payment: _____

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Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island
Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill
Providence, RI 02908

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped/receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

HOURS - BIDDING PURPOSES

HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
RIVMC Rhode Island Veterans Memorial Cemetery
OFFICE OF VETERANS AFFAIRS

Flags Flown and Displayed at the Rhode Island Veterans Memorial Cemetery

- This bid will include flags to be purchased by the RIVMC, flag pole maintenance and new flag pole installation when required.
 - Below is a list of the average number of flags that will be ordered throughout the year. Other flags may be requested by the RIVMC as needed and then quoted by awarded vendor. These will be created by the dollar amount line on this contract.
1. United States of America Stick Flag: 12"x18". US Stick flags 12"x18" are a part of the state's Memorial Day Flag Order for RIVMC. Along with the RIVMC use, these flags are used by various Veterans groups around the state to flag veterans' graves in historic cemeteries. These flags are passed out three weeks before Memorial Day. This order can be as large as 74,160 flags and ordered by the gross, depending on RIVMC needs. This order will be placed in December. This order needs to be delivered to the RIVMC no later than April 15th. It is the vendors responsible to ensure delivery by the no later date of April 15th. If this order does not get delivered to the RIVMC by April 15th it will disrupt plans to flag Veterans Graves throughout the state before Memorial Day Weekend.
 - Material of corded bunting, thread count 56/68, finished material weight 2.83-ounce per square yard. Red stripes with blue field on bleached white background, colors to be fast to weather, with mercerized finish.
 - Flags will have 1/8" hems at top and bottom and 1/2" hem at fly end. Selvage need not be hemmed. White cotton muslin sleeve sewn to flag with two rows of double stitching per inch (minimum).
 - Staff shall measure 3/8" diameter, 30" long and shall be made of natural white hardwood. Gilded wood spear attached to end of staff. Flags shall be attached to staff by four staples
 - Flags shall be first quality, free from defects affecting appearance.
 - One dozen flags per bundle wrapped with paper. Each carton packed with maximum 5 gross (720 flags).
 2. State of Rhode Island Stick Flags: 12"X18"
 - Material of corded bunting, thread count 56/68, finished material weight 2.83 ounces square yard, one sided, white background 2/2 color imprint blue shield, letters, stars and outline of scrolls and gold scrolls, anchor and border of shield.
 - State of Rhode Island Shield of hope, colors to be fast to weather with mercerized finished.

- Flags will have 1/8" hems at top and bottom and 1/2 "hem at fly end. Selvage need not be hemmed. White cotton muslin sleeve sewn to flag with two rows of double stitching per inch (minimum).
 - One dozen flags per bundle wrapped with paper. Each carton packed with maximum of 5 gross.
3. State of Rhode Island Flag: 5'x8'
 - Nylon
 4. United States of America Flag: 5'x8'
 - Nylon
 5. POW/MIA Flag: 5'x8'
 - Nylon
 6. POW/MIA Flag: 8'x12'
 - Nylon
 7. State of Rhode Island Flag: 8'x12'
 - Nylon
 8. United States of America Flag: 8'x12'
 - Nylon
 9. POW/MIA Flag: 3'x5'
 - Nylon with double seal
 10. US Navy Flag: 3'x5'
 - Nylon
 11. US Marines Flag: 3'x5'
 - Nylon
 12. US Army Flag: 3'x5'
 - Nylon
 13. US Air Force Flag: 3'x5'
 - Nylon
 14. US Coast Guard Flag: 3'x5'
 - Nylon
 15. United States of America Flag: 4'x6'
 - Nylon

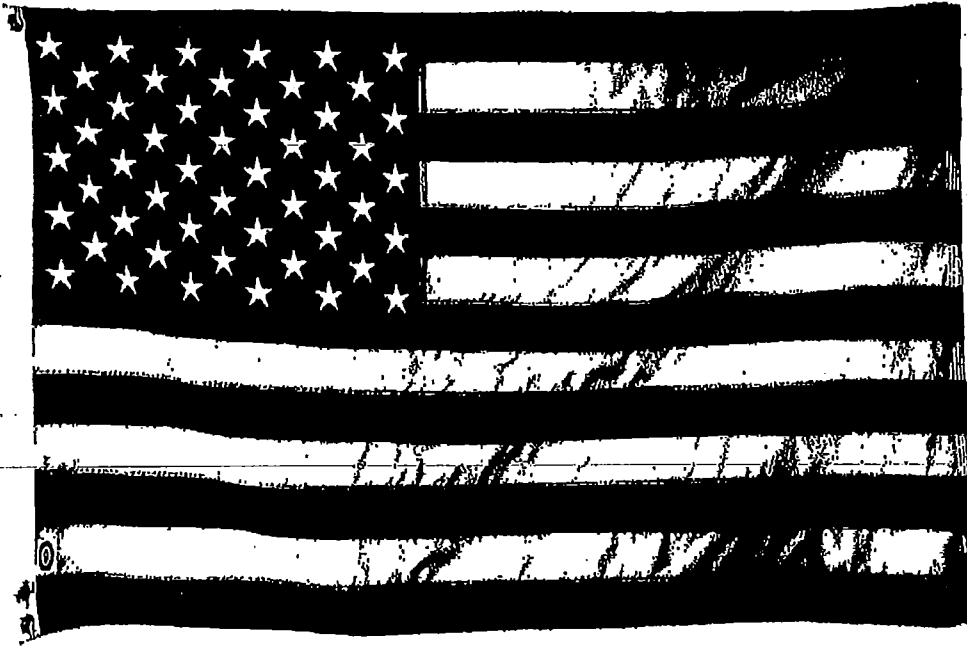
16. State of Rhode Island Flag: 4'x6'

- Nylon

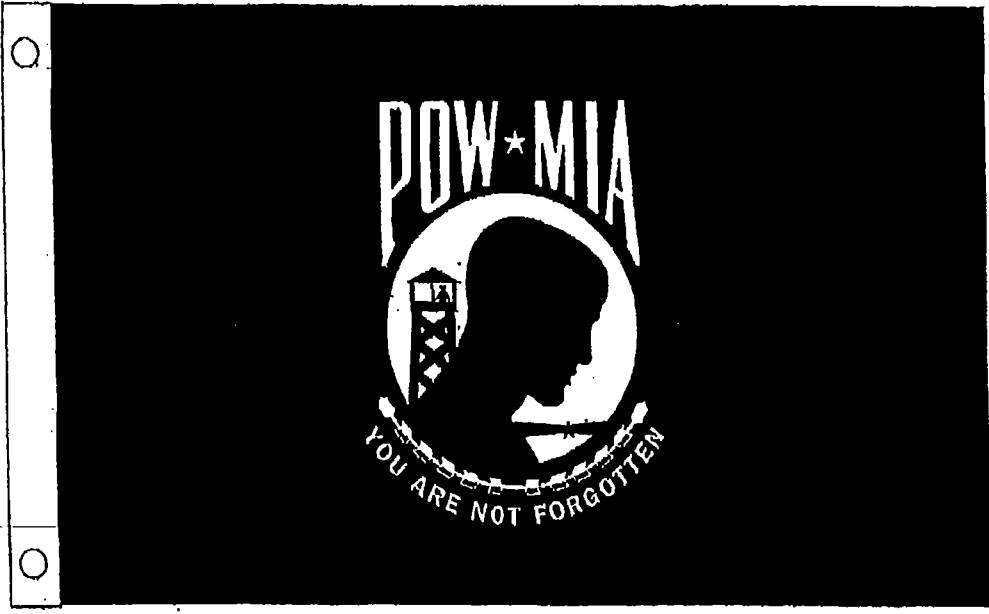
17. POW/MIA Flag: 4'x6'

- Nylon

UNITED STATES FLAG - DIAGRAM NOT TO SCALE .



"POW/MIA FLAG - DIAGRAM NOT TO SCALE"



STATE OF RHODE ISLAND FLAG - DIAGRAM NOT TO SCALE





STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
RIVMC Rhode Island Veterans Memorial Cemetery
OFFICE OF VETERANS AFFAIRS

Flags Flown and Displayed at the Rhode Island Veterans Memorial Cemetery

- This bid will include flags to be purchased by the RIVMC, flag pole maintenance and new flag pole installation when required.
 - Below is a list of the average number of flags that will be ordered throughout the year. Other flags may be requested by the RIVMC as needed and then quoted by awarded vendor. These will be created by the dollar amount line on this contract.
1. United States of America Stick Flag: 12"x18". US Stick flags 12"x18" are a part of the state's Memorial Day Flag Order for RIVMC. Along with the RIVMC use, these flags are used by various Veterans groups around the state to flag veterans' graves in historic cemeteries. These flags are passed out three weeks before Memorial Day. This order can be as large as 74,160 flags and ordered by the gross, depending on RIVMC needs. This order will be placed in December. This order needs to be delivered to the RIVMC no later than April 15th. It is the vendors responsible to ensure delivery by the no later date of April 15th. If this order does not get delivered to the RIVMC by April 15th it will disrupt plans to flag Veterans Graves throughout the state before Memorial Day Weekend.
 - Material of corded bunting, thread count 56/68, finished material weight 2.83-ounce per square yard. Red stripes with blue field on bleached white background, colors to be fast to weather, with mercerized finish.
 - Flags will have 1/8" hems at top and bottom and 1/2" hem at fly end. Selvage need not be hemmed. White cotton muslin sleeve sewn to flag with two rows of double stitching per inch (minimum).
 - Staff shall measure 3/8" diameter, 30" long and shall be made of natural white hardwood. Gilded wood spear attached to end of staff. Flags shall be attached to staff by four staples
 - Flags shall be first quality, free from defects affecting appearance.
 - One dozen flags per bundle wrapped with paper. Each carton packed with maximum 5 gross (720 flags).
 2. State of Rhode Island Stick Flags: 12"X18"
 - Material of corded bunting, thread count 56/68, finished material weight 2.83 ounces square yard, one sided, white background 2/2 color imprint blue shield, letters, stars and outline of scrolls and gold scrolls, anchor and border of shield.
 - State of Rhode Island Shield of hope, colors to be fast to weather with mercerized finished.

RHODE ISLAND OFFICE OF VETERANS AFFAIRS

- Flags will have 1/8" hems at top and bottom and ½ "hem at fly end. Selvage need not be hemmed. White cotton muslin sleeve sewn to flag with two rows of double stitching per inch (minimum).
 - One dozen flags per bundle wrapped with paper. Each carton packed with maximum of 5 gross.
3. State of Rhode Island Flag: 5'x8'
 - Nylon
 4. United States of America Flag: 5'x8'
 - Nylon
 5. POW/MIA Flag: 5'x8'
 - Nylon
 6. POW/MIA Flag: 8'x12'
 - Nylon
 7. State of Rhode Island Flag: 8'x12'
 - Nylon
 8. United States of America Flag: 8'x12'
 - Nylon
 9. POW/MIA Flag: 3'x5'
 - Nylon with double seal
 10. US Navy Flag: 3'x5'
 - Nylon
 11. US Marines Flag: 3'x5'
 - Nylon
 12. US Army Flag: 3'x5'
 - Nylon
 13. US Air Force Flag: 3'x5'
 - Nylon
 14. US Coast Guard Flag: 3'x5'
 - Nylon
 15. United States of America Flag: 4'x6'
 - Nylon

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16. State of Rhode Island Flag: 4'x6'
 - Nylon
17. POW/MIA Flag: 4'x6'
 - Nylon
18. Any other flags needed by the cemetery that is not listed above will be purchased through this contract after quote from awarded vendor.

Important notations

- Flag amounts that will be purchased could vary due to cemetery needs and current supply available.
- A sample of the US Stick Flag must be mailed to the RIVMC during the bid process for the Administrators review and inspection of quality. Mail sample to:

Rhode Island Veterans Memorial Cemetery
301 South County Trail
Exeter, RI 02822