

INSTRUCTIONS AND NOTIFICATIONS TO OFFERERS:

The Rhode Island Department of Administration/Division of Purchases, on behalf of the Department of Corrections is seeking quotes from companies to supply Tee Shirts, Boxer Shorts and Crew Socks in accordance with the attached General Requirements and Specifications.

This solicitation, and subsequent award, is governed by the State's General Conditions of Purchase, which is available at www.ridop.ri.gov.

Potential Offerers are advised to review all sections of this solicitation carefully and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the proposal.

All costs associated with developing or submitting a quote in response to this Request, or to provide oral or written clarification of its content shall be borne by the offeror. The State assumes no responsibility for these costs.

Quotes are considered to be irrevocable for a period of not less than sixty (60) days following the opening date, and may not be withdrawn, except with the express written permission of the State Purchasing Agent.

All pricing submitted is to be considered fixed, unless otherwise indicated herein.

Quotes misdirected to other State locations or which are otherwise not present in the Office of Purchases at the time of opening for any cause will be determined to be late and will not be considered.

In accordance with Title 7, Chapter 1.1 of the General Laws of Rhode Island, no foreign corporation, a corporation without a Rhode Island business address, shall have the right to transact business in the state until it shall have procured a Certificate of Authority to do so from the Rhode Island Secretary of State (401-222-3040). *This is a requirement only of the selected vendor(s).*

Bidders are advised that all materials submitted to the State of Rhode Island for consideration in response to this Request for Quote will be considered to be public record, as defined in Title 38 Chapter 2 of the Rhode Island General Laws, without exception, and will be released for inspection immediately upon request, once an award has been made.

Interested parties are instructed to peruse the Division of Purchases website on a regular basis, as additional information relating to this solicitation may be released in the form of an addendum to this RFQ .

Questions, in **Microsoft Word Format**, concerning this solicitation, may be e-mailed to the Division of Purchases at doa.purquestions15@purchasing.ri.gov no later than the date & time indicated on page 1 of this solicitation. Please reference **RFQ #7598845** on all correspondence.

Responses to questions received, if any, will be provided, as an Addendum to this RFQ, and posted on the Rhode Island Division of Purchases website at www.ridop.ri.gov It is the responsibility of all interested OFFERERS to download this additional information. *If technical assistance is required to download, call the Help desk at (401) 222-2142, ext. 134.*

Requests for Quotes to provide the required goods must be received by the Division of Purchases **on or before JULY 8, 2019 10:00 AM (EDT)**. Responses should be mailed or hand-delivered in a sealed envelope marked “**RFQ # 7598845**” to:

RI Department of Administration
Division of Purchases 2nd Floor
One Capitol Hill
Providence, RI 02908

NOTE: Quotes received after the above-referenced due date and time will not be considered. Quotes misdirected to other State locations or which are otherwise not presented in the Division of Purchases by the scheduled due date and time will be determined to be late and will not be considered. Quotes faxed, or emailed, to the Division of Purchases will not be considered. The “official” time clock is located in the reception area for the Division of Purchases. **(Please be advised that FedEx/UPS do not always arrive by 10:30 am, you would be smart to send your submission to arrive at least one day early)**

RESPONSE CONTENTS

Responses must include the following:

A completed and signed three-page RIVIP generated bidder certification cover sheet (downloaded from the RI Division of Purchases Internet home page at www.ridop.ri.gov).

A completed Request for Quote bid form with all pricing completed and totaled.

A completed and signed W-9 Form downloaded from the RI Division of Purchases Internet home page at www.ridop.ri.gov.



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: DeAngelis, Robert
 PHONE #: 401-574-8110

CREATION DATE : 11-JUN-19
 BID NUMBER: 7598845
 TITLE: BBV - DIST - BOXER SHORTS / TEE SHIRTS / SOCKS - DOC
 BID CLOSING DATE AND TIME:08-JUL-2019 10:00:00

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 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

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 DOC CDC ANNEX
 CLOTHING SUPPLIES
 9 POWER ROAD
 CRANSTON, RI 02920
 US

Requisition Number:

Note to Bidders: THIS RFQ IS FOR THREE (3) YEARS, 7/1/2019 - 6/30/2022 WITH TWO (2) ONE YEAR EXTENSION OPTIONS AT THE SOLE DISCRETION OF THE STATE WITH PRICING TO REMAIN THE SAME AS DURING THE 7/1/2021 - 6/30/2022 TIME PERIOD.

Line	Description	Quantity	Unit	Unit Price	Total
1	MENS WHITE TSHIRTS 2XL 7/1/21-6/30/22AS PER ATTACHED SPECIFICATIONS	625.00	Dozen		
2	MENS WHITE BOXER SHORTS 5XL 7/1/21-6/30/22 AS PER ATTACHED SPECIFICATIONS	20.00	Dozen		
3	MENS WHITE TSHIRTS 5XL 7/1/21-6/30/22AS PER ATTACHED SPECIFICATIONS	10.00	Dozen		
4	MENS WHITE SOCKS (UOM=DOZEN) 7/1/21-6/30/22 AS PER ATTACHED SPECIFICATIONS	2,500.00	Dozen		
5	MENS WHITE SOCKS (UOM=DOZEN) 7/1/19-6/30/20 AS PER ATTACHED SPECIFICATIONS	1,500.00	Dozen		
6	MENS WHITE SOCKS (UOM=DOZEN) 7/1/20-6/30/21 AS PER ATTACHED SPECIFICATIONS	2,000.00	Dozen		
7	MENS WHITE BOXER SHORTS MED 7/1/20-6/30/21 AS PER ATTACHED SPECIFICATIONS	90.00	Dozen		
8	MENS WHITE BOXER SHORTS MED 7/1/19-6/30/20 AS PER ATTACHED SPECIFICATIONS	75.00	Dozen		
9	MENS WHITE BOXER SHORTS LG 7/1/19-6/30/20 AS PER ATTACHED SPECIFICATIONS	450.00	Dozen		
10	MENS WHITE BOXER SHORTS XL 7/1/19-6/30/20 AS PER ATTACHED SPECIFICATIONS	550.00	Dozen		
11	MENS WHITE BOXER SHORTS 2XL 7/1/19-6/30/20 AS PER ATTACHED SPECIFICATIONS	450.00	Dozen		
12	MENS WHITE BOXER SHORTS 3XL 7/1/19-6/30/20 AS PER ATTACHED SPECIFICATIONS	150.00	Dozen		
13	MENS WHITE BOXER SHORTS 4XL 7/1/19-6/30/20 AS PER ATTACHED SPECIFICATIONS	20.00	Dozen		

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Line	Description	Quantity	Unit	Unit Price	Total
14	MENS WHITE BOXER SHORTS SMALL 7/1/19-6/30/20 AS PER ATTACHED SPECIFICATIONS	35.00	Dozen		
15	MENS WHITE BOXER SHORTS SMALL 7/1/20-6/30/21 AS PER ATTACHED SPECIFICATIONS	40.00	Dozen		
16	MENS WHITE BOXER SHORTS LG 7/1/20-6/30/21 AS PER ATTACHED SPECIFICATIONS	500.00	Dozen		
17	MENS WHITE BOXER SHORTS XL 7/1/20-6/30/21 AS PER ATTACHED SPECIFICATIONS	625.00	Dozen		
18	MENS WHITE BOXER SHORTS 2XL 7/1/20-6/30/21 AS PER ATTACHED SPECIFICATIONS	500.00	Dozen		
19	MENS WHITE BOXER SHORTS 3XL 7/1/20-6/30/21 AS PER ATTACHED SPECIFICATIONS	175.00	Dozen		
20	MENS WHITE BOXER SHORTS 4XL 7/1/20-6/30/21 AS PER ATTACHED SPECIFICATIONS	20.00	Dozen		
21	MENS WHITE BOXER SHORTS 5XL 7/1/20-6/30/21 AS PER ATTACHED SPECIFICATIONS	20.00	Dozen		
22	MENS WHITE BOXER SHORTS SM 7/1/21-6/30/22 AS PER ATTACHED SPECIFICATIONS	45.00	Dozen		
23	MENS WHITE BOXER SHORTS MED 7/1/21-6/30/22 AS PER ATTACHED SPECIFICATIONS	100.00	Dozen		
24	MENS WHITE BOXER SHORTS LG 7/1/21-6/30/22 AS PER ATTACHED SPECIFICATIONS	600.00	Dozen		
25	MENS WHITE BOXER SHORTS XL 7/1/21-6/30/22 AS PER ATTACHED SPECIFICATIONS	700.00	Dozen		
26	MENS WHITE BOXER SHORTS 2XL 7/1/21-6/30/22 AS PER ATTACHED SPECIFICATIONS	550.00	Dozen		

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Line	Description	Quantity	Unit	Unit Price	Total
27	MENS WHITE BOXER SHORTS 3XL 7/1/21-6/30/22 AS PER ATTACHED SPECIFICATIONS	200.00	Dozen		
28	MENS WHITE BOXER SHORTS 4XL 7/1/21-6/30/22 AS PER ATTACHED SPECIFICATIONS	20.00	Dozen		
29	MENS WHITE TSHIRTS SMALL 7/1/20-6/30/21AS PER ATTACHED SPECIFICATIONS	50.00	Dozen		
30	MENS WHITE TSHIRTS MED 7/1/20-6/30/21AS PER ATTACHED SPECIFICATIONS	120.00	Dozen		
31	MENS WHITE TSHIRTS LG 7/1/20-6/30/21AS PER ATTACHED SPECIFICATIONS	450.00	Dozen		
32	MENS WHITE TSHIRTS XL 7/1/20-6/30/21AS PER ATTACHED SPECIFICATIONS	575.00	Dozen		
33	MENS WHITE TSHIRTS 2XL 7/1/20-6/30/21AS PER ATTACHED SPECIFICATIONS	525.00	Dozen		
34	MENS WHITE TSHIRTS 3XL 7/1/20-6/30/21AS PER ATTACHED SPECIFICATIONS	260.00	Dozen		
35	MENS WHITE TSHIRTS 4XL 7/1/20-6/30/21AS PER ATTACHED SPECIFICATIONS	45.00	Dozen		
36	MENS WHITE TSHIRTS 5XL 7/1/19-6/30/20AS PER ATTACHED SPECIFICATIONS	10.00	Dozen		
37	MENS WHITE TSHIRTS 5XL 7/1/20-6/30/21AS PER ATTACHED SPECIFICATIONS	10.00	Dozen		
38	MENS WHITE TSHIRTS 4XL 7/1/21-6/30/22AS PER ATTACHED SPECIFICATIONS	40.00	Dozen		
39	MENS WHITE TSHIRTS 4XL 7/1/19-6/30/20AS PER ATTACHED SPECIFICATIONS	40.00	Dozen		

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Line	Description	Quantity	Unit	Unit Price	Total
40	MENS WHITE TSHIRTS 3XL 7/1/21-6/30/22AS PER ATTACHED SPECIFICATIONS	300.00	Dozen		
41	MENS WHITE TSHIRTS 3XL 7/1/19-6/30/20AS PER ATTACHED SPECIFICATIONS	275.00	Dozen		
42	MENS WHITE TSHIRTS 2XL 7/1/19-6/30/20AS PER ATTACHED SPECIFICATIONS	500.00	Dozen		
43	MENS WHITE TSHIRTS XL 7/1/21-6/30/22AS PER ATTACHED SPECIFICATIONS	675.00	Dozen		
44	MENS WHITE TSHIRTS XL 7/1/19-6/30/20AS PER ATTACHED SPECIFICATIONS	575.00	Dozen		
45	MENS WHITE TSHIRTS LG 7/1/21-6/30/22AS PER ATTACHED SPECIFICATIONS	550.00	Dozen		
46	MENS WHITE TSHIRTS LG 7/1/19-6/30/20AS PER ATTACHED SPECIFICATIONS	375.00	Dozen		
47	MENS WHITE TSHIRTS MED 7/1/21-6/30/22AS PER ATTACHED SPECIFICATIONS	140.00	Dozen		
48	MENS WHITE TSHIRTS MED 7/1/19-6/30/20AS PER ATTACHED SPECIFICATIONS	100.00	Dozen		
49	MENS WHITE TSHIRTS SMALL 7/1/21-6/30/22AS PER ATTACHED SPECIFICATIONS	60.00	Dozen		
50	MENS WHITE TSHIRTS SMALL 7/1/19-6/30/20AS PER ATTACHED SPECIFICATIONS	50.00	Dozen		
51	MENS WHITE BOXER SHORTS 5XL 7/1/19-6/30/20 AS PER ATTACHED SPECIFICATIONS	20.00	Dozen		

Delivery: _____

Terms of Payment: _____

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Rhode Island Department of Corrections Physical Resources Unit



General Requirements

The following items are requested to be included in this request for an Agency Price Agreement.

Agency Price Agreement for:

- T-Shirts
- Boxers
- Crew Socks

Time Frame of APA Request:

July 1, 2019 through June 30, 2022, (FY 20, FY 21, FY 22)

Specifications Attached:

- Men's White Boxer
- Men's White Tee Shirts
- Men's White Crew Socks
- No Substitutions**

Delivery Requirements:

Requested that the winning bidder provide initial delivery no later than sixty (30-60) Days following issuance of Purchase Order (PO). Thereafter, provide delivery on an agreed upon schedule (preferably on a semi-annual basis) determined by CDC Annex Property Officer and vendor.

Additional:

The blanket period requirements: 7-1-19 - 6/30/22, with (2) Two, (1) one year extension option at the sole discretion of the State with the pricing to remain the same as that charged during 7/1/21 - 6/30/22 time period.

Rhode Island Department of Corrections Physical Resources Unit



Memo

It is requested that there be **NO SUBSTITUTIONS** to the items being ordered for this Agency Price Agreement. The items requested in this APA (T-Shirts, Boxer Shorts & Crew Socks) are to be shipped as specified in the specification page for each item.

Safety concerns arise with changes in the specifications such as colors, shades of color and materials used in construction. Inmate and Correctional Officer safety dictate this policy.

State of Rhode Island Department of Corrections



Specification No. 4287- M/F- 001 Tee Shirts

Date: 3/22/05: Supersedes: 8/7/03

1. Classifications and Scope:

1.1 This specification covers Female and Male Tee Shirts in two types of material.

1.2 **Material:** Flat knit fabric, minimum of 30 courses and 30 wale's per inch, preshrunk.

A. **50% Combed Cotton, 50% Polyester**

1.3 **Weight:** 3 ½lbs.per dozen based on size large (42-44) 4.6 ounces each.

1.4 **Color:** Various colors as specified.

1.5 **Sizes:** **Small Medium Large X-Large XX-Large XXX-Large XXXX-Large**
32-34 36-38 40-42 44-46 48-50 52-54 56-58

2. **Applicable Documents:** There are no other specifications applicable to this specification.

3. Requirements:

3.1 **Style:** Cut full size and length; set in sleeves; reinforced fib knit collarette; one-inch seams on sleeves and bottom. NO BREAST POCKETS.

3.2 **Label:** Tee shirts to have a permanent brand and size label.

3.3 **Fiber Content:** Tee shirt to be labeled as to the fiber content in accordance with the Federal Trade Commissions "Textile Fiber Products Identification Act."

3.4 **Workmanship:** Tee shirts shall be first class and manufactured in accordance with good commercial practices and shall be cleanly finished and well made with no defective stitching, raw edges or loose threads.

4. Sampling, Inspection, and Test Procedures:

4.1 **Inspections:** Shirts will be inspected at the point of delivery. The State reserves the right to reject upon inspection.

5. Preparation for Delivery:

5.1 **Packaging:** Unless otherwise specified, commercial packages will be acceptable under this specification.

5.2 **Marking:** Unless otherwise specified, all packages must be marked on the side with the name of the commodity, size, color and count.

6. **Bid Samples:** Buyer, subsequent to bid opening, may instruct (3) lowest bidders to submit samples. Samples shall not be submitted with bid.

These specifications shall, until revised or rescinded, apply to each future purchase and contract for the commodity described herein. Copies of the State of Rhode Island Specifications may be obtained from the Officer of Purchases, Standards Unit, One Capitol Hill, Providence, RI, 02908. Please retain for future reference.

State of Rhode Island Department of Administration



Specification No. 4287-M-005 Shorts, Boxer Style, Men's & Boys

Date: 8/5/02 Supersedes: 1/6/99, 9/14/94

1. Classifications and Scope:

1.1 This specification covers Men's Boxer Style shorts as described herein.

1.2 **Material:** 50% Poly, 50% cotton

1.3 **Color:** White, or as specified if other than white.

1.4 **Sizes:** Men's Regular: Small 30-32, Medium 34-36, Large 38-40, Extra Large 42-44, XX Large 46-48.

2. Applicable Documents/ Specifications: There are no other specifications applicable to this specification.

3. Requirements:

3.1 **Style:** Boxer style, cut full size, fly front, full panel seat; double stitched seams, elastic waistband.

3.2 **Label:** Boxer garment shall have a permanent brand and size label.

3.3 **Fiber Content:** Boxers shall be labeled as to the fiber content in accordance with the Federal Trade Commissions, " Textile Fiber Products Identification Act."

3.4 **Workmanship:** Boxers shall be first class and manufactured in accordance with good commercial practices and shall be cleanly finished and well made with no defective stitching, raw edges or loose threads.

4. Sampling, Inspection, and Test Procedures:

4.1 **Inspection:** Boxers will be inspected at the point of delivery. The State reserves the right to reject upon inspection.

5. Preparation for Delivery:

5.1 **Packaging:** Unless otherwise specified, commercial packages will be acceptable under this specification.

5.2 **Marking:** Unless otherwise specified, all packages must be marked on the side with the name of the commodity, the size, color and count.

6. Bid Samples: Buyer, subsequent to bid opening, may instruct (3) lowest bidders to submit samples. Samples shall not be submitted with bid.

These specifications shall, until revised or rescinded, apply to each future purchase and contract for the commodity described herein. Copies of the State of Rhode Island Specifications may be obtained from the Officer of Purchases, Standards Unit, One Capitol Hill, Providence, RI, 02908. Please retain for future reference.

State of Rhode Island Department of Administration



Specification No. 4250-M-001 Socks, Work Type Men's

Date: 10/13/99 Supersedes: 11/23/98

- 1. Classifications and Scope:**
 - 1.1** This specification covers Men's work type socks as described herein.
 - 1.2 Fiber Content:** 80% Cotton, 20% Nylon or stretch polyester.
 - 1.3 Color:** White, or as specified.
 - 1.4 Sizes:** To fit sizes 9-12, 13-14
 - 1.5 Weight:** 29 ounces/ dozen
 - 1.6 Dimensions:**

Measurement Standards For Tube Socks

Shoe Size	Sock Size	Description	Overall Sock Relaxed Length	Overall Stock Stretch	Top Overall Width	Top Overall Stretch	Top Minimum Length	Leg Relaxed Width	Leg Width Stretch
8-12	10-13	Men's Crew Tube	18"-20"	28.5"-32"	2.75"-3.25"	8"-9.5"	4"-4.5"	3.25"-4"	8"-10"

- 2. Applicable Documents/ Specifications:** There are no other specifications applicable to this specification.
- 3. Requirements:**
 - 3.1 Style:** Tube style socks, long length; rib top, toe seam; fishmonth style.
 - 3.2 Label:** Socks shall be labeled with brand name and size.
 - 3.3 Fiber Content:** Socks shall be labeled as to the fiber content in accordance with Federal Trade Commissions "Textile Fiber Products Identification Act."
 - 3.4 Workmanship:** Socks shall be first class and manufactured in accordance with good commercial practices and shall be cleanly finished and well made with no defective stitching, raw edges, or loose threads.
- 4. Sampling, Inspection, and Test Procedures:**
 - 4.1 Inspections:** Socks will be inspected at point of delivery. The State reserves the right to reject upon inspection.
- 5. Preparation for Delivery:**

- 5.1 Packaging:** Unless otherwise specified, commercial packages will be acceptable under this specification.
- 5.2 Marking:** Unless otherwise specified, all packages must be marked on the side with the name of the commodity, the size
- 6. Bid Samples:** Buyer, subsequent to bid opening, may instruct (3) lowest bidders to submit samples. Samples shall not be submitted with bid.

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Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

CAMPAIGN FINANCE COMPLIANCE

CAMPAIGN FINANCE: In accordance with RI General Law 17-27-2, Every person or business entity providing goods or services of \$5,000 or more, and has in the preceding 24 months, contributed an aggregate amount in excess of \$250 within a calendar year to any general officer, or candidate for general office, any member, or candidate for general assembly, or political party, is required to electronically file an affidavit regarding political contributions at:

<https://secure.ricampaignfinance.com/RhodeIslandCF/Public/VendorAffidavit.aspx>

ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

For all Purchase Orders issued on behalf of the University of Rhode Island, Community College of Rhode Island, and Rhode Island College, vendors will receive a confirming order from the respective entity prior to proceeding.

MASTER PRICE AGREEMENT CONTRACT ADMINISTRATIVE FEE

In 2017 the General Assembly amended the "State Purchases Act", R. I. Gen. Laws § 37-2-12 (b) to authorize the Chief Purchasing Officer to establish, charge and collect from vendors listed on master price agreements ("MPA") a contract administrative fee not to exceed one percent (1%) of the total value of the annual spend against their MPA contracts. All contract administrative fees collected from MPA vendors shall be deposited into a restricted receipt account which shall be used for the purposes of implementing and maintaining an online eProcurement system and other costs related to State procurement. In accordance with this legislative initiative the Division of Purchases is upgrading the State procurement system through the purchase and installation of an eProcurement system.

The contract administrative fee shall be applicable to all purchase orders issued relative to State MPA contracts. Therefore, effective January 1, 2020 all MPA contracts shall be assessed the 1% contract administrative fee.

CLOTHING SAMPLES

IF SAMPLES ARE REQUESTED, THEY MUST BE PROVIDED WITHIN TEN (10) WORKING DAYS

OF REQUEST DATE. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF BID.

DELIVERY - CENTRAL DISTRIBUTION CTR - DOC

DELIVERY INSTRUCTIONS: CENTRAL DISTRIBUTION CENTER DEPT. OF CORRECTIONS 25 POWER ROAD, CRANSTON, RI 02920 (PHONE 462-4022) Delivery only 7:00 AM to 2:00 PM, Monday through Friday, with shipping slip showing Purchase Order Number and Item Number of State Purchase Order. Any merchandise to be delivered must be on 48" x 40" pallets. If pallets are in good condition, we will exchange them, but only this size pallet. Any merchandise being delivered on other size pallets must be stripped by the trucker and put on our size pallets (48" x 40"). Unsealed packages not accepted. ALL CASES MUST BE BAR-CODED.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

NON-COMPLIANCE - SPECIFICATION

THE PRODUCT(S) PROVIDED BY VENDORS WILL BE SUBJECT TO RANDOM TESTING. IF THE PRODUCT DOES NOT MEET SPECIFICATION, THE VENDOR WILL BE RESPONSIBLE FOR ADMINISTRATIVE COSTS, LAB TESTING AND PERSONNEL COSTS. NON-COMPLIANCE OF THE PRODUCT TO THE BID SPECIFICATION WILL RESULT IN THE REVOCATION OF THE CONTRACT/PURCHASE ORDER.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form should be attached to the front of the offer. Each bid proposal must be submitted in a separate sealed envelope with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped/receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.