



Request for Quote

Page 1 of 2

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 07-JUN-19

BID NUMBER: 7598838

TITLE: FIRE ALARM SYSTEM TESTING - CCRI NEWPORT CAMPUS

BLANKET START : 01-JUL-19

BLANKET END : 30-JUN-22

BID CLOSING DATE AND TIME: 02-JUL-2019 10:30:00

BUYER: Mosca, Gary
PHONE #: 401-574-8124

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CCRI CONTROLLER'S OFFICE
ACCOUNTS PAYABLE
400 EAST AVENUE
WARWICK, RI 02886
US

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COMMUNITY COLLEGE OF RI
ONE JOHN H. CHAFEE BOULEVARD
NEWPORT, RI 02840
US

Requisition Number: 1613352

Note to Bidders: QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at doa.purquestions3@purchasing.ri.gov no later than June 18, 2019, 5:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>BLANKET REQUIREMENTS: 7/1/19 - 6/30/22</p> <p>Quarterly Fire Alarm System Testing at the Newport Campus of the Community College of Rhode Island, per attached specifications.</p> <p>FISCAL YEAR BREAKDOWN: FY20: 7/1/19 - 6/30/20 FY21: 7/1/20 - 6/30/21 FY22: 7/1/21 - 6/30/22 *****</p> <p>NOTICE TO VENDORS: The award of the contract pursuant to this solicitation will be made to the responsive and responsible bidder with the lowest bid price on total low for quarterly Fire Alarm Testing per specifications. Hourly Service Rates and Overtime hourly rate will be informational only. The Division of Purchases reserves the right to waive any technicalities in the bid proposals, accept or reject and bid proposal, award a contract in the best interest of the State, or revoke any solicitation.</p> <p>Emergency Services require vendor to respond within one (1) hour after request from agency.</p> <p>FY20 Quarterly Fire Alarm Testing</p>	4.00	Quarter		
2	FY21 Quarterly Fire Alarm Testing	4.00	Quarter		
3	FY22 Quarterly Fire Alarm Testing	4.00	Quarter		
4	FY20 Standard Hourly Rate for additional services.	8.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
5	FY20 Overtime Hourly Rate for additional services	4.00	Hour		
6	FY21 Standard Hourly Rate for additional services	8.00	Hour		
7	FY21 Overtime Hourly Rate for additional services	4.00	Hour		
8	FY22 Standard Hourly Rate for additional services	8.00	Hour		
9	FY22 Overtime Hourly Rate for additional services	4.00	Hour		
10	FY20 - FY22: Provide Percentage discount for parts from manufactures price list _____%	1.00	Each		

Delivery: _____

Terms of Payment: _____

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Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form should be attached to the front of the offer. Each bid proposal must be submitted in a separate sealed envelope with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped/receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration

Division of Purchases, 2nd Floor

One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island

Department of Administration

Division of Purchases, 2nd Floor

One Capitol Hill

Providence, RI 02908

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO

AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**COMMUNITY COLLEGE OF RHODE ISLAND
NEWPORT CAMPUS**

Fire Alarm System Testing, Inspection and Service

Solicitation 7598838

SCOPE OF WORK

SECTION A

1. **VENDOR** – will conduct quarterly testing & inspection of the Community College of Rhode Island (CCRI) Newport Campus fire alarm system located at ONE CHAFEE BLVD., NEWPORT, RHODE ISLAND 02840. The components and systems to be tested include but are not limited to the components listed on the attached Equipment List under SECTION B. Vendor is responsible for conducting full survey of existing system and its components.
2. **VENDOR** – will conduct smoke detector cleaning and sensitivity testing as part of the quarterly testing requirements as specified in SECTION A (8 & 11).
3. **VENDOR** – will provide Fire Alarm Service both scheduled as well as emergency based on hourly rate schedule as described in SECTION C.
4. **VENDOR** – and its technicians must be licensed to perform these services per Rhode Island Department of Labor and Training (RIDLT) regulations. License documentation may be requested at time of tentative award.
5. **VENDOR** – must provide Background Criminal Investigation (BCI) checks for all service technicians. A copy of a Rhode Island approved picture ID must also be provided with the BCI document. This information will remain on file at the CCRI Newport Campus College Police office. CCRI retains the right to deny access to its properties based on the information provided by the BCI. The BCI must be renewed annually.
6. **VENDOR** – **must be certified by Edwards EST as a full distributor AND service provider of EST Fire Alarm System components including parts and software and must provide documentation of current Edwards certification at time tentative award.**
7. **VENDOR** – technicians must have received OSHA 10-hour training. Copies of the 10-hour OSHA certification cards must be submitted prior to commencement of work.
8. **VENDOR** – technicians must sign-in at Operations when performing any services and must display at all times vendor provided IDs when on the CCRI campus.
9. **VENDOR** – **shall conduct the quarterly testing of the Edwards EST Alarm System as well as smoke detector cleaning and sensitivity testing in compliance with all Federal, State, and Local codes including but not limited to the Rhode Island Fire Safety Code which adopts and amends the following code standards:**
 - a) **NFPA 1, *Fire Code*, 2012 edition (or most recent edition);**
 - b) **NFPA 72, *National Fire Alarm and Signaling Code*, 2010 edition (or most recent edition);**
 - c) **NFPA 101, *Life Safety Code*, 2012 edition (or most recent edition).**
10. **SCHEDULING** – of inspections and /or service calls must be done in advance with the CCRI Physical Plant designee. Upon completion of each inspection and/or service call, a summary of the tasks completed will be provided to CCRI Physical Plant for approval and sign-off. Testing to be scheduled during normal business hours of 7:00 am to 3:30 pm, Monday through Friday.

**COMMUNITY COLLEGE OF RHODE ISLAND
NEWPORT CAMPUS**

Fire Alarm System Testing, Inspection and Service

Solicitation 7598838

SCOPE OF WORK

11. **TESTING** - under no circumstances can interrupt /interfere with CCRI daily business operations, including but not limited the conducting of classes. ***For this reason vendor must complete some aspects of the required testing during non-business hours.*** This includes the annual 100 % functional testing of the notification appliances. For this purpose, non- business hours are considered any time between the hours of 10:00 pm and 6:50 am Monday through Friday and weekends. Testing can also be conducted during non-business hours with the approval and coordination of the Physical Plant Department.
12. **FREQUENCY** – vendor will perform **FOUR (4)** 25% test(s) per year on automatic initiating devices (including but not limited to heat, smoke, duct smoke, manual pull stations and beam/optical smoke detectors & sensors, etc.) and **One (1)** 100% functional test(s) of notification appliances excluding a Decibel level test. Fire Protection/Sprinkler System Initiating Devices that are connected and supervised by the Fire Alarm system will be tested electrically.
13. **VENDOR** – is 100 % responsible for coordinating with ***Newport Fire Department***, the local Agency Having Jurisdiction (AHJ), all logistical items relating to testing and/or servicing the Fire Alarm System including but not limited to obtaining and returning radio box key, calling in/out of radio alarm boxes, initiating out-of-service tags with CCRI College Police and Physical Plant.
14. **REPORTS** -
 - a. Vendor will furnish a hard copy of the ***Uniform Fire Alarm Test Report*** as provided by the Rhode Island State Fire Marshall's Office certifying that tests have been completed and documenting any deficiencies found which may require corrective action. Per code requirements, vendor must complete and affix the inspection report sticker on the primary Fire Alarm Control Panel (FACP).
 - b. Vendor must also provide web based online report service such as ***BuildingReports.com*** for filing and access of all fire alarm testing results including but not limited to full inventory of all hardware, tests results, repairs, failed tests etc. Vendor to provide documentation of this service including CCRI login and password information prior to issuance of CCRI purchase order.
15. **HARDWARE SUPPORT** – vendor will maintain sufficient spare parts to be able to bring the Edwards EST system back online with 36 hours of confirming a system trouble due to part malfunction and/or failure.
16. **VENDOR** – must supply any all tools to complete inspections/service including but not limited to FACP keys, flashlights, caution tape, signage etc. CCRI will provide use of ladders and lift as required.
17. **VENDOR** – must maintain at all times a clean and safe working environment while performing this testing. Warning signage as required by Federal OSHA, State, Local, and ADA regulations must be in place and is the responsibility of the vendor.
18. **VENDOR** – is responsible for cleanup of any dust /debris created by this testing.
19. **VENDOR** – is responsible for removing and replacing any ACT tiles as required in the process of performing this testing in order to gain access to Fire Alarm components.
20. **CCRI** – will provide on-site access to as-built drawings and manuals for the Newport Campus Fire Alarm System.

**COMMUNITY COLLEGE OF RHODE ISLAND
NEWPORT CAMPUS**

Fire Alarm System Testing, Inspection and Service

Solicitation 7598838

SCOPE OF WORK

SECTION B

1. Equipment List

Qty	Description	Model Number	Manufacturer	LOCATION
1	FACP	EST-3	Edwards	SEE ONSITE AS BUILTS
2	FAAP	TBD	Edwards	SEE ONSITE AS BUILTS
91	Smoke Detectors	TBD	Edwards	SEE ONSITE AS BUILTS
2	Heat Detectors	TBD	Edwards	SEE ONSITE AS BUILTS
8	Duct Smokes	TBD	Edwards	SEE ONSITE AS BUILTS
24	Pull Station	TBD	Edwards	SEE ONSITE AS BUILTS
109	A/V's	VARIOUS -TBD	Edwards	SEE ONSITE AS BUILTS
18	Mag Door Holder	VARIOUS -TBD	Edwards	SEE ONSITE AS BUILTS

SECTION C

1. Service Rate Schedules

PERIOD	TIME	RATE	UM
Monday – Friday*	8:00 am – 4:30 pm		per hour
After Hours**	4:31 pm – 7:59 am		per hour
Saturday**	ANYTIME		per hour
Sunday / Holiday**	ANYTIME		per hour
Trip Charge ^t	ANYTIME		per day

* (1) Hour minimum. After first (1) hour, rate is charged in 15 minute increments.

** (3) Hour minimum. After first (3) hours, rate is charged in 15 minute increments.

^t No travel time permitted