



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

BUYER: Cadoret, David
PHONE #: 401-574-8131

CREATION DATE : 01-APR-19
BID NUMBER: 7598718
TITLE: LANDSCAPING AND GROUNDS MAINTENANCE SERVICES AT THE WESTERLY EDUCATION CENTER

BLANKET START : 01-MAY-19
BLANKET END : 30-JUN-21
BID CLOSING DATE AND TIME: 22-APR-2019 10:00:00

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HIGHER ED-WESTERLY EDUCATION CENTER
23 FRIENDSHIP STREET
WESTERLY, RI 02891
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HIGHER ED-WESTERLY EDUCATION CENTER
23 FRIENDSHIP STREET
WESTERLY, RI 02891
US

Requisition Number: 1598611

Note to Bidders: Questions concerning this solicitation may be e-mailed to the Division of Purchases at doa.purbidinfo@purchasing.ri.gov no later than April 10, 2019 at 5pm. Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation (www.purchasing.ri.gov). It is the responsibility of all interested parties to download this information

Line	Description	Quantity	Unit	Unit Price	Total
1	FY 19 - LANDSCAPING AND GROUNDS MAINTENANCE SERVICES AT WESTERLY EDUCATION CENTER AS PER ATTACHED SPECIFICATIONS	1.00	Each		
2	FY 20 - LANDSCAPING AND GROUNDS MAINTENANCE SERVICES AT WESTERLY EDUCATION CENTER AS PER ATTACHED SPECIFICATIONS	1.00	Total		
3	FY 21 - LANDSCAPING AND GROUNDS MAINTENANCE SERVICES AT WESTERLY EDUCATION CENTER AS PER ATTACHED SPECIFICATIONS	1.00	TOTAL		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

BID 7598718
LANDSCAPING AND GROUNDS MAINTENANCE SERVICES AT THE
WESTERLY EDUCATION CENTER
ADDITIONAL INFORMATION
CLOSING DATE AND TIME: 4/22/19 AT 10AM

Westerly Education Center is located at: 23 Friendship St., Westerly, RI 02891.

For the purposes of this bid:

FY 19 represents the time period 5/1/19 to 6/30/19.

FY 20 represents the time period 7/1/19 to 6/30/20.

FY 21 represents the time period 7/1/20 to 6/30/21.

Vendors must bid all lines. Bid a total for each time period shown.

SCOPE OF WORK

- 1) MOWING
 - Mow weekly during growing seasons.
- 2) PRUNING
 - Cut back perennials and grasses in Fall Seasons.
- 3) WEEDING
 - Weed all tree, shrub and perennial planted areas once a month June-September.
 - Weed control on all crushed stone around parking school perimeter during growing seasons
- 4) MULCHING
 - Remove old mulch and top-dress all beds with a red cedar mulch in Spring Seasons.
- 5) LAWN FERTILIZATION:
 - Spread pelletized lime and a pre-emergent crabgrass control in all lawn areas in Spring Seasons.
 - Fertilize the lawn in early Fall Seasons to encourage growth.
 - Fertilize the lawn in late Fall Seasons to promote root growth.
 - Fertilize all newly planted trees and shrubs in Fall Seasons to encourage root growth.



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- 6) LOWER PARKING LOT AT 21 CANAL STREET, WESTERLY, RI
- Weed control on all cracks in bottom parking lot during growing seasons
 - Keep brush and weeds 4' back of chain link between upper and lower parking lots
 - Clean up all debris in Spring and Fall
 - Blow around bottom and upper parking lots weekly

Any questions relating to this bid should be e-mailed to the Division of Purchases as identified below and on front of Request for Quote form. The agency has been instructed to not answer any questions.

Questions concerning this solicitation may be e-mailed to the Division of Purchases at doa.purbidinfo@purchasing.ri.gov no later than April 10, 2019 at 5pm. Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation (www.purchasing.ri.gov). It is the responsibility of all interested parties to download this information.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form should be attached to the front of the offer. Each bid proposal must be submitted in a separate sealed envelope with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped/receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may

submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.