

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 21-FEB-19
BID NUMBER: 7598641
TITLE: WORKSTATIONS - DOT

BLANKET START : 01-MAR-19
BLANKET END : 31-DEC-19
BID CLOSING DATE AND TIME:07-MAR-2019 11:00:00

BUYER: Hill, Lisa
PHONE #: 401-574-8118

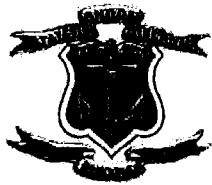
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Requisition Number: 1599242

Line	Description	Quantity	Unit	Unit Price	Total
2	BLANKET REQUIREMENTS: 3/1/19 - 12/31/19 DOT; REGULAR TIME HOURLY RATE FOR INSTALLATION	1.00	Hour		
3	DOT;1ST FLOOR TYPE A WORKSTATION, PER THE ATTACHED	16.00	Each		
4	DOT; 1ST FLOOR TYPE B WORKSTATION, PER THE ATTACHED	3.00	Each		
5	DOT; 1ST FLOOR TYPE C WORKSTATION, PER THE ATTACHED	5.00	Each		
6	DOT; 1ST FLOOR TYPE D WORKSTATION, PER THE ATTACHED	1.00	Each		
7	DOT; 2ND FLOOR TYPE A WORKSTATION, PER THE ATTACHED	25.00	Each		
8	DOT; 2ND FLOOR TYPE B WORKSTATION, PER THE ATTACHED	5.00	Each		
9	DOT; 2ND FLOOR TYPE C WORKSTATION, PER THE ATTACHED	1.00	Each		
10	DOT; 3RD FLOOR TYPE A (ROOMS 331-342) WORKSTATION, PER THE ATTACHED	4.00	Each		
11	DOT; 3RD FLOOR, TYPE B (ROOMS 331-342) WORKSTATION, PER THE ATTACHED	12.00	Each		
12	DOT- 3RD FLOOR TYPE C WORKSTATION (ROOMS 331-342), PER THE ATTACHED	2.00	Each		
13	DOT; 3RD FLOOR TYPE D WORKSTATION (ROOMS 331-342), PER THE ATTACHED	2.00	Each		
14	DOT; 3RD FLOOR TYPE A WORKSTATION (ROOMS 344-350), PER THE ATTACHED	1.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Requisition Number: 1599242

Line	Description	Quantity	Unit	Unit Price	Total
15	DOT; 3RD FLOOR TYPE B WORKSTATION (ROOMS 344-350) PER THE ATTACHED ***** BIDDER TO PROVIDE THE FOLLOWING DISCOUNT FOR A POTENTIAL ADDITIONAL 31 WORKSTATIONS: _____ %	12.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Web Site: www.purchasing.ri.gov

WORKSTATIONS - DOT

BID NO. 7598641

The Rhode Island Division of Purchases, on behalf of the Department of Transportation (DOT), is soliciting pricing for the purchase and installation of up to 120 workstations as part of an on-going renovation of workspaces throughout 2 Capitol Hill to maximize space usage.

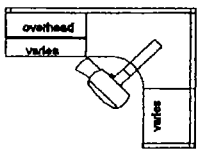
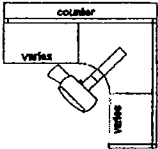
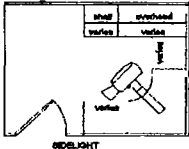
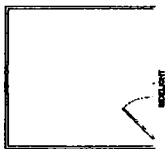
The purchase/installation of an initial 89 workstations will be accomplished during a multi-phase process in an effort to minimize workforce disruptions. DOT also seeks to acquire a discounted pricing (percentage discount) for the potential purchase/installation of an additional 31 workstations.

All workstation prices shall be quoted F.O.B. destination. All pricing shall include all parts, accessories, and miscellaneous items necessary to complete the installation. A separate hourly rate is requested for installation.

Workstations must be delivered within 5 weeks of receiving order and all installations must be completed by August 31, 2019.

A site-visit is recommended to view the area and can be arranged by contacting Lisa Hill at lisa.hill@purchasing.ri.gov. All questions relative to this solicitation may be address to Lisa Hill no later than Thursday, February 28, 2019 at 4:00 p.m.

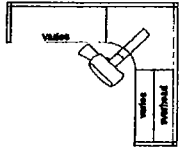
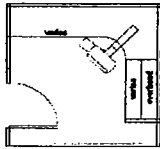
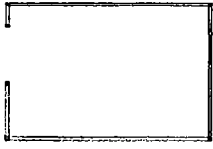
1st Floor Specification (Rooms 130 - 133)

Type	Quantity	Plan	Notes
A	16		<p>Panel Heights: See Plan Panel Finishes: Fabric and Metal Worksurface Finish: Laminate Other: File/File/Pedestal, Box/Box/Pedestal, lockable overhead, task light, keyboard tray, tack board, wire channels, all miscellaneous parts necessary for the overall installation</p>
B	3		<p>Panel Heights: See Plan Panel Finishes: Fabric and Metal Worksurface Finish: Laminate Other: File/File/Pedestal, Box/Box/Pedestal, transaction counter, task light, keyboard tray, tack board, wire channels, all miscellaneous parts necessary for the overall installation</p>
C	5		<p>Panel Heights: See Plan Panel Finishes: Fabric and Metal Worksurface Finish: Laminate Other: Lockable door with sidelight, File/File/Pedestal, Box/Box/Pedestal, lockable overhead, shelf, task light, keyboard tray, tack board, wire channels, all miscellaneous parts necessary for the overall installation</p>
D	1		<p>Panel Heights: See Plan Panel Finishes: Fabric and Metal Other: Lockable door with sidelight, all miscellaneous parts necessary for the overall installation</p>
Total	25		

General Notes:

Refer to the overall floor plans provided for detailed information (graphics shown above are generic).
 The manufacturer to be utilized is: RSI Systems Furniture, 235 South 56th St., Chandler, AZ 85226.
 Remanufactured Haworth Unigroup Panel with rigid steel frame bonded to perforated steel skin, honeycomb core, fabric surface over 1/4" (6mm)-thick fiber pad. **No substitutions will be accepted.**
 All panels are to be non-powered.
 All colors to be determined.
 Provide pricing on shipping and regular time installation fees.
 Frequent site visits and field verification will be required to ensure that the installations will work with the existing building conditions.
 Provide discounted pricing for all quantities ordered up to an additional 31 workstations.
 All goods are to be delivered within 5 weeks after the receipt of a purchase order.
 Delivery by a truck with a lift gate is necessary.
 All installations must be completed by 08-31-19.

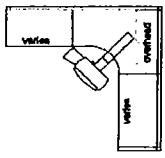
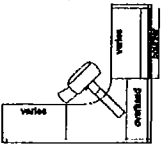
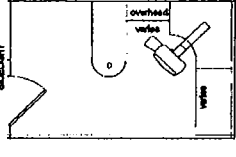
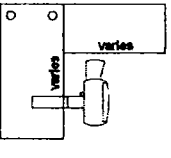
2nd Floor Specification (Rooms 244A - 244L)

Type	Quantity	Plan	Notes
A	25		Panel Heights: See Plan Panel Finishes: Fabric and Metal Worksurface Finish: Laminate Other: File/File/Pedestal, Box/Box/Pedestal, lockable overhead, task light, keyboard tray, tack board, wire channels, all miscellaneous parts necessary for the overall installation
B	5		Panel Heights: See Plan Panel Finishes: Fabric and Metal Worksurface Finish: Laminate Other: Lockable door with sidelight, File/File/Pedestal, Box/Box/Pedestal, lockable overhead, task light, keyboard tray, tack board, wire channels, all miscellaneous parts necessary for the overall installation
C	1		Panel Heights: See Plan Panel Finishes: Fabric and Metal Other: All miscellaneous parts necessary for the overall installation
Total	31		

General Notes:

Refer to the overall floor plans provided for detailed information (graphics shown above are generic).
 The manufacturer to be utilized is: RSI Systems Furniture, 235 South 56th St., Chandler, AZ 85226.
 Remanufactured Haworth Unigroup Panel with rigid steel frame bonded to perforated steel skin, honeycomb core, fabric surface over 1/4" (6mm)-thick fiber pad. **No substitutions will be accepted.**
 All panels are to be non-powered.
 All colors to be determined.
 Provide pricing on shipping and regular time installation fees.
 Frequent site visits and field verification will be required to ensure that the installations will work with the existing building conditions.
 Provide discounted pricing for all quantities ordered up to an additional 31 workstations.
 All goods are to be delivered within 5 weeks after the receipt of a purchase order.
 Delivery by a truck with a lift gate is necessary.
 All installations must be completed by 08-31-19.

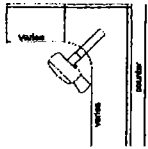
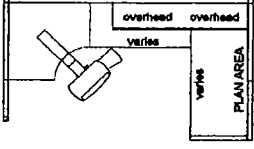
3rd Floor Specification (Rooms 331 - 342)

Type	Quantity	Plan	Notes
A	4		<p>Panel Heights: See Plan Panel Finishes: Fabric and Metal Worksurface Finish: Laminate Other: File/File/Pedestal, Box/Box/Pedestal, lockable overhead, task light, keyboard tray, tack board, wire channels, all miscellaneous parts necessary for the overall installation</p>
B	12		<p>Panel Heights: See Plan Panel Finishes: Fabric and Metal Worksurface Finish: Laminate Other: File/File/Pedestal, Box/Box/Pedestal, transaction counter, task light, keyboard tray, tack board, wire channels, all miscellaneous parts necessary for the overall installation</p>
C	2		<p>Panel Heights: See Plan Panel Finishes: Fabric and Metal Worksurface Finish: Laminate Other: Lockable door with sidelight, File/File/Pedestal, Box/Box/Pedestal, lockable overhead, task light, keyboard tray, tack board, wire channels, all miscellaneous parts necessary for the overall installation</p>
D	2		<p>Worksurface Finish: Laminate Other: Single, round post legs, File/File/Pedestal, Box/Box/Pedestal, keyboard tray, wire channels, all miscellaneous parts necessary for the overall installation</p>
Total	20		

General Notes:

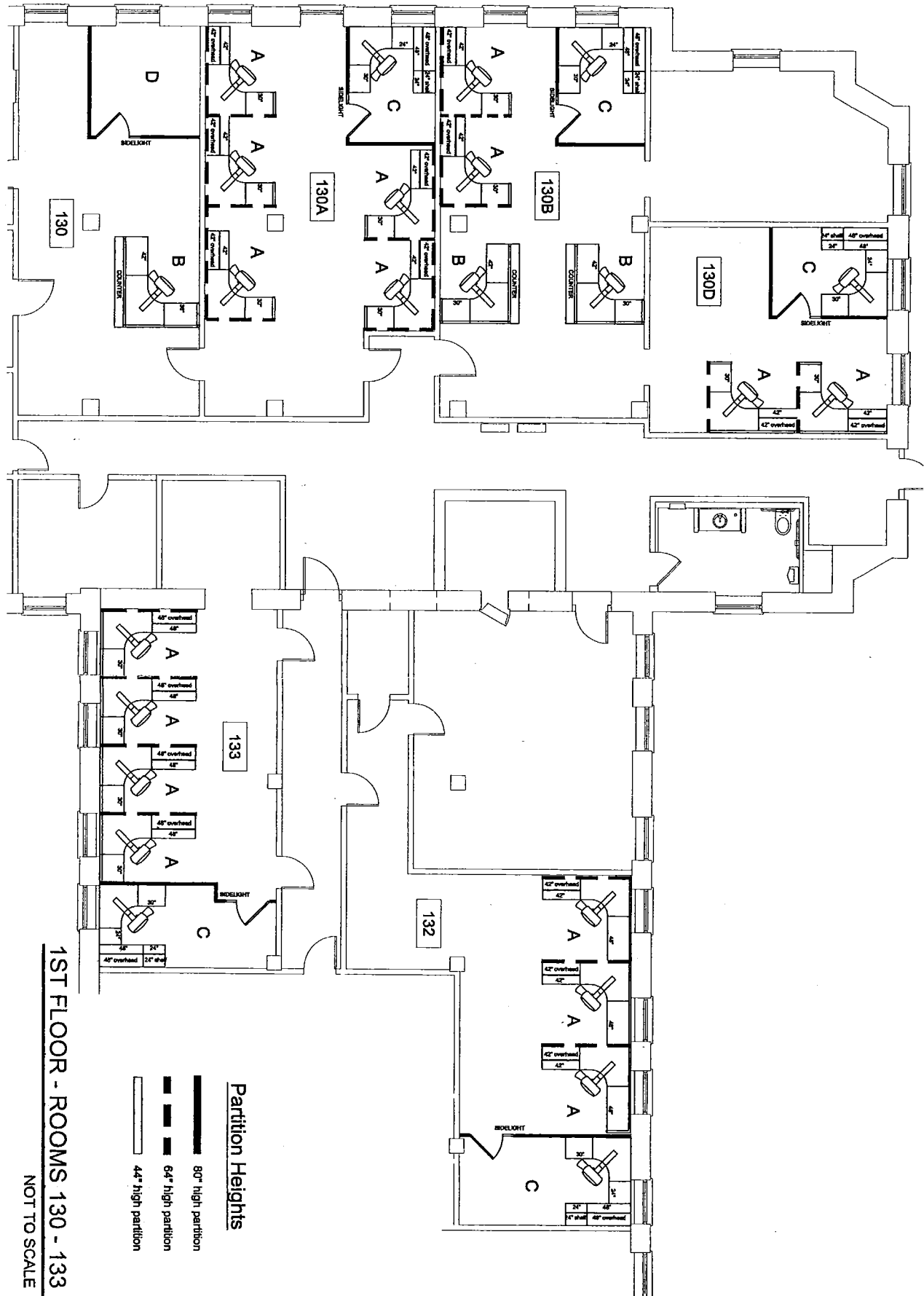
Refer to the overall floor plans provided for detailed information (graphics shown above are generic).
 The manufacturer to be utilized is: RSI Systems Furniture, 235 South 56th St., Chandler, AZ 85226.
 Remanufactured Haworth Unigroup Panel with rigid steel frame bonded to perforated steel skin, honeycomb core, fabric surface over 1/4" (6mm)-thick fiber pad. **No substitutions will be accepted.**
 All panels are to be non-powered.
 All colors to be determined.
 Provide pricing on shipping and regular time installation fees.
 Frequent site visits and field verification will be required to ensure that the installations will work with the existing building conditions.
 Provide discounted pricing for all quantities ordered up to an additional 31 workstations.
 All goods are to be delivered within 5 weeks after the receipt of a purchase order.
 Delivery by a truck with a lift gate is necessary.
 All installations must be completed by 08-31-19.

3rd Floor Specification (Rooms 344 - 350)

Type	Quantity	Plan	Notes
A	1		<p>Panel Heights: See Plan Panel Finishes: Fabric and Metal Worksurface Finish: Laminate Other: File/File/Pedestal, Box/Box/Pedestal, transaction counter, task light, keyboard tray, tack board, wire channels, all miscellaneous parts necessary for the overall installation</p>
B	12		<p>Panel Heights: See Plan Panel Finishes: Fabric and Metal Worksurface Finish: Laminate Other: File/File/Pedestal, Box/Box/Pedestal, lockable overheads, task light, keyboard tray, tack board, wire channels, all miscellaneous parts necessary for the overall installation</p>
Total	13		

General Notes:

Refer to the overall floor plans provided for detailed information (graphics shown above are generic).
 The manufacturer to be utilized is: RSI Systems Furniture, 235 South 56th St., Chandler, AZ 85226.
 Remanufactured Haworth Unigroup Panel with rigid steel frame bonded to perforated steel skin, honeycomb core, fabric surface over 1/4" (6mm)-thick fiber pad. **No substitutions will be accepted.**
 All panels are to be non-powered.
 All colors to be determined.
 Provide pricing on shipping and regular time installation fees.
 Frequent site visits and field verification will be required to ensure that the installations will work with the existing building conditions.
 Provide discounted pricing for all quantities ordered up to an additional 31 workstations.
 All goods are to be delivered within 5 weeks after the receipt of a purchase order.
 Delivery by a truck with a lift gate is necessary.
 All installations must be completed by 08-31-19.



1ST FLOOR - ROOMS 130 - 133

NOT TO SCALE

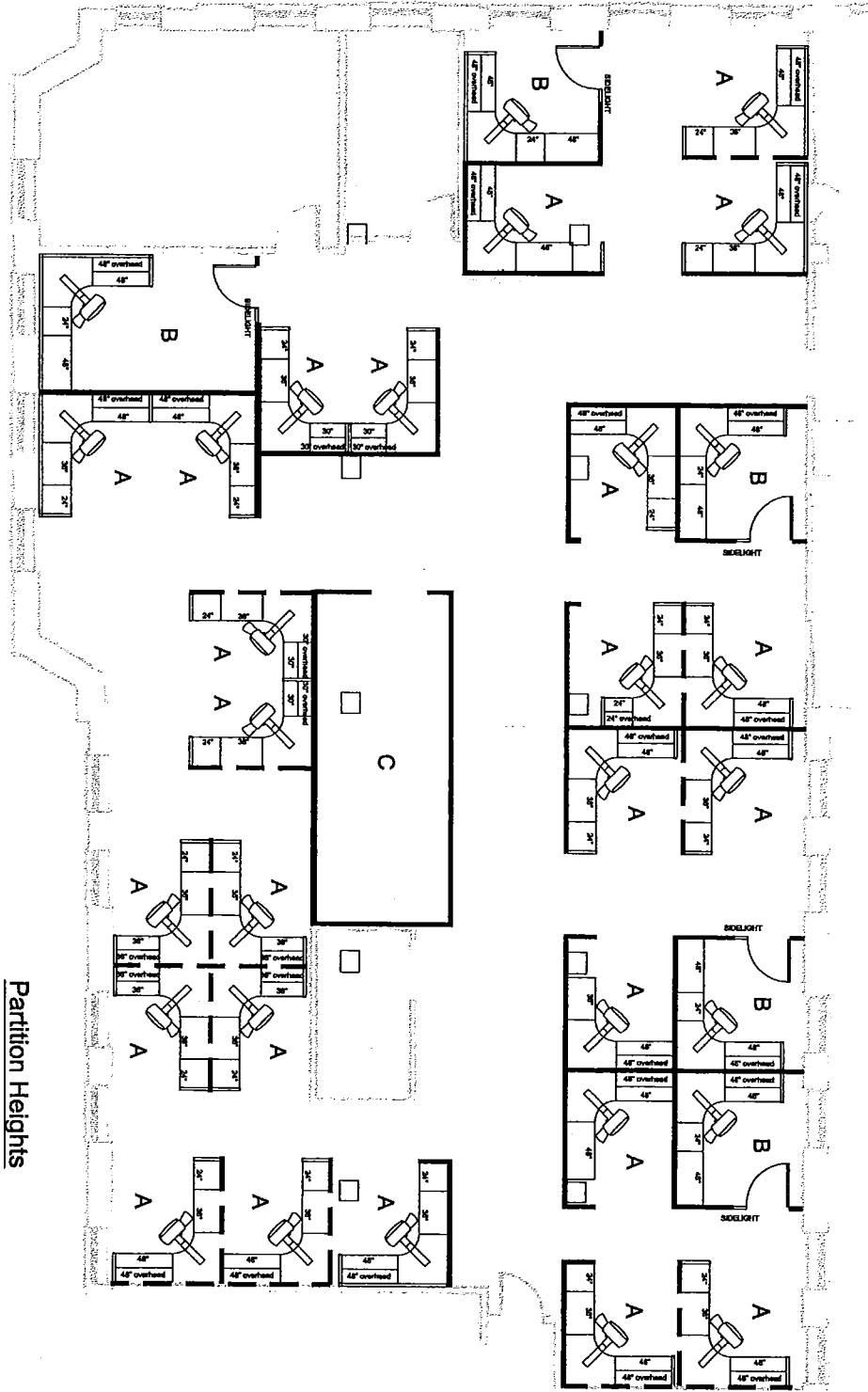
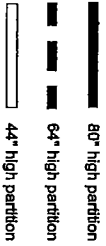
Partition Heights

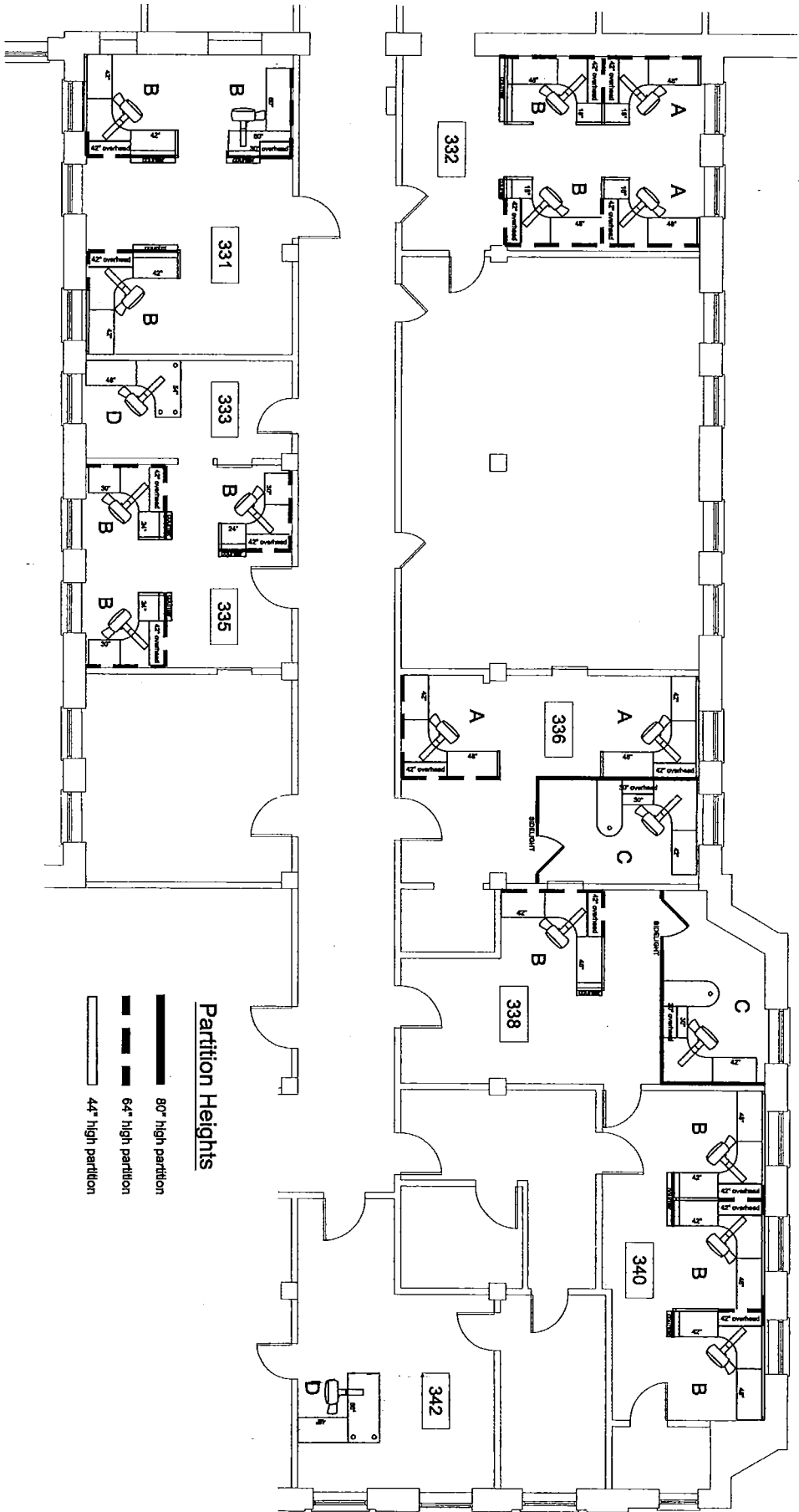
- 80" high partition
- 64" high partition
- 44" high partition

2ND FLOOR - ROOMS 244A - 244L

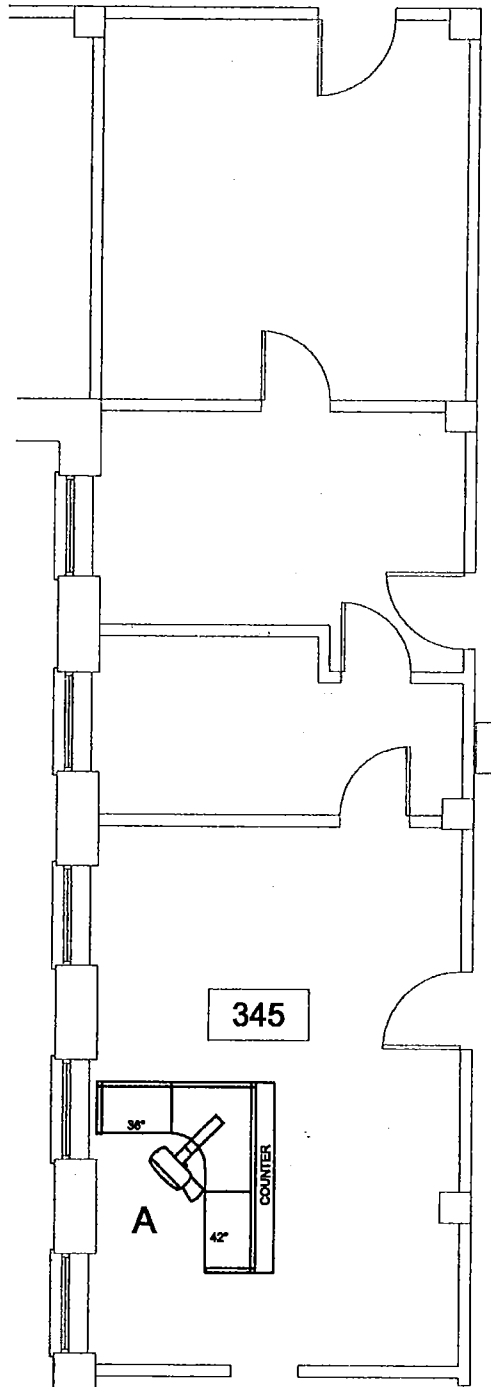
NOT TO SCALE

Partition Heights



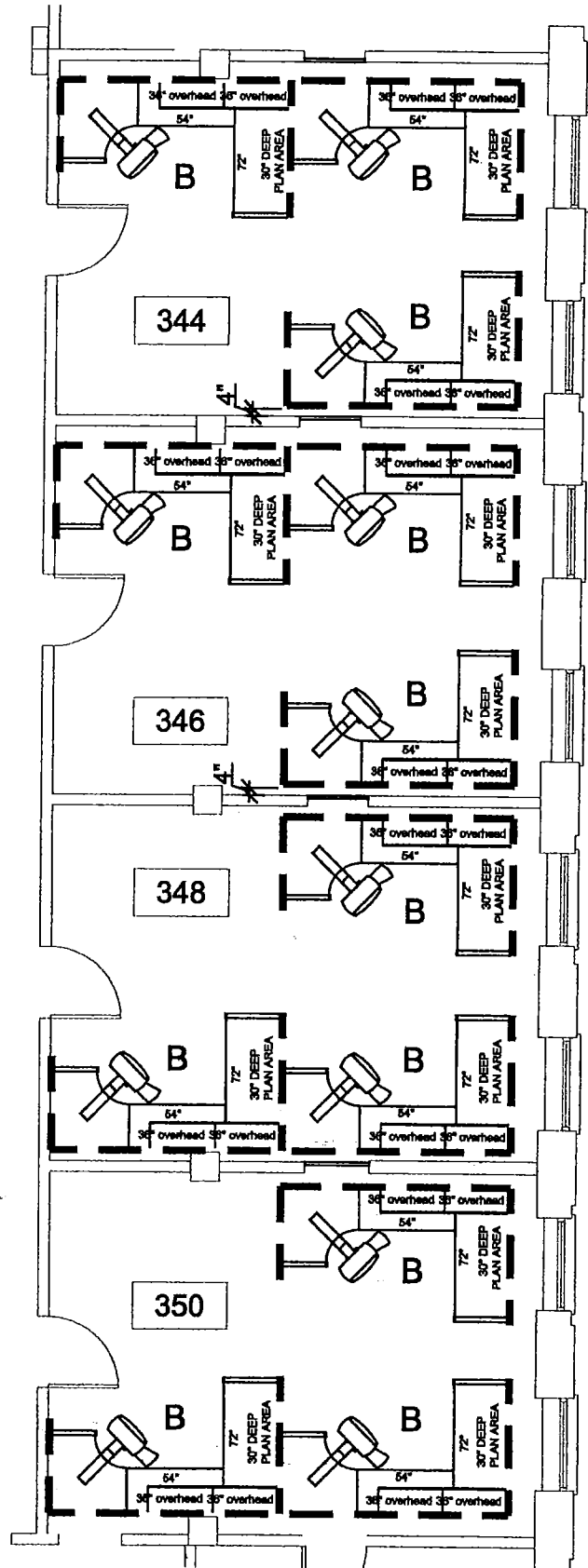


3RD FLOOR - ROOMS 331 - 342
NOT TO SCALE



Partition Heights

- 64" high partition
- 44" high partition



3RD FLOOR - ROOMS 344 - 350

NOT TO SCALE

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form should be attached to the front of the offer. Each bid proposal must be submitted in a separate sealed envelope with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped/receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island
Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill
Providence, RI 02908

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.