



State of Rhode Island  
Department of Administration / Division of Purchases  
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March 14, 2019

**ADDENDUM # 1**

**Bid #** 7598636

**Title:** Energy Procurement and Consulting Services

**Bid Closing Date & Time:** March 20 at 10:30 AM

**Notice to Vendors:**

**Answers to Questions see below**

**Kathy Missell  
Chief Buyer**

*Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.*

## **Q&A for the RFP# 7598636: Energy Procurement & Consulting Services**

1. Can you please provide a breakdown of the number of natural gas accounts versus the number of electric accounts?

**Answer: There are 2100 electricity accounts and 150 natural gas accounts.**

2. Can you please provide the total annual energy consumption for both natural gas and electricity? (this would be necessary in order to submit an appropriate fee proposal on a \$/unit of energy basis).

**Answer: The annual electricity consumption is about 100,000,000 kWh and the annual natural gas consumption is 11,000,000 therms.**

3. Is the State able to provide the name of the last consulting firm and/or auction platform with whom it last procured its energy contracts?

**Answer: The last procurement event was organized by EnerNOC, Inc.**

4. Is the State able to provide the type of product that was selected and implemented as a result of its last procurement processes? (e.g., fixed rate product, hybrid product, etc.)

**Answer: For both, electricity and natural gas, accounts the state selected fixed rates.**

5. Please provide the estimated total load for electric and Natural gas (2000 accounts) included in this solicitation?

**Answer: The annual electricity consumption is about 100,000,000 kWh and the annual natural gas consumption is 11,000,000 therms.**

6. Please advise how many accounts are included in the electric load and natural gas load?

**Answer: There are 2100 electricity accounts and 150 natural gas accounts.**

7. The bid documents call for CD-R to be include, are USB drives acceptable?

**Answer: No, we can not accept flash drives at this time.**

8. P. 8, last item Section 3.

The Vendor shall provide information indicating its financial strength and reliability.

The Vendor may also provide such other financial assurances as may serve to assure OER that, if awarded a contract, the Vendor would be able to meet its obligations.

This information should be provided in the form of a narrative.

The related questions would include:

- i. Please describe what financial assurances are being contemplated in this section.
- ii. Does the current consulting vendor provide financial assurances? Please provide details on those provisions.

**Answer:** Financials: Potential vendors may provide the following financial information in a separately sealed envelope. Financial Statement. Provide the firm's most recent audited financial statement and annual report or a link to the reports. - Financial statements and information fall under the exemption from disclosure provided in RIGL 38-2-2(4)(B). Therefore, as long as the financial statements are in a separately sealed envelope and clearly marked as confidential and DOA will not disclose this record. This section of the RFP does not require the vendor to provide financial assurances. We want information from vendors about their financial condition.

9. P. 10, Section 5. 2. ISBE Participation Rate for ISBE Vendors.

The questions would be:

- i. Can any ISBE Vendors be identified whom currently providing energy procurement and management services to the RI OER?
- ii. Can a list be provided of such firms?

**Answer:** We do not have access to this information. You can contact the ODEO

<http://www.odeo.ri.gov/>

10. What firm(s) have provided or are currently providing energy procurement and consulting services to the RI OER of the like described in this RFP? Has the RI OER been satisfied with their performance?

**Answer: The last procurement events for both electricity and natural gas supply were organized by EnerNOC, Inc.**

11. Can a copy of the services agreement(s) between those vendors and either the RI OER or RI Department of Administration/Division of Purchases be provided? If not, can you identify the method of and total compensation for such vendor(s)' services as outlined in Section 4 B?

**Answer:** You can submit in an APRA request to the office of the Governor - <http://www.governor.ri.gov/apra/>

12. Please provide copies of the natural gas and electricity agreements with Direct Energy as described at the top of p. 6 in the RFP. Please confirm whether the accounts are served at retail, or at the wholesale level by Direct Energy.

**Answer: The contract agreements with the awarded vendor (Direct Energy) was described in the posted RFP's**  
<http://www.purchasing.ri.gov/bidding/BidDocuments.aspx?BidNumber=7551520&Isridot=False&Status=Awarded>  
<http://www.purchasing.ri.gov/bidding/BidDocuments.aspx?BidNumber=7550763&Isridot=False&Status=Awarded>

13. Please describe the "centralized utility management (system) for both electricity and natural gas accounts" at the bottom of p. 5 in the RFP. Does this system require any management by the energy procurement and consulting services vendor (if so, please itemize the specific vendor requirements)?

**Answer: No, the centralized utility management is administered by the Office of Energy Resources.**

14. Can you please provide the most recent 12 months of energy use for all electricity and natural gas accounts?

**Answer: Please find related information at the website of the Office of Accounts and Controls**

<http://controller.admin.ri.gov/Communications/nationalGridElectric.php>

<http://controller.admin.ri.gov/Communications/directEnergyElectric.php>

<http://controller.admin.ri.gov/Communications/nationalGridGas.php>

15. How many utility accounts [by fuel type] are included in the scope of work?

**Answer: There are 2100 electricity accounts and 150 natural gas accounts.**

16. For mailed submissions, may we send via FedEx or does this have to be USPS only?

**Answer:** You can send it any method of delivery you chose as long as you realize that the bid must be received at the purchasing window on the second floor no later than the bid date and time otherwise it will be deemed non - responsive. This is true even if the package is in the building.