



Solicitation Information
February 21, 2019

Addendum #2

RFP #7598613

TITLE: On-Site Primary Care Physician Services for the Inmate Population at the Rhode Island Department of Corrections

Submission Deadline: March 8, 2019 at 11:00 AM (ET)

Attached are vendor questions with State responses. No further questions will be answered.

Gail Walsh
Chief Buyer

RFP #7598613 – On-Site Primary Care Physician Services for Inmate Patients

Vendor A

- 1) Will you award a Locum Agency? **No.**
- 2) Is there an incumbent? Who? **Yes. Brown Medicine**
- 3) Can you provide the current rates **No.**
- 4) Will there be multiple awards? **No.**
- 5) Are there specific locations needing coverage or is this on an “as needed basis”? **RIDOC has six facilities each with an on-site clinic/dispensary for patient care. All facilities are located in Cranston, RI and are close in proximity to one another.**
- 6) Is the vendor required to designate the lead on-site clinician, or can that be done by RIDOC? **Yes.**
- 7) (Vendor) takes exception to the requirement that the vendor identify measurable outcomes that support the RIDOC mission. (Page 7) – **Statement/Comment Noted.**
- 8) (Vendor) takes exception to all language on p. 7 that reads as if the vendor will be providing medical services, as (Vendor) will only be providing the recruitment and placement of the Providers. (Vendor) presents clinicians for RIDOC’s use, but the clinicians are not our employees. **Statement/Comment Noted.**
- 9) (Vendor) takes exception to the language on p. 7 that requires us to provide replacements for clinicians who go on vacation or extended leave. Because (Vendor) does not employ clinicians, (Vendor) cannot guarantee replacements, but will use our ‘best efforts’ to provide clinicians to back-fill vacancies due to vacation or extended leave. With enough notice, (Vendor) does have licensed clinicians in our database that could fill vacancies. **Statement/Comment Noted.**

Vendor B

1. My company is a staffing and recruitment firm. We recruit and staff medical professionals for our healthcare clients. Is the RIDOC looking to engage in a contract with a staffing firm or firm that provides actual healthcare services? **A firm to provide healthcare staff as noted in the RFP.**
2. How many vendors received this RFP? **Unknown at this time**
3. Why is the contract out for bid? Is it required to be put out for bid? **In need of Provider Staff**
4. Is the RIDOC satisfied with the current provider (s) of services? **Yes**
5. What would RIDOC like to see with the awarded vendor and their approach to the request? **Goals are outlined in RFP**
6. How many vendors is the RIDOC planning on awarding? **One**

7. If more than one, will there be primary, secondary, tertiary, etc. status for vendors? **N/A**
8. If more than one firm is awarded and there isn't a tier system, how will jobs get distributed to firms? **N/A**
9. How many Physicians, Physician Assistants and Nurse Practitioners does the RIDOC need? **The RFP provides statistical data which should be helpful in your proposal.**
10. How many hours per week will Physicians, Physician Assistants and Nurse Practitioners work? **See response to #9 above**
11. Typically how long are assignments? **The contract is for one year with the option to renew for up to 4 additional years.**
12. How many hours did Physicians, Physician Assistants and Nurse Practitioners work in 2015, 2016 and 2017? **This information is not pertinent to this RFP since the healthcare needs can be different each fiscal year.**
13. What was the spend on this contract in 2015, 2016 and 2017? **Previous to September 2017, services were provided by state staff. FY 18 spending was \$283,513**
14. What is expected annual spend for this contract? **This is a request for proposal with a cost component. Looking to vendor to provide a cost proposal.**
15. Has RIDOC contracted for Physicians, Physician Assistants and Nurse Practitioners services in the past? **Yes**
16. If yes, what was RIDOC charged per hour per title? **Not available.**
17. Who were/are the previous incumbent (s)? **Brown Medicine.**
18. How many vendors does RIDOC currently work with for Physicians, Physician Assistants and Nurse Practitioners recruitment? **We don't work with any vendor for recruitment. The vendor is the one providing the service not recruiting for DOC.**
19. Is this RFP seeking new firms to add on to the current vendor panel or bring in completely new vendors? **Looking for a vendor to fulfill the needs of this RFP.**
20. Is RIDOC seeking bidders with the lowest price? If not, what other considerations are they taking into account when evaluating proposals? **Vendors will be evaluated on the basis of technical merit, as well as cost. Vendors must meet the qualifications identified in the RFP.**

Vendor C

1. What system is in place for identification and reporting of adverse patient safety events? **A report is generated and sent to the Medical Director**
2. What is the system of providing reports of adverse patient safety events to the staffing agency? **Currently, there is no formal mechanism for reporting adverse events.**
3. What systems are in place with the DOC to provide training or oversight on DOC protocol, and who would oversee these systems? **Electronic Medical Records (EMR) training is provided by the RIDOC Data Manager. Oversight of DOC Protocols is provided by the Medical Director and all vendors must attend a new employee orientation which provides training on DOC protocols.**

4. In references to question 3, if there is no oversight, what responsibility would fall on the agency, if any? **All healthcare services provided to the patient population is under the direct oversight and supervision of the RIDOC Medical Director or his/her designee.**

Vendor D

Are we able to present candidates that do not have an active Rhode Island license (and apply for it once they have been accepted)? Or do they need to have a Rhode Island license in hand? **License in hand upon the start of the contract.**

Can you provide a breakdown of hours per week by each position (totaling the 90 hours per week statement)? Are these hours guaranteed? **Hours are not guaranteed, and vendor needs to respond on breakdown of hours based on the information provided in the RFP.**

What is the estimated spend for the contract as specified? If current figures not available, what was spent last year? **This is a request for proposal with a cost component which will indicate the annual cost. FY18 \$283,513**

How many providers will be awarded? **One**

How many staff are currently employed in each position specified and how many do you forecast as needed next year? **Looking to vendor to provide cost proposal.**

How many positions are currently open? **Positions are not considered open since these services are performed by a private contract.**

Who is your current provider(s) and can they re-bid? **Brown Medicine and, yes, this bid is open to all.**

What is the current bill rate per hour for each position specified? **Bill rates are negotiated through the RFP process.**

Are there any minimum pay or bill rates? **No**

How do you handle overtime, holiday, on-call, call back charge, and other non-standard pay? What holidays do you observe? **Vendor is not paid overtime, holiday, sick, or vacation time as these are not considered State employees. On-call and/or call backs are at negotiated rates at the time of contract discussions. State Holidays for 2019 are below. Future years can be found at <http://www.hr.ri.gov>.**

2019 State Holiday Celebrations

New Year's Day	Tuesday, January 1
Dr. Martin Luther King, Jr. Day	Monday, January 21
Memorial Day	Monday, May 27
Independence Day	Thursday, July 4
Victory Day	Monday, August 12
Labor Day	Monday, September 2
Columbus Day	Monday, October 14
Veterans' Day	Monday, November 11
Thanksgiving Day	Thursday, November 28
Christmas Day	Wednesday, December 25

Will the contract have any non-performance clauses/penalties? **That will be discussed during negotiations of the contract.**