



INVITATION TO BID

SOLICITATION TITLE: SECURITY SYSTEMS TESTING & PREVENTATIVE MAINTENANCE DCAMM
SOLICITATION NUMBER: 7597682
BID PROPOSAL SUBMISSION DEADLINE: January 31, 2019 at 10:00 AM

PREBID CONFERENCE

NONMANDATORY

MANDATORY → Bidder must attend the mandatory prebid conference. The bidder’s representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

Location: Day 1: Tuesday, January 8, 2019 - Morning Session: 9:15 am Pastore Complex
Start at 3 Regan Court, Cranston –Regan Hospital Lobby
Afternoon Session: 1:15 pm Capitol Hill
start at 1 Capitol Hill, Providence - Lobby –Department of Administration
Day 2: Wednesday, January 9, 2019 - Morning Session 9:15am Ladd Campus
Start at 4 Green Lane, Exeter, RI 02822 RI Fire Training Academy
then to Oliver Stedman Government Center-480 Tower hill rd. Wakefield RI
Afternoon Session 1:15 pm RI Veterans Home ,480 Metacom Ave, Bristol

Date:

Time:

QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at no later than , 5:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation

BID BOND REQUIRED: NO
 YES

PAYMENT AND PERFORMANCE BOND REQUIRED: NO
 YES

SPECIFICATIONS AND PLANS: NO
 YES → See Electronic Solicitation Bidding Information.
Click on the online active “D” link in the “info” column.

Continued onto next page



INVITATION TO BID

SOLICITATION TITLE: SECURITY SYSTEMS TESTING & PREVENTATIVE MAINTENANCE DCAMM
SOLICITATION NUMBER: 7597682
BID PROPOSAL SUBMISSION DEADLINE: January 31, 2019 at 10:00 AM

RIVIP REGISTRATION: Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at www.purchasing.ri.gov. To register or update information, click on "Vendor Center," then "Vendor Information" from the dropdown menu on the left.

BIDDER CERTIFICATION COVER FORM: Bidders must download (obtainable at www.purchasing.ri.gov), complete, and submit a Bidder Certification Cover Form with each bid proposal.

The State of Rhode Island through its, Department of Administration, Division of Purchases, is soliciting bid proposals to perform the work described in the plans and specifications dated [Click here to enter a date](#). For the Project in accordance with this solicitation.

Bidders are invited to submit bid proposals to the Division of Purchases by the bid proposal submission deadline.

This solicitation contains, and is subject to the terms and conditions of, the Invitation to Bid, Instructions to Bidders, Bid Preparation Checklist (with applicable forms), Agreement, General Conditions, any Supplemental Conditions, Specifications and Plans, Bidder Certification Cover Form, and Bid Form. The solicitation is available at www.purchasing.ri.gov.

The award of the contract pursuant to this solicitation will be made to the responsive and responsible bidder with the lowest bid price. *The Division of Purchases reserves the right to waive any technicalities in the bid proposals, accept or reject any bid proposal, award a contract in the best interest of the State, or revoke any solicitation.*

Continued onto next page



INVITATION TO BID

Electronic Solicitation Bidding Information

Downloading and Accessing Additional Electronic Solicitation Files

Accessing electronic files on the purchasing website will require Adobe viewer. All bid solicitations that include a "D" in the "Info" column will require WinZip 8.1 software. The WinZip file may contain one or more files. These files may require additional software such as Microsoft Office.

Specifications that have a file for download are marked with a "D" in the "Info" field of the bid search results page located on the Purchasing website. The "D" will indicate an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the WinZip file associated with the bid. Opening the WinZip file will offer you the option of saving to your local computer.

Once saved, you can open the WinZip file and view the files. The individual files can be saved to your computer in a location such as "Desktop" or "My Documents".

Buyer Name: Katherine Missell, Title: Chief Buyer

SECURITY SYSTEMS, SECURITY DEVICES, SYSTEMATIC SERVICE, TESTING & PREVENTATIVE MAINTENANCE

Two Year Contract 7/1/2019 - 7/1/2021,

Option for Third Year 2022, and Fourth Year 2023

The Rhode Island Department of Administration/Division of Capital Asset Management and Maintenance (DCAMM) is soliciting a proposal to provide SECURITY SYSTEMS, SECURITY DEVICES, SYSTEMATIC SERVICE, TESTING & PREVENTATIVE MAINTENANCE in accordance with the terms of this document and the State's General Conditions of Purchase, which may be obtained at the **Division of Purchases' website at www.purchasing.ri.gov.**

The contract period will begin approximately July 1, 2019 for 2 years (2019-2021) with one-year renewal options for each of years 2022 and 2023. Emergency services rates shall be carried over into this contract period with one-year renewal options for years 2022 and 2023.

Requirements:

- **The vendor must be certified by each manufacturer: (Please provide copies of all certifications)**
- Provide 24-hour, 7-days per week installation, service and repair to Alarm Systems, Camera Systems, Alarm Notification Systems, Electronic Gates, Paging/Intercom Systems (Rauland Telecenter U System, TCU or other manufacturer), all Electronic Door Controls (existing & new), Touchscreen Controls, Bedroom Call-for-Assist, Lighting & Water Controls (Montgomery Technology, Inc - MT! system), Nurse Call System, Duress Panic Systems (Bosch Security Escort System) and all Security Devices maintained at designated State facilities to include the Capitol Hill Mesh Network.
- Service, repairs, and request of additional Security Equipment originating from tenant agencies shall be reviewed by DCAMM. All invoices and Service Technician Reports will be signed by the DCAMM facility management representative and/or the DCAMM Security Specialist or his/her designee where service work is performed.
- Vendor on site response will be performed within two (2) hours of initial call for emergency requests. On site response, will be performed within thirty-six (36) hours of initial request for **non-emergencies.**

Security System Specification pricing requirements:

- MULTI-YEAR YEARLY SECURITY SYSTEMS PREVENTATIVE MAINTENANCE, INSPECTION AND WARRANTY UPDATE (2-year contract+ 1-year+ 1-year)
- SERVICE TECHNICIAN - STANDARD SERVICE, INSTALLATION AND REPAIR HOURLY RATE
- SERVICE TECHNICIAN - EMERGENCY SERVICE, INSTALLATION AND REPAIR HOURLY RATE
- PARTS (10% ABOVE WHOLESAL)

PROPOSAL REQUIREMENTS:

Part I-GENERAL BID SUBMITTAL REQUIREMENTS:

1-01 Vendor will include with all bid quotations completion of factory certified training on all Security Systems to include but not limited to the following certifications;

- A certificate or letter from Montgomery Technology, Inc. (MT!) stating the bidder is an authorized and certified dealer of MT! products and systems.
- A certificate or letter from Avigilon stating the bidder is an authorized and certified dealer of Avigilon products and systems.
- A certificate or letter from Rauland Telecenter or equal stating the bidder is an authorized and certified dealer of TCU/intercom products and systems.
- A certificate or letter from S2 stating the bidder is an authorized and certified dealer of S2 products and software system.
- A certificate or letter from Keyscan stating the bidder is an authorized and certified dealer of Keyscan products and software system.
- A certificate or letter from Bosch stating the bidder is an authorized and certified dealer of Bosch products and software system.
- Video/Camera Licensing.
- Intercom/Paging System Licensing.

1-02 Vendor agrees to provide labor, replacement and incidental parts to correct defective equipment which may be present to ensure systems are returned to normal operational status.

Part 2 - EMERGENCY SERVICE AND REPAIR:

- 2-01 Any security system failure that negatively impacts the operational capability of the facility and/or poses high risk of injury to employees, guards, hospital patients and/or staff shall be deemed an emergency including, but not limited to, camera system failure (subject to area), an IP video server failure, S2 System or door control and access system, and legacy Keyscan systems. On site response will be performed within two (2) hours of initial call for emergencies.
- 2-02 The vendor is responsible for costs of diagnosing system issues, removing inoperable equipment, repairing and reinstalling repaired or replaced equipment, and ensuring systems and/or access are returned to normal operations.
- 2-03 The vendor will maintain for emergency service dispatching, the necessary tools, service equipment and basic inventory necessary to fully diagnose system issues and perform the necessary system repairs.
- 2-04 When systems cannot be restored immediately, due to component failure, vendor will provide a plan for approval within 24-hours, including estimated necessary additional parts and equipment with delivery times and installation schedule to complete repairs and restore system to operational status. This plan will include covered and uncovered expenses.

Part 3 - STANDARD SERVICE AND REPAIR:

- 3-01 Provide routine maintenance and repairs to all security systems.
- 3-02 On site response will be performed within thirty-six (36) hours of initial call for non-emergencies.
- 3-03 The vendor is responsible for costs of diagnosing system issues, removing inoperable equipment, repairing and reinstalling repaired or replaced equipment, and ensuring systems are returned to normal operations.

Part 4- YEARLY SECURITY SYSTEMS PREVENTATIVE MAINTENANCE INSPECTION:

4.01 A plan for once every twelve (12) months, provide a comprehensive inspection of all Security Systems to include performance testing, calibrations, operational testing of security components and general overall condition of Security Systems. Inspections, testing, and system updates shall be scheduled in writing 72-hours in advance and a notification of request sent to DCAMM Facilities Management and/or the DCAMM Security Specialist or his/her designee where service work is performed. Specifics as follows:

Video Surveillance Systems:

- Check each Digital Video Server to verify it is working properly and that it has not reached 18 months within its End of Life (EOL). For systems that reside on the State network, vendor will need to meet RI Division of Information Technology (DoIT) access control requirements, AUP and mandatory upgrade of hardware/ OS/ software prior to EOL. All additional servers will be deployed on either WIN IO or SVR2012R2 and upgraded as lifecycle policy dictates.
- Check each Digital Video Recorder to verify it is working properly in the Facility Head End Room.
- Inspect all Facility Cameras (digital and analog) from Head End to verify Camera Field of View and Focus.
- Inspect and test all monitors and system components.
- Check System Alarm and Event Logs.
- Verify System is Recording and Note Retention Period.
- Verify Recording Hard Drive Configuration and status. Check for Drive Failures or Bad Sectors.
- Verify PTZ Control of applicable cameras. Check Presets, Tours and Home Position Settings.
- Verify all channels of all IP Video Encoders are working properly, where applicable.
- Provide Microsoft Window updates as required to each Avigilon server and coordinate installation with DoIT for servers located on the State network.
- Verify security network switch utilization and network switch ports are functioning.
- Verify System Time of Day is configured and is synchronizing with a time server or consistent source.
- Verify and document current Software Version and Device Firmware Versions, where applicable.
- Verify client and server computer hardware specifications, CPU, memory & Network utilization.
- The devices and functionality above shall be checked and tested annually.
- Notify the DCAMM Security and DoIT of any Avigilon software upgrades or service releases when

available. All Avigilon software should be up to date with the most current software version. Upgrade should be a newer software version of a service release (SR) and consistent in each facility maintaining the Avigilon Video System.

- Perform a runtime calibration on all UPS Units that backup each Facility Camera System.

Access Control Hardware & Software (S2, MTI and Keyscan)

- Verify all card reader devices are active and functioning properly.
- Verify Control Panels (MTI touchscreens, S2 and Keyscan if applicable) are fully functional to include communication from Control Panel (all locations) to all connected doors, intercom units, area lights and any other controlled devices integrated with the Control Panel.
- Verify Client and Server Computer Hardware Specifications. Verify CPU, Memory & Network Utilization. Note Performance Stats. Perform Reboot of all Computers and verify system back-online and note any changes on performance stats.
- Provide Microsoft Window updates as required to each MTI server and client PC.
- Perform a runtime calibration on all UPS Units that backup each Computer Tower that operates a MTI PLC Door Control Panel.
- Verify MTI Door Control System alarm server is functioning properly. Print out status report of all network appliances connected to the MTI System.
- Notify the DCAMM Security and DoIT of any MTI software upgrades or service releases when available. All MTI software should be up to date with the most current software version. Upgrade should be a newer software version of a service release (SR) and consistent in each facility maintaining the MTI system.
- Twice a year (once every six months), provide modifications, adjustments and functional improvements to MTI touchscreen systems, including but not limited to, user interface, icon functions/placement/naming conventions. Client agencies (Eleanor Slater Hospital-ESH - Security Committee) will present an outline document of requested modifications to DCAMM and vendor prior to modification implementation.

Intercom/Paging (Rauland Telecenter U or equal) & Nurse Call Systems

- Ensure systems in facilities are fully functional. Note and report any deficiencies found.
- Verify and test all intercom and speaker devices (existing and new) are active and functioning properly.
- Verify and test all nurse call devices, lights and panels are active and functioning properly (ESH Facilities). Testing shall be performed at all local call locations and each head-end panel.
- Notify DCAMM Security and DoIT of any Rauland TCU, and nurse call software upgrades or service releases when available. All TCU and nurse call software should be up-to-date with the most current software version. Upgrade should be a newer software version of the service release (SR) and consistent in each facility maintaining the above-mentioned systems.
- Twice a year (once every six months), provide modifications, adjustments and functional improvements to TCU systems, including but not limited to, user interface, icon functions/placement/naming conventions. Client agencies (Eleanor Slater Hospital-ESH- Security Committee) will present an outline document of requested modifications to DCAMM and vendor prior to modification implementation.

Bosch Security Escort System

- Ensure Systems in Facility are full functional and alarming properly. Note and report any deficiencies found.

- Verify and test five (5), approximately 7%, duress devices are active and functioning properly, Devices shall be selected at random with their respective identification numbers logged and documented.
- Each device shall be tested at eight (8) randomly selected locations throughout the facility. Vendor shall perform one (1) test per Patient Unit for the first five (5) test locations and the remaining three (3) test locations selected at random, including but not limited to, Sally Port, Gym, Lobby, Corridors, Nurse Stations, Consult Rooms.
- Document all test locations and display monitors (Nurse Stations and Security Master Control) reactions for each device. All test locations shall be mapped on a floor plan and device performance documented via digital pictures of Control display monitors.
- Submit test result documentation to DCAMM and ESH in one complete PDF document package. Submission package shall include PDF floor plans with date, test locations (actual spot device was activated), and digital pictures of display monitor reactions. DCAMM can provide base floor plan for vendor use, if necessary.
- Provide Microsoft Window updates as required to each Bosch server and client PC.
- Notify DCAMM Security and DoIT of any Bosch software upgrades or service releases when available. All Bosch software should be up to date with the most current software version. Upgrade should be a newer software version of a service release (SR) and consistent in each facility maintaining the above- mentioned systems.

Part S - QUARTERLY SECURITY SYSTEMS PREVENTATIVE MAINTENANCE INSPECTION

5.01 A plan for once every three (3) months, provide inspection, performance testing, calibrations, operational testing of security components and general overall condition of Security Systems as outlined below. Inspections, testing, system reboot, and system updates shall be scheduled in writing 72-hours in advance with ESH and notification of request sent to request sent to DCAMM Facilities Management and/or the DCAMM Security Specialist or his/her designee where service work is performed. Specifics as follows:

- Includes Quarterly reboot of each server, including MTI, Avigilon, Bosch, Nurse Call and TCU/Intercom. Verify all services are engaged and functioning properly.
- Includes quarterly reboot of each Security workstation, including MTI, Avigilon, Bosch, Nurse Call and TCU (if applicable). Verify all services are engaged and functioning properly. Provide all system software updates.
- Verify port utilization settings at each security network switch.
- Verify and document all server settings of each, including but not limited to, MTI, TCU, Nurse Call, Bosch and Avigilon or other servers.
- Includes quarterly inspection of each UPS used for Security systems.
- Includes quarterly inspection of each access control, intrusion alarm panel, and lock power supply batteries.
- Provide quarterly training for all security systems including, but not limited to MTI, Avigilon, TCU/Intercom, Bosch Duress, and nurse call. Provide 16 hours minimum; 8 hours for general users and 8 hours for advanced users.

Security Systems and Equipment Cumulative Database

- A cumulative Database record shall be maintained for each Security System listing security components by location, serial numbers, model type, model number, and if applicable, firmware version, IP address, switch location and status notation.
- The complete updated Database shall be provided quarterly to the DCAMM and client agency for **review and reference.**

Part 6 - WARRANTY AGREEMENT LEVELS

6-01 Vendor will provide overnight shipping of failed, repaired or replaced components and equipment to and from manufacturer's stocking points, or repair facilities. The quote will be included in the contract award.

6-02 Vendor will provide a select list of components and equipment spares, which will be permanently available to repair system issues, the quote will not be included in the award of contract.

6-03 Vendor is responsible for determining the type and amount of equipment necessary to properly respond to system failures.

Part 7 - SOFTWARE UPGRADES

7-01 Include annual software upgrades on all servers/workstations to the most current version. Provide Microsoft Windows updates as required by the manufacturer.

7-02 Include annual software upgrades on all MT! server/ workstations to the most current version, as applicable. Provide MICROSOFT Windows updates as required by the manufacturer.

7-03 Provide RAM and/or hardware upgrades to each server/workstation as required by the manufacturer. Provide pricing for a new server/workstation should the upgrades of the hardware not be available.

Part 8 - RESERVED SPARE EQUIPMENT AND MATERIAL STOCK WITH LABOR:

8-01 A budget of \$25,000.00 per year will be allocated for replacement equipment to include Cameras, Camera related parts, Hard Drives, Door Control Components, miscellaneous Security Computer Parts, cabling, and labor for installation of spare equipment. Spare equipment should include:

- Reserved spare equipment and material will be stored at the Regan Hospital Building.
- Provide two (2) spare interior fixed camera domes each year with 3MP resolution.
- Provide two (2) spare exterior fixed camera domes each year with 5MP resolution.
- Provide two (2) spare interior multi-sensor domes each year with 8MP resolution.
- Provide two (2) spare exterior PTZ camera domes to include housing, I.O. board and mount per year with 2MP resolution.
- Provide two (2) spare 24" touchscreen display per year. The display must be compatible with the MT! door control system.
- Provide two (2) upgraded MT! touchscreen workstation per year. Provide graphic maps and programming to match existing.
- Provide two (2) Southwest Intrepid Microwave Link Replacement Head.

RESPONSE CONTENTS

Responses shall include the following:

- I. RIVIP generated 'Vendor Certification Cover Sheet' - One (1) completed and signed original printed paper copy of this form. (The form is available for download from the RI Division of Purchases Internet home page at www.purchasing.ri.gov.)
2. W-9 (Rhode Island version) - One (1) completed and signed original printed paper copy of this form. (The form is available for download from the RI Division of Purchases Internet home page at www.purchasing.ri.gov.)
3. Prompt Payment Discount Form (PPD) - One (1) completed and signed original printed paper copy of this form.
5. A Separate Technical Proposal - describing the qualifications and background of the applicant and experience with and for similar projects, and all information described earlier in this solicitation. The Technical Proposal is limited to six (6) pages (this excludes any appendices and as appropriate, resumes of key staff that will provide services covered by this request).
 - a. One (1) printed Paper copy, marked "Technical Proposal -Original" and signed.
 - b. Plus, One (1) additional printed Paper copy
6. A separate, signed and sealed Cost Proposal - A separate, signed and sealed Cost Proposal reflecting the hourly rate, or other fee structure, proposed to complete all of the requirements of this project.
 - a. One (1) printed Paper copy, marked "Cost Proposal -Original" and signed.
 - b. Plus, One (1) additional printed Paper copy

SECTION 9. CONCLUDING STATEMENTS

Notwithstanding the above, the State reserves the right not to award this contract or to award on the basis of cost alone, to accept or reject any or all proposals, and to award in its best interest. Proposals found to be technically or substantially non-responsive at any point in the evaluation process will be rejected and not considered further. The State may, at its sole option, elect to require presentation(s) by offerors clearly in consideration for award. If a Vendor is selected for an award, no work is to commence until a Purchase Order is issued.

The State's General Conditions of Purchase contain the specific contract terms, stipulations and affirmations to be utilized for the contract awarded to the RFP. The State's General Conditions of Purchases/General Terms and Conditions can be found at the following URL:
www.purchasing.ri.gov

State of Rhode Island Security Preventative Maintenance of DCAMM Managed Facilities

	Central - Region 2	South - Region 3
Powers Bldg 1 Capitol Hill, Providence	State Data Center/Treasurer 50 Service Ave, Warwick	Fire Academy 4 Green Ln, Exeter
State Office Bldg (DOT) 2 Capitol Hill, Providence	Adolph Meyer - ESH 54 Howard Ave, Cranston	RI Bomb Squad Quonset Dr, Exeter
Cannon Bldg 3 Capitol Hill, Providence	Barry Hall 14 Harrington Rd, Cranston	Stedman Govt Complex 4800 Tower Hill Rd, Wakefield
State House 82 Smith St, Providence	Simpson Hall 6 Harrington Rd, Cranston	Colony House <u>Washington Sq, Newport</u>
Bicentennial Bldg Old State House 150 Benefit St, Providence	Benjamin Rush Bldg 35 Howard Ave, Cranston	Veterans Home 480 Metacom Ave, Bristol
Board of Elections SO Branch Ave, Providence	Center General Office 68-73 <u>Roberta Richman Wy, Cranston</u>	Eisenhower House <u>1 Lincoln Dr, Newport</u>
Donnelly Center 249 Blackstone Blvd, Providence	Central Power Plant 11 Power Rd, Cranston	
Cranston Street Armory 310 Cranston St, Providence	Cottage 41 <u>2 Cherrydale Court, Cranston</u>	
Chapin Lab/Med Examiner 48 Orms St, Providence	Cottage 42 4 Cherrydale Court, Cranston	
Shephard Building - URI 80 Washington St, Providence	Cottage 43 6 Cherrydale Court, Cranston	
	DCAMM F&M Offices 14 West Rd, Cranston	
	Harrington Hall 30 Howard Ave, Cranston	
	Hazard Bldg 41 West Rd, Cranston	
	Louis Pasteur Bldg 25 Howard Ave, Cranston	
	Mathias Bldg 12 Halligan Rd, Cranston	
	Regan Hospital - ESH 3 Regan Ct, Cranston	
	Virks Bldg 4 West Rd, Cranston	
	Beazley Bldg - ESH 2090 Wallum Lake Rd, Pascoag	
	Benton Bldg - ESH 45 Howard Ave, Cranston	
	Aime Forand Bldg - OMV 10 Slate Hill Rd, Cranston	

Contract Terms and Conditions

Table of Contents

Terms and Conditions.....II
 BID STANDARD TERMS AND CONDITIONSII
 TERMS AND CONDITIONS FOR THIS BIDII
 AWARDII
 TERMS AND CONDITIONS FOR THIS BIDII
 BID ALL ITEMSII
 QUOTES - FIRM 60 DAYSII
 LICENSE REQUIREMENTSII
 MBE PARTICIPATIONII
 MULTI YEAR AWARDII

Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

TERMS AND CONDITIONS FOR THIS BID

BID ALL ITEMS

BIDDERS MUST BID ALL ITEMS TO BE CONSIDERED. AWARD WILL BE BASED ON TOTAL LOW.

QUOTES - FIRM 60 DAYS

QUOTE MUST BE HELD FIRM FOR PERIOD OF 60 DAYS.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

MBE PARTICIPATION

In accordance with R. I. Gen. Laws §§ 37-14.1-1 and 37-2.2-1 it is the policy of the State to support the fullest possible participation of firms owned and controlled by minorities (MBEs) and women (WBEs) and to support the fullest possible participation of small disadvantaged businesses owned and controlled by persons with disabilities (Disability Business Enterprises a/k/a "DisBE") in the performance of State procurements and projects. Any vendor issued a tentative award, shall submit an MBE plan utilizing the forms provided by Office of Diversity, Equity and Opportunity (ODEO) within 5 business days of the date of the tentative award notice.

Completed MBE forms are to be sent to Rhode Island Department of Administration, Office of Diversity, Equity and Opportunity (ODEO), Minority Business Enterprise Compliance Office at One Capitol Hill, 3rd Floor, Providence, Rhode Island 02908. For further information and forms, contact Dorinda Keene at (401) 574-8670 or dorinda.keene@doa.ri.gov or visit the Office of Diversity, Equity and Opportunity website at <http://odeo.ri.gov/>.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33,

CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

Solicitation #: 7597682

Solicitation Title: SECURITY SYSTEMS TESTING &
PREVENTATIVE MAINTENANCE DCAMM

BID FORM

To: The State of Rhode Island Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill, Providence, RI 02908-5855

Bidder:

Legal name of entity

Address (street/city/state/zip)

Contact name Contact email

Contact telephone Contact fax

1. BASE BID PRICE

The Bidder submits this bid proposal to perform all of the work (including labor and materials) described in the solicitation for this Base Bid Price (*including the costs for all Allowances, Bonds, and Addenda*):

\$ _____
(base bid price *in figures* printed electronically, typed, or handwritten legibly in ink)

(base bid price *in words* printed electronically, typed, or handwritten legibly in ink)

2. Labor Escalation

The Base Bid Price ***includes*** the costs for the following labor escalation per hour, per technician, including travel time:

No. 1: Holiday/Weekend rates \$ _____

No. 2: _____ Year 2020 _____ \$ _____

No. 3: _____ Year 2021 _____ \$ _____

Solicitation #: 7597682

Solicitation Title: SECURITY SYSTEMS TESTING & PREVENTATIVE MAINTENANCE DCAMM

3. UNIT PRICES

The Bidder submits these predetermined Unit Prices as the basis for any change orders approved in advance by the State. These Unit Prices shall be inclusive to Avaiglion standards or equal but must be compatible. Any other material listed shall not exceed a **10% markup on net pricing up or equivalent discount off of List pricing**

Unit Price No. 1: Camera (fixed)	\$ _____	Outdoor\$ _____
Unit Price No. 2: Camera(Pan/Tilt)	\$ _____	Outdoor\$ _____
Unit Price No. 3: Camera (Infer-red)	\$ _____	Outdoor\$ _____
Unit Price No. 3: DVR	\$ _____	
Unit Price No. 3: Power Supply	\$ _____	
Unit Price No. 3: 16" monitor	\$ _____	
Unit Price No. 3: Hard drive	\$ _____	

4. CONTRACT TIME

The Bidder offers to perform the work in accordance with the timeline specified below:

- Start of contract: July 1, 2019
- Final Date of Contract: June 30, 2021

The State reserves the right to extend this contract for an additional two years, should the Contractor accept these terms.

5. LIQUIDATED DAMAGES

The successful bidder awarded a contract pursuant to this solicitation shall be liable for and pay the State, as liquidated damages and not as a penalty, the following amount for

Solicitation #: 7597682

**Solicitation Title: SECURITY SYSTEMS TESTING &
PREVENTATIVE MAINTENANCE DCAMM**

Each calendar day of delay beyond the 5 day time for security system shutdown as result of the contractor not being able to perform its duties for the system repair or system restoration, as determined in the sole discretion of the State: \$__100 per day_____.

All noted acceptations shall be placed in writing to the Chief Buyer State of Rhode Island Department of Administration Division of Purchases within the aforementioned time frame of the system impairment

This bid proposal is irrevocable for 60 days from the bid proposal submission deadline.

If the Bidder is determined to be the successful bidder pursuant to this solicitation, the Bidder will promptly: (i) comply with each of the requirements of the Tentative Letter of Award; and (ii) commence and diligently pursue the work upon issuance and receipt of the purchase order from the State and authorization from the user agency.

The person signing below certifies that he or she has been duly authorized to execute and submit this bid proposal on behalf of the Bidder.

BIDDER

Date:_____

Name of Bidder

Signature in ink

Printed name and title of person signing on behalf of Bidder

Bidder's Contractor Registration Number

DCAMM SECURITY SYSTEMS, SECURITY DEVICES, SYSTEMATIC SERVICE, TESTING & PREVENTATIVE MAINTENANCE SOLICITATION

Tour of DCAMM Facilities

January 8th Day 1- Morning Session 9:15 am Pastore

(start at 3 Regan Court, Cranston – Regan Hospital Lobby)

Afternoon Session 1:15 pm Capitol Hill

(start at 1 Capitol Hill, Providence Lobby – Department of Administration)

January 9th Day 2- Morning Session 9:15am Ladd Campus

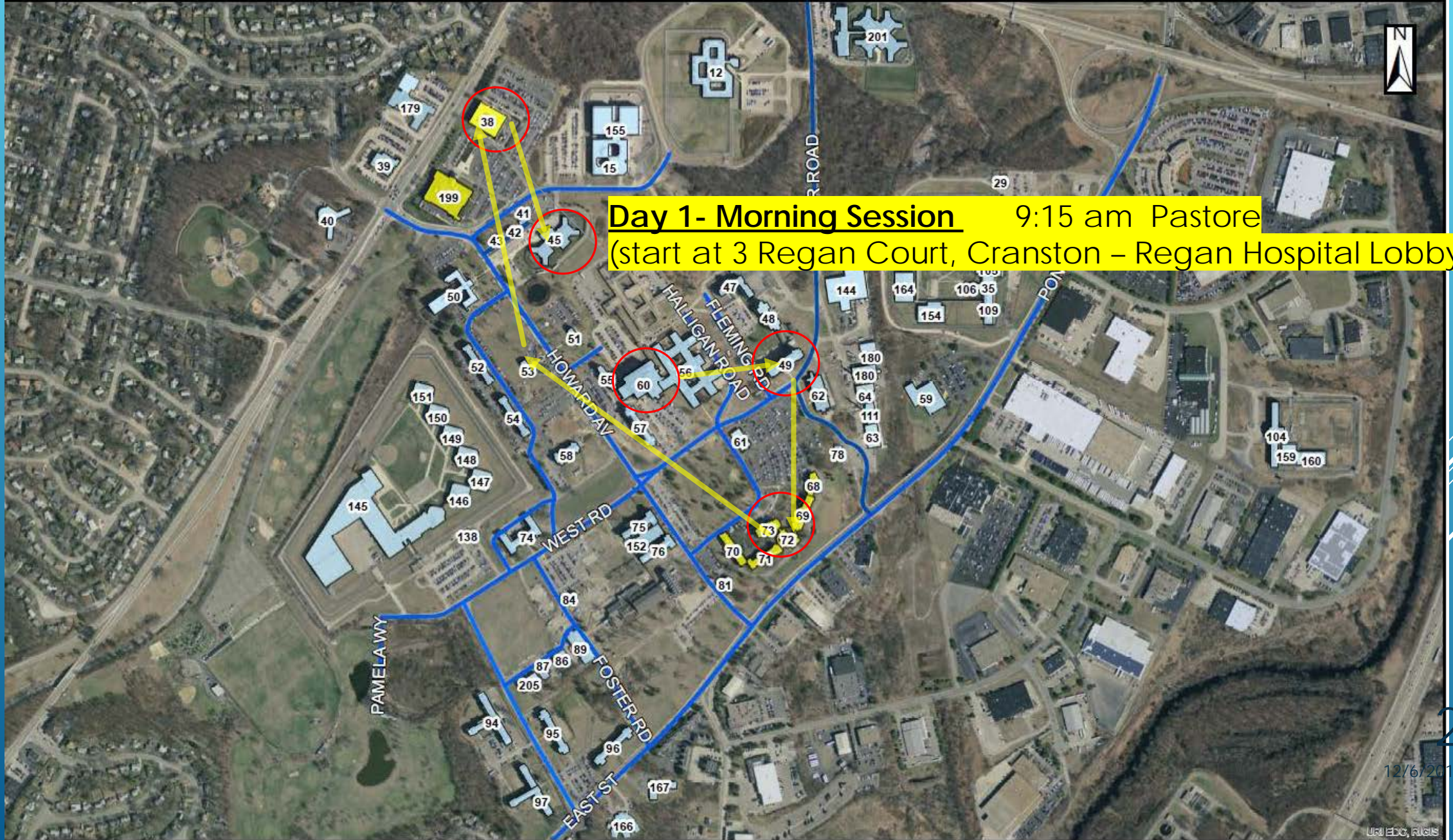
(Start at 4 Green Lane, Exeter, RI 02822 RI Fire Training Academy then to Oliver Stedman
Government Center- 480 Tower hill rd. Wakefield RI)

Afternoon Session 1:15 pm RI Veterans Home

(480 Metacom Ave, Bristol)

Pastore Campus Community Map

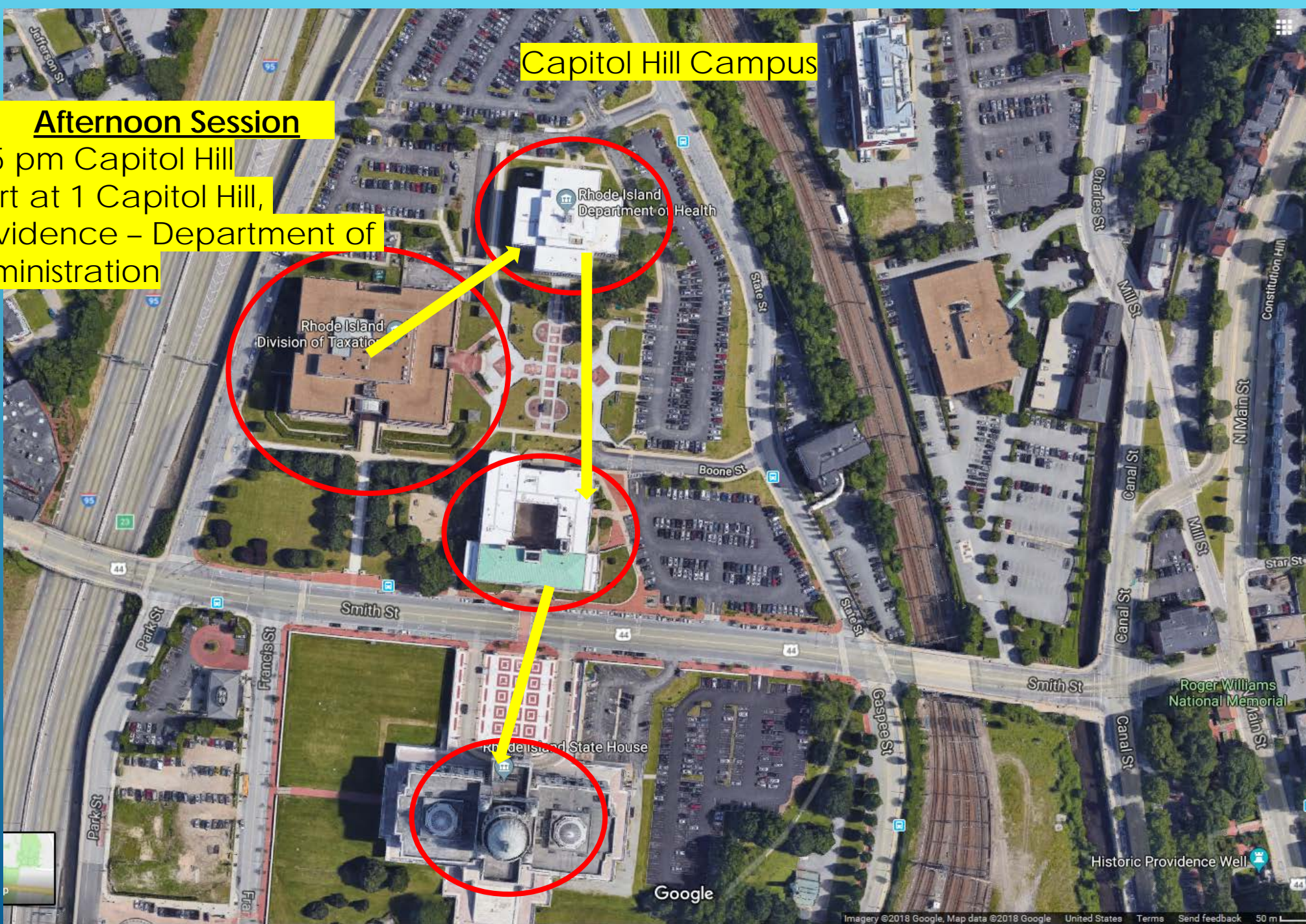
Day 1 - Morning Session 9:15 am Pastore
(start at 3 Regan Court, Cranston – Regan Hospital Lobby)

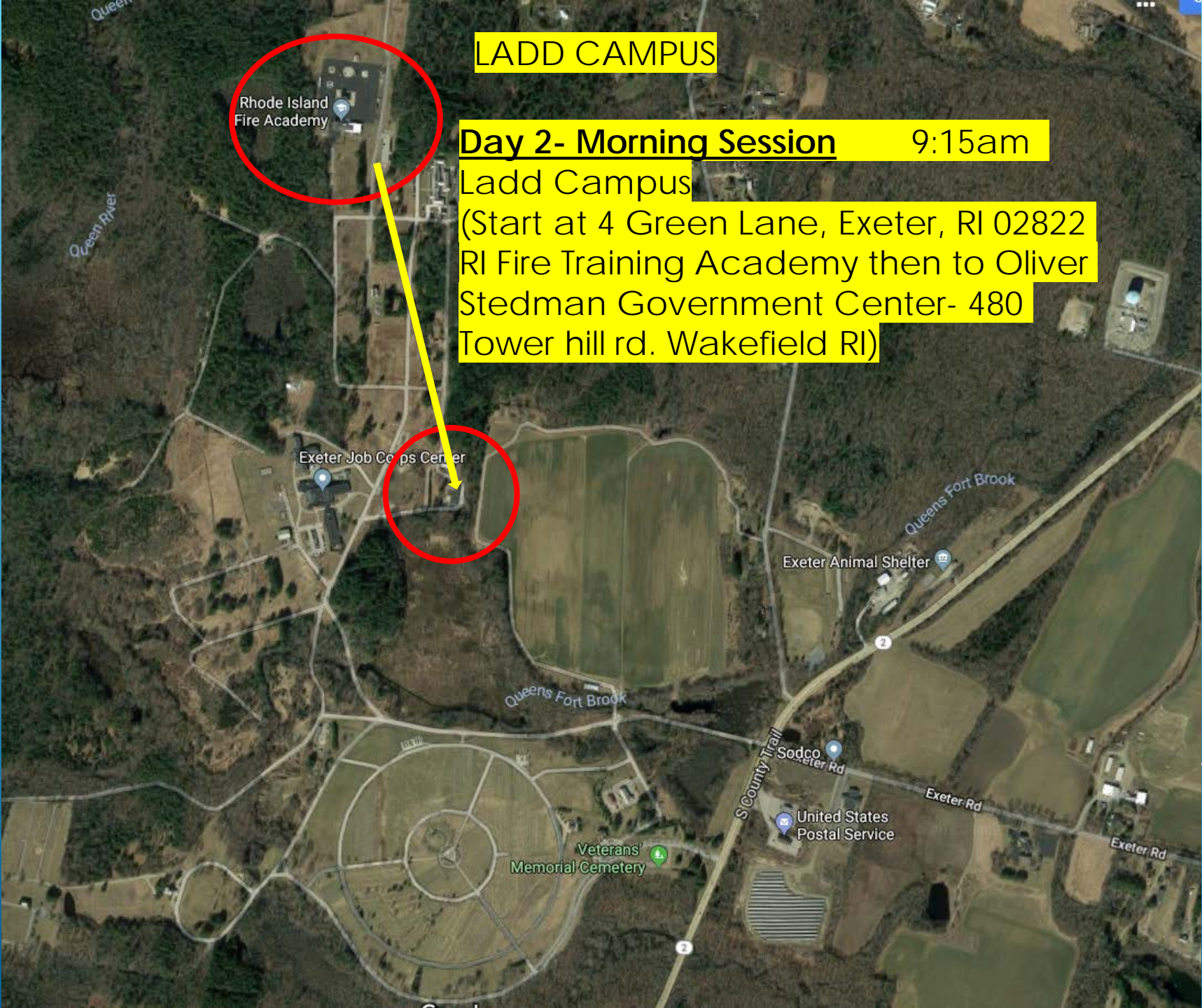


Capitol Hill Campus

Afternoon Session

1:15 pm Capitol Hill
(start at 1 Capitol Hill,
Providence – Department of
Administration)





LADD CAMPUS

Day 2- Morning Session 9:15am

**Ladd Campus
(Start at 4 Green Lane, Exeter, RI 02822
RI Fire Training Academy then to Oliver
Stedman Government Center- 480
Tower hill rd. Wakefield RI)**

Stedman Government Center



Day 2- Afternoon Session
Oliver Stedman Government
Center- 480 Tower hill rd.
Wakefield RI)

RI Veterans Home



Day 2-Afternoon Session Afternoon Session 1:15 pm RI Veterans Home (480 Metacom Ave, Bristol)