



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

ADDENDUM #1

RFP # 7597661 TITLE: ON-CALL STORMWATER CONSENT DECREE COMPLIANCE
DESIGN AND SUPPORT SERVICES
SUBMISSION DEADLINE: JANUARY 7, 2019 – 11:00 A.M.

SEE ATTACHED.

Lisa Hill

Lisa Hill
Assistant Administrator



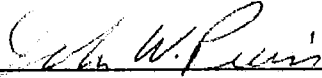
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
RIDOT Addendum Notification

**RFP# 7597661 – ON CALL STORMWATER CONSENT DECREE COMPLIANCE DESIGN AND SUPPORT SERVICES
ADDENDUM #1
SUBMISSION DEADLINE: MONDAY, JANUARY 7, 2019 at 11:00 am**

Per the issuance of the Rhode Island Department of Transportation **ADDENDUM # 1** to Bid # 7597661 the following changes and clarifications are noted:

- I. The MBE goal has been changed from 15% to zero.
- II. During the Pre-Proposal meeting It was incorrectly stated that Proposals are due at 11:30 am on January 7, 2019. **Proposals are due at 11:00 am on January 7, 2019.**
- III. Questions and Answers addressed at the Pre-Proposal meeting including clarifications to RIDOT's responses
- IV. Attendance Sheet from the Pre-Proposal meeting
- V. TAC 0301

APPROVED:



John Preiss, P.E., PMP
Managing Engineer, Office of Stormwater


Date

Questions and Answers addressed at the Pre-Proposal meeting including clarifications to RIDOT's responses

Q1. Given the time of year and timing of the RFP, will RIDOT consider extending the deadline?

A. The Proposal due date of January 7, 2019 at 11:00 am will not be extended at this time.

Q2. Regarding "Section 6 – Insurance" on page 12 of the RFP, please confirm that Respondents are not required to submit Insurance Certificates with the Technical Proposal.

A. That is correct. Only firms that are awarded contracts will be required to submit Insurance Certificates.

Q3. Do we need to identify and submit all subconsultants/subcontractors in the proposal?

A. Include qualifications for Sub-Consultants and a list of proposed Sub-Contractors.

Q4. For Sub-Contractors performing specialty services, do you require resumes/project sheets in the Technical Proposal?

A. No.

Q5. Regarding the Cost Proposal, by personnel category, do Respondents submit average hourly rates?

A. No, submit a maximum all-inclusive hourly rate that includes overhead and profit. Lower rates will be accepted when Task Orders are assigned but the rates submitted will be the maximum rate payable to firms.

Q6. Do Respondents include the list of rates for the Prime Consultant only?

A. Submit an all-inclusive hourly rate for all professional services applicable to the contract services being proposed. A Sub-Contractor doing borings for example, would not fall under that category.

Q7. If services by Sub-Contractors/Sub-Consultants are mixed, i.e., engineering and non-engineering, how should rates be submitted? For example, would survey be billed on an hourly basis? How about drafting?

A. If the Prime Consultant is including Survey in their Proposal, pricing should be submitted in accordance with TAC 0301 (attached). Drafting should be included on the Cost Proposal under "Technician/Drafter."

Q8. Referencing Page 14 of the RFP under “Relevant Experience, Client References”, do you need 3 references for each similar project cited, one per project, or 3 overall?

A. Submit at least three client references for which your firm provided similar services. It's not necessary to submit three references for each similar project cited.

Q9. Referencing Pages 4 - 5 as they relate to the Affirmative Action Plan submission, please confirm that Respondents do not need to submit their AAP with the technical proposal?

A. That is correct. Only those firms selected to provide services will be required to submit an Affirmative Action Plan.

Q10. Regarding maximum hourly rates, can they be escalated if the contract is extended?

A. The (maximum) hourly rates submitted shall apply for the first three (3) years. Thereafter, hourly rates shall be reevaluated by RIDOT annually. However, increases shall be limited to the lesser of three percent or the increase based upon the Employment Cost Index: Total Compensation for Wages and Salaries for Private Industry Workers in Management, Professional, and Related.

Q11. Do Respondents need to provide names for each Primary Role listed on the Cost Proposal spreadsheet?

A. Yes, RIDOT requires names of all the people who are being proposed. Refer to the bottom of the Cost Proposal spreadsheet for further clarification.

Q12. Referencing the Cost Proposal spreadsheet, is RIDOT requiring an hourly rate for every Primary role?

A. Yes. Respondents shall provide a price for each one of those Primary Role categories. As stated in Section 12 – Technical Evaluation and Selection on page 15, the Average Hourly Rate in the Cost Proposal will be part of the Final Evaluation. Accordingly, Respondents shall include a price for Primary Role. Respondents that do not submit a cost for every Primary Role may be disqualified from further consideration.

Q13. Is it permissible for firms submitting as a Prime Consultant to also submit as a Sub-Consultant on another project team?

A. Yes.

Q14. Referencing “Current Workload” on page 14, if a firm has multiple offices within the same division, do we list company-wide workload or just the local office workload?

A. This is up to your discretion. RIDOT suggests that if you're going to utilize personnel from throughout the firm, include the relevant workload for the entire firm. If you're proposing personnel from a local office, include the relevant workload for that office.

Q15. Is it possible to be considered for either one or two parts of the proposal?

A. No. The scope of work includes Environmental Engineering Services for Municipal Separate Storm Sewer Systems (MS4) and Environmental Protection Agency (EPA) Consent Decree Compliance Support and Statewide Drainage Engineering Design Support Services for Drainage and/or Stormwater related projects not related to the Consent Decree.

Q16. Is there a rate cap due to federal requirements for this contract?

A. There is no rate cap. However, be advised hourly rates submitted shall include profit and overhead. This contract is 100% state funded.

Q17. Relating to budget, can you speak to how much is funded so far?

A. The current funding for the first 3 years is roughly \$4.5 million. That is what is currently allocated from a portion of the OSM's annual budget for next three years. Funding may be increased as the contract progresses and as contract extensions are added.

Q18. Is \$4.5 million for all the contracts?

A. Yes. \$4.5 million will be divided evenly between the number of contracts awarded. RIDOT anticipates awarding 8-10 contracts under this solicitation. However, funds may be added for subsequent contract years.



State of Rhode Island
Division of Purchases
One Capitol Hill
Providence, RI 02908

"NON-MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET

BID NUMBER: 7597661
 BID TITLE: ON CALL STORMWATER CONSENT DECREE COMPLIANCE DESIGN AND SUPPORT SERVICES
 PRE-BID DATE AND TIME: DECEMBER 13TH, 2018 1:00 PM

Purchasing Representative:
 ALYSSA WARD
 NON-Mandatory Pre-bid START TIME:
 1:00PM
 NON-Mandatory Pre-bid END TIME:
 1:22pm

COMPANY NAME	COMPANY REPRESENTATIVE	SIGNATURE	ADDRESS	CONTACT E-MAIL	CONTACT PHONE NUMBER
VHB	S. Moberg	<i>[Signature]</i>	1 Cedar St. Ste 400 Providence, RI 02903	smoberg@vhb.com	401-457-2059
Triton Storm water	J. Anstaterich	<i>[Signature]</i>	1930 Douglas Tpk, Hamamk RI 02870	jansstaterich@tritonstormwater-ne.com	401-534-0574
TETRA TECH	JASON HEUENRUNG	<i>[Signature]</i>	31 STATE ST, 3RD FL BOSTON, MA 02109	JASON.HEUENRUNG@TETRA TECH.COM	617-970-3478
BETA GROUP INC	KEVIN ABUIAR	<i>[Signature]</i>	6 Blackstone Valley Pl. Lincoln RI 02865	kaguiar@beta-inc.com	401-333-2782
Pare Corp	CARL ADAMO	<i>[Signature]</i>	8 Blackstone Valley Pl. Lincoln, RI 02865	cadamo@parecorp.com	401-384-4100
Carofalo Assoc	Jeff Lewis	<i>[Signature]</i>	85 CORNERS ST Providence RI 02940	jllewis@carofaloassociates.com	401-273-0000
TRIDOT	JOE ZAMER	<i>[Signature]</i>	36 CINCINN AVE WARREN, RI 02886	JOSEPH.ZAMER@TRIDOT.RI.GOV	401-734-4582
RA Cataldo & Associates	Ryan Cataldo	<i>[Signature]</i>	9-1000 14 Smithfield Ave 02860 235 Providence St Providence, RI 02903	ryan@rhcataldo.com	508-441-9597
GM2	Ed Pacher	<i>[Signature]</i>	235 Providence St Providence, RI 02903	epacher@gm2.com	401-644-8214
GRZA	ICAR RUNGIE	<i>[Signature]</i>	181 Valley St. Providence SUITE 830 RI 02909	(401) 427-2710 GOL.RUNGIE@GRZA.COM	
CONCRETE CONCRETE	PAUL JACQUES	<i>[Signature]</i>	55 BROAD ST. FL. 7 PROVIDENCE RI 02903	PAJACQUES@CONCRETECONCRETE.COM	401-273-1007
Woodward-Curran	Maria Marcella Ziot	<i>[Signature]</i>	80 Kenosia Blvd, FC7 MIL. RI 02903	mziot@woodwardcurran.com	401-421-1514
CROSSMAN ENGINEERING	TOM VERRARA	<i>[Signature]</i>	151 Centerville Road Warwick RI 02886	steve.cabrera@crossmaneng.com	401-738-5660
AFCOM	Kate Magno	<i>[Signature]</i>	250 Apollo Dr Cranston, RI 02910	kamagno@afcom.com	978-970-3151
Bryant Associates	Todd Bryant	<i>[Signature]</i>	670 Acorn Brook Way Lincoln, RI 02865	tbryant@bryantmfr.com	401-934-1043

** VENDOR: PLEASE SUBMIT A BUSINESS CARD IF AVAILABLE **



State of Rhode Island
Division of Purchases
One Capitol Hill
Providence, RI 02908

"NON-MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET

BID NUMBER: 7597661
BID TITLE: ON CALL STORMWATER CONSENT DECREE COMPLIANCE DESIGN AND SUPPORT SERVICES
PRE-BID DATE AND TIME: DECEMBER 13TH, 2018 1:00 PM

Purchasing Representative: ALYSSA WARD
NON-Mandatory Pre-bid START TIME: 1:00PM
NON-Mandatory Pre-bid END TIME:

COMPANY NAME	COMPANY REPRESENTATIVE	SIGNATURE	ADDRESS	CONTACT MAIL	CONTACT PHONE NUMBER
49 PRIME AE GRP	HUGO NEEMAN	<i>[Signature]</i>	640 GEO WASH HWY 8 TAYLORS NJ	hugoneeman@primeae.com	401-200-8530
50 WOOD E&S	CHRIS SHEA	<i>[Signature]</i>	275 PRIME MADE ST SUITE 100 PRVD RI 02908	CHRIS.SHEA@WOODFLC.COM	978-427-
51 GREEN INTERNATIONAL	DAVID FREEMAN	<i>[Signature]</i>	2495 WOOD LANSLOW, RI	WOODFLC.COM	9487
52 STANTEC	Derek Aug	<i>[Signature]</i>	40 W. STAMMERS ST. SUITE 200 PROVIDENCE 02903	D.AUG@STANTEC.COM	401-305 7337
53					401-244-1752
54					
55					
56					
57					
58					
59					
60					



Department of Transportation
Two Capitol Hill
Providence, RI 02903

Office 401-222-2450
Fax 401-222-3905

To: All Consultants TAC – 0301
Date: August 28, 2017
Subject: Lump Sum Survey Proposal

Effective immediately the Department directs that all Survey Service related proposals be submitted in a Lump Sum format. The format shall specify the survey classification(s), and shall outline each applicable survey task as required by the scope of work. Each task shall have a corresponding lump sum fee.

Additionally, all firms must adhere to the following RIDOT Design Policy Memos (DPM's):

- DPM 420.01 – Survey Field Books Material Specification and Format
- DPM 450.02 – Plans Content Requirement
- DPM 450.10 – Right-of-Way Submissions

Attached is the new Lump Sum Proposal to Provide Survey Services

Should you have any questions regarding the aforementioned, please contact the RIDOT Survey Section. Thank you for your cooperation in this matter.

Sincerely,



Richard A. Bernardo, P.E.
Manager, In-House Design & Immediate Needs



Department of Transportation
Two Capitol Hill
Providence, RI 02903

Office 401-222-2450
Fax 401-222-3905

Date: _____

Revised: _____

**RHODE ISLAND DEPARTMENT OF TRANSPORTATION
SURVEY SECTION**

LUMP SUM PROPOSAL TO PROVIDE SURVEY SERVICES

Project Name: _____
Project Location: _____
RIFAP No.: _____
RIC No.: _____
Survey File No.: _____

City / Town: _____
Survey Firm: _____
Firm COA No.: _____
Consultant: _____
Authorization No.: _____

Measurement Specifications

Horizontal Measurement Specifications: _____
Vertical Measurement Specifications: _____
Topographic Survey Accuracy: _____
Purpose: _____

Project Datums

Horizontal: NAD 83 (specify datum tag and epoch date used): _____

Vertical: NAVD 88 (specify Geoid used): _____

Scope of Work:

(Define on separate sheet if necessary):

If this is not the original Proposal for this project, please list all prior Proposals, Addendum or Record of Change

Date	Surveyor	ID No.	Addendum/ROC	Work Description

Project Name: _____

RIC: _____

**RHODE ISLAND DEPARTMENT OF TRANSPORTATION
SURVEY SECTION**

LUMP SUM PROPOSAL TO PROVIDE SURVEY SERVICES

1. Research Information

This category could include: any legal research at municipalities, state agencies (including RIDOT), utility companies, railroads, other, etc.

Lump Sum Fee: \$ _____

2. Field Work

This category could include: field reconnaissance, ground control, traverse work, cross-sections, boundary/right-of-way work, topographic work, wetland flagging, construction and advance utility layout, baseline/centerline layout, field edits, other, etc.

Lump Sum Fee: \$ _____

3. Office Work

This category could include: calculations, drafting and the preparation of plans and/or plats, field data reductions, other, etc.

Lump Sum Fee: \$ _____

4. Mapping Services

This category could include: aerial photography, lidar scanning other, etc.
Should Sub-Consultant Services be required for these services, please attach the proposal.

Lump Sum Fee: \$ _____

5. Required Deliverables

Per existing RIDOT TAC's and DPM's, please provide copies of all digital files (field book files and CAD files).

Lump Sum Fee: \$ _____

Project Name: _____

RIC: _____

**RHODE ISLAND DEPARTMENT OF TRANSPORTATION
SURVEY SECTION**

LUMP SUM PROPOSAL TO PROVIDE SURVEY SERVICES

6. *Traffic Control

Police and Flag Person(s) (this is a "Certified Flag Person," not a survey crew member)

***Traffic Control Proposals are reviewed/approved by the RIDOT Traffic Section and must include a Transportation Management Plan and a Traffic Control Plan as required for a "Traffic Control Permit."**

Both Police and Flagger Costs should be shown as actual costs.

Traffic Control Fee: \$ _____

Total Survey Proposal: \$ _____