SECTION 001000 – URI PROJECT SUMMARY

General Description:

Furniture procurement and installation services are required for the new College of Engineering Building and the renovated Bliss Hall located on the University of Rhode Island's Kingston Campus. The new College of Engineering building (COE) is 186,000 sf. It has 5 occupied levels. Bliss Hall is approximately 50,000 sf and has 4 occupied levels. The two buildings are only about 300' apart. The two projects are in the North East quadrant of the campus and are surrounded by very active pedestrian and vehicle pathways.

The Building Architect is Ballinger Architects, the Furniture Designer is DBVW Architects, the Construction Manager is Dimeo Construction, and the Owners Project Manager is Hill International (Hill).
As the University's representative, Hill will oversee the delivery and installation, punch list, and follow up.

Schedule:

COE:

1. The COE will be ready for furniture delivery and assembly on or about May 13, 2019. Furniture installations must be complete by July 15, 2019 so faculty can move in. The building will be loaded top down. Deliveries and assembly shall be coordinated with Dimeo, the Construction manager, and the University.
2. The campus is closed to all activities for the graduation weekend. This is Friday May 23, 2019 through Sunday May 25, 2019.

Bliss:

3. Bliss will be ready for delivery and assembly of furniture on or about November 15, 2019. Installations must be completed by December 6, 2019 so faculty and staff can move in over the winter break. All Punch list work must be completed by December 20, 2019. As with the COE, the building will be loaded top down.

Site Access (See Appendix F):

COE:

1. All trucks must enter and exit the campus via Plains Road from the intersection of Plains Road and Rt 138.
2. Deliveries will all be off East Alumni Ave. or off Greenhouse Road. A detailed site utilization plan will be developed with the Construction Manager and University once the Purchase Order is issued. A general plan for bidding purposes is included.
3. All materials shall be wheeled in from the drop off points.
4. Trucks waiting to be unloaded shall be staged along Flagg Road until ready to enter the site. Only one truck at a time can be at either loading point.
5. Parking: the University has very limited parking. Before May 24, 2019, workers can park in the Plains Road Lot to the west of the site (about ½ mile). After May 24, 2019, they can park at the Fine Arts Lot about 1/8 mile from the site. See Appendix F.

Bliss

1. Deliveries will all be off Lippitt Road. See the attached site plan for the one designated drop off location. School will be in session, so for safety reasons, strict adherence to this delivery pattern is required.
2. All materials shall be wheeled in from the drop off point.

3. Trucks waiting to be unloaded shall be staged along Flagg Road until ready to enter the site. Only one truck at a time can at the unloading point.
4. Parking: The University has very limited parking. Workers can park at the Fine Arts Lot about 1/8 mile from the site. See Appendix F.

Elevators:

1. The freight elevator at the East end of the project shall be available on a shared basis for distributing furniture to all floors of the building. The use of this will be shared with and coordinated with the Construction Manager who will also be using it at this time.
2. The passenger elevators are not to be used.

Safety:

1. This contractor shall follow all OSHA safety guidelines and regulations when performing this work.

Trash and Clean up:

1. The Bidder/Vendor is responsible for removing all packing materials, and other trash from the site and disposing of it legally. On site Dumpsters are not available to this contractor.
2. This Bidder/ Vendor is responsible for cleaning up the work area when complete. A general vacuuming of the floors will be required.

Invoicing:

1. See the State information on billings and invoicing, retainage, etc.
2. A schedule of values should be submitted on award for review and approval by the University and Designer. It must include line items for:
    a. Submittals
    b. Delivery and Installation by floor
    c. Punch list
    d. Close out documentation.
3. Once approved by the University and Designer, invoices should be submitted in draft form to Hill for review once a month. Allow 2 weeks for review and approval by the University, at which time the invoices will be sent to the State for processing.

END OF SECTION