



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 10-SEP-18  
BID NUMBER: 7596677  
TITLE: MPA 414 (CR-76) Septic Tank and Drain Cleaning Services  
  
BLANKET START : 01-NOV-18  
BLANKET END : 31-OCT-20  
BID CLOSING DATE AND TIME:04-OCT-2018 10:00:00

BUYER: Cadoret, David  
PHONE #: 401-574-8131

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RELEASE AGAINST, RI MPA  
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O** MASTER PRICE AGREEMENT  
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RELEASE AGAINST, RI MPA  
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Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
1	MPA-414 SUBMIT PRICING ON ATTACHMENT A SPREADSHEET.	1.00	Thousand		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387

**ADDITIONAL INFORMATION**  
**BID 7596677**  
**MPA 414 (CR-76) SEPTIC TANK AND DRAIN CLEANING SERVICES**  
**BID CLOSING DATE AND TIME: 10/4/18 AT 10AM**

Questions concerning this solicitation may be e-mailed to the Division of Purchases at [doa.purbidinfo@purchasing.ri.gov](mailto:doa.purbidinfo@purchasing.ri.gov) no later than September 26, 2018 at 5pm. Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation ([www.purchasing.ri.gov](http://www.purchasing.ri.gov)). It is the responsibility of all interested parties to download this information.

**Introduction and Conditions**

The Rhode Island Department of Administration (“Department”), Division of Purchases (“Division”) seeks, on behalf of the Executive Branch agencies of the State of Rhode Island, along with potential participation at their own discretion from the Legislative and Judicial branches, quasi-public agencies, municipalities (cities, towns and school districts), seeks to retain one or more vendors to participate on a Master Continuous Recruitment (CR) list to provide Septic Tank and Drain Cleaning Services in all parts of the State.

The intent is to obtain the most cost-effective services for the State while maximizing the quality and level of service. The State is seeking qualified vendors to provide Septic Tank and Drain Cleaning Services specified in the attached bid sheet. Qualified companies must have the capability to perform and complete the services in all respects in accordance with the solicitation documents and must comply with any licensing or reporting requirements.

If awarded, the term of the CR contract shall commence on or about November 1, 2018 and expire October 31, 2020. It is anticipated that a contract agreement will be awarded to multiple vendors.

CR-76 vendors may be utilized by any State agency. In addition, CR-76 vendors may be utilized by quasi-public agencies, Rhode Island municipalities, and the Legislative and Judicial branches of State government at their own discretion. Placement of vendors on CR-76 is no guarantee of future business. All ordering and billing shall be between the vendor and the user agency. Services are sought on an “as-needed” basis.



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**BID CLOSING DATE AND TIME: 10/4/18 AT 10AM**

Once need has been determined, utilization by the user agency will be based on a number of factors, including, but not limited to price, expertise, and availability.

No Vendor shall provide services or begin work unless and until a valid Purchase Order approved by the Agency has been issued and received by Vendor. A Vendor will not be entitled to any payment for services rendered or work completed outside of this policy... There is no guarantee of any level of spending activity to a vendor or vendors selected for this CR.

Any contract award(s) resulting from this solicitation shall be subject to the State Purchases Act, R. I. Gen. Laws § 37-2-1, et seq., the Procurement Regulations and the General Conditions of Purchase, which are available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov), as well as the terms of this solicitation.

Bidders will be selected based upon their fulfillment of the minimum qualifications listed in this Continuous Recruitment (CR), the completion of all Required Forms as listed in this CR that contracting with the Bidders will provide the "best value" to the State of Rhode Island.

Due to the length of the bid and time constraints there will be no public opening and reading of responses received by the Division of Purchases pursuant to this Request, other than to name those offerors who have submitted proposals.

Responses should be mailed or hand-delivered in a sealed envelope marked with the Bid number, title, date of bid closing and time to:

Rhode Island Department of Administration, Division of Purchases  
One Capitol Hill, Second Floor, Room 201  
Providence, Rhode Island 02908-5855



State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
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**BID 7596677**

**MPA 414 (CR-76) SEPTIC TANK AND DRAIN CLEANING SERVICES  
BID CLOSING DATE AND TIME: 10/4/18 AT 10AM**

Reminder: Proposals misdirected to locations other than the Division of Purchases, or which are otherwise not submitted to the Division of Purchases prior to the time(s) of opening for any cause shall be determined to be late and shall not be accepted, opened, or considered. The "official" time clock is located in the reception area of the Division of Purchases, 2nd floor, One Capitol Hill, Providence, Rhode Island. The Division of Purchasing does not accept electronic proposals at this time.

Notwithstanding the above, the State reserves the right not to accept or reject any or all proposals, and to award in its best interest.

The State's General Conditions of Purchase contain the specific contract terms, stipulations and affirmations to be utilized for the contract awarded to the CR. The State's General Conditions of Purchases/General Terms and Conditions can be found at the following URL: <https://www.purchasing.ri.gov/RIVIP/publicdocuments/ATTA.pdf>

The State of Rhode Island reserves the right to re-open the Continuous Recruitment (CR) during the term of the contract if it is determined to be in the best interest of the State. After the initial selection process under this CR, the State may allow bidders an opportunity to submit proposals at a time specified by the State during the contract term. Proposals (responses to the CR) will be reviewed and evaluated and additional vendors may be added to the pre-qualified list upon completion of the qualification and evaluation process outlined in this CR and selection by the State. Contracts awarded as a result of the reopening will run concurrently with other awarded contracts under CR 76 and will be subject to the same terms and conditions.

Proposals may be submitted after the initial submission deadline (10/4/18 at 10am) beginning November 1, 2018 until December 31, 2019 at 5:00 pm. Proposals received after the initial submission will be reviewed as per below:

**Proposals received from 11/1/18 to 4/30/19 at 5pm will be reviewed beginning 5/1/19.**

**Proposals received from 5/1/19 to 8/31/19 will be reviewed beginning 9/1/19.**

**Proposals received from 9/1/19 to 12/31/19 will be reviewed beginning 1/1/20.**

**No further proposals will be accepted after 12/31/19 at 5pm.**



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**BID 7596677**

**MPA 414 (CR-76) SEPTIC TANK AND DRAIN CLEANING SERVICES  
BID CLOSING DATE AND TIME: 10/4/18 AT 10AM**

Responses received after the initial submission deadline (10/4/18 at 10:00am, beginning 11/1/18) should be submitted in a sealed envelope. On the envelope, should be marked MPA 414/CR-76, Bid 75896677 to:

RI Department of Administration, Division of Purchases  
One Capitol Hill, Second Floor, Rm 201  
Providence, RI 02908  
Attn: David A. Cadoret

**VENDORS NEED NOT BID ALL LINES**

BID 7596677-MPA 414 (CR-76) SEPTIC TANK AND DRAIN CLEANING SERVICES PLEASE NOTE: Items 1 through 29 are for Drain Cleaning Services. Items 30 and 31 are for Septic Cleaning Services.				
ATTACHMENT A				
Line	DESCRIPTION	EST QTY	UNIT	PRICE PER UNIT
1	11/1/18-6/30/19 drain cleaning straight time: Monday to Friday 8:00am to 4:00pm	40	hour	
2	7/1/19-6/30/20 drain cleaning straight time: Monday to Friday 8:00am to 4:00pm	40	hour	
3	7/1/20-10/31/20 drain cleaning straight time: Monday to Friday 8:00am to 4:00pm	40	hour	
4	11/1/18-6/30/19 drain cleaning overtime time: Monday to Friday 4:00PM to 8:00AM (weekends and holidays)	40	hour	
5	7/1/19-6/30/20 drain cleaning overtime time: Monday to Friday 4:00pm to 8:00am (weekends and holiday).	40	hour	
6	7/1/19-6/30/20 drain cleaning overtime time: Monday to Friday 4:00pm to 8:00am (weekends and holiday).	40	hour	
7	11/1/18-6/30/19 jet flush line straight time: Monday to Friday 8:00am to 4:00pm	1	hour	
8	7/1/19-6/30/20 jet flush line straight time: Monday to Friday 8:00am to 4:00pm	1	hour	
9	7/1/20-10/31/20 jet flush line straight time: Monday to Friday 8:00am to 4:00pm.	1	hour	
10	11/1/18-6/30/19 jet flush line overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
11	7/1/19-6/30/20 jet flush line overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
12	7/1/20-10/31/20 jet flush overtime: Monday to Friday 4:00pm to 8:00am (weekends and holidays)	1	hour	
13	11/1/18-6/30/19 Pump truck standby; sewer manholes, ejector pits, grease traps straight time: Monday to Friday 8:00am to 4pm	1	hour	
14	7/1/19-6/30/20 Pump truck standby; sewer manholes, ejector pits, grease traps straight time: Monday to Friday 8:00am to 4pm	1	hour	
15	7/1/20-10/31/20 Pump truck standby; sewer manholes, ejector pits, grease traps straight time: Monday to Friday 8:00am to 4pm	1	hour	
16	11/1/18-6/30/19 Pump truck ; sewer manholes, ejector pits, grease traps overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
17	7/1/19-6/30/20 Pump truck ; sewer manholes, ejector pits, grease traps overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
18	7/1/20-10/31/20 Pump truck ; sewer manholes, ejector pits, grease traps overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
19	11/1/18-6/30/19 Vacuum truck; Catch basin, straight time: Monday to Friday 8:00am to 4:00pm	1	hour	
20	7/1/19-6/30/20 Vacuum truck; Catch basin, straight time: Monday to Friday 8:00am to 4:00pm	1	hour	
21	7/1/20-10/31/20 Vacuum truck; Catch basin, straight time: Monday to Friday 8:00am to 4:00pm	1	hour	
22	11/1/18-6/30/19 Vacuum truck; sewer manholes, ejector pits, grease traps overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
23	7/1/19-6/30/20 Vacuum truck; sewer manholes, ejector pits, grease traps overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
24	7/1/20-10/31/20 Vacuum truck; sewer manholes, ejector pits, grease traps overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
25	11/1/18-6/30/19 underground camera service straight time: Monday to Friday 8:00am to 4:00pm	1	hour	
26	7/1/19-6/30/20 underground camera service straight time: Monday to Friday 8:00am to 4:00pm	1	hour	
27	7/1/20-10/31/20 underground camera service straight time: Monday to Friday 8:00am to 4:00pm	1	hour	
28	11/1/18-6/30/19 underground camera service overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
29	7/1/19-6/30/20 underground camera service overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
30	7/1/20-10/31/20 underground camera service overtime: Monday to Friday 4:00pm to 8:00am (weekends and Holidays)	1	hour	
31	11/1/18-10/31/20: Provide discount for parts @ manufactures list price less _____ % (Cost plus is not allowed).	1	%	
The following three items are for Septic Cleaning Services.				
32	11/1/18-6/30/19 SEPTIC PUMPING (IN THOUSAND-GALLONS)	1	thousand	
33	7/1/19-6/30/20 SEPTIC PUMPING (IN THOUSAND-GALLONS)	1	thousand	
34	7/1/20-10/31/20 SEPTIC PUMPING (IN THOUSAND-GALLONS)	1	thousand	

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form should be attached to the front of the offer. Each bid proposal must be submitted in a separate sealed envelope with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped/receipted by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:



Rhode Island Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

**No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.**

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island  
Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill  
Providence, RI 02908

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.