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December 22, 2017

ADDENDUM #1

RFP # 7576501

Title: Regional Prevention Task Force – Region 4

Submission Deadline: January 17, 2018 at 10:00 AM ET

Notice to Vendors

Attached are vendor questions with state response. No further questions will be answered.

**David J. Francis
Interdepartmental Project Manager**

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted

Vendor Questions for RFP 7576501 Regional Prevention Task Force – Region 4

Question 1: Are appendices reviewed by the entire review team?

Answer to question 1:

Yes, they are reviewed by the technical evaluation team. Appendices are part of the technical evaluation packet provided to each member of the review team. Please feel free to use the appendices as a vehicle to provide more detailed information to augment or expand information covered in the narrative, such as a detailed task and timeline or detailed work plan, resumes and curriculum vitae, job descriptions, or letters of commitment from partners.

Question 2: Can job descriptions be included in the appendix given the 6-page limit on the narrative, and the need to address project staffing?

Answer to question 2:

Yes. Job descriptions can be included in the appendix. Please reference their location in the narrative.

Question 3: Can resumes be included in the appendix? If so, can resumes be referenced in the 6-page narrative?

Answer to question 3:

Yes. Resumes can be included in the appendix and referenced in the narrative.

Question 4: If a community task force is unwilling to participate, would a letter of commitment from other willing community stakeholders (i.e. law enforcement), which states a willingness to help build a community coalition, satisfy the requirement?

Answer to question 4:

Yes. This would be permissible if there is no municipal coalition or coordinator in place at the time of award, or if the municipal coalition is unwilling to participate. These circumstances should be addressed in the Technical Proposal Section 2 – Capability, Capacity and Qualifications of the Offeror as well as Section 3 the Work Plan.