



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 05-OCT-17
BID NUMBER: 7565538
TITLE: VETERAN'S HOME LANDSCAPING AND SNOW
REMOVAL

BLANKET START : 01-NOV-17
BLANKET END : 31-OCT-20
BID CLOSING DATE AND TIME: 24-OCT-2017 10:30:00

BUYER: Cadoret, David
PHONE #: 401-574-8131

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DOA CONTROLLER
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

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DOA-FACILITIES MANAGEMENT
480 METACOM AVENUE
BRISTOL, RI 02809
US

Requisition Number: 1528283

Line	Description	Quantity	Unit	Unit Price	Total
1	Veterans Home landscaping, snow removal and de-icing services 11/1/17-10/31/20 as per attached specifications. Pricing to be submitted on attached Excel Spreadhseets (on CD disc and in paper copy)	1.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



**STATE OF RHODE ISLAND
Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855**

**BID 7565538-VETERAN'S HOME LANDSCAPING AND SNOW REMOVAL
ADDITIONAL INFORMATION
OPENING DATE AND TIME: 10/24/17 AT 10:30AM**

**There will be a mandatory pre-bid conference on Monday 10/16/17 at 10am at:
The RI Veteran's Home (existing building)
480 Metacom Ave
Bristol, RI 02809
Meet in the Chapel**

This pre bid conference will satisfy the requirement of the mandatory site visit noted in item 2 in the specifications.

**THIS IS A NO READ BID. DUE TO THE LENGTH OF THE BID THE STATE WILL ONLY
ACKNOWLEDGE VENDOR NAMES AT BID OPENING.**

SUBMITTALS REQUIRED:

- 1) COMPLETE BID PACKAGE, BEING SURE PRICE PAGES (ATTACHMENT A) ARE COMPLETE (SUBMIT IN PAPER FORM AS WELL AS ON A CD DISC). ALL LINES MUST BE BID. YOU MUST INCLUDE THE 3 PAGE RIVIP GENERATED BIDDER CERTIFICATION FORM.**
- 2) CONTACT & EQUIPMENT INFORMATION SHEET (ATTACHMENT B). MAKE SURE IT IS COMPLETE.**

FAILURE TO SUBMIT ALL OF THE ABOVE SUBJECTS BID TO DISQUALIFICATION.

**PRICE RANGES ARE NOT ACCEPTABLE.
ALL PRICES MUST BE FIRM AND FIXED.
SUBMITTALS THAT INCLUDE PRICE RANGES WILL BE DISQUALIFIED.**



**STATE OF RHODE ISLAND
Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855**

**BID 7565538-VETERAN'S HOME LANDSCAPING AND SNOW REMOVAL
ADDITIONAL INFORMATION
OPENING DATE AND TIME: 10/24/17 AT 10:30AM**

QUANTITIES LISTED FOR THE SNOW REMOVAL REPRESENT THE NUMBER OF EVENTS OVER THE PAST THREE YEARS IN EACH CATEGORY. THEY WERE DERIVED USING AN INTERNET SEARCH FOR HISTORICAL WEATHER DATA. THEY ARE ESTIMATES ONLY, STRICTLY FOR BIDDING PURPOSES.

VENDOR'S APPLYING FERTILIZER, HERBICIDES AND PESTICIDES WILL NEED TO BE LICENSED IN ACCORDANCE WITH THE LAWS OF THE STATE OF RI.

BID 7565538

Specifications for
Landscaping, Snow Removal, and De-icing
RI Veterans Home, 480 Metacom Avenue Bristol, RI

1. Contact Person

Will be provided to awarded vendor.

2. Contract Bid Requirements: The Division of Capitol Asset Management and Maintenance (DCAMM) is seeking a vendor to perform landscape maintenance of the property grounds, snow removal and ice melt applications for roads, stairways, walkways and handicap ramps located on the Rhode Island Veterans Home campus. Vendors interested in bidding must complete a **mandatory site visit** (see attached) prior to bid submittal. Failure to complete the site visit will disqualify the bidder.

3. Landscaping

a. Scope of Services

These specifications ("Specifications") establish the scope, service level and frequency under which the Contractor will provide landscape maintenance service ("Service") as required herein at the facilities designated in the Proposal for Landscape Maintenance Services. In general terms, such Service includes labor, supplies and equipment as needed to assure optimum maintenance of landscape area, plant material and irrigation equipment.

b. Specification Disclaimer

Contractor acknowledges that the Services specified in this document are not intended to express every detail of the Service to be provided by Contractor and Contractor hereby represents that it is experienced and competent in providing Service that meets or exceeds generally accepted practices commensurate with those provided by other companies that provide such Service.

c. Maintenance of Service Records and Disclosure

Contractor shall prepare and maintain records for Services provided and chemicals applied to the property in order substantiate charges to Owner's Representative for such Services. Contractor shall retain such records for a period of thirty-six (36) months from the date of performance of the Service. Contractor may be called upon periodically by Owner's Representative to perform work not herein specified. Such work will be classified as contract extras or extra Service.

d. Damages from Contractor Operations

Contractor agrees to repair or replace all damage to Client property caused by equipment or employees of the Contractor.

Turf, trees, shrubs, hardscapes, or ground covers that are damaged or destroyed due to the Contractor's operations, negligence or misuse of chemicals shall be replaced at Contractor's expense within thirty (30) days of discovery. Replacement plants shall be comparable in size to the lost plant, or shall be approved by Owner, if smaller. The Contractor will repair grades and other work necessitated due to planting and removal and replacements.

In the event that the turf becomes sparse or barren due to Contractor neglect during the period of maintenance, Contractor shall repair turf to its previous condition and to Owner's satisfaction. Turf areas shall be kept as green and healthy as possible at all times in all areas to maintain a high level of appearance.

Damage to any fire hydrants, fire valves, or other utility equipment existing in landscaped areas caused by the Contractor's employees or equipment shall be repaired or replaced by the Contractor at its cost, immediately after such damage.

e. Staging of Operations

Contractor's employees shall stage their work from a location on the site clear of the pedestrian and auto traffic. In general, the Contractor's presence on the site shall be as inconspicuous as possible.

f. Frequency of Services

The following landscape tasks are to be performed at the RI Veterans Home. The frequency and number of annual occurrences of each task shall be determined based on growing season and the type of landscaping in each location. In the event that time is lost due to inclement weather, the Contractor shall reschedule his crews and divide their times accordingly to visit each account during the time remaining. The Contractor shall work on Saturdays/Sundays if needed to make up rain days.

g. Uniformed Employees

Contractor's crews including laborers and supervisors shall perform work on the premises in a uniform to be designed by the Contractor. Uniforms must be in good repair and worn properly including wearing of shirts at all times. Contractor's vehicles on the premises shall be marked with the Contractor's name and/or logo.

h. Communication Protocol

Contractor hereby agrees to meet with Owner's Representative to walk the property to discuss conditions, schedules, and items of concern regarding this agreement at the

request of Owner's Representative. Contractor, at the request of Owner's Representative, shall make available weekly logs as to time, date, and type of services performed.

i. Interference with Customers

Contractor hereby agrees to reasonably adjust the times of the day and days of the week when work is performed to minimize interference with Owner's customers. Contractor shall provide protection for Client employees, building tenants, customers, visitors and the general public when working on landscape, sidewalks, driveways, parking lots or near building and building entrances.

j. Supervision

Contractor shall provide adequate supervisory staff to supervise and direct its employees and subcontractors, if any, in providing service and compliance with these specifications.

The supervisor (either Contractor's employee or a subcontractor's employee) shall not leave the site until all work is completed.

Contractor must have a system so the crew performing the work can communicate with an English-speaking Owner's Representative. The system may involve telephone communication between the Owner's Representative and an English-speaking Contractor's Representative and then communication via radio with the crew performing the work. Alternatively, supervisory personnel must be able to functionally communicate in the English language as may be required from time to time to report emergencies, equipment malfunctions, and to correctly understand instructions by Owner's Representative.

In addition to the supervisory staff assigned to the direct supervision of the landscape maintenance crew, Contractor shall maintain and show evidence of an adequate management level supervisory staff who shall make periodic scheduled and unscheduled visits to the facility during normal business hours and when service is being performed. The purpose of these visits is to ensure maintenance at the optimum level.

Contractor shall monitor and appraise its own performance based on this contract, the objective being to measure the effectiveness of the landscape maintenance program. The Contractor will be available for a monthly walk through of the site with the Owner's Representative, or as necessary.

k. Mowing

Prior to mowing, remove and dispose of litter and debris from turf areas.

Turf shall be mowed weekly during the growing season. Turf may be mowed bi-weekly when not in a fully active growing stage, normally occurring at the beginning and end of the growing season for that turf type. Dormant season mowing is not required, but may be used as a method to clear the turf of leaves.

Mulching mowers are not to be used. Turf shall be cut with rotary mowers to maintain a uniform and horticulturally correct height. Blades shall be kept sufficiently sharp and properly adjusted to provide a cleanly cut grass blade. Grass blade bruising, tearing, and shredding shall be prevented. Mowing pattern shall be rotated weekly where feasible to prevent rutting and minimize compaction.

Clippings must be bagged and shall be removed from the property on the same day the property is serviced.

Mowing shall be postponed when weather or conditions will result in rutting or damaged turf.

Grass clippings, trimmings and debris shall be removed from adjacent walks, drives, gutters, curbs, or surfaces on the same day as mowed or trimmed.

Contractor will mow the turf at a frequency so the maximum grass heights are maintained as listed in the table below:

TURF TYPE	GROWING SEASON	DORMANT SEASON
Bluegrass and Tall Fescue	2" – 4"	2" – 3"
Perennial Rye Grass	2.5" – 3.5"	2" – 3"
Hybrid Bermuda and Zoysia	1.5" – 2"	2" – 3"
St Augustine	2.5" – 4"	2" – 3"
Bahaia	3" – 4"	3" – 4"

I. Edging

Sidewalks, curbs, plants, walkways, roadway edges, space between planter beds, concrete slabs, tree circles, and bed edges shall be mechanically edged with a steel bladed edger on each visit, not to exceed 7 days to maintain a neat, clean turf edge. String type edgers shall not be used for this function.

Clippings shall be either vacuumed or blown off all surfaces, and removed from premises at the time edging is completed.

m. String Trimming

Trimming shall be performed around road signs, guard posts, trees, shrubs, utility poles, and other obstacles where mowers cannot reach on a weekly basis.

Grass shall be trimmed to the same desired height as determined by the mowing operation.

Trimming shall be completed with each mowing.

Turf adjacent to tree wells, shall be trimmed as needed to maintain a clean appearance. Chemical defoliant or herbicides (i.e., "Round Up") will not be used as an "edger" in these areas.

n. Chemical Edging

Chemical application may be used to kill weeds and turf in and around areas adjacent to buildings, the base of fence lines or where bed edges do not exist.

Chemicals shall be used according to applicable rules and regulations.

o. Lawn Fertilization and Weed Control

Contractor shall apply fertilizer in two consecutive broadcast applications with the second pass perpendicular to the first in order to assure even coverage.

Turf fertilization shall be performed a **minimum of 2 times annually**. The fertilization of shrubs, trees, ground cover, perennials, etc. shall be performed bi-annually.

Soil tests shall be conducted and a recommended program of soil treatment and fertilization shall be submitted within thirty (30) days of contract award. The program recommended will address correcting soil deficiencies, replenishing necessary soil nutrients and maintaining a healthy green appearance of turf without excessive growth that would lead to thatch buildup. Contractor's bid shall include the cost of materials and application for the soil treatment and fertilization program recommended.

Perform soil tests on a separate work order basis as requested.

Applications of fertilizer, herbicide and pesticide shall be staked with warning "flags" that delineate the area of treatment. The contractor shall remove flags.

Material Safety Data Sheets for products utilized by the Contractor at the subject facilities shall be provided to the account contact five (5) days in advance of application.

p. Lawn Weed Control

The Contractor shall apply a **minimum of twice annually** and according to environmental and seasonal conditions, chemicals to control weeds in turf. Turf damage due to excessive weed conditions or improper application of chemicals shall be the responsibility of the Contractor.

Apply pre and post-emergent herbicide to turf areas at regular intervals to obtain a lawn that is free of broadleaf weeds and annual grassy weeds.

Perennial grassy weeds shall be monitored seasonally. Notification and cost of corrective measures to treat perennial grassy weeds shall be made to Owner's Representative prior to performing such corrective measures.

Weed control shall be regular and continuous in all planted areas. Weed spray may only be used when there will be no damage to plants, animals or humans and no discoloration of masonry or decorative landscaping. All weeds must be disposed of off the premises.

Note: - Turf management cannot prevent all weeds from invading turf areas. Annual grassy weeds and broadleaf weeds can be successfully eradicated through multiple applications of pre-emergent and post-emergent herbicides while perennial grassy weeds are not affected by these applications and require specific post-emergent herbicide applications to eradicate. Some examples of perennial grassy weeds include, but are not limited to common Bermuda grass, bent grass, sedge grasses, wild onion, dallisgrass, quackgrass, torpedograss, velevetgrass, or paspalums.

q. Core Aeration

Core aerate turf areas annually.

Perform core aeration on a separate work order basis as requested with appropriate section below.

Warm season grasses shall be aerated during the growing season within 14 days prior to a scheduled fertilization.

Cool season grasses shall be aerated in the fall within 14 days prior to the final fertilization application of the season.

Contractor shall be responsible for locating and flagging irrigation devices, equipment and lines prior to aeration.

Contractor shall recommend over seeding as needed and a proposal shall be provided to Owner's Representative for approval prior to performing such over seeding.

Perform over seeding on a separate work order basis.

r. Bed Maintenance

The contractor shall be responsible for maintenance of trees, shrubs and planting areas.

Removal of dead, diseased and or dying plant material will be performed as necessary.

In the event new plants, bushes, trees installed by Service Provider die from disease or lack of watering within ninety (90) days of installation, Service Provider shall replace at no additional charge.

A written list of any dead, dying or damaged trees and overgrown shrubs shall be provided by Contractor within sixty (60) days of contract award and by September 1st of each subsequent contract year. Contractor will include recommendations and associated costs for removing, replacing, or repairing such trees and shrubs.

Maintain uniform circular tree basins by removing grass, weeds, rock and other debris (monthly). If trees have a cleared circle, the Contractor shall maintain a 12" minimum cleared or mulched area around the base of each tree.

Contractor shall maintain planting beds free from undesirable grass, weeds, rock, litter and other debris. Weeds and grass growth will be removed and kept clear from all planters, beds, curbs and hard surface cracks, expansion joint areas and stone skirt around the perimeter of the building using a chemical and mechanical means weekly.

Apply pre and post-emergent herbicides to achieve or maintain weed-free beds. Weeds larger than 3" shall be pulled by hand.

s. Vegetation Fertilization (items shall be priced separately and performed on a work order basis upon prior written approval)

Tree fertilizer shall have a dry weight percentage of 13-3-13 (N-P-K). Fertilizer shall be applied at the rate of 1 pound per inch of trunk diameter at ground level and spread uniformly below the canopy area. Applications shall be evenly scheduled throughout the growing season. Trees that exceed 12" DBH shall have no fertilization applied, unless Owner's Representative approves such cost.

Flowering tree fertilizer shall have a dry weight percentage of 8-10-10 (N-P-K). Fertilizer shall be applied at a rate of 1 pound per inch of trunk diameter at ground level and spread uniformly below the canopy area. Applications shall be evenly scheduled throughout the growing season.

Shrub and ground cover fertilizer shall have a dry weight percentage of 13-3-13 (N-P-K). Fertilizer shall be applied at the rate of 1 pound per 100 square foot of area. Applications shall be evenly scheduled throughout the growing season.

Trees and shrubs shall be fertilized at least twice yearly in the spring and late fall. Where color, health, or growth of trees and shrubs is not acceptable, additional applications of liquid fertilizer shall be used.

The Contractor shall spread lime (granular not powdered) once a year (1 bag per 1,000 sq ft) in April where appropriate for the region.

t. Mulch

Contractor shall repair, replenish and maintain areas with new mulch in early Spring with the same type that is currently used, no artificially colored or recycled wood construction products allowed (excludes stone mulch).

The cost for the purchase and installation of the early Spring mulch replenishment will be quoted and billed separately from the regular monthly services (all other mulch related maintenance will be included in the annual service price).

Mulch shall be maintained at not less than 2" and not more than 3" deep.

Mulched areas will be turned over starting in March and quarterly thereafter; to provide a fresh, neat and well-groomed appearance.

Mulched areas include all shrub beds and tree circles, etc. These areas will be checked by the Contractor and additional mulch added, if necessary, during each scheduled visit to the location.

u. Pruning

Only staff that has been trained and demonstrate competency in proper pruning techniques shall perform pruning. Use hand pruners or loppers on trees and shrubs.

Plants and shrubs shall be pruned by the Contractor at the best time for flower bud development, foliage growth and as the health of the plant may require.

Tree Pruning

Trees less than 15 feet in height shall be pruned twice yearly, kept free of basal sucker growth and maintain a clearance of at least 18 inches from structures.

Once yearly, prior to local/regional storm season.

Trees taller than 15 feet are to be kept free of basal sucker growth, and lower limbs are to be kept at least 7 feet off the ground above pedestrian walkways and 13 feet above vehicular traffic paved areas.

Trimnings shall be removed when the service is performed.

Contractor will be responsible for thinning trees for light penetration and air circulation and removal of dead, dying, diseased and/or dying branches, sucker, etc.

Trees in excess of fifteen (15) feet in height, in need of topping, shaping and trimming shall be charged **on a separate work order basis** with prior approval of Owner.

Stubbing of trees will not be permitted. Proper healing substances, such as tree seal, shall be applied to all cut surfaces, one inch of diameter or more.

Shrub and Hedge Pruning

Shrubs shall be pruned to maintain a clearance of at least 18 inches from structures.

Shrubs shall be pruned during the season to remove dead, diseased, injured and unproductive wood to assist in maintaining their natural shape, size and configuration.

Shrubs shall not be clipped into a ball or box form unless such is required by the design.

They will be pruned year round with generally accepted horticultural practices in accordance with the intended function of the plant in its present location to maintain optimum health and appearance.

Perennial and ornamental shrubs will be pruned as required and cutback at the appropriate time of the growing season.

Shrubs shall be maintained below the heights of the windows and less than 36" in other active pedestrian areas.

Shrubs at parking lot ingress and egress must be pruned to ensure safe visibility for cars entering and exiting.

Branches are not to be cut individually. Cuts shall be inside the outside foliate to thin out. Hedging or shearing will not be permitted unless required for pedestrian or vehicular traffic flow. Tip pinching will be employed.

Contractor shall remove non-hedge growth from hedges and shrubs; such as but not limited to Spanish moss, vines, and grasses.

Ground Cover Pruning

Contractor shall prune and shape ground cover throughout the growing season with trained personnel, in accordance with sound horticultural practices. Ground cover beds shall be maintained to maintain a clearance of at least 18 inches from structures and shall not be permitted to encroach into lawns, adjacent plants, paved and building surfaces. Established groundcover shall be maintained 4" to 6" off edges with a beveled or rolled edge.

Shear or cutback ground cover annually in the dormant season if horticultural practice so dictates or is required or is recommended by a specific type of ground cover.

Trimnings shall be removed when the service is performed. The contractor shall legally dispose of the debris from pruning at an off site location approved by local authorities.

v. Security

Landscape areas must not create a place where a person can hide.

w. Insecticides and Fungicides

The Contractor shall be responsible for treatment of all grass damaging insects on a preventative basis.

Chemical controls shall be used as needed to protect plant material from damage. A licensed operator using EPA approved materials, under the direction of a Certified Pest Control Operator shall make chemical applications where required by law. Chemicals shall be applied according to the manufacturer's labeled directions.

Contractor will warrant and represent that every chemical substance delivered hereunder shall be on the list of chemical substances, or have been submitted for inclusion on such list, as compiled by the Administrator Environmental Protection Agency pursuant to the Toxic Control Act.

Lawn or vegetation-damaging rodents shall be controlled in a timely manner to minimize damage. Insecticides and biological controls shall be applied as needed to control pests, including slugs, snails and spider mites, etc. Any plant, which contracts root fungi, will be drenched with the appropriate treatment upon first observation.

Fungicides and biological controls shall be applied as needed to control plant diseases including fungal growths, molds, mildews, scab, blight, etc.

The Contractor shall be responsible for selection of chemicals that are used and shall be held accountable for any misuses of the same. The contractor shall notify the Owner's Representative of any danger associated with the use of such chemicals.

Turf damage by disease shall be chemically treated to maintain all turf in a healthy and attractive condition.

x. General Services and Periodic Clearing

Litter

Planting beds, sidewalks, parking lots, alleyways and fence lines shall be cleared of visible litter or debris, grass clippings and garbage weekly.

Weekly in season, bi-weekly out of season.

Debris caused by normal seasonal wind and thunderstorms will be removed from site.

Contractor shall be responsible for disposal of debris in accordance with local rules and regulations.

If an inordinate amount of trash (i.e. a refrigerator, trashcan, dumpster turned over, storm debris etc.) exists on the site, inform the Owner's Representative of the situation within 24 hours. Contractor shall remove such large items after a price has been authorized by Owner's Representative.

Blowing

Landscape debris generated by the service visit shall be blown-off or swept at each scheduled visit. Do not blow grass clippings, edgings or debris into shrub beds or onto paved areas unless after such blowing, the resultant accumulation of material is gathered and removed from the site. However, grass clippings may be blown back into the lawn areas so long as there are no visible clumps of cut grass.

This specification does not include blowing, vacuuming or sweeping of the entire parking areas. The intent of the agreement is for the curbs to be kept clean and general trash to be picked up by hand.

Hardscape Areas

Weeds shall be removed from walkways, curbs, gutter expansion joints, and along the base of fence lines. These areas are to be sprayed up to twice per month during the growing season to control grassy and broadleaf weeds.

Weeds larger than 3" shall be pulled by hand.

Leaf Removal

Leaves shall be removed from the turf areas during regular service visits during the growing season.

During the dominant leaf drop season, leaves shall be removed from turf and paved areas during each regular service visit.

Leaves shall be removed from the site and legally disposed.

Spring Cleanup

In regions where landscape services are not provided year round a Spring Cleanup is necessary. This service provides for the extra time that is required to clean-up landscape debris that has accumulated during the winter.

Weather conditions permitting, Contractor shall perform a spring clean-up during the first week of April to include:

Sweep all walkways

Pick-up and remove all trash

Clean and rake out all beds and lawn areas

Contractor shall rake lawn areas that have become matted over the winter and turn mulch in planting beds prior to first mowing of the spring season.

Fall Cleanup

Contractor shall perform a fall clean-up and keep pace with defoliation and continue to perform the following until all foliage has dropped from the trees.

Clean and rake out all beds and lawn areas.

Rake all leaves, branches, and debris and remove from premises.

Pick-up and remove all trash.

Contractor shall provide for the clearing of areas adjacent to pedestrian and auto traffic to avoid interference with customers' access to the facility.

Drainage and Bioretention Area

Contractor shall inspect existing surface drainage structures and clear trash, debris and litter, if necessary, to facilitate surface flow of water to catch basins or other drainage containment systems on the property. Such clearing shall occur upon each visit to the property.

Twice per year (April, October) remove all trash, litter, sediment and debris from all storm water facility (including catch basins, manhole, inlet and outlet structures, water quality basin, vegetated swales, grass channels, and bio retention areas.

Grass in bioretention area shall be mowed at least twice annually (late spring and early fall) this is a minimum and grass shall not exceed 18"

Bioretention area shall be remulched each Spring in April. Previous mulch layer should be removed and disposed.

Prune or replace woody vegetation when dead or dying vegetation is observed in bioretention area. Separation of herbaceous vegetation rootstock should occur when overcrowding is observed or once every three years. **(Bill as extra on a Work Order basis)**

Remove accumulated sediment from the sediment forebay and retention cells twice annually (April and October) or any time the sediment level exceeds 1" in the bioretention area cells.

Side slopes of detention basin shall be mowed annually

Sand filter

The sediment forebay shall be cleaned out if sediment reaches ½ the design depth. The sand filter shall be cleaned out if sediment reaches 1" or more.

Grass within sand filter will be mowed 3 times annually, to maintain a maximum grass height of 12". Vegetation in the sediment forebay shall be limited to a height of 18"

Trim and remove dead vegetation from sand filter each spring

Remove accumulated sediment from the sand filter twice annually, in late spring and early fall, if sediment exceeds 1" in the sand filter.

Road and Parking Lot Sweeping

Sweep entire parking lot, road area and entry drives to be performed in April and October **(Bill as extra on a Work Order basis)**

Parking Lot Litter Removal

If an inordinate amount of trash (i.e. a refrigerator, trashcan, dumpster turned over, storm debris, etc.) exists on the site, Contractor will inform the Owner's Representative of the situation within 24 hours. Contractor shall remove such large items after a price has been authorized by Owner's Representative.

In the event of storm damage, Contractor shall be prepared to provide an immediate cost estimate to remove all felled or broken trees and branches and secure same from causing property damage. These costs must be approved by Owner prior to performance.

y. Equipment

The equipment requirements are not intended to be restrictions of specific manufacturers or models unless so stated. Specific mention of manufacturers is intended as a guide to illustrate the final product of maintenance operations desired. All equipment necessary to provide the specified services will be provided and maintained by the Contractor.

Lawn Mowers: Shall be of the rotary or reel type in good working order, finely tuned. Blades shall be sharpened and balanced to reduce shredding of the grass blades.

Lawn and Ground Cover Edgers: Shall be of a rigid or flexible blade type that will produce a fine clean edge where lawns meet walkways, pavements or curbs.

Fertilizer Spreaders: Cyclone type spreader or equal. Contractor is responsible for providing full coverage of fertilizer.

Line Trimmers: Shall not be permitted for use at the base of trees or wood signs, or any area susceptible to damage from the use of line trimming type equipment.

Pruning Tools: Shall be maintained in good working order, cutting edges shall be sharp. Disinfect tools when used for the removal of diseased limbs.

End of Specification

Landscaping Summary Tables

Services included in monthly price
Mowing
Edging
String Trimming
Chemical Edging
Turf Fertilization
Lawn Weed Control
Bed Maintenance
Plant, Ground Cover, and Shrub/Hedge Pruning
Tree Pruning (trees < 15' in height)
Insecticides and Fungicides
Litter/debris Clearing
Hardscape Area Weed Control
Leaf Removal
Spring Clean-up
Fall Clean-up
Drainage and Bioretention Area Maintenance
Sand Filter Maintenance
Parking Lot Litter Removal

Service not included in monthly price (will be ordered and paid on a separate work order basis)
Soil Testing
Core Aeration
Over seeding
Vegetation Fertilization
Mulch
Tree Pruning (trees > 15' in height)
Replace Vegetation in Drainage and Bioretention Area
Road and Parking Lot Sweeping

4. Snow Removal and De-icing

a. Locations

Parking lots, gate entrances handicap spaces and walkways in and around the RI Veterans Home to include the sidewalk along Metacom Avenue.

b. General Contract requirements

The contractor is responsible to respond to the RI Veterans Home campus to perform snow removal duties as outlined in this contract for snow storms, herein referred to as "snow events". A snow event shall be defined as the continuous period from the start of snowfall until complete cessation of snowfall.

The contractor must be available and maintain 24 hour/7day a week communication via phone and email with designated DCAMM personnel in charge of directing snow removal operations, herein referred to as DCAMM personnel or DCAMM

The contractor must mobilize equipment and manpower to be present at the RI Veterans Home campus at the designated time prearranged and directed by DCAMM personnel or no later than 90 minutes after immediate notification. Late mobilization of equipment and manpower by the vendor will be considered a breach of contract and can result in termination of contract.

Rhode Island weather is known to vary by region throughout the state. Therefore, DCAMM personnel will coordinate Bristol, RI weather forecast information with the contractor for each snow event, and determine how and when the contractor shall mobilize and provide services. When a winter storm or weather event is forecasted, or nearing the Rhode Island region, the contractor shall mobilize for snow removal operations for the RI Veterans Home **only if** they communicated and received a request or instructions from DCAMM personnel to perform service. The contractor shall not be paid for services that were not requested by DCAMM personnel.

The contractor must secure storage for snow removal equipment and de-icing materials within a five (5) mile radius of the RI Veterans Home. Any late mobilization of equipment or materials by the vendor will be considered a breach of contract and can result in termination of this agreement. DCAMM may permit, storage of vendor's snow removal equipment, at the vendor's own risk in a designated area of the property. In such case, the vendor acknowledges the State of RI and its agents and officers are not responsible for any property damage, liability and/or personal injuries caused to the vendor's equipment or caused by vendor's equipment. Storage area location and limits will be designated by DCAMM personnel prior to each snow season and will be strictly enforced.

It is required that the contractor stake sidewalk boundaries to avoid damage to the property. Damage to parking areas or other permanent structures, from snow removal operations shall be the contractor's responsibility to repair or replace. Materials, equipment and amenities that must be repaired or replaced include but are not limited to: light poles, curb stops, plant materials, and turf. The contractor shall be responsible to remove all snow stakes, snow removal equipment and furnish any repairs at the end of the winter season but no later than May 1st.

c. Snow Removal Requirements: *(specific snow removal locations are defined in the subsequent section)*

d. Pretreatment

If requested by DCAMM personnel, the contractor must supply and apply deicing materials to any directed locations prior to a snow event. The materials must be applied in sufficient quantity to prevent snow/ice pack formation adhering to the ground or concrete.

e. Deicing Materials

The contractor shall supply and apply only Calcium and/or Magnesium salts to any Veterans Home location if/when requested. Pure sodium chloride salts are not approved and forbidden on RI Veterans Home concrete surfaces. DCAMM reserves the right to approve or deny use of any de-icing product on campus. De-icing products must be approved through DCAMM personnel prior to application. The contractor shall be held liable for damages to concrete or other surfaces with the use of unapproved salts on these surfaces.

f. Snow Removal Methods

Areas constructed of stamped concrete or brick pavers will be deemed as "hand work only". Snow and ice will not be removed by mechanical means as to avoid damage to the surfaces.

Snow removal must be completed on and around stairways, landings, ramps, loading dock and walkway areas or otherwise defined and directed by DCAMM. At stairway locations, snow must also be shoveled/removed three (3) feet away from top and bottom of each staircase. Snow removal operations must commence at the time directed by DCAMM personnel and continue through the duration of the storm. All areas must be diligently shoveled and cleared of snow during snow events to maintain passable conditions with respect to the snowfall intensity. All areas must be cleared and de-iced to bare pavement within three hours following the end of snowfall. The contractor shall have sufficient manpower, equipment and materials to meet these requirements.

The contractor shall not pile or dump snow onto roadways, sidewalks, walkways, curb cuts, handicap entrances, around trash cans and dumpsters, or other locations that may block or hinder access to these areas. The contractor will be required to clean and remove any snow they have placed on these areas, and DCAMM shall not incur additional charges for this requirement. **Note: Parking spaces may not be used for snow storage.**

Concrete walkways, ramps, landings and stair locations must be cleared to their full width unless otherwise directed by DCAMM. All snow/ice must ultimately be removed to bare pavement or concrete following a snow event. Windblown snow accumulation occurring following the prior snow event shall be removed and billed as a separate snow event only if the contractor had previously completed snow removal from the prior snow event on the locations where windblown snow accumulation occurred.

It shall be the contractor's responsibility to ensure de-icing materials are applied at a sufficient rate and quantity to remove ice and snow completely on the designated areas. DCAMM shall not be billed for multiple de-icing applications to completely melt ice and snow on any areas. In the event of re-freezing after a successful (complete snow/ice removal) de-icing treatment, the areas may be treated again and billed as a separate treatment.

Vendor must provide a cost for spot treatment for areas that may need treatment after having melted and refrozen.

DCAMM shall provide indoor warming locations for contracted workers to take reasonable work breaks and take shelter from the cold and weather elements. The length and frequency of these work breaks must be communicated and agreed to by DCAMM prior to each snow event.

Aerial Maps Available upon request.

g. Experience

Contractor is required to have a minimum of five (5) years of snow removal/deicing experience. Owner may require written proof and/or documentation.

h. Equipment

Contractor must have sufficient equipment and manpower capable of clearing snow and applying sand/deicing materials (upon request) in order to meet the requirements of this contract. Contractor shall list make, model, type, and plow size. Contractors must also list the horsepower and bucket size for tractors/excavators.

i. Additional Notes and Requirements

- i. The contractor must maintain 24 hour/7 day week communication equipment by providing cell phone and office phone in order for DCAMM personnel to direct operations before, during and after an event.
- ii. Parking lots, fire-lanes and entrance gate lanes must be cleared and passable for employees twenty four (24) hours per day, seven (7) days a week. Under no circumstances should a contractor neglect to clear a parking lot until the next day after the event. Plowing should occur throughout the event.
- iii. Vendor to be contacted by DCAMM personnel prior to responding to the RI Veterans Home property. Contact persons: Tony DeSouza at (401) 265-0961 or designee (contact information available on day of event).
- iv. Payments to be made on snow accumulation determined by consulting with the National Weather Service Bureau at TF Green Airport in Warwick, R.I. and the Rhode Island Department of Transportation.
- v. Vendor shall check with the DCAMM coordinator of the snow event or designee prior to leaving the site.
- vi. Adequate communication system among vendor vehicles and the event coordinator is expected. The owner must be able to contact the vendor coordinator at any time prior or during an event.
- vii. All parking lots should have continuous access during the event. No lot shall be closed to state personnel. All parking lots are expected to be open and free of snow and ice without exception
- viii. Vendor is required to have all walkways and parking lots cleared regardless of day of week, snowfall estimates, or assumptions.
- ix. Walkways are to be cleared at full width of the walkway, not blocking vehicles or pedestrians. Snow mounded on the walkways as a result of public road snow parking lot snow removal needs to be removed from the walkway allowing unrestricted access to all walkways

j. Payments

- i. Payments shall be made on the verifiable invoices submitted by the Vendor to the Department of Administration, DCAMM, One Capitol Hill, Providence, RI 02908.
- ii. Invoices must contain the date the work was completed, the areas cleared, materials used, and the owners purchase number, the unit price, extended price and total.
- iii. Payments are based on the snowfall depths for each location.
- iv. Payments for clearing snow and deicing will be made for the total snowfall during any one event. Multiple snow clearing operations during any snow event is the responsibility of the contractor and supplementary payments will not be permitted.

All invoices must be submitted no later than ten days after an event. Late invoices will not be considered for payment.

ATTACHMENT A-BID 7565538 VETERAN'S HOME LANDSCAPING AND SNOW REMOVAL SERVICES				
OPENING 10/24/17 AT 10:30				
PRICING SHOULD BE SUBMITTED ON A CD DISC AS WELL AS A PAPER COPY				
DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
11/1/17-6/30/18 MONTHLY LANDSCAPING SERVICES AS PER SPECIFICATIONS	8	MONTH		\$0.00
7/1/18-6/30/19 MONTHLY LANDSCAPING SERVICES AS PER SPECIFICATIONS	12	MONTH		\$0.00
7/1/19-6/30/20 MONTHLY LANDSCAPING SERVICES AS PER SPECIFICATIONS	12	MONTH		\$0.00
7/1/20-10/31/20 MONTHLY LANDSCAPING SERVICES AS PER SPECIFICATIONS	4	MONTH		\$0.00
11/1/17-6/30/18 FULL SITE APPLICATION OF MULCH. BY REQUEST	1	EACH		\$0.00
7/1/18-6/30/19 FULL SITE APPLICATION OF MULCH. BY REQUEST	1	EACH		\$0.00
7/1/19-6/30/20 FULL SITE APPLICATION OF MULCH. BY REQUEST	1	EACH		\$0.00
7/1/20-10/31/20 FULL SITE APPLICATION OF MULCH. BY REQUEST	1	EACH		\$0.00
11/1/17-6/30/18 ADDITIONAL APPLICATION OF MULCH. BY REQUEST	1	CU YD		\$0.00
7/1/18-6/30/19 ADDITIONAL APPLICATION OF MULCH. BY REQUEST	1	CU YD		\$0.00
7/1/19-6/30/20 ADDITIONAL APPLICATION OF MULCH. BY REQUEST	1	CU YD		\$0.00
7/1/20-10/31/20 ADDITIONAL APPLICATION OF MULCH. BY REQUEST	1	CU YD		\$0.00
11/1/17- 6/30/18 TESTING OF SOIL IN TURF AREA. BY REQUEST	1	EACH		\$0.00
7/1/18-6/30/19 TESTING OF SOIL IN TURF AREA. BY REQUEST	1	EACH		\$0.00
7/1/19-6/30/20 TESTING OF SOIL IN TURF AREA. BY REQUEST	1	EACH		\$0.00
7/1/20-10/31/20 TESTING OF SOIL IN TURF AREA. BY REQUEST	1	EACH		\$0.00
11/1/17- 6/30/18 TESTING OF SOIL IN PLANT AND TREE AREA. BY REQUEST	1	EACH		\$0.00
7/1/18-6/30/19 TESTING OF SOIL IN PLANT AND TREE AREA. BY REQUEST	1	EACH		\$0.00
7/1/19-6/30/20 TESTING OF SOIL IN PLANT AND TREE AREA. BY REQUEST	1	EACH		\$0.00
7/1/20-10/31/20 TESTING OF SOIL IN PLANT AND TREE AREA. BY REQUEST	1	EACH		\$0.00
11/1/17- 6/30/18 CORE AERATION. BY REQUEST	1	EACH		\$0.00
7/1/18-6/30/19 CORE AERATION. BY REQUEST	1	EACH		\$0.00
7/1/19-6/30/20 CORE AERATION. BY REQUEST	1	EACH		\$0.00
7/1/20-10/31/20 CORE AERATION. BY REQUEST	1	EACH		\$0.00
11/1/17- 6/30/18 SWEEP PARKING LOT, ROAD AREA AND ENTRY DRIVES. BY REQUEST	2	EACH		\$0.00
7/1/18-6/30/19 SWEEP PARKING LOT, ROAD AREA AND ENTRY DRIVES. BY REQUEST	2	EACH		\$0.00
7/1/19-6/30/20 SWEEP PARKING LOT, ROAD AREA AND ENTRY DRIVES. BY REQUEST	2	EACH		\$0.00
7/1/20-10/31/20 SWEEP PARKING LOT, ROAD AREA AND ENTRY DRIVES. BY REQUEST	1	EACH		\$0.00
11/1/17-6/30/18 SNOW PLOWING 0-3 INCHES. PER STORM. REQUEST ONLY.	33	EACH		\$0.00
11/1/17-6/30/18 SNOW PLOWING 3.1-7 INCHES. PER STORM. REQUEST ONLY.	15	EACH		\$0.00
11/1/17-6/30/18 SNOW PLOWING 7.1-10 INCHES. PER STORM. REQUEST ONLY.	8	EACH		\$0.00
11/1/17-6/30/18 SNOW PLOWING 10.1-12 INCHES. PER STORM. REQUEST ONLY.	3	EACH		\$0.00
11/1/17-6/30/18 SNOW PLOWING over 12 INCHES. PER STORM. REQUEST ONLY.	5	EACH		\$0.00
11/1/17-6/30/18 CALCIUM AND/OR MAGNESIUM PER APPLICATION. REQUEST ONLY	1	EACH		\$0.00
11/1/17-6/30/18 REMOVAL OF SNOW PER HOUR. REQUEST ONLY	1	HOUR		\$0.00
11/1/17-6/30/18 RELOCATION OF SNOW ON PREMISES PER HOUR. REQUEST ONLY	1	HOUR		\$0.00
7/1/18-6/30/19 SNOW PLOWING 0-3 INCHES. PER STORM. REQUEST ONLY.	33	EACH		\$0.00
7/1/18-6/30/19 SNOW PLOWING 3.1-7 INCHES. PER STORM. REQUEST ONLY.	15	EACH		\$0.00
7/1/18-6/30/19 SNOW PLOWING 7.1-10 INCHES. PER STORM. REQUEST ONLY.	8	EACH		\$0.00
7/1/18-6/30/19 SNOW PLOWING 10.1-12 INCHES. PER STORM. REQUEST ONLY.	3	EACH		\$0.00
7/1/18-6/30/19 SNOW PLOWING over 12 INCHES. PER STORM. REQUEST ONLY.	5	EACH		\$0.00
7/1/18-6/30/19 CALCIUM AND/OR MAGNESIUM PER APPLICATION. REQUEST ONLY	1	EACH		\$0.00
7/1/18-6/30/19 REMOVAL OF SNOW PER HOUR. REQUEST ONLY	1	HOUR		\$0.00
7/1/18-6/30/19 RELOCATION OF SNOW ON PREMISES PER HOUR. REQUEST ONLY	1	HOUR		\$0.00
7/1/19-6/30/20 SNOW PLOWING 0-3 INCHES. PER STORM. REQUEST ONLY.	33	EACH		\$0.00
7/1/19-6/30/20 SNOW PLOWING 3.1-7 INCHES. PER STORM. REQUEST ONLY.	15	EACH		\$0.00
7/1/19-6/30/20 SNOW PLOWING 7.1-10 INCHES. PER STORM. REQUEST ONLY.	8	EACH		\$0.00
7/1/19-6/30/20 SNOW PLOWING 10.1-12 INCHES. PER STORM. REQUEST ONLY.	3	EACH		\$0.00
7/1/19-6/30/20 SNOW PLOWING over 12 INCHES. PER STORM. REQUEST ONLY.	5	EACH		\$0.00
7/1/19-6/30/20 CALCIUM AND/OR MAGNESIUM PER APPLICATION. REQUEST ONLY	1	EACH		\$0.00
7/1/19-6/30/20 REMOVAL OF SNOW PER HOUR. REQUEST ONLY	1	HOUR		\$0.00
7/1/19-6/30/20 RELOCATION OF SNOW ON PREMISES PER HOUR. REQUEST ONLY	1	HOUR		\$0.00
7/1/20-10/31/20 SNOW PLOWING 0-3 INCHES. PER STORM. REQUEST ONLY.	33	EACH		\$0.00
7/1/20-10/31/20 SNOW PLOWING 3.1-7 INCHES. PER STORM. REQUEST ONLY.	15	EACH		\$0.00
7/1/20-10/31/20 SNOW PLOWING 7.1-10 INCHES. PER STORM. REQUEST ONLY.	8	EACH		\$0.00
7/1/20-10/31/20 SNOW PLOWING 10.1-12 INCHES. PER STORM. REQUEST ONLY.	3	EACH		\$0.00

7/1/20-10/31/20 SNOW PLOWING over 12 INCHES. PER STORM. REQUEST ONLY.	5	EACH	\$0.00
7/1/20-10/31/20 CALCIUM AND/OR MAGNESIUM PER APPLICATION. REQUEST ONLY	1	EACH	\$0.00
7/1/20-10/31/20 REMOVAL OF SNOW PER HOUR. REQUEST ONLY	1	HOUR	\$0.00
7/1/20-10/31/20 RELOCATION OF SNOW ON PREMISES PER HOUR. REQUEST ONLY	1	HOUR	\$0.00
11/1/17- 6/30/18 NORMAL HOURLY RATE FOR ADDITIONAL LANDSCAPING SERVICES.	1	HOUR	\$0.00
11/1/17- 6/30/18 OVERTIME HOURLY RATE FOR ADDITIONAL LANDSCAPING SERVICES.	1	HOUR	\$0.00
7/1/18- 6/30/19 NORMAL HOURLY RATE FOR ADDITIONAL LANDSCAPING SERVICES.	1	HOUR	\$0.00
7/1/18- 6/30/19 OVERTIME HOURLY RATE FOR ADDITIONAL LANDSCAPING SERVICES.	1	HOUR	\$0.00
7/1/19- 6/30/20 NORMAL HOURLY RATE FOR ADDITIONAL LANDSCAPING SERVICES.	1	HOUR	\$0.00
7/1/19- 6/30/20 OVERTIME HOURLY RATE FOR ADDITIONAL LANDSCAPING SERVICES.	1	HOUR	\$0.00
7/1/20- 10/31/20 NORMAL HOURLY RATE FOR ADDITIONAL LANDSCAPING SERVICES.	1	HOUR	\$0.00
7/1/20- 10/31/20 OVERTIME HOURLY RATE FOR ADDITIONAL LANDSCAPING SERVICES.	1	HOUR	\$0.00



STATE OF RHODE ISLAND
 Department of Administration
 DIVISION OF PURCHASES
 One Capitol Hill
 Providence, RI 02908-5855

David Cadoret
 401-574-8131
 David.Cadoret@purchasing.ri.gov
 Purchasing website: www.purchasing.ri.gov

**BID 7565538-VETERAN'S HOME-LANDSCAPING AND SNOW REMOVAL
 ATTACHMENT B**

OPENING DATE AND TIME: 10/24/17 AT 10:30AM

SOLICITATION INFORMATION

CONTACT INFORMATION

COMPANY NAME: _____
 CONTACT PERSON: _____ PHONE _____
 ALTERNATE PERSON: _____ PHONE _____
 EMERGENCY TELEPHONE: _____
 CELL PHONE: _____
 PAGER: _____
 FAX: _____
 EMAIL ADDRESS: _____
 YEARS IN BUSINESS _____

EQUIPMENT INFORMATION

(LIST ALL EQUIPMENT TO BE USED AND INCLUDE REG # AND STATE)

<u>MAKE</u>	<u>MODEL</u>	<u>TYPE</u>	<u>REG # AND STATE</u>
EXAMPLE FORD	F250	4 X 4	12345 RI
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

READING VENDOR NAMES ONLY

DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE AT WWW.PURCHASING.RI.GOV

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

LICENSE NUMBER

In compliance with the requirements of Rhode Island General Law, Section 5-65-23, my Rhode Island license number for the work to be performed by this firm as prime contractor is:

LICENSE NUMBER: _____

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.