



State of Rhode Island  
Department of Administration / Division of Purchases  
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## ADDENDUM # 1

Continuous Recruitment # 52 (RFP #7554597)

Title: Executive Recruitment Firm Services

Submission Deadline: Ongoing open enrollment, see RFP for additional submissions timeline

Addendum Description: Responses to Subsequent Questions Received after 8/29/2017 at 05:00 PM ET

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### Responses to Subsequent Questions Received

1. **Question:** What is the level of the positions that will be posted? Receptionist – CFO?  
**Answer:** This Continuous Recruitment MPA shall only support executive level positions (i.e., CIO, CFO, Director, President, Vice President). All other positions are supported by other MPAs (i.e., 147, 230, 393 and others in process – nursing services)
2. **Question:** What are the frequency of positions posted under this RFP?  
**Answer:** TBD. It is all dependent on an agency's needs.
3. **Question:** What is the anticipated annual spend for these positions?  
**Answer:** TBD. It is all dependent on an agency's needs.
4. **Question:** How many resources are selected and used?  
**Answer:** TBD.

**5. Question:** Once a firm is selected what is the req process?

**Answer:** If a vendor is deemed technically qualified to provide the services outlined in this solicitation, they will be placed on a qualified vendors list. In turn, when an agency has a need, they will submit a scope of work to the vendors on the qualified vendor list for quote and award accordingly.

**6. Question:** For every position posted is a new RFP created or is everyone able to work the req and supply resources?

**Answer:** See response to Question 5. Only vendors on the qualified vendor list will be able to provide services on this CR/MPA.

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**Meredith Skelly**  
**Interdepartmental Project Manager**