



Solicitation Information
May 9, 2017

Addendum #1

RFP# 7551585

TITLE: PROGRAM AND PROJECT MANAGEMENT SOFTWARE INTEGRATION

SUBMISSION DEADLINE: May 23, 2017 at 2:00 PM (ET)

Attached are vendor questions with State responses. No further questions will be answered.

GAIL WALSH
CHIEF BUYER
Division of Purchases
RI Department of Administration

RFP# 7551585: PROGRAM AND PROJECT MANAGEMENT SOFTWARE INTEGRATION

Vendor A

It is mentioned that URI is currently using spreadsheets and various project management software modules. What aspects of the current systems are working well that URI would to have in a new solution?

URI: URI seeks an integrated solution for project management so that shadow systems (spreadsheets and various project management software) are not needed for internal management and reporting. Aspects that we would like to see are the ability to track budgets, project schedules, and various project related data such as project submittal tracking, change order tracking, and construction scope communications.

Under the heading of Budget on page 8, it states:

Vendors must specify what the annual costs for maintenance of the system are expected to be given approximately 20 internal URI users and up to 50 external (consultant and contractor) users at any one given point in time. It is understood that these estimates are not concurrent users and that the selected vendor must optimize their licensing proposal so as not to burden URI's annual software maintenance costs.

If URI is adverse to utilizing concurrent licensing, how many of each type of users will need unique licenses, user names and passwords?

URI: URI requires the 20 internal users and 50 external users; however as an alternative we will accept 10 unique concurrent users out of the 20 internal users, and 30 unique concurrent users out of the 50 external users.

Vendor B

1. On page 8 of the RFP under the Budget Section

* The estimated budget is stated to be \$120,000. That this would be inclusive of consulting, licensing, software and hardware costs. If a fully hosted (Saas) solution is proposed that includes system infrastructure, maintenance and support services, along with professional services to further configure the base system, is there other funding to support this level of a solution?

URI: Yes. URI has limited funding to start this project and to purchase the first year's software licensing. We have a smaller funding stream to fund ongoing licensing which will include upgrades, maintenance and support. Qualified bidders must give a detailed financial information as requested in Section 5: Cost Proposal.

** User level and the functional use - 50 external (consultant and contractor) users are noted -vs- 20 internal URI users. Request an expanded description of the functional business processes and level of collaboration expected by the external project members?

URI: The two categories are further clarified as follows. External Users: This user group will access the software system to upload data and to check basic project management items such as schedule, budget, and scope (tracking project data submissions, etc.). Internal Users: This group will access the software system and review and approve certain project related data (changes to schedule, budget, and scope) and to use the compiled data for internal and external reporting, both within projects and across the entire URI project portfolio. The collaboration between external and internal users is fundamental in the project management industry and varies according to the individual tasks that occur throughout a project. An example of collaboration between external and internal users is the uploading of project submittals (by an external contractor), the review of those submittals (by an external architect or engineer), and subsequent approval of the submittals as submitted or revised (by both the external architect/engineer and the internal URI project manager). Other examples of typical consultant and contractor interaction with owners (URI) include creating and uploading meeting minutes & agendas, uploading project photos, and uploading final close out documents (warranties, as built plans, operation & maintenance manuals, etc.).

RFP# 7551585: PROGRAM AND PROJECT MANAGEMENT SOFTWARE INTEGRATION

Request clarification on the scope of requirements in this RFP.

Topic: Seems to be contradictory statements about "Integration to PeopleSoft" and is this required initially (Phase one Go-live)?

Excerpt from Page #6 - Modularity

This initial engagement will have a limited integration of URI work flow processes that focus on construction and design project management and fiscal management. Future engagements could include (but not be limited to) full integration with legacy financial software (PeopleSoft), facilities management software (IBM Tririga), State of RI capital planning (Microsoft Access), AIA contract document software, etc. Software must be able to be improved through future integration efforts as need and funding permits.

Excerpt from Page # 7 - Interface to Existing Systems

Initial software integration must include the ability to interface to URI PeopleSoft Financials existing functionality, including reconciliation with accounts and vendors. Through the initial consultation with URI's IT staff, vendor will assess and propose an appropriate frequency for reconciliation (at least weekly).

URI: URI uses PeopleSoft software to manage its financial data. We do not expect to have the new PM software be fully integrated with PeopleSoft financial system through this initial deployment; however we do expect that the PM software vendor acknowledge our existing software systems (including PeopleSoft) and streamline our existing business practices so that minimal interaction with external systems (such as PeopleSoft) is required to manage our projects. Furthermore, the selected PM software system should be capable of integrating with PeopleSoft's financial data at some point in the future, under a separate contract. At this point in time the only future integration would be a reconciliation with account balances that URI uses to fund our projects.

"Regarding the SIG Questionnaire in the "Response Contents" section, the link brings me to a form title "White list Request." I'm not sure if that's the intended landing page, but could you please clarify how I can obtain the SIG Questionnaire or send directly?"

URI: We have provided the attached Excel spreadsheet for your use. See [7551585A1.zip](#)