



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Righter, Max W
 PHONE #: 401-574-8179

CREATION DATE : 20-APR-17
 BID NUMBER: 7551576
 TITLE: Indoor Air Quality Testing - URI
 BLANKET START : 01-JUL-17
 BLANKET END : 30-JUN-18
 BID CLOSING DATE AND TIME: 18-MAY-2017 10:00:00

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 URI ACCOUNTS PAYABLE
 CARLOTTI ADMINISTRATION BLDG
 75 LOWER COLLEGE ROAD, SUITE 1
 KINGSTON, RI 02881
 US

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 URI SPECIAL INSTRUCTIONS
 SEE BELOW
 SEE BELOW, RI N/A
 US

Requisition Number: 1503630

Note to Bidders: Questions regarding this solicitation must be emailed and received by the Division of Purchases at max.righter@purchasing.ri.gov no later than Wednesday May 3rd, 2017 at 5:00 pm (EST), in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation.

Bids must be placed in accordance with attached 2-page bid specification sheet

Line	Description	Quantity	Unit	Unit Price	Total
1	Indoor Air Quality Tests (airborne fungal, carbon dioxide, relative humidity and temperature)	30.00	Each		
2	Data review and report	30.00	Each		
3	Additional test same day Kingston Campus	1.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
Department of Administration

DIVISION OF PURCHASES
One Capitol Hill, 2nd floor
Providence, RI 02908

TEL: (401) 574-8100
FAX: (401) 574-8387
TDD: (401) 574-8228
Website: www.purchasing.ri.gov

Bid Specifications
Solicitation # 7551576

Indoor Air Quality Testing – University of Rhode Island

Blanket Requirements: 07/01/2017-06/30/18

Delivery as requested

Specifications

Conduct indoor air quality testing (airborne fungal, carbon dioxide, relative humidity and temperature) at on-campus locations specified by URI.

The vendor will provide a knowledgeable individual to conduct the testing on a schedule mutually agreed between URI and the vendor.

Estimated number of tests:

Year 1: July 1, 2017 – June 30, 2018

Approximately 30 tests to be conducted at Kingston Campus.

Total estimated tests: 30

Pricing:

Pricing should be all-inclusive (material, labor, etc.) per test. There will be no additional travel time allowed.

References

Bidders shall include the names, addresses and phone numbers of three (3) references for similar work performed that allow the contracting officer to verify:

- Compliance with specifications and contractual obligations
- Completion or delivery of project on schedule

To the extent the bidder has furnished this service to a state or other government customer, one or more of the references shall include the government customer. Documentation shall include the following information:

- Name of Government entity/company serviced
- Contract start/completion dates
- Name of contact person
- Telephone number



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Program operation

- Have excellent communication (oral and written) and interpersonal skills
- Maintain adequate and flexible staffing

Responses should include the following:

- A description of the background of the offeror
- Qualifications and experience of all personnel who will be assigned to the project

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

BID ALL ITEMS

BIDDERS MUST BID ALL ITEMS TO BE CONSIDERED. AWARD WILL BE BASED ON TOTAL LOW.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island
Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill
Providence, RI 02908

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill

- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.