



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

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**ADDENDUM #1**

**April 30, 2020**

**RFP #7603775**

**TITLE: Mobility Innovation Consultant - RIDEM**

**Submission Deadline: May 8, 2020 10:00 AM (Eastern Time)**

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**ATTACHED ARE THE VENDOR QUESTIONS WITH STATE RESPONSES.  
NO FURTHER QUESTIONS WILL BE ANSWERED.**

*Interested Parties should monitor this website on a regular basis, for any additional information that may be posted.*

**Robert DeAngelis**

**Senior Buyer**

The following are the questions received with State responses regarding RFP #7603775 Mobile Innovation Consultant – RIDEM

#### Vendor A

1. Is there a limit on the number of references that we can include in the proposal response?  
Please provide 3-5 references.
2. Can you provide acceptable budget ranges?  
Please provide a lump-sum fixed-fee cost proposal for the services outlined in the RFP. The budget will be determined.
3. We envision that Mobility Innovation Working Group meetings are in-person. Can you confirm? If so, should we include any potential travel expenses in the lump-sum fixed-fee?  
The mechanism by which the Mobility Innovation Working Group will meet will be determined in the coming weeks. Please include potential travel expenses in the lump-sum fixed-fee.
4. Is it acceptable for us to provide team member's blended hourly rates?  
Please provide specific hourly rates for each team member and indicate tasks that they will each be responsible for.
5. The RFP requires the electronic copies on two separate CD-R for the technical and cost proposals. Is it acceptable for us to use two memory sticks instead?  
Vendors must submit proposals on a CD-R. Flash drives are not allowed due to security protocols.

#### Vendor B

1. Are CD-R required for the digital submission of this RFP or can flashdrives be used?  
Vendors must submit proposals on a CD-R. Flash drives are not allowed due to security protocols.

#### Vendor C

##### Questions regarding templates:

1. Is there a specific template requirement for sharing team CV's?  
No.
2. Is there a specific template to use for work plans in the proposal?  
No, please provide work plans as you see fit.
3. Is there a specific template to use for the cost proposal?  
No, please provide cost proposals as you see fit.

## Questions on technical proposal:

4. Does Rhode Island have non-publicly available strategic goals on sustainability and clean energy transition? (*e.g. what is the ambition, decisions on investment mix etc.*) which we should take into account in developing our proposal?

The State Project team is in the process of compiling an audit of policies, programs, investments and goals that will guide the work of the Consultant and the Mobility Innovation Working Group. In the meantime, Rhode Island State Energy Plan, Energy 2035 has a good overview of the state's long-term, comprehensive strategy: <http://www.planning.ri.gov/documents/LU/energy/energy15.pdf>

5. Has Rhode Island already determined the time-frame for goal setting and policy implementation(*e.g. 5, 10, 30 year time*)

The timeframe for goal setting and policy implementation within the Mobility Innovation Strategy will be determined by the Mobility Innovation Working Group and the State Project Team.

6. What major clean energy investments made or planned does Rhode Island consider to be tentpole strategies likely to stay core to the future strategy (*if any*) – and what is the status of these projects? Any information required needs? (*state, maintenance, volume*)

The State Project team is in the process of compiling an audit of policies, programs, investments goals that will guide the work of the Consultant and the Mobility Innovation Working Group.

7. What are the current benefits to the constituencies to adopt EV? (*subsidies, regulation, PPPs*)?

The proposal requires a cost benefit analysis to be conducted on proposed policy pathways and recommendations. The state will provide any relevant state-specific context throughout the analysis process.

8. Does your office have core strategic partners on mobility (*other state/local departments, other organizations*) that you expect to be part of the strategic planning? Is this a formal group/do they already convene regularly?

The State Project Team is in regular communication and collaboration with the Department of Transportation, Office of Energy Resources, the Division of Statewide Planning, Department of Administration, and the Rhode Island Public Transit Authority. The Mobility Innovation Working Group will include stakeholders from industry and environmental organizations as well as government agencies.

9. How does RI currently measure and track mobility in the state, and evaluate progress towards existing mobility goals?

The State Project team is in the process of compiling an audit of policies, programs, investments and goals that will guide the work of the Consultant and the Mobility Innovation Working Group. This audit will include metrics and benchmarks that will guide the work of the Consultant and the Mobility Innovation Working Group.

10. Who are the most important public voices (*local community groups, unions, industry associations, advocacy orgs, etc*) for and against a shift to clean mobility in the state or Rhode Island? Any strong position from civil society, unions, industry associations for/against clean mobility that we should be aware of?

There is a significant community of environmental activists that support any efforts to develop a clean transportation sector and promote clean mobility options for all Rhode Islanders. In addition, the Mobility Innovation Working Group will bring industry, mobility as well as relevant stakeholders into the process.

11. Does the State have any special consideration on its approach to working during July-Dec regarding Covid-19? Will most work be remote at the State offices? How do you see the nature of this RFP change (operationally) in response to COVID-19?

All necessary safety precautions will be taken to ensure the safety of all team members. Decisions regarding the mechanism by which the Mobility Innovation Working Group will meet will be determined in the coming weeks.

### Questions on budget/ financials

1. What is the overall budget allocated for this project? Are there any caps we should consider before developing the financial proposal?  
Please provide a lump-sum fixed-fee cost proposal for the services outlined in the RFP. The budget will be determined.
2. What subsidies are currently available for example for Electric Vehicle usage (state/federal)?  
Please refer to the U.S Department of Energy Alternative Fuel Data website for current subsidies and incentives relative to Electric Vehicles:  
[https://afdc.energy.gov/fuels/electricity\\_locations.html#/find/nearest?fuel=ELEC](https://afdc.energy.gov/fuels/electricity_locations.html#/find/nearest?fuel=ELEC)
3. Are there any additional budget constraints due to COVID-19?  
Please provide a lump-sum fixed-fee cost proposal for the services outlined in the RFP.
4. Are there any new fund opportunities relating to COVID-19?  
As of this moment, there are no additional funding opportunities relating to COVID-19.