



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 05-MAR-20  
BID NUMBER: 7601780,1  
TITLE: TRUE GLASS MERCHANDISER CURVED GLASS,  
SOLID COLORED END REFRIGERATOR-DHS  
  
BID CLOSING DATE AND TIME:16-MAR-2020 11:30:00

BUYER: McGurn, Cheryl A  
PHONE #: 401-574-8130

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DOA CONTROLLER  
ONE CAPITOL HILL, 4TH FLOOR  
SMITH ST  
PROVIDENCE, RI 02908  
US

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DHS-ORS SERVICES FOR THE BLIND  
40 FOUNTAIN ST, 3RD FLOOR  
PROVIDENCE, RI 02903-1898  
US

Requestion Number: 1644743

Note to Bidders: Department of Human Services is requesting vendors to submit bids for the purchase of a "True Glass merchandiser" Model # TGM-R-36-SC/SC-B-W including warranties.

Per the attached specifications/requirements.  
No substitutions

Factory direct on-site installation, set-up, support and training upon delivery to be included.  
The Merchandiser will be delivered by the delivery dock which has double doors with no center post.  
After entering the hallway the unit will be moved through three more double doors which have no center post.  
There is more than enough room between the doors for the unit to move through freely to it's destination.

Questions concerning this solicitation must be emailed and received by the division of purchases at [cheryl.mcgurn@purchasing.ri.gov](mailto:cheryl.mcgurn@purchasing.ri.gov) no later than February 24, 2020 @ 5:00 PM (EST) in a Microsoft word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the division of purchases website at [www.ridop.ri.gov](http://www.ridop.ri.gov).

Delivery location:  
URI Providence  
80 Washington St  
First Floor Providence, RI 02903

If a vendor's proposal is accepted, the vendor shall complete a full vendor registration in Ocean State Procures™ for state review and approval. Instructions and registration link are found at: <https://www.ridop.ri.gov/osp/osp-vendor-registration.php>. Full registration shall include an upload of your Internal revenue service form w-9 (<https://www.irs.gov/pub/irs-pdf/fw9.pdf>) and any other documentation identified during the tentative selection process to your vendor account in Ocean State Procures™.

Amendment Description: ADDENDUM NO. 1 - DATE CHANGE AND QUESTION AND ANSWER RESPONSE.

Line	Description	Quantity	Unit	Unit Price	Total
1	TRUE GLASS MERCHANDISER CURVED GLASS, SOLID COLORED END REFRIGERATORMODEL #TGM-R-36-SC/SC-B-W/BLACK EXTERIOR, WHITE INTERIOR, WHITE SHELVING - PER THE ATTACHED SPECIFICATIONS	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855-  
Tel: (401) 574-8100 Fax: (401) 574-8387

## ADDENDUM # 1

RFQ# 7601780

**BID TITLE:** True Glass Merchandiser Curved Glass, Solid Colored End Refrigerator – DHS

**DATE EXTENSION:**

**FROM: 03/09/2020 @ 11:30 AM TO: 03/16/2020 @ 11:30 AM**

**Vendor Question and Answers.**

**Question 1.**

**Vendor:** With regard to Bid Number: 7601780, for the True Glass Merchandiser, for the DHS-ORS Services for the Blind, please advise the size of the doorway for the delivery and set in place of the new unit.  
The new unit has a 36" width for reference.

**Answer:** The Merchandiser will be delivered by the delivery dock which has double doors with no center post.  
After entering the hallway, the unit will be moved through three more double doors which have no center post.

There is more than enough room between the doors for the unit to move through freely to its destination.

**Cheryl A. McGurn**  
**Buyer II**

3/6/2020

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**INSURANCE REQUIREMENTS (ADDITIONAL)**

ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "SHIP TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form should be attached to the front of the offer. Each bid proposal must be submitted in a separate sealed envelope with the bidder's name and address and the specific "Solicitation Number," "Solicitation Title," and the "Bid Proposal Submission Deadline" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered (via mail, messenger service, or personal delivery) to the Division of Purchases and date-stamped received by the date and time specified for the bid proposal submission deadline. Bidders should mail bid proposals sufficiently in advance of the bid proposal submission deadline to ensure timely delivery to the Division of Purchases or, when delivering a bid proposal in person or by messenger, should allow additional time for parking and clearance through security checkpoints. Bid proposals must be addressed to:

Rhode Island Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill, Providence, RI 02908-5855

Bid proposals that are not received by the Division of Purchases by the bid proposal submission deadline for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

Bid proposals in electronic format are not accepted at this time.

At the bid proposal submission deadline, bid proposals will be opened and read aloud in public.

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**VENDOR SPECIFICATIONS**

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

**NON-COMPLIANCE - SPECIFICATION**

THE PRODUCT(S) PROVIDED BY VENDORS WILL BE SUBJECT TO RANDOM TESTING. IF THE PRODUCT DOES NOT MEET SPECIFICATION, THE VENDOR WILL BE RESPONSIBLE FOR ADMINISTRATIVE COSTS, LAB TESTING AND PERSONNEL COSTS. NON-COMPLIANCE OF THE PRODUCT TO THE BID SPECIFICATION WILL RESULT IN THE REVOCATION OF THE CONTRACT/PURCHASE ORDER.