



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

ADDENDUM #2

RFP # 7594608 TITLE: ON-CALL STATEWIDE BRIDGE INSPECTION/LOAD RATING
SERVICES

SUBMISSION DEADLINE: JULY 23, 2018 – 11:30 A.M.

ATTACHED PLEASE FIND COMPILATION OF QUESTIONS AND ANSWERS FROM THE Q & A
PORTAL

Lisa Hill

Lisa Hill
Assistant Administrator



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
RIDOT Addendum Notification

**RFP# 7594608 – ON CALL STATEWIDE
BRIDGE INSPECTION/LOAD RATING SERVICES MPA-359**

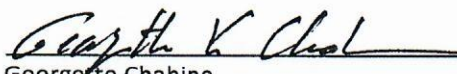
ADDENDUM #2

SUBMISSION DEADLINE: MONDAY JULY 23, 2018 @ 11:30am

Per the issuance of the Rhode Island Department of Transportation **ADDENDUM # 7594608A2** the following changes are noted:

1. Compilation of all Questions and Answers from the Q&A portal.











APPROVED:










Georgette Chahine
Managing Engineer
Infrastructure Development / Bridge Engineering

7-18-18
DATE

Questions and Answers For: 7594608



Ask Question

	Date Asked: 07/10/2018	Date Answered: 07/13/2018	
Poster: Shanila Aslam	Company: AI Engineers, Inc.		
Question: Page 1 of the RFP calls for providing “supporting documentation” for proposed sub-consultant(s) fully inclusive rate. Please clarify if the Prime also has to provide the same supporting documentation (i.e. RIDOT Overhead Rate approval letter).			
Answer: Yes, the Prime would be required to submit the same supporting documentation. 7/13/18: Clarification. The Prime is required to submit supporting documentation for the qualifications of their Subs, i.e., licenses and certifications. With regard to pricing, the rates submitted should be fully loaded rates. Do not include ICR (Indirect Cost Rates) documentation.			
	Date Asked: 07/10/2018	Date Answered: 07/11/2018	
Poster: Shanila Aslam	Company: AI Engineers, Inc.		
Question: Does the requirement to demonstrate two inspection teams also apply to an underwater inspection subconsultant?			
Answer: Yes, the two inspection teams also apply to an Under Water Inspection Subconsultant.			
	Date Asked: 07/10/2018	Date Answered: 07/11/2018	
Poster: Shanila Aslam	Company: AI Engineers, Inc.		
Question: If we were to propose a QA/QC position on the team would it require the individual to be a RI PE?			
Answer: Yes, QA/QC position requires to be a RI P.E.			
	Date Asked: 07/10/2018	Date Answered: 07/10/2018	
Poster: Matt Card	Company: Alfred Benesch & Company		
Question: A follow up question to what is included in the 25 page count - Are all the Required Forms, Proof of Professional Certifications, Proof of Insurance, and Relevant Experience (if included in the SF330), not considered included in the 25 single page count? Would only the Transmittal Letter and the Work Plan to be included in the 25 page count?			
Answer: The 25 page count are to include the Transmittal Letter and the Work Plan only.			
	Date Asked: 07/09/2018	Date Answered: 07/10/2018	

Poster: <u>Robert Wright</u>		Company: AECOM	
Question: Are insurance forms required for the proposal, usually they are only required upon selection? If so are subs required to submit forms or just the prime?			
Answer: Yes, upon selection the insurance will be required from both the Prime and the Subs.			
	Date Asked: 07/02/2018	Date Answered: 07/09/2018	
Poster: <u>Jason W. Smith</u>		Company: Jacobs Engineering	
Question: The minimum staff qualifications in the RFP state that the Project Manager, in addition to other requirements, must be registered as a Professional Engineer (Civil or Structural) in Rhode Island. Would RIDOT allow a Project Manager who has not yet received his or her RI license, but who holds a current PE in a neighboring state, and has submitted a PE application to RI that is pending at the time of proposal submission?			
Answer: Project manager must be current registered Professional Engineer (civil or Structure) in Rhode Island at the time of proposal submission. RIDOT does not accept Project Manager who has P.E. License from neighboring States or their RI P.E. license is pending.			
	Date Asked: 06/29/2018	Date Answered: 07/03/2018	
Poster: <u>Alex Cannon</u>		Company: HAKS	
Question: Would it be acceptable to enlarge the "Clarification of Personnel Assignment & Mandatory Qualifications" form to 11"x17", folded to 8.5"x11"? This would allow for better review and also accommodate for filling in the required information.			
Answer: Yes, this would be acceptable.			
	Date Asked: 06/29/2018	Date Answered: 07/09/2018	
Poster: <u>William O'Connor</u>		Company: AECOM	
Question: Please clarify which forms provided in the Required Forms.PDF are required by the Respondent and which forms are required by the Sub-consultant.			
Answer: The prime needs to submit the Lobbying Activities form, The Debarment form, The Title VI form, the Conflicts form, the DBE Special Provision, the W-9 form, the RIVIP Cover page, SF330 and BI-001. The Sub-consultants need to submit the Lobbying Activities form, The Debarment form, and the Conflicts form.			
	Date Asked: 06/29/2018	Date Answered: 07/09/2018	
Poster: <u>Matt Card</u>		Company: Alfred Benesch & Company	
Question: On page 5 of the RFQ it lists underwater inspection personnel as a reimbursable expense and on the cost proposal Pricing it lists Underwater Inspector as one of the staffing categories for which rates are requested. Can respondents provide for UW inspections through direct expenses if			



we do not have that staff category on our team or do we need to include a sub-consultant who provides that service and provide that category in the pricing?

Answer: Will not be accepted as a direct expense. The RFQ states that Pricing must be submitted for ALL REQUIRED categories listed on the Cost proposal sheet. If one of the categories requires a Sub-consultant then the Prime's negotiated pricing (fully inclusive hourly rate) with the Sub must be included for that category on the cost proposal.

	Date Asked: 06/27/2018	Date Answered: 07/09/2018	
Poster: <u>Tom Pechillo</u>		Company: BL Companies	



Question: Please clarify how RIDOT would like to see resumes of Key Personnel presented. They appear to be requested in three different places and formats - i.e., in Form SF330, in the Staff Qualifications section as outlined on Page 7 of the RFQ, and as part of the BI-001 Form.

Answer: We need to see resumes only once in any method chosen. - i.e., in Form SF330 or in the Staff Qualifications section as outlined on Page 7 of the RFQ. We will also need the BI-001 Form completed and documentation provided for the courses mentioned in the form.

	Date Asked: 06/27/2018	Date Answered: 07/09/2018	
Poster: <u>Tom Pechillo</u>		Company: BL Companies	



Question: Please clarify whether the 10 example projects required by SF330 are for the Prime only or can be a combination of Prime and Subconsultant example projects.

Answer: The 10 example projects required by SF330 are for the Prime only and can't be a combination of Prime and Subconsultant example projects.

	Date Asked: 06/27/2018	Date Answered: 07/09/2018	
Poster: <u>Tom Pechillo</u>		Company: BL Companies	



Question: Please clarify what is included in the 25-page limitation, and also whether the 25 pages are single sided or double sided. Specifically, please verify that the SF330 Forms are not included in the 25-page limitation.

Answer: The 25-page limitation are 25 pages single sided / or 12 pages double sided and one single sided. The SF330 forms are not included in the 25-page limitation.

	Date Asked: 06/27/2018	Date Answered: 07/09/2018	
Poster: <u>Tom Pechillo</u>		Company: BL Companies	



Question: 1. The RFQ states that subconsultants must include their fees along with supporting documentation in their proposal. In accordance with the Brooks Act as well as statements contained elsewhere in the RFQ, price will not be considered as a selection criterion, nor should it be discussed in the proposal. Please reconcile how subconsultants' pricing should be included.

Answer: The RFQ states that Pricing must be submitted for ALL REQUIRED categories listed on the Cost proposal sheet. If one of the categories requires a Sub-consultant then the Prime's negotiated pricing (fully inclusive hourly rate) with the Sub must be included for that category on the cost proposal. No fees or pricing are to be included in the technical proposal. All costs will be submitted in a separately sealed envelope.

	Date Asked: 06/27/2018	Date Answered: 07/10/2018	
Poster: <u>Jon Azevedo</u>		Company: Steere Engineering Inc.	



Question: Is it acceptable to submit as both a Prime and Sub-consultant?

Answer: Yes, it would be acceptable to submit as a prime and a sub-consultant. FOLLOW UP: PER ADDENDUM ISSUED 7/10/18 IT WILL NOT BE ACCEPTABLE TO SUBMIT AS BOTH A PRIME AND A SUBCONSULTANT.

	Date Asked: 06/25/2018	Date Answered: 06/26/2018	
Poster: <u>Kathy Rodo</u>		Company: BL Companies	

Question: Where can we find the BRIDGE INSPECTION QUALIFICATIONS RECORD (FORM BI-000)? It is not included in these documents.

Answer: This form will be issued in an upcoming addendum.

	Date Asked: 06/25/2018	Date Answered: 06/26/2018	
Poster: <u>Patricia Teeter</u>		Company: Pare Corporation	

Question: The zip attachment of required forms includes forms related to design-build contracts which are not listed in the RFP. Please confirm that the DBE Schedule of Participation, DBE Letter (s) of Intent to Perform, and OJT form are not required for this submittal.

Answer: That is correct. Those forms are not required for this solicitation.

All Icons Courtesy of <http://www.mccannas.com>