



State of Rhode Island
Department of Administration / Division of Purchases
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ADDENDUM #6

RFP # 7593570 TITLE: ON-CALL BRIDGE ENGINEERING TASK ORDER PROGRAM

SUBMISSION DEADLINE: JULY 6, 2018 – 11:30 A.M.

A compilation of the Questions and Answers from the DOT Q&A portal is attached.

Lisa Hill

Lisa Hill
Assistant Administrator



Questions and Answers For:

On-Call Bridge Engineering Task Order Program 7593570

Please Note: *If this is the first time accessing our system on our new web site, you will be required to reset your password.*

**The ask question function is now disabled;
please call 401-222-2495 with any new questions.**

Date Asked: 06/20/2018

Date Answered: 06/20/2018

Poster: kimberly vadenais

Company: RIDOT

Question:

Will RIDOT consider extending the due date for Proposals?

Answer:

Yes. Based upon the revisions in Addendum #4, the due date has been changed to June 29, 2018 at 2:00 pm

Date Asked: 06/13/2018

Date Answered: 06/14/2018

Poster: Patricia Teeter

Company: Pare Corporation

Question:

The list on page 13 for subconsultants includes "Certificate of Authorization." Some of our subs have indicated that they are not required to have this. Do we need to indicate somewhere that these are not included, or just leave it out if not applicable?

Answer:

Pursuant to the provisions of the Rhode Island registration law regarding engineering R.I. Gen. Laws § 5-8-1 et seq., any firm who practices or offers to practice engineering within the State of Rhode Island must obtain a certificate of authorization to do so prior to practicing or offering to practice engineering in this State. If a sub-consultant will not be performing engineering tasks they are not required to have a Certificate Authorization.



Date Asked: 06/12/2018

Date Answered: 06/15/2018

Poster: Tom Pechillo

Company: BL Companies

Question:

Can you please clarify why RIDOT requires that it be named as an additional insured under our Professional Liability Insurance and Workers' Compensation Insurance policies? RIDOT employees are not our employees, and therefore they do not belong on our workers' compensation insurance. Also, professional liability insurance is designed to pay third parties for our negligent acts. If RIDOT is added to our professional liability insurance, it would be as if RIDOT were filing a negligence claim against themselves. We respectfully request that RIDOT remove the additional insured requirements from these two specific types of policies.

Answer:

The insurance requirements in Section VI of the RFP are RIDOT policy.

Date Asked: 06/12/2018

Date Answered: 06/15/2018

Poster: Shanila Aslam

Company: AI Engineers, Inc.

Question:

Will the Department consider granting a 2 week extension for this submission given the coordination required in vetting and assembling the various subconsultants for specialty disciplines listed on page 7 of the RFP?

Answer:

RIDOT is not considering extending the due date at this time.

Date Asked: 06/12/2018

Date Answered: 06/14/2018

Poster: Shanila Aslam

Company: AI Engineers, Inc.

Question:

Can Bridge Load Rating be considered under Complex Bridge Design?

Answer:

No

Date Asked: 06/12/2018

Date Answered: 06/14/2018



Poster: Shanila Aslam | **Company:** AI Engineers, Inc.

Question:

Can the experience on a person's resume only go as far back as 5 years (page 14 under Staff Qualifications) or is this what the Department considers "recent experience"?

Answer:

Recent experience is within the past 5 years. Qualifications should include all comparable experience.

Date Asked: 06/12/2018

Date Answered: 06/14/2018

Poster: Shanila Aslam

Company: AI Engineers, Inc.

Question:

Are we to submit the W-9 as an unbound document in the Original Technical proposal? If we are required to bind it then do we include it in Section 1 UNDER "Required Forms" as the placement of the form is not clear under the "Proposal Organization" section on page 13.

Answer:

Submit one unbound W-9 form placed on top of the Proposals

Date Asked: 06/12/2018

Date Answered: 06/14/2018

Poster: Shanila Aslam

Company: AI Engineers, Inc.

Question:

Is the "Task Order Selection Criteria" on page 20 of the RFP meant to be addressed in the Technical Proposal or is it strictly for a selected Consultant and when they are pursuing a specific Task Assignment after their selection? If so, does the answer to the question posted on 6/7/18 regarding Approach & Schedule still hold?

Answer:

The "Task Order Selection Criteria" on page 20 will be utilized for Task Order selection only. The Technical Proposal Selection Criteria beginning on Page 17 will be utilized to evaluate the Technical Proposals.

Date Asked: 06/12/2018

Date Answered: 06/14/2018

Poster: Shanila Aslam

Company: AI Engineers, Inc.



Question:

Does each subconsultant Technical Lead have to have a RI PE/PTOE/LS/RLA (as applicable to their discipline) or will it suffice if the overall Lead Design Manager has a RI PE?

Answer:

The overall Lead Design Manager must have a RI PE

Date Asked: 06/12/2018

Date Answered: 06/15/2018

Poster: Shanila Aslam

Company: AI Engineers, Inc.

Question:

On page 15 under "Sub-Consultant Qualifications", does the term "Project Manager" refer to a given subconsultant's Project Manager/Technical Lead or the overall Project Manager for the Team.

Answer:

Yes, on page 15 under "Sub-Consultant Qualifications", the term "Project Manager" refers to the Sub-consultant's Project Manager/Technical Lead.

Date Asked: 06/12/2018

Date Answered: 06/14/2018

Poster: Shanila Aslam

Company: AI Engineers, Inc.

Question:

As a followup to the question posted on 6/8/18, if we were to start the page count from Section 2 through to Section 3, do we not page number the Subconsultant Transmittal Letter (which is not supposed to be included in this count) but then page number the subconsultant Resumes and subconsultant Current Workload (which are part of this count)? If so, then there will be some pages in Section 3 that will have a page number and some won't, if we were to organize the proposal as laid out on page 13 of the RFP. Is this acceptable to the Department?

Answer:

That is acceptable. As stated previously, the 30 Page "limit" is a guideline.

Date Asked: 06/08/2018

Date Answered: 06/12/2018

Poster: Tom Pechillo

Company: BL Companies



Question:

Does RIDOT have a preference in how the 30 pages should be numbered or otherwise identified? Due to the requirements in how the sections of the response are to be arranged, the pages that are contained in the 30-page count will need to be non-sequential, since some of these sheets counting toward the 30-page limit will be contained in Section 2, while others will need be arranged non-sequentially within Section 3.

Answer:

It is up to the discretion of Respondents as to how to number the pages. However, it is logical to begin with the documents listed in Section 2.

Date Asked: 06/07/2018

Date Answered: 06/08/2018

Poster: Caroline Cianni

Company: CDM Smith

Question:

Should each Section 3 for each subconsultant be tabbed separately? We respectfully request that RIDOT consider not including resumes or DBE subconsultant information toward the 30 page count

Answer:

Tabs within Sections would be helpful. Respondents will not be penalized for exceeding 30 pages. It is a guideline. This will be further clarified in an Addendum

Date Asked: 06/07/2018

Date Answered: 06/08/2018

Poster: Caroline Cianni

Company: CDM Smith

Question:

Are originals of any of the forms required in one of the 6 hard copies?

Answer:

Include the original forms in the original Proposal only.

Date Asked: 06/07/2018

Date Answered: 06/08/2018

Poster: Caroline Cianni

Company: CDM Smith

Question:

In what portion of the proposal do the approach and schedule go? Are they included in the page count?



Answer:

Approach and Schedule should be included in Section 2.

Date Asked: 06/07/2018

Date Answered: 06/08/2018

Poster: Caroline Cianni

Company: CDM Smith

Question:

Does the 30 page double sided count mean a) 15 sheets of paper printed double sided to show pages 1-30 or b) 30 sheets of paper printed double sided to show pages 1-60?

Answer:

30 sheets of paper printed double sided to show pages 1-60

Date Asked: 06/07/2018

Date Answered: 06/08/2018

Poster: Caroline Cianni

Company: CDM Smith

Question:

For DBEs, there is a DBE letter from sub to prime reviewed (bottom of pg. 15 of RFP) – is this the same letter as the sub letter to primes at the start of Section 3, or should DBEs give us 2 letters?

Answer:

One Letter

Date Asked: 06/07/2018

Date Answered: 06/08/2018

Poster: Joseph Giordano

Company: Gordon R. Archibald, Inc.

Question:

The Professional Liability Insurance requirement under the current task order contracts is "a minimum aggregate amount of \$1,000,000." Item VI of the RFP calls for Professional Liability Insurance of \$5,000,000. That is a very large increase. Is that requirement correct?

Answer:

Yes

Date Asked: 06/07/2018

Date Answered: 06/08/2018

Poster: Tom Pechillo

Company: BL Companies



Question:

Is it permissible for the Project Manager and Lead Designer to be the same individual?

Answer:

Yes

Date Asked: 06/06/2018

Date Answered: 06/07/2018

Poster: Lauren

Company: Stantec Consulting Service

Question:

Are section dividers between the main dividers, i.e., Section 1, 2, 3, included in the 30 page count?

Answer:

No

Date Asked: 06/06/2018

Date Answered: 06/07/2018

Poster: Marty Pierce

Company: Steere Engineering

Question:

Is it acceptable, without negatively affecting the scoring process, to include a Sub-consultant who is in the process of obtaining a Rhode Island Certificate of Authorization and anticipates having it prior to the assignment of Task Orders?

Answer:

Pursuant to the provisions of the Rhode Island registration law regarding engineering R.I. Gen. Laws § 5-8-1 et seq., any firm who practices or offers to practice engineering within the State of Rhode Island must obtain a certificate of authorization to do so prior to practicing or offering to practice engineering in this State.

Date Asked: 06/04/2018

Date Answered: 06/05/2018

Poster: Jeff Lewis

Company: Garofalo

Question:

Type your questions here. On Page 18 of the RFP under Relevant Work Experience it gives the criteria for each level of scoring. Must a firm have complex bridge design experience to be able to receive the highest score?



Answer:

No. However, firms with more experience with more complex bridge designs will score higher

Date Asked: 06/01/2018

Date Answered: 06/05/2018

Poster: Jeff Lewis

Company: Garofalo

Question:

On page 10 of the RFP there is the statement that firms submitting as a prime may not respond as a sub on another team. Is the intent to prevent firms submitting as a prime to not be a sub on another team for some of the secondary tasks such as survey or just that they can't be a sub for additional bridge work?

Answer:

Firms responding as a PRIME Consultant in Bridge Preservation-Category 1 or Bridge Reconstruction-Category 2 may not respond as a Sub-consultant on another project team within that same category. However, you may respond as a Sub-Consultant in the other category.

Date Asked: 06/01/2018

Date Answered: 06/05/2018

Poster: Kathy Rodo

Company: BL Companies

Question:

Are we allowed to pursue one Category as a Prime and the other Category as a Subconsultant? For example, could we simultaneously pursue Category 1 – Bridge Preservation as a Prime, and Category 2 – Bridge Reconstruction as a Subconsultant to another firm?

Answer:

Yes

Date Asked: 06/01/2018

Date Answered: 06/05/2018

Poster: Kathy Rodo

Company: BL Companies

Question:

Is a resume required for each of the proposed subconsultants? Or just key resumes at our discretion?

Answer:

Submit resumes for key personnel for both Prime and Sub-Consultants



Date Asked: 06/01/2018

Date Answered: 06/04/2018

Poster: Kathy Rodo

Company: BL Companies

Question:

Can those services listed on Page 7 of the RFQ which are traditionally vendor-type field services, such as Subsurface Investigation, Traffic Data Collection and Materials Testing be added once an individual assignment is received?

Answer:

Respondents should also include potential fee-based services since the qualifications of the entire team will be evaluated.

Date Asked: 06/01/2018

Date Answered: 06/08/2018

Poster: Kathy Rodo

Company: BL Companies

Question:

Is it permissible for the Project Manager and Lead Designer to be the same individual?

Answer:

Yes

Date Asked:
05/29/2018

Date Answered: 05/30/2018

Poster: Mark
Greenleaf

Company: Commonwealth Engineers &
Consultants, Inc.

Question:

RFP Page 13, section X, table: Please confirm that "Resumes or SF330 Section E for key personnel" for Primes and Sub-consultants are included in the 30 page limit. These will take up a significant amount of the 30 pages if included. Also, please confirm that the 30 page limit applies overall, and not per "SECTION".

Answer:

Resumes or SF 330 for key personnel for Primes and Sub-consultants are included in the 30 page (double sided) limit. This is an "overall" limit-not per section. The 30 page limit is a guideline. Respondents will not be penalized for submitting Proposals that exceed 30 pages-not including exhibits or required forms.



