Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 222-2142 Fax: (401) 222-6387
Web Site: www.purchasing.ri.gov
1 June 06

Addendum # 6

RFP # B06338: Records Storage & Retrieval Services (MPA # 163)

Submission Deadline: 27 June 06 @ 2:00 PM (EDT)

RFP #B06338 – Amendments

The state currently has no formal standard for file format or electronic storage medium, however reserves the right to develop standards before or after award under this solicitation. Although the Public Records Administration has proposed regulations, these regulations are subject to public comment, possible amendment, and the formal adoption process before they become effective.

Therefore, the answers to **Group 1 – Question #15, Group 3 – Question #31 and all referred questions**, are amended to the following (please note that the first sentence in the answer to **Group 1 – Question #15** remains the same):

> *Vendors are encouraged to provide responses which identify which file formats and mediums of storage their solutions support. Vendors should assume the state will require multiple file format options based upon industry standards, such as: TIFF, GIF, JPEG, PDF, DOC, IMG, and open document format. Vendors should also identify the methodology of associating index information to the electronic images. Vendors may price imaging services based upon various file formats, levels of service (i.e. OCR, bar coding, etc) and make recommendations based upon industry best practices.*

It should be noted that the answer to **Group 1 – Question #20** is amended to the following:

> *To be determined. Please provide the State with options and the associated cost.*

Please base your proposal on the RFP requirements, amendments detailed above, and all other questions and answers not subject to the amendment above.

- **No further questions shall be entertained.**

Jerome D. Moynihan, C.P.M., CPPO
Administrator of Purchasing Systems